

# ADMINISTRATIVE REGULATION

5200

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

STUDENT SERVICES

## STUDENT HEALTH SERVICES

### I. SCOPE OF SERVICES

Operations of the college student health centers (Saddleback College Student Health and Wellness Center and Irvine Valley College Health and Wellness Center) are guided by a Health Services Plan developed and approved in consultation with the medical director to comply with regulations as specified in the California Code of Regulations.

The following services of the health centers shall be available to all currently enrolled students attending classes at either college where the health fee is paid (Saddleback College or Irvine Valley College) in the semester in which they are enrolled.

### II. CLINICAL SERVICES

- A. The focus of clinical services is to provide short-term primary care services necessary for the treatment of acute illnesses and injuries, preventive health screenings, reproductive health, communicable disease control programs, and general health appraisals.
- B. Mental health services include psychological assessment, crisis management, and short-term psychotherapy.
- C. Conditions requiring long-term management, such as chronic health problems and chronic mental illnesses, are referred for further care to either their primary care provider or community resources.
- D. Management of crisis situations may include triage by a Registered Nurse followed by an assessment by a mental health practitioner.
- E. Any information of a personal nature disclosed by a student or a parent or guardian of a patient receiving care is confidential with exceptions as dictated by law.

### III. SUPPORT SERVICES

- A. Laboratory services are provided by a licensed, contracted laboratory, and some Clinical Laboratory Improvement Amendments (CLIA)-waived testing is performed in the health centers.
- B. Pharmaceuticals are provided internally on a limited basis. Prescriptions are provided by licensed healthcare professionals.
- C. Referrals are provided for services not available on site at the colleges and for students requiring a higher level of care.
- D. Health education services are provided by healthcare professionals.

#### IV. PERSONNEL

- A. The Director of Student Health and Wellness Center is a licensed, Master's-prepared Registered Nurse with a Public Health Nurse certificate who provides clinical and administrative oversight to the Student Health and Wellness Center.
- B. Clinic staff may also include, but is not limited to, registered nurses, nurse practitioners, a medical director, medical assistants, a senior administrative assistant, licensed and associate therapists, psychologists, and practicum students.

#### V. MEDICAL RECORDS

- A. Medical treatment records shall be afforded protected healthcare information status (HIPAA). Records are not released without the written consent of the patient with exceptions as prescribed by law.
- B. Information concerning a patient shall be furnished in compliance with a court order or a lawfully issued subpoena. A reasonable effort shall be made to notify the patient in advance of compliance with a lawfully issued subpoena. Health records shall be stored in compliance with State and Federal guidelines and shall be destroyed in a secure manner when appropriate.

#### VI. HEALTH FEES

All students who enroll in at least one class offered at Saddleback College, Irvine Valley College, or online are required to pay a separate health fee to each college in which they are enrolled. Students enrolled in dual enrollment courses offered as part of a Community College Access Program (CCAP) agreement, Emeritus online courses, or exclusively off-campus courses will not be charged an automatic health fee (with the exception of online) but will be given the opportunity to "opt in" for access to health services. Health fees are expended solely for the purpose of supporting health services. Health fees are non-refundable after the drop date.

Health fees shall not be expended for:

- A. Individuals who do not meet the minimum qualifications to supervise a college health program pursuant to California Code of Regulations, Title 5 and personnel not directly involved in the delivery of health services, including administrative salaries (assistant dean level or its equivalent and above), athletic trainers' salaries, sabbatical expenses for health service personnel, and salaries of healthcare professionals for athletic events.
- B. Athletic insurance, any deductible portion of accident claims filed for athletic team members, medical supplies for athletics, physical examinations for intercollegiate athletics, ambulance services for athletic events, or any other expense that is not available to all students.

Nothing within these provisions shall prevent services to a select group of students or service to the college faculty or staff; however, these services must be supported by revenue sources other than the student health fee.

**VII. STUDENT HEALTH FEE WAIVER/REFUND**

Students who meet any of the following conditions may request a refund or be exempted from paying the student health fee:

- A. Those who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization. The student shall provide written verification of being an active member of such organization.
- B. Those who are part of a Board-approved apprenticeship training program.
- C. Those who have paid the fee at one college and enroll in only online courses at the other college may request a refund from the college where the online courses are taken.

Requests for health fee waivers will be processed by the Director at the Student Health and Wellness Center. Waiver applications are available online or at the Student Health and Wellness Center and must be submitted before the end of the first month of classes.

*References:**Education Code Sections 76355 and 76401**California Code of Regulations, Title 5, Sections 54700 et seq.*