

BOARD POLICY

4300

SOUTH ORANGE COUNTY
COMMUNITY COLLEGE DISTRICT

ACADEMIC AFFAIRS

FIELD TRIPS, EXCURSIONS, AND FIELD STUDY COURSES

The Chancellor shall establish regulations regarding the use of District funds and resources for student travel and attendance at conferences and other activities which are in connection with courses of instruction or instructionally-related social, educational, cultural, athletic, or college music activities.

Transportation for field trips, excursions, and field study courses may be provided by use of District owned or rented vehicles or by contracting with a chartered transportation provider. All participants driving District owned or rented vehicles during field trips, excursions, and field study courses must adhere to Board Policy and Administrative Regulation 6530 *District Driver and Vehicle Use for District-Sponsored Activities*.

All participants must satisfactorily complete all requisite activities and conditions associated with student travel, including, but not limited to, course prerequisites, conditions of participation, orientation, and completion of required forms.

All persons with the exception of District employees participating in field trips, excursions, or field study courses shall be deemed to have waived all claims against the District or the state of California for injury, accident, illness, or death occurring during or by reason of the field trip or excursion and shall have executed the District's Voluntary Field Trip/Excursion Waiver Form and Medical Authorization Agreement prior to engaging in such travel. If the field trip, excursion, or field study course is international, the District shall secure insurance from a carrier licensed to transact insurance business in the international location.

The District may pay for expenses of students participating in a field trip, excursion, or field study course with auxiliary, grant, or categorical program funds if the funds are used consistently with the funding source. The expense of instructors, chaperones, and other personnel traveling with students may also be paid from District funds.

Students and staff shall at all times adhere to the standards of conduct applicable to conduct on campus.

References:

California Code of Regulations, Title 5 Section 55220

Adopted:	05-23-77	Revised:	02-28-94	Revised:	06-24-08	Page 1 of 1
Revised:	03-27-78	Revised:	04-26-99	Revised:	12-16-19	
Revised:	06-26-89	Revised:	09-26-05	Revised:	06-23-25	