

# ADMINISTRATIVE REGULATION 7335

SOUTH ORANGE COUNTY  
COMMUNITY COLLEGE DISTRICT

HUMAN RESOURCES

## HEALTH EXAMINATIONS

Certain jobs within the District, such as public safety dispatchers and peace officers may require a prospective employee to submit to a pre-employment medical and/or psychological examination. In such cases, upon receipt of a conditional offer of employment, the prospective employee will be given an order for a medical and/or psychological examination to be performed at a clinic location of the District's choosing and at the District's expense.

If the prospective employee is not cleared by the physician or other licensed medical practitioner to perform the essential job functions, Human Resources will notify the prospective employee of the results, informing the prospective employee that they do not qualify for the position based on the results.

When an employee demonstrates behavior that is interfering with the performance of their assigned duties, the manager may submit a written request for a fitness for duty assessment to Human Resources. The request must include examples of the behavior. In considering such a request, Human Resources will consult with a physician or other licensed medical practitioner. If the request is approved, the employee shall be required to have an assessment by a physician or other licensed medical practitioner, as circumstances dictate, acceptable to the District and at the District's expense.

### *References:*

*Government Code Section 12940*  
*42 U.S. Code Section 12112*  
*29 Code of Federal Regulations, Part 1630*

Adopted: 03-14-19  
Revised: 03-14-24

Page 1 of 1