

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
SEPTEMBER 14, 1998  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 5:05 p.m. CALLED  
TO ORDER

Three individuals addressed the board to express their support for the Vigilantes baseball team and for establishing a baseball stadium at Saddleback College. PUBLIC  
COMMENTS

The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:17 p.m. to 7:50 p.m. All trustees were present. CLOSED  
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:50 p.m. Trustee Williams led the pledge of allegiance and Trustee Lang read words of inspiration. RECONVENED

Members of the Board of Trustees

John Williams, President PRESENT  
Dorothy Fortune, Vice President  
Teddi Lorch, Clerk  
Steve Frogue, Member  
Joan Hueter, Member  
Dave Lang, Member  
Marcia Milchiker, Member  
Marie Hill, Student Member

Administrative Officers

Cedric Sampson, Chancellor  
Bob Matthew, Acting Vice Chancellor, Fiscal Services  
Georganna Sizelove, Acting Vice Chancellor, Human Resources  
Kathleen O'C. Hodge, Vice Chancellor, Educational Services  
Dixie Bullock, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Maureen Smith  
Richard Zucker

California School Employees Association

Mary Williams

Classified Senates/Council

Mike Bryant  
Leslie Humphrey  
Gail Stevenson

Associated Student Government

Suzanne Desaulniers  
Ali Hojat

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the agenda as presented, including replacement and/or additional pages to items 27 and 28. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

APPROVAL  
OF AGENDA

Motion by Trustee Lang, seconded by Trustee Milchiker, to approve minutes of the August 17, 1998, regular meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

Trustee Lorch, Clerk of the board, read out the following actions from closed session:

CLOSED SESSION

It was moved by Trustee Lang, seconded by Trustee Lorch, to approve an MOU as amended with the City of Mission Viejo as related to a stadium project. Motion carried with Trustees Fortune, Frogue, and Hueter casting negative votes. It was moved by Trustee Frogue, seconded by Trustee Lang, to appoint Don Busché to the position of Interim Vice President of Instruction, Saddleback College, effective September 15, 1998, until the position is filled. Motion carried unanimously. It was moved by Trustee Frogue, seconded by Trustee Lang, to approve the tentative agreement with CSEA, Chapter 586, and the South Orange County Community College District. Motion carried unanimously.

President Williams asked board candidates in the audience to introduce themselves. Don Wagner, Doug Chapman, and Pete Maddox, indicated they are candidates for Trustee Area 2, and Nancy Padberg and Leo Galcher, for Trustee Area 4.

**INTRODUCTION  
OF GUESTS**

Professor Maureen Smith, President, Saddleback College Academic Senate, introduced fellow senators Paula Jacobs, Dave DiLeo, and Gita Satyendra from the audience.

Wendy Lewis, Chair, distributed copies of the Saddleback College 1998 Institutional Self Study for Reaffirmation of Accreditation, and President Mathur distributed Irvine Valley College's Accreditation Self-Study report for the Chair of the IVC committee, Professor Ray Chandos, who was teaching a class. Dr. Terri Whitt, Director of Nursing, and Julie Bright, Assistant Director of Nursing, reviewed the Saddleback College School of Nursing Accreditation Self Study for the Board of Registered Nursing.

**PRESENTATIONS**

Two individuals addressed the board on various topics including support for Campus Safety equipment upgrade, availability of accreditation reports and faculty stipend approvals.

**PUBLIC  
COMMENTS**

Items 10, 21, 22, and 25 were removed from the consent calendar for separate discussion. Motion by Trustee Frogue, seconded by Trustee Lorch, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**CONSENT  
CALENDAR**

The board approved the successor collective bargaining agreement with CSEA, Chapter 586, for the term from July 1, 1998, to June 30, 2001, and authorized the Chancellor or his designee to execute the collective bargaining agreement on behalf of the Board of Trustees following ratification by CSEA Chapter 586.

**CSEA  
TENTATIVE  
AGREEMENT**

Chancellor Sampson reviewed the SOCCCD Fall 1998 First Census Enrollment Report that was provided for the board's information, and answered board members' questions. Trustee Fortune asked for administration to provide a report to trustees on the number of students who were unable to gain admission to certain courses.

**CENSUS  
ENROLLMENT  
REPORT**

Motion by Trustee Fortune, seconded by Trustee Frogue, to approve holding a discussion to evaluate current goals with the intent of reaffirmation or modification, the result of which will become the basis for Chancellor goals and objectives and an implementation plan. Chancellor Sampson stated that in order to evaluate his performance as well as the performance of administrative staff, it is necessary to set performance standards which need to conform to the board's goals for the district, and finalizing goals is the first step in establishing the comprehensive management structure the board desires. Trustee Lang suggested that a special meeting or retreat be called expressly for the purpose of establishing goals due to their importance. Trustee Lorch asked for a report from administration concerning measurable progress toward meeting 1997-98 goals and objectives, as well as a performance plan. Following comments from several trustees supporting holding a special meeting, motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

1998-99 GOALS  
AND OBJECTIVES

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the change in Campus Safety equipment at Saddleback College and Irvine Valley College from .38 caliber weapons to 9 mm weapons. Trustee Fortune read responses from Captain Ed Hendry of the Orange County Sheriff's Department to questions she asked about both weapons, and emphasized that Captain Hendry stated both the .38 caliber and 9 mm weapons are very safe. Trustee Lang stated that he does not approve of the item being brought back in the same form in which it appeared at the August meeting. He moved to amend the motion for the board to vote on whether to ban or not to ban the carrying of firearms by all campus safety officers, seconded by Trustee Fortune. Amendment failed with Trustees Fortune and Lang voting in favor of the amendment. Main motion carried with Trustee Fortune casting a negative vote and Trustees Milchiker and Lang abstaining.

CAMPUS  
SAFETY  
EQUIPMENT  
UPGRADE

President Williams called for a ten-minute recess at 9:17.p.m.

RECESS

|   |   |
|---|---|
| <p>The board approved consultant agreements with the following individuals/testing site for their assistance in fulfilling the obligations of the Regional Health Occupation Resource Center grant project: Brenda Higgins, Sandra Taylor, and Rosa Peralta for an amount not to exceed \$10,000 each per year; Diana Contreras for an amount not to exceed \$5,000 per year; Brian Mackey and Carol Danna for an amount not to exceed \$2,000 each per year; Terry Hope Richard for an amount not to exceed \$35,000 per year; Susan Traniello-Hines for an amount not to exceed \$35,000 per year; and Inyo County Office of Education for an amount not to exceed \$35,000 per year.</p> | <p>RHORC<br/>CONSULTANT<br/>AGREEMENTS</p>    |
| <p>The board approved a consultant agreement with Daniel Hicks for an amount not to exceed \$500 to assist in fulfilling the obligations of the Senior Caregiver Training Program grant project.</p>  | <p>CONSULTANT<br/>AGREEMENT</p>               |
| <p>The board ratified/approved payment of honoraria to Marian Walkingstick in the amount of \$300 for a lecture on making baskets on September 24, and to the individuals listed for a total amount of \$400 for those persons listed for their lectures/demonstrations during Fall semester 1998.</p>  | <p>GUEST<br/>SPEAKER<br/>HONORARIA</p>        |
| <p>The board approved the contract between Fairview Developmental Center and Saddleback College for the college to provide clinical instruction for Center students for the amount of \$72,000.</p>   | <p>EDUCATIONAL<br/>SERVICES<br/>AGREEMENT</p> |
| <p>Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the intersession in London, England, and direct administration to execute the Educational Tour/Field Study Travel Contractor Agreement with the Consortium for International Education for coordinating all travel arrangements. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.</p>  | <p>LONDON<br/>ACADEMIC<br/>INTERSESSION</p>   |
| <p>The board approved granting certificates to the students listed by Saddleback College.</p>   | <p>CERTIFICATES OF<br/>ACHIEVEMENT</p>        |
| <p>The board authorized payment of a \$1,500 deposit to La Quinta Inn for lodging the visiting IVC accreditation team, to be reimbursed in full by the Accrediting Commission.</p>  | <p>ACCREDITATION</p>                          |
| <p>The board approved the Educational Services Agreement with B.F. Goodrich Aerospace, TOLO Division, for IVC to provide Blueprint Reading training through an Independent Contractor.</p>  | <p>EDUCATIONAL<br/>SERVICES<br/>AGREEMENT</p> |

The board approved IVC grant workshops/expenditures for the Curriculum and Professional Development in Business Education Program in the amount of \$2,400, and Center for Applied Competitive Technologies Grant Program in the amount of \$6,400.

GRANT  
WORKSHOPS

The board approved the expenditure of \$20,200 for the revised fall musical production of *Fiorello* by IVC's Theatre Department.

REVISED FALL  
PRODUCTION

The board approved consultant agreements with James Ngo in the amount of \$100 to assist in fulfilling the obligations of the Tech Prep Consortium grant project, and with Richard Gross and Susan Raney for \$2,000 and \$3,000, respectively, to assist in fulfilling the obligations of the Curriculum and Professional Development in Business Education Program at IVC.

GRANT  
CONSULTANT  
AGREEMENTS

The board approved the 1998-99 IVC Child Development Center Fee Schedule as indicated.

CHILD DEVELOPMENT  
FEE SCHEDULE

The board accepted the proposal from Gage-Babcock & Associates, Inc., to provide engineering and consulting services for the Saddleback College campuswide fire alarm project at a cost of \$38,700.

ENGINEERING/  
CONSULTING  
SERVICES

The board approved Change Order 3 increasing the contract for the architectural barrier removal project at Saddleback College by \$2,122.45 to \$317,758.40 and revising the project completion date to September 28, 1998.

CHANGE  
ORDER

The board approved the disposal of surplus property, Auction 45, and authorized the Director of Purchasing and Facilities Planning to hire a private auction firm to conduct the auction.

SURPLUS  
PROPERTY  
AUCTION

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve a consulting agreement with Conrad & Associates for the purpose of evaluating district fiscal requirements and recommending software solutions at a cost not to exceed \$7,200. Motion carried with Trustee Lang abstaining. Student Trustee Hill cast an affirmative advisory vote.

CONSULTING  
AGREEMENT

Motion by Trustee Hueter, seconded by Trustee Lang, to reject the claim of Casmalia Resources Site Steering Committee dated August 13, 1998, and to refer it to the district's insurance administrator for processing. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

CLAIM  
AGAINST THE  
DISTRICT

The board approved purchase orders 79689 through 80292 totaling \$1,419,537.17.

PURCHASE  
ORDERS

The board approved checks 95571 through 96623 totaling \$2,469,301.85; credit card purchases totaling \$6,795.36; SC Community Education checks 3999 through 4019 totaling \$16,000.33; and IVC Community Education checks 5352 through 5400 totaling \$45,837.47.

PAYMENT  
OF BILLS

Motion by Trustee Fortune, seconded by Trustee Frogue, to approve/ratify the requests for travel and mileage as indicated. Trustee Lang expressed concern about some of the items trustees are submitting for reimbursement. Motion carried with Trustees Hueter and Lang abstaining. Student Trustee Hill cast an affirmative advisory vote.

TRUSTEE  
TRAVEL

An individual addressed the board to request the removal of the current *Lariat* advisor.

PUBLIC  
COMMENTS

Several individuals giving reports welcomed Dr. Sampson to the district in his new post as Chancellor.

REPORTS

Trustee Lang wished Nick Kremer well in his new assignment in Sacramento and acknowledged his many contributions to IVC and the district. He commended Professor Jan Horn and IVC Vice President Pauline Merry for participating in a marathon walk from Santa Barbara to Malibu to help raise funds to fight breast cancer.

TRUSTEES'  
REPORTS

Student Trustee Hill reported that she was the guest of Saddleback College's ASG during their August 18-19 retreat and spoke on board relations. She added that she enjoyed attending IVC's Scholar Athlete Awards on August 24.

Trustee Lorch stated that she has found that the lack of adequate information concerning institutional performance has handicapped the board's policy-making decisions on spending and fiscal oversight as well as diminishing the district's accountability program results. She indicated that educational institutions need to establish performance goals like any other organization in order to define achievable levels of performance. Trustee Lorch added that she looks forward to attending a board retreat to redefine, reaffirm, and finalize goals and objectives, develop performance standards, and define the means to be used to verify and validate measured values, and thanked Chancellor Sampson for supporting those efforts. She inquired about the status of the letter that she had requested be sent to legislators urging them to support the Higher Education Reauthorization Act, HR 6.

Trustee Fortune reminded everyone that is actively seeking the recall of Trustee Frogue that it will cost the district between \$450,000 and \$750,000 to hold a special election which could support 325 classes taught by part-time faculty.

President Williams complimented the *Lariat* staff on their welcome-back issue. He reported that he has been reappointed to the CCLC Committee on Legislation and Finance, composed of 25 individuals who make recommendations on community college finance issues, and will attend the first session of the new term on Friday. President Williams indicated that he is looking forward to opening the Orange County Senior Games track and field events on October 17 and 18 at the Saddleback College stadium.

Ms. Desaulniers reported that ASG just completed a successful Club Week and is currently working on selecting community service projects for each semester, preparing for homecoming as well as Red Ribbon Week, developing a newsletter, seeking volunteers to help with they Senior Games, and starting a campuswide voter registration. She noted that the first community service project will be a coastal clean-up day which will take place on Saturday.

#### ASG REPORTS

Mr. Hojat reported that ASIVC will be holding their blood drive on September 23 and 24, and is working on implementing a campuswide recycling program, establishing a unified grade-posting policy, revising their by-laws, developing a Web site, and writing a report on ASIVC activities for column space donated by the *Voice*.



Professor Smith distributed copies of the Saddleback College Academic Senate Goals for 1998-99 and stated that they kept the board's goals in mind when developing their own. She read a resolution commending Dr. Richard McCullough's service to the college and district (a copy will be maintained in the public record of this meeting that is available in the Chancellor's Office).

**ACADEMIC  
SENATES'  
REPORTS**

Professor Zucker announced that there is a nominee for President of the Academic Senate and elections will be held during the last week of September. He stated that the Senate recently appointed Professor Jan Horn and Priscilla Ross as co-chairs for the Committee on Courses and the curriculum process is commencing.

Ms. Williams thanked the board for ratifying the proposed agreement and stated staff will be working hard toward achieving ratification by CSEA Chapter 586 members in the next few weeks.

**CSEA  
REPORT**

Ms. Humphrey thanked the CSEA negotiating team for their efforts and stated that one of the Saddleback College Classified Senate's goals at their retreat was to build a good working relationship with CSEA.

**CLASSIFIED  
SENATES'/COUNCIL'S  
REPORTS**

Ms. Stevenson reported that the District Classified Council is in the process of changing their by-laws to include combining the District Classified Council with the District Staff Development Committee to ensure greater participation and attendance at meetings and events.

President Bullock highlighted items from her written report including the Counseling/Transfer Center University Fair, Homecoming festivities, and the Orange County Senior Games events on campus. She indicated that she asked Susan Lemkin, Saddleback College's Public Information Officer, to reinstate the Emeritus newsletter to keep retired faculty, staff, and administrators apprised of the many newsworthy events and people on campus.

**PRESIDENTS'  
REPORTS**

President Mathur congratulated the IVC soccer team for their 6-0 season and trophy representing a recent championship win, and brought the board's attention to the IVC Athletics 1997-98 Yearbook distributed earlier. He reported that IVC held a business partnership breakfast during in-service week where 35-40 businesses from the Irvine-Tustin area were represented, and emphasized the importance of meeting business workforce training needs, on-site training needs, and internship needs. President Mathur indicated that several key community members have agreed to serve on the IVC Foundation board and commended Director Rickner for his efforts in identifying new members.

Chancellor Sampson thanked everyone for their welcoming comments and stated that he is pleased to be a part of SOCCCD. He indicated that he spoke before CSEA members on his second day in the district and encouraged other invitations so that he can get to know faculty, staff, and students. Chancellor Sampson reported that he will attend the IVC Foundation meeting during the week and meet with the chairs of the accreditation teams who will visit both colleges in October. He announced that earlier today it was clarified that the district will pay the 2.26 percent increase to faculty and begin paying all the benefits approved by the board at the last meeting, but the increase will probably not show up on paychecks until November.

CHANCELLOR'S  
REPORT

Vice Chancellor Sizelove indicated that on page 2 item E-5 should be changed to read *not to exceed \$3,500 and through December 19, 1998*; on page 3, the third listing under E should be pulled and the amount indicated in the ninth listing should be changed to \$5,000. Motion by Trustee Frogue, seconded by Trustee Hueter, to approve the submitted academic personnel actions, including replacement pages with changes as indicated by Vice Chancellor Sizelove. Trustee Lorch referenced a classification study that recommended that the classification for item G-1 be changed from Dean to *Director of Admissions, Records and Outreach*, and moved to change the position from Dean to Director, seconded by Trustee Frogue. Chancellor Sampson expressed concern about the end results if individual positions continue to be scrutinized without clear direction

PERSONNEL  
ACTIONS

to administration as to what the board is trying achieve overall. President Bullock and Vice President Hodge elaborated on the responsibilities of the position and why it was classified at the Dean level. The amended motion carried with Trustees Hueter, Lang, and Milchiker casting negative votes. Trustee Frogue moved to amend the motion to change G-3 from Vice President to *Director* of Business Services, seconded by Trustee Fortune. Trustee Lorch stated that she would like to have classification studies provided on items G-2 and 3. Following additional discussion, Trustee Frogue moved to amend the motion to change item G-3 from Vice President to Director of Business Services, seconded by Trustee Fortune. President Williams stated he would like to have in-depth analyses provided for both G-2 and 3. Trustee Frogue withdrew the amendment and Trustee Fortune moved to table items G-2 and 3, seconded by Trustee Frogue. Motion to table G-2 and 3 carried with Trustees Hueter, Lang, and Milchiker casting negative votes. Chancellor Sampson indicated that he would rather not hire a consultant to study just two positions but would rather direct administration to develop an overall comprehensive look at the management and structure and make recommendations for overall direction. Following a brief discussion during which board members agreed with Chancellor Sampson's suggestion, main motion carried unanimously.

Motion by Trustee Lang, seconded by Trustee Frogue, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

The board approved a written amendment to the contract for Dr. Cedric Sampson, Chancellor, reflecting the corrected starting date of September 8, 1998, with all other provisions remaining the same including the contract term until September 30, 2001.


AMENDMENT  
TO EMPLOYMENT  
AGREEMENT

Motion by Trustee Lorch, seconded by Trustee Lang, to accept the gifts listed in the agenda item. Motion carried unanimously.

GIFTS

The meeting was adjourned at 11:25 p.m. to closed session.

ADJOURNMENT

  
Cedric A. Sampson, Secretary