

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
AUGUST 17, 1998
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 4:03 p.m. CALLED
TO ORDER

There were no public comments concerning items to be discussed in closed session. PUBLIC
COMMENTS

The open session was adjourned to closed session. The Board of Trustees met in closed session from 4:04 p.m. to 8:05 p.m. All trustees were present. CLOSED
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 8:05 p.m. Trustee Milchiker led the pledge of allegiance and Trustee Hueter read words of inspiration. RECONVENED

Members of the Board of Trustees

John Williams, President

Dorothy Fortune, Vice President

Teddi Lorch, Clerk

Steve Frogue, Member

Joan Hueter, Member

Dave Lang, Member

Marcia Milchiker, Member

Marie Hill, Student Member

PRESENT

Administrative Officers

Kathleen O'C. Hodge, Acting Chancellor

Joe Newmyer, Acting Vice Chancellor, Fiscal Services

William Jay, Vice Chancellor, Human Resources

Dixie Bullock, President, Saddleback College (following announcement)

Raghu Mathur, President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Richard Zucker
Maureen Smith

California School Employees Association

Mary Williams

Classified Senates/Council

Tamara Carnine

Associated Student Government

Ali Hojat

Motion by Trustee Lang, seconded by Trustee Milchiker, to approve the agenda as presented, including replacement and/or additional pages to items 5, 31, and 32. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Lang, seconded by Trustee Milchiker, to approve the minutes of the July 20, 1998, regular meeting of the Board of Trustees with a change. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Lorch, Clerk of the board, read out the following actions from closed session:

CLOSED SESSION

It was moved by Trustee Frogue, seconded by Trustee Fortune, to appoint Dixie Bullock to the position of President of Saddleback College effective immediately. Motion carried unanimously. It was moved by Trustee Frogue, seconded by Trustee Hueter, to award President Bullock a two-year contract with a starting executive salary on the Executive Salary Schedule of Step 1. Motion carried unanimously. It was moved by Trustee Frogue, seconded by Trustee Lang, to appoint Georganna Sizelove to the position of Acting Vice Chancellor, Human Resources, effective August 18, 1998, to serve until the permanent position is filled. Motion carried with Trustee Hueter casting a negative

vote. It was moved by Trustee Lang, seconded by Trustee Fortune, that the COLA applied to the faculty salary schedules will be the current year COLA. Motion carried with Trustees Frogue and Williams casting negative votes and Trustee Lorch abstaining.

President Williams called for a ten-minute recess at 8:15 p.m.

RECESS

Trustee Lorch clarified the last action read out as follows:

CLARIFICATION
OF CLOSED
SESSION ACTION

It was moved by Trustee Lang, seconded by Trustee Fortune, that the district enter into a Memorandum of Understanding to clarify that the COLA as specified in the Faculty Association contract be the current year COLA. Motion carried with Trustees Frogue and Williams casting negative votes and Trustee Lorch abstaining.

Harry Parmer, Chief of Police at Saddleback College, introduced Campus Safety Officer Steven Weibel and recognized him for his exceptional efforts when dispatched to the scene of a serious motor vehicle accident on campus, including administering CPR in an attempt to revive the driver until paramedics arrived, and taking control of the accident scene to preserve evidence and reroute traffic. Chief Parmer noted that Safety Officers Weibel and Tony Rogers, the Irvine Valley College officer who was recognized at the June 15 board meeting, were two of only twenty officers in Orange County that received a special recognition from the American Society of Industrial Security.

PRESENTATIONS

Vice President Hodge presented Certificates of Recognition to Orange Empire Conference Players of the Year Brianna Foulds, Women's Water Polo; Jim Bray, Men's Water Polo; Tara Kroener, Women's Softball; Kirk Bolling, Men's Baseball; Whitney Uhl, Women's Volleyball; Coach of the Year Kim Lester, Women's Volleyball; and Pitcher of the Year Ryan Poe, Men's Baseball.

President Williams asked those running for SOCCCD trustee positions in the next election to stand and Leo Galcher, running from trustee area 4, and Pete Maddox, running from trustee area 2, introduced themselves.

INTRODUCTIONS

Student Trustee Hill read a statement concerning clarification of her political alignment, focus as student trustee, and her right to keep her personal political views to herself.

PUBLIC
COMMENTS

President Williams announced that item 10 is removed from the agenda. Items 3, 11, 12, 24, and 29 were removed from the consent calendar for separate discussion. Motion by Trustee Frogue, seconded by Trustee Lang, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

CONSENT
CALENDAR

The board accepted the award of \$19,000 to Saddleback College from the State Chancellor's Office for the Economic Development grant project "Long Term Care (Home Health)."

GRANT
ACCEPTANCE

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the Sub-Contract agreement with the Rancho Santiago Community College District (Santa Ana College) for IVC and Saddleback College to carry out their programs and activities to increase transfers to the UC system. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

ORANGE
COUNTY
TRANSFER
CONSORTIUM

The 1997-98 Distance Education Annual Report summarizes the district's distance education activities for 1997-98 and was provided for the board's information.

DISTANCE
EDUCATION
REPORT

The board approved the Deployment Site Agreement with Plexus Corporation to authorize the Center of Applied Competitive Technologies (CACT) at IVC to offer the Year 2000 Project Management Training workshop in the amount of \$700 per participant, with Plexus retaining \$200 and CACT using \$500 for workshop expenses.

AGREEMENTS

The board approved the Educational Services Agreement with Plexus Corporation in the amount of \$3,800 for the Center of Applied Competitive Technologies at IVC to provide a session on Project Management for the Year 2000 for General Motors' suppliers.

The board approved the Educational Services Agreement with Viking Components and an Independent Contractor's Agreement for IVC to provide ESL training.

The board approved the expenditures for the IVC Visual Arts Department's Gallery Hall exhibition announcements and receptions for 1998-99 not to exceed \$2,200.

**EXHIBITION
EXPENDITURES**

The board approved an expenditure not to exceed \$2,000 for the IVC Flex Week, August 17-21, 1998.

**FLEX WEEK
EXPENDITURES**

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the consulting agreement with Debra Machen for an amount not to exceed \$5,000 for her assistance with graphic publicity and designs associated with the BRIDGE grant project at Saddleback College. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**CONSULTANT
AGREEMENT**

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the change in Campus Safety equipment at both colleges from .38 caliber weapons to 9 mm weapons. Chiefs Parmer and Romas presented information to the board and explained the need for updating .38 caliber revolvers with 9 mm semi-automatic pistols that have an improved safety mechanism. Chancellor Hodge stated that following her own research she recommends that the weapons be changed from revolvers to dual action semi-automatic weapons as recommended by the Range Master for the Orange County Sheriff's Department. Chief Parmer explained the difference between the two types of trigger mechanisms, the double action only that Chancellor Hodge recommended and single double action which the Chiefs recommend, and stated that the latter has a safety on it which was the deciding factor in its selection. Following discussion, motion failed with Trustees Frogue, Lorch, and Williams casting affirmative votes, Trustees Fortune and Hueter casting negative votes, and Trustees Lang and Milchiker abstaining. Student Trustee Hill cast an affirmative vote.

**CAMPUS SAFETY
EQUIPMENT
UPGRADE**

The board approved the Saddleback College Journalism 120 field trip to the 1998 ACP/CMA National College Media Convention.

**JOURNALISM
FIELD TRIP**

The board approved payment of honoraria by Saddleback College in the amount of \$500 each to Craig Stone and Corrine Bayley for their presentations during the Humanities Hour.

**GUEST
SPEAKERS**

The board approved the DACUM Facilitator Workshop and instructor Scot Krause for amounts not to exceed \$15,000 and \$4,000, respectively, and the SCID Workshop with Ohio State University Vocational Instruction Lab as consultant for amounts not to exceed \$50,000 and \$12,000, respectively, to fulfill the objectives of the Regional Health Occupation Resource Center grant project at Saddleback College.

RHORC
WORKSHOPS/
CONSULTANTS

The board approved the consulting agreement with Stacey Zembik for an amount not to exceed \$2,000 for her services to meet the objectives of the Statewide Medical Assistant Project grant at Saddleback College.

CONSULTANT
AGREEMENT

The board approved the Saddleback College Business Science Division retreat on August 21 for an amount not to exceed \$600, and the Safety and Security Department retreat on August 21 for an amount not to exceed \$200.

STAFF
DEVELOPMENT

The board granted Certificates of Achievement to the students listed by Saddleback College.

CERTIFICATES OF
ACHIEVEMENT

The board approved Saddleback College ASG's request for an advisor and seven students to attend the 36th Annual National Conference on Student Services from November 21-25, 1998, for a cost not to exceed \$7,000.

STUDENT OUT-
OF-STATE
TRAVEL

The board accepted the swimming pool plastering and deck repair project at Saddleback College as complete and authorized filing a Notice of Completion.

NOTICE OF
COMPLETION

The board approved the release of funds above 5% retention of the total contract price for the architectural barrier removal project at Saddleback College.

REDUCTION
OF RETENTION

President Williams adjourned the meeting to a public hearing to provide an opportunity for the public to comment on the proposed 1998-99 final budget. Vice Chancellor Newmyer presented an overview of the budget, distributed materials, and answered board members' questions. He noted that consistent with the board action in June, the projected contingency indicated in the Unrestricted General Fund is \$3,800,000, which equals 5% of the Unrestricted revenue. Hearing no comments from the public, President Williams reconvened the regular board meeting. Motion by Trustee Lang, seconded by Trustee Hueter, to approve the projected revenue and proposed expenditures in the major categories for all district funds for fiscal year 1998-99 as indicated. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

ADOPTION OF
THE FINAL
BUDGET FOR
1998-99

Vice Chancellor Newmyer reviewed the Quarterly Investment Financial Report for the quarter ending June 30, 1998, which was provided for the board's information.

QUARTERLY
INVESTMENT
REPORT

Motion by Trustee Milchiker, seconded by Trustee Lang, to approve entering into contracts for the 1998-99 academic year with Elegante Beauty College and Lake Forest Beauty College for Cosmetology and Manicurist instructional services. Trustee Lorch asked if the college could offer a different program that would provide a better living wage to graduates, and Dean Busche said that the students that enroll in the popular program are made aware of the earning limitations when they enter the program. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

COSMETOLOGY
AND MANICURIST
INSTRUCTION
CONTRACT

The board rejected the claim against the district by Laura U'Ren and directed referral to the district's insurance administrator for processing.

CLAIM
AGAINST THE
DISTRICT

The board approved purchase orders 78713 through 79688 totaling \$4,423,191.01.

PURCHASE
ORDERS

The board approved checks 94280 through 95264 totaling \$2,668,248.21; credit card purchases totaling \$5,656.53; SC Community Education checks 3891 through 3975 totaling \$100,806.25; and IVC Community Education checks 5283 through 5346 totaling \$54,975.77.

PAYMENT
OF BILLS

The board approved/ratified the trustees' requests for travel and/or mileage as indicated.

TRUSTEE
TRAVEL

Motion by Trustee Hueter, seconded by Trustee Lang, to adopt Resolutions 98-51, 98-52, and 98-54 to pay Trustee Milchiker for absences from the May 12, June 15, and July 20 board meetings, respectively. Motion to adopt Resolution 98-51 carried by roll call vote with Trustees Fortune and Frogue casting negative votes and Trustee Milchiker abstaining. Motion to adopt Resolution 98-52 failed by roll call vote with Trustees Fortune, Frogue, and Lorch casting negative votes and Trustee Milchiker abstaining. Motion to adopt Resolution 98-54 carried by roll call vote with Trustee Frogue casting a negative vote and Trustee Milchiker abstaining. Student Trustee Hill cast affirmative advisory votes.

**PAYMENT TO
TRUSTEE
ABSENT FROM
BOARD
MEETINGS**

There were no public comments concerning items not on the agenda.

PUBLIC COMMENTS

Several individuals reporting thanked Bill Jay, Rich McCullough, Joe Newmyer, and Kathie Hodge for their service in acting positions, welcomed Dixie Bullock, Bob Matthew, and Georganna Sizelove to their new assignments, and wished future success to Trustees Hueter and Lorch who announced they will not run in the November election.

REPORTS

Trustee Milchiker indicated that in discussing community colleges with board members in another state, she was reminded of the extraordinary education system in California and the importance of the community colleges to the system.

**TRUSTEES'
REPORTS**

Trustee Frogue expressed appreciation to the board for their united effort in selecting a new Chancellor and college president, and added that he considers their recent successful collaboration as the beginning of better board relations.

Student Trustee Hill congratulated the Paramedic Program graduates, and thanked the board for working together to choose the individuals they feel will best serve the students.

Trustee Lorch referenced a book *Prosperity: The Coming of the Twenty-Year Boom and What It Means to You* which she indicated argues that the forces of technology, education, and globalization will combine to lift the standard of the American middle class more rapidly in the next twenty years than in the past twenty years and that community colleges will play an integral role. She added that whereas college graduates will still make more money, the wages for all workers will rise and the gap between the educated and less educated will narrow. Trustee Lorch noted that in the early twentieth century high schools evolved from institutions that educated the children of the rich to institutions educating the children of the masses and immigrants, and that today community colleges are providing the tools to improve living standards and narrow the gap between well paid and poorly paid workers. She requested that the board send a letter to state senators and representatives urging them to move the Higher Education Reauthorization Act, HR6, quickly to conclusion and on to the President's desk for signature to ensure that community colleges will remain fully eligible for federal aid programs. Trustee Lorch stated that she enjoyed serving the district but decided not to run due to the health and well-being of her family, and encouraged voters to select a replacement that will protect the district's limited finances as well as further the education needs of the students and community.

Trustee Fortune read a written report on the National Association of Installation Developers conference that is attached to the minutes.

Ms. Hill, reporting for Ms. Desaulniers, indicated that the 10% discount sale for ASB card holders at the bookstore on October 13 and 14 was a great success. She added that over 500 students participated and 150 additional ASB cards were sold.

ASG
REPORTS

Mr. Hojat reported that ASIVC also offered a 10% discount on books for one day and experienced increased ASB card sales. He indicated that student government elections will be held on September 15 and 16, and that they are working on updating some of the benefits offered to students, obtaining new video arcades and furniture for the student lounge, and developing a campuswide recycling program. Mr. Hojat stated that ASIVC has donated the use of its conference room to hold the campus Blood Drive on September 23 and 24.

Professor Smith read a resolution commending Acting Chancellor Hodge which will be on file in the public record of this meeting in the Chancellor's Office.

ACADEMIC
SENATES'
REPORTS

Professor Zucker reported that the IVC Academic Senate will hold their first meeting of the semester on Thursday, followed by a meeting of the Representative Council. He added that nominations for president are still open.

Ms. Williams indicated that she had several calls from classified staff members asking whether or not the board planned to act on the Golden Handshake for classified employees at the meeting, and urged the board to authorize Acting Vice Chancellor Sizelove to settle the classified contract.

CSEA
REPORT

Ms. Tamara Carnine reported that Michael Bryant was elected as the new IVC Classified Senate President. She added that there will be a collegewide classified senate meeting from 2:00 p.m. to 4:00 p.m. on Thursday and encouraged all to attend.

CLASSIFIED
SENATE'S
REPORT

President Bullock thanked everyone for their vote of confidence and stated she hopes to do a spectacular job as President. She reported that in-service has experienced a successful first day and invited everyone to attend the events scheduled the rest of the week.

PRESIDENTS'
REPORTS

President Mathur also invited everyone to attend in-service and stated he looks forward to a positive, productive year.

Chancellor Hodge reported that it was a pleasure to introduce Dr. Sampson at the opening of in-service, to welcome new faculty at the new faculty reception, and address student government before they left for their retreat. She added that the beginning of any academic semester is always exciting and filled with enjoyable opportunities.

CHANCELLOR'S
REPORT

Trustee Lang amended item 31-H, seconded by Trustee Milchiker, to extend a contract as Vice Chancellor, Educational Services, to Kathleen O'Connell Hodge, effective September 8, 1998, through June 30, 2000, consistent with the previous step level and salary, adjusted for any COLA increases. Following discussion, amendment carried with Trustees Fortune and Frogue casting negative votes. Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the submitted academic personnel actions excluding item H, and including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Frogue, seconded by Trustee Hueter, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Motion by Trustee Frogue, seconded by Trustee Lang, to ratify the employment of Dr. Cedric A. Sampson as Chancellor, South Orange County Community College District, effective September 28, 1998, for a three-year contract at a salary of \$150,000 per year, plus expenses and health benefits. Motion carried unanimously.

CHANCELLOR'S
EMPLOYMENT
AGREEMENT

Motion by Trustee Lorch, seconded by Trustee Lang, to accept the gifts as listed in the agenda item. Motion carried unanimously.

GIFTS

The meeting was adjourned at 11:35 p.m.

ADJOURNMENT



Kathleen O'Connell Hodge, Secretary