

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
JULY 20, 1998
ROOM 240, STUDENT SERVICES CENTER
IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 5:15 p.m. CALLED TO ORDER

There were no public comments concerning items to be discussed in closed session. PUBLIC COMMENTS

The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:15 p.m. to 8:30 p.m. All trustees were present with the exception of Trustee Milchiker. CLOSED SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 8:30 p.m. Trustee Williams led the pledge of allegiance and Trustee Frogue read words of inspiration. RECONVENED

Members of the Board of Trustees

John Williams, President

Dorothy Fortune, Vice President

Teddi Lorch, Clerk

Steve Frogue, Member

Joan Hueter, Member

Dave Lang, Member

Marie Hill, Student Member

PRESENT

Absent

Marcia Milchiker, Member

Administrative Officers

Kathleen O'C. Hodge, Acting Chancellor

Joe Newmyer, Acting Vice Chancellor, Fiscal Services

William Jay, Vice Chancellor, Human Resources

Rich McCullough, Acting President, Saddleback College

Raghu Mathur, President, Irvine Valley College

Faculty Association
Sherry Miller-White

Academic Senate
Maureen Smith
Peter Morrison

California School Employees Association
Mary Williams

Classified Senates/Council
Mary Williams

Associated Student Government
Suzanne Desaulniers
Ali Hojat

President Williams indicated that items 16 and 36 were removed from the agenda and will be placed on the August agenda. Motion by Trustee Frogue, seconded by Trustee Hueter, to approve the agenda as presented, including replacement and/or additional pages to items 17b, 28, 40, and 41. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve minutes of the June 15, 1998, regular meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Lorch, Clerk of the board, read out the following actions from closed session:

CLOSED SESSION

It was moved by Trustee Lang, seconded by Trustee Lorch, that the board adopt the entire report of recommended findings and decisions of the arbitrator, prepared by R. Douglas Collins, dated June 26, 1998, that finds cause to effect the termination of a classified employee from the district and that employment be terminated effective June 26, 1998. Motion carried with Trustee Frogue casting a negative vote. The board took action to appoint Professor Richard Prystowsky to the position of Acting Dean, Humanities and Languages, IVC, effective August 3, 1998, until filled. Motion by Trustee Frogue, seconded by Trustee Lang, carried unanimously. The board took action to appoint Pam Zanelli to the position of Acting Director, Public Affairs, effective July 20, 1998, until filled. Motion by Trustee Frogue, seconded by Trustee Fortune, carried with Trustees Hueter and Lang casting negative votes. The board took action to appoint Mary Ann Whittier to the position of Acting Director, Emeritus Institute, effective August 3, 1998, until filled. Motion by Trustee Lang, seconded by Trustee Lorch, carried with Trustee Fortune casting a negative vote and Trustee Frogue abstaining. The board took action to appoint Bob Matthew to the Vice President, Business Services, IVC, effective August 3, 1998, until the permanent position is filled. Motion by Trustee Frogue, seconded by Trustee Lang, carried unanimously.

Two individuals addressed the board to express opposition to the transfer of a Saddleback College professor to the IVC counseling staff, and support for hiring a full-time professor for the sign language program at Saddleback College.

PUBLIC
COMMENTS

Chancellor Hodge clarified the process for voluntary transfer of faculty and indicated that in the case in question, the staff recommendation and administrative recommendations regarding the IVC counseling position opposed each other. She stated that President Mathur recommended to accept the transfer of the counselor from Saddleback College to Irvine Valley College in accordance with the faculty contract and the appropriate procedures. Spencer Covert, the district's legal counsel, indicated that in response to concerns expressed in a letter to the district, he advised Chancellor Hodge and Vice Chancellor Jay that lateral transfers are not in violation of any EEOC provisions, that they are recognized in the faculty contract as well as in Title 5, and it would be inconsistent with the contract not to grant such a transfer.

CHANCELLOR/
LEGAL COUNSEL
STATEMENT
ON LATERAL
TRANSFER

Items 2, 5, 12, 15, 19, and 21 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

CONSENT
CALENDAR

Motion by Trustee Fortune, seconded by Trustee Lang, to approve Saddleback College's application for funding from the Archstone Foundation for the project "Caregiver Expansion Grant." Trustee Frogue asked for additional information to be provided to the board on the Archstone Foundation. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

GRANT
APPLICATION

The board accepted the award of funds from the State Chancellor's Office to IVC for the Center for Applied Competitive Technologies (CACT) project in the amount of \$178,875, and for the Curriculum and Professional Development in Business Education project in the amount of \$100,000.

GRANT
ACCEPTANCES

The board accepted the award of funds from the State Chancellor's Office to Saddleback College for the Economic Development Health Care Delivery Center in the amount of \$178,875.

Motion by Trustee Frogue, seconded by Trustee Fortune, to accept the award of funds from the State Chancellor's Office for the Industry Driven Regional Education and Training Collaborative (BRIDGE) grant project in the amount of \$250,000. Trustee Fortune indicated that although the agenda item shows that the amount of matching funds from the district is \$100,000, she has been advised that the district is now being asked to provide \$750,000. Project Director Marly Bergerud indicated that the current agenda item is to accept the grant award from the State Chancellor's Office and a separate item will come to the board in August providing the details of the addendum to the collaborative agreement with Prosolvia that will clarify funding issues. She distributed a recap of the 1997-98 grant expenditures and projected 1998-99 expenditures and answered the board's questions. Following additional discussion, motion carried with Trustees Hueter and Lang casting negative votes. Student Trustee Hill cast an affirmative advisory vote.

**ACCEPTANCE
OF BRIDGE
GRANT AWARD**

The board approved agreements for services rendered to the Center for Applied Competitive Technologies (CACT) grant project at IVC with the Plexus Corporation to provide Train the Trainer training for the amount of \$4,000, and with Tony Swaim to provide various services for an amount not to exceed \$15,000.

**GRANT
AGREEMENTS**

The board approved the IVC Community Education programs and presenter's compensation as indicated.

**COMMUNITY
EDUCATION**

The board approved the August 12, 1998, IVC administrators' follow-up retreat at a cost not to exceed \$600.

**ADMINISTRATOR
RETREAT**

The board approved the expenditures for the IVC Wind Symphony concerts scheduled for the 1998-99 season as indicated.

**CONCERT
EXPENDITURES**

The board approved the production expenditures for the IVC Theatre Department's 1998-99 season as indicated.

**THEATRE
EXPENDITRES**

The board approved the Educational Services Agreement between IVC and the Irvine Unified School District in the amount of \$8,210 for the instruction of college mathematics classes at Irvine High School.

**EDUCATIONAL
SERVICES
AGREEMENT**

Motion by Trustee Hueter, seconded by Student Trustee Hill, to approve the participation of IVC students and advisors in the 1998-99 student travel program at a total cost not to exceed \$45,972. Trustee Lang moved to amend the motion to note that no general funds will be used to cover the cost of the travel. Amendment passed unanimously. Main motion with amendment passed unanimously. Student Trustee Hill cast a negative advisory vote.

STUDENT
OUT-OF-STATE
TRAVEL

The board approved a Saddleback College Classified Senate Retreat on August 14 with expenses not to exceed \$300.

STAFF DEVELOP-
MENT RETREAT

The board approved expenditures not to exceed \$2,500 to cover costs associated with the IVC's faculty/staff development in-service activities for the 1998-99 academic year.

IN-SERVICE
ACTIVITIES

Motion by Trustee Lorch, seconded by Trustee Hueter, to authorize the Saddleback College Foundation Assistant Director Position at a base salary of \$56,226, classified leadership position, step 235, plus benefits, with the district and Saddleback College each paying 50% of the costs for the first two years. Trustee Fortune moved to amend the motion, seconded by Trustee Frogue, to delete the words *base* and *the first* from the recommendation. Amended motion failed with Trustees Hueter, Lang, and Lorch casting negative votes. Trustee Fortune stated opposition to the increase of \$10,000 to the initial salary offering and added that the Foundation should pay the extra amount. Trustee Lorch requested that the "dotted line" on the organizational chart indicating a reporting relationship between the Foundation Assistant Director and the Saddleback College President be removed. Following further discussion, main motion carried with Trustees Fortune and Frogue casting negative votes. Student Trustee Hill cast an affirmative advisory vote.

FOUNDATION
ASSISTANT
DIRECTOR

The board approved agreements for services rendered to the Regional Health Occupation Resource Center grant project at Saddleback College with Pamela Hansink for an amount not to exceed \$10,000, and with Joanne Gray for an amount not to exceed \$196,000.

GRANT PROJECT
AGREEMENTS

<p>The board approved payment of honoraria by Saddleback College to the individuals listed to serve as guest performers and coaches for the 1998 Summer and Fall Musical Theatre and Wind Ensemble classes for a total honoraria of \$1,600; with the Guest Artist Series performers as listed to provide performances as indicated on the dates listed for a total honoraria of \$18,000; and with various Food Faire performers to provide entertainment as part of the Faire prior to the Queen Ida Concert on August 22, 1998, at a cost not to exceed \$8,000.</p>	<p>HONORARIA</p>
<p>Motion by Trustee Hueter, seconded by Student Trustee Hill, to approve the Saddleback College Community Education program and presenters for Fall, 1998. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.</p>	<p>COMMUNITY EDUCATION</p>
<p>The board approved the granting of certificates of achievement to the students listed by Saddleback College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>Motion by Trustee Hueter, seconded by Trustee Frogue, to approve entering into an agreement with Taylor and Associates to provide engineering services for the BGS HVAC replacement at Saddleback College for a fee of \$182,847. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.</p>	<p>ENGINEERING SERVICES</p>
<p>The board accepted the Saddleback College campuswide boiler project as complete and authorized filing a Notice of Completion.</p>	<p>NOTICE OF COMPLETION</p>
<p>Motion by Trustee Lang, seconded by Trustee Frogue, to adopt Resolution 98-53 declaring the Casitas Test Site as surplus property. Motion carried unanimously by roll call vote.</p>	<p>DECLARATION OF SURPLUS PROPERTY</p>
<p>Vice Chancellor Newmyer reviewed the California Community Colleges Quarterly Financial Status Report as of June 30, 1998, for the 1997-98 fiscal year that was provided for the board's information.</p>	<p>QUARTERLY FINANCIAL STATUS REPORT</p>
<p>The board approved Change Order 2 increasing the contract for the replacement of telephone equipment at IVC by \$2,250.34.</p>	<p>CHANGE ORDER</p>
<p>The board extended the Claims Management Services Contract with Carl Warren & Company for the period of July 1, 1998, through June 30, 2001.</p>	<p>CLAIMS MANAGEMENT CONTRACT</p>

The board approved a continuation of the contract with the Gartner Group to continue their consulting services through June 30, 1999, at a cost not to exceed \$37,700.

CONSULTING
SERVICES
EXTENSION

Motion by Trustee Fortune, seconded by Trustee Frogue, to approve awarding the \$49,000 in grant funds to the Rosenow-Spevacek Group to undertake a general assessment of facilities and infrastructure of the MCAS Tustin Learning Village, and to approve making available, if needed and deemed useful and promising, an additional \$17,430 to provide a more thorough preliminary assessment including a preliminary draft master plan. Motion carried with Trustee Lang abstaining. Student Trustee Hill cast an affirmative advisory vote.

MCAS TUSTIN
LEARNING
VILLAGE
CONSULTANT

The board approved awarding Bid 225 for the upgrade of A-400 ventilation system at IVC to h Bay Heating & Air Conditioning, Inc., for \$31,855; Bid 225D for districtwide athletic instructional equipment and supplies to the 31 lowest bidders for a total of \$60,254.60; and Bid 227D for a districtwide photo ID card system and related equipment and supplies to the four lowest bidders for a total of \$79,657.

AWARD
OF BIDS

The board rejected all bids submitted in relation to Bid 221 for parking lot planter refurbishing at IVC.

REJECTION
OF BID

The board approved the 1998-99 memberships and estimated dues for organizations.

MEMBERSHIPS

The board rejected claims by John Patrick Brown and Michelle Widner and directed referral to the district's insurance administrator for processing.

CLAIMS
AGAINST THE
DISTRICT

The board approved purchase orders 77776 through 78712 totaling \$2,458,326.37.

PURCHASE
ORDERS

The board approved the staff development expenditures for the scheduled 1998-99 districtwide meetings and retreats, which include district in-service activities, at an annual cost not to exceed \$4,000.

DISTRICTWIDE
STAFF DEVELOP-
MENT EVENTS

The board approved mileage reimbursement for the trustees' attendance at required board meetings.

TRUSTEE
ATTENDANCE/
REIMBURSEMENT

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

Two individuals addressed the board to express opposition to various statements made and/or actions taken by IVC's President.

PUBLIC
COMMENTS

During their reports, several individuals recognized Trustee Hueter who recently announced retirement from the board at the conclusion of her term, Vice President Bob Loeffler and Director Pam Deegan who are leaving the district to assume positions in other districts, and long-time employees Jean de Grignon, Janet Shimkus, Georganna Sizelove, and Joan Townsend who will retire in December.

REPORTS

Trustee Lang reported that he attended the recent meeting of the Tustin Base Marketing Committee which he noted covered many topics including the naming of the project, the joint EIR agreement, leasing arrangements, historic preservation issues concerning the hangars, protection of personal property including the district's property, the overall business plan, and negotiation process between the City of Tustin and the government. He thanked Trustee Fortune for making him aware of the meeting and for her leadership and involvement in the MCAS Tustin Base Learning Village project. Trustee Lang also thanked Acting Vice Chancellor Runyan for his contributions to the Learning Village project, and added that he is hopeful that the district will be able to negotiate a mutually beneficial joint-use agreement for an improved baseball facility at Saddleback College with the City of Mission Viejo.

Trustee Hueter expressed appreciation to all those who supported her during her tenure as a trustee, and wished everyone well in the district.

Trustee Fortune commented that she is pleased that a consultant has been selected to begin a preliminary assessment and draft master plan for the Tustin MCAS Learning Village.

President Williams referenced a report by the California Citizens Commission on Higher Education titled *A State of Learning: California Higher Education in the 21st Century* which concludes that the state's system of universities and colleges is facing a crisis and offers recommendations for major changes to avert the crisis. He stated that the report recommends the elimination of locally elected boards for community colleges, establishment of a local governance council for each college with 17 appointed members, and approval by the state board of local budget recommendations as well as who will serve as campus president. President Williams read a statement opposing the recommended changes for community colleges and emphasized that the 88 year history of local control by local citizen taxpayers is what works best for Orange County and all of California's community colleges. He commended the *LA Times* editorial staff member who authored the recent editorial *Bureaucracy-Mired Colleges* which reports that most higher education leaders agree that the shared governance law is largely responsible for the bureaucratic logjams that afflict community colleges, and cites Los Angeles CCD as a recent victim of the "flawed law."

Trustee Lorch noted that Jean de Grignon has been employed by the district since 1979, Janet Shimkus since 1974, Georganna Sizelove since 1969, and Joan Townsend since 1978, and thanked them for their many years of commitment and professionalism. She stated that several parents in the community have commented to her that they believe their sons and daughters are receiving a better education by Irvine Valley College and Saddleback College faculty than by faculty at USC and UC Berkeley. Trustee Lorch asked administration to research the possibility of changing the format of the way classes are currently offered to accommodate those students who work and those with other conflicts.

Ms. Desaulniers reported that ASG will be working with the bookstore to offer students a 10% discount on their total book purchase August 14 and 15. She stated that they have worked with Vice President Hodge, the college business office, and new Student Affairs Director Penny Skaff to successfully finalize their budget for subsequent approval by the board. Ms. Desaulniers added that ASG members are also currently working on their retreat to be held August 17-19 in Ventura, and the Senior Olympics to which they will donate \$800. She welcomed Penny Skaff and thanked Doug Barr to whom ASG recently sent a certificate of appreciation.

ASG REPORTS

Mr. Hojat reported that ASIVC has also finalized their budget and is currently working on their fall retreat, procuring discounts at community stores to work in conjunction with new ASB cards, the idea of possibly raising ASB fees, and the new IVC mascot.

Professor Smith reported that the Senate will host a reception for new faculty members at 4:00 p.m. on August 17 and invited board members to attend.

ACADEMIC
SENATE
REPORTS

Professor Morrison requested that the board defer its consideration of the proposed transfer of Saddleback College Professor Ruiz to IVC and requested on behalf of the Senate that the Chancellor convene a district committee to develop an administrative regulation governing transfers. He indicated that a recent letter that appeared in the *LA Times* signed by a trustee stated that the district spent in excess of \$2 million on non-teaching assignments for faculty prior to the recent reorganization which appeared to be incorrect, and asked for verification from the district finance office. Trustee Fortune responded that the figures she used were based on former Vice President Burgess' numbers as of December 7, 1997.

Ms. Williams urged the board to give direction to the negotiating team so the classified contract can be settled before school starts.

CSEA
REPORT

Ms. Williams, representing Ms. Humphrey who had recent surgery, thanked the board for approving the Saddleback College Classified Senate retreat.

CLASSIFIED
SENATE'S
REPORT

President Mathur commended the district for their excellent recruitment practices and for the faculty, staff, and administrators composing the hiring committees who work hard to make the final candidate selections. He reaffirmed his commitment to diversity and stated that out of the seven new full-time faculty members, four are Hispanic, one is Japanese-American, with one white female and one white male. President Mathur stated that he was pleased to be able to nominate IVC Counselor John Licitra for a Hispanic Endowment Fund Apple of Gold award and to announce that he will receive the award. He urged all staff and faculty at IVC to work together, respect one another, and listen to each other in an effort to begin a healing process for the benefit of the college and district.

Chancellor Hodge thanked Acting Vice Chancellor Runyan for his valuable service to her and to the district and wished him well on his return to the classroom. She reviewed events of the past academic year including bringing the colleges' budgets into balance, meeting growth targets that were increased by the State Chancellor's Office, and implementing a new organizational model, and thanked administrators, faculty, and staff for their assistance in those efforts. Chancellor Hodge added that she is working together with the college presidents to plan for the 1998-99 year and to ensure that growth caps are met in the most effective and efficient manner.

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the submitted academic personnel actions, including replacement pages. Motion carried with Trustee Hueter casting a negative vote.

PERSONNEL
ACTIONS

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the gifts to the district as listed in the agenda item. Motion carried unanimously.

GIFTS

The meeting was adjourned at 10:45 p.m.

ADJOURNMENT



Kathleen O'Connell Hodge, Secretary