

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
MAY 18, 1998  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 5:00 p.m. CALLED  
TO ORDER

There were no public comments concerning items to be discussed in closed session. PUBLIC  
COMMENTS

The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:00 p.m. to 7:00 p.m. All trustees were present with the exception of Trustee Fortune. CLOSED  
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:04 p.m. Trustee Lorch led the pledge of allegiance and showed an inspirational video tape that was used as the invocation at the Human Development Early Childhood Certificate program graduation ceremony the preceding day. RECONVENED

Members of the Board of Trustees

John Williams, President

Teddi Lorch, Clerk

Steve Frogue, Member

Joan Hueter, Member

Dave Lang, Member

Marcia Milchiker, Member

Marie Hill, Student Member

PRESENT

Absent

Dorothy Fortune, Vice President

Administrative Officers

Kathleen O'C. Hodge, Acting Chancellor

Joe Newmyer, Acting Vice Chancellor, Fiscal Services

William Jay, Vice Chancellor, Human Resources

Mike Runyan, Acting Vice Chancellor, Educational Services

Rich McCullough, Acting President, Saddleback College

Raghu Mathur, President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Kate Clark

Miki Mikolajczak

California School Employees Association

Lyle Fossum

Classified Senates/Council

Mahshid Hajir

Leslie Humphrey

Associated Student Government

Dakota Cornell

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the agenda as presented, including replacement and/or additional pages to items 7, 11a, 12a, 44, and 45. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**APPROVAL  
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve minutes of the April 20, 1998, regular meeting of the Board of Trustees with a change. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**APPROVAL  
OF MINUTES**

There were no actions to report from closed session.

**CLOSED SESSION**

President Williams announced that presentations originally scheduled for this meeting on the IVC Institutional Planning Process for 1998-99 and the MCAS Tustin "Learning Village" Facilities will be made at the June 15 board meeting. President Williams administered the oath of office to Marie Hill who replaces Rick Travis for the 1998-99 academic year.

**PRESENTATIONS**

Three individuals addressed the board on topics that included a vote of no confidence by the Academic Senate, support for President Mathur, and support for recent administrative changes.

**PUBLIC  
COMMENTS**

<p>Items 11a, 12a, 33, 34, and 38 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried with Trustee Hueter absent from the room. Student Trustee Hill cast an affirmative advisory vote.</p>	<p>CONSENT CALENDAR</p>
<p>The board approved Saddleback College's application for funding from the State Chancellor's Office for the grant project titled "Faculty and Nursing Student Community Health Internships."</p>	<p>GRANT APPLICATION</p>
<p>The board accepted the award of \$55,800 to IVC from the Orange County Social Services Agency for the Child Care Capacity Building project.</p>	<p>GRANT ACCEPTANCE</p>
<p>Professors Lynn Bechtold and Cheryl Altman, Saddleback College Division of Liberal Arts, Social and Behavioral Sciences, presented information to the board on the Year One work on Activity 1, Strengthening High Risk Students' Academic Success, of the Title III Grant that was awarded to the college.</p>	<p>TITLE III/ ACTIVITY 1</p>
<p>The board accepted for review and study the new and revised language to Board Policies 4000.5, Policy Prohibiting Discrimination and Harassment; 4000.6, Complaint Policy; 5403, Student Policy Prohibiting Discrimination and Harassment; and 5405, Student Complaint Policy. Trustee Milchiker asked that a board policy on hate speech be developed.</p>	<p>NEW AND REVISED BOARD POLICIES</p>
<p>The board approved Resolution 98-46 to notify the Orange County Department of Education of the consolidated election specifications as outlined.</p>	<p>CONSOLIDATED ELECTIONS</p>
<p>The board accepted for review and study the non-instructional faculty assignments indicated by Saddleback College and Irvine Valley College administrators. In response to a question by Trustee Lorch, Chancellor Hodge indicated she would send statewide comparative information to the board.</p>	<p>NON-INSTRUC- TIONAL FACULTY ASSIGNMENTS</p>



Saddleback College Academic Senate President Mikolajczak distributed information on the Senate's goals and accomplishments during the academic year, introduced the new president, Maureen Smith, and other officers, and read a resolution passed on May 13 by the Senate declaring no confidence in the Board of Trustees. She introduced Bill Scroggins, President of the Academic Senate for California Community Colleges, who presented a resolution passed by the state Senate on April 24, 1998, condemning "the racist, bigoted, anti-Semitic, Holocaust-denying remarks being made at the South Orange County Community College District Board of Trustees' meetings . . ." and urged the board to be ever vigilant in striking a balance between keeping to the business of the meeting and allowing public comments. President Williams distributed a letter from him in response to the state Senate adopted resolution, and Trustee Milchiker asked that a board policy be drafted prohibiting letters from being distributed by one board member without prior review by all board members.

**ACADEMIC  
SENATE  
PRESENTATIONS**

Motion by Trustee Frogue, seconded by Trustee Lorch, to approve the Accreditation Self-Study Reports for Irvine Valley College and Saddleback College. Following comments by Accreditation Self-Study Chairs Chandos and Lewis, motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**ACCREDITATION  
SELF-STUDY  
REPORTS**

The annual report submitted to the Eastern Association of Schools and Colleges Accreditation Commission was provided for the board's information by Irvine Valley College.

**ANNUAL  
ACCREDITATION  
REPORT**

Motion by Trustee Frogue, seconded by Trustee Lang, to approve an independent contract agreement with Orange Coast College in an amount up to \$3,000 to offer an on-line class in order to successfully complete the objectives of the Building A Center of Excellence for the Semiconductor Industry Grant Project at IVC. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote. The board also approved a consultant agreement with John Hanna in the amount of \$400 to provide set-up and technical support for the server needed at Orange Coast College for the on-line class.

**IVC GRANT  
PROJECT  
AGREEMENTS/  
PRESENTERS/  
EVENTS**

Motion by Trustee Lang, seconded by Trustee Frogue, to approve a CBT Systems Agreement to permit use and distribution of computer-based training at a cost of \$6,100 in association with the Curriculum and Professional Development in Business Education Program at IVC. Motion carried unanimously. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote. The board also approved the Annual Asilomar Business Educators Sharing Conference and presenters on June 13 with payment to presenters in the amount of \$2,000; a consultant agreement with Dr. Patricia Whitman for facilitation of the Focus Group Meetings for a fee of \$600; and the Focus Group Meetings and participants for a total of \$1,800, plus travel expenses, and \$500 for the presenter.

The board approved hiring Mary Auvil for her services in preparing the first year report of the Statewide Delivery of Distance Education Project for a fee of \$1,000.

The board approved the expenditures for the mini-grants that were developed to award to 10 teachers to develop work-based learning opportunities as part of the Tech Prep Local Consortia Project, Phase VI grant.

The board approved payment of \$1,080 to CAVIX, Inc., for online services to support the Statewide Business Education Advisory Committee project.

The board approved the IVC Summer Pops 1998 performance on July 12 at a cost not to exceed \$2,500.

**SUMMER  
POPS**

The board approved IVC's new and revised individual course fees as itemized for Summer and Fall 1998.

**NEW/REVISED  
COURSE FEES**

The board approved the June 9 and 10 IVC Administrators' Retreat at a cost not to exceed \$2,500.

**ADMINISTRATORS  
RETREAT**

President Mathur recognized Lewis Long as the IVC Teacher of the Year nominee, and Marie Connors, whom he introduced from the audience, as the IVC Part-Time Teacher of the Year.

**TEACHERS OF  
THE YEAR**

The board approved the participation of the District Forensics Team and their coaches in the speech tournament schedule at a total estimated cost of \$75,400.

**FORENSICS  
TEAM 1998/99  
SCHEDULE**

President McCullough recognized Francie Lo Russo as the 1998 Associate Faculty Teacher of the Year.	TEACHER OF THE YEAR
The board ratified the Saddleback College flex/in-service honoraria in amounts not to exceed \$450 for the 1997-98 activities.	FLEX/IN-SERVICE HONORARIA
The board approved a consultant agreement with Fred Ward and Associates to design a tracking database of CalWORKS recipients for Saddleback College for an amount not to exceed \$3,000, and curriculum changes as indicated.	CALWORKS PROGRAM
The board ratified an honorarium in the amount of \$100 for Craig Fleming to adjudicate the High School Theatre Festival on May 14, 1998, at Saddleback College.	GUEST SPEAKER
The board authorized guest artist contracts for Saddleback College with Gary Lindsey Artist Services for a single performance by Ballet Folklorico do Brasil on October 24 for a fee not to exceed \$8,000, and with SRO Artists for a single performance by the Shangri-La Chinese Acrobats on November 7 for a fee not to exceed \$8,000.	GUEST ARTIST CONTRACTS
The board authorized a refundable security deposit of \$5,000 for rental of scenery for the Saddleback Civic Light Opera production of <i>Hello Dolly!</i>	SECURITY DEPOSIT FOR SCLO SET
The board approved consultant agreements with the individuals listed for the amounts listed for their services as guest speakers and instructors at the Saddleback College RHORC workshops.	CONTRACT AGREEMENTS
The board approved granting Certificates of Achievement to the students listed by Saddleback College.	CERTIFICATES OF ACHIEVEMENT
An assessment of the district's current financial situation and trend analysis was provided for the board's review.	MONTHLY REPORT
The quarterly report on the district's investments was provided for the board's review.	QUARTERLY REPORT



Vice Chancellor Newmyer reviewed the Governor's "May Revise" for the 1998-99 state budget and how it will affect the district's revenue for the coming year. He stated that as a result of a proposed increase to the allocation for Partnership for Excellence from \$50 million to \$100 million and the 0% rate charged by PERS for the district's share of the cost of retirement, the district may realize an additional \$3 million in resources over previous projections. He added that he will continue to provide updates to the board on the state budget as well as the deliberations and recommendations of the District Resources Allocation Council (DRAC) for the final budget. President Williams thanked him for his report and commented that the district is very fortunate to have Mr. Newmyer as Acting Vice Chancellor, Fiscal Services.

**FY 1998-99  
BUDGET  
ALLOCATION  
PROCESS**

Motion by Trustee Frogue, seconded by Trustee Hueter, to approve a contract with David M. Griffith & Associates to provide Mandated Cost Claiming Services as indicated. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**STATE  
MANDATED COST  
PREPARATION**

Motion by Trustee Lang, seconded by Trustee Hueter, to extend the contract with Keenan and Associates dated June 6, 1994, for the period July 1, 1998, through June 30, 1999, to provide claims administration for the self-insured workers' compensation claims. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**WORKERS'  
COMPENSATION  
ADMINISTRATION**

The board awarded Bid 221D for the 1998-99 academic year to Westminster Press and Southwest Offset Printing for the printing of the Saddleback College/Irvine Valley College Class Schedules and the Saddleback College Student Handbook.

**AWARD  
OF BIDS**

The board ratified the award of Bid 988 for swimming pool plastering and deck repair at Saddleback College to South Coast Pool Plastering for \$257,000 and included in the contract Alternate 4 and 1,700 square feet of deck replacement for \$36,000 making the total award equal to \$293,000.

The board rejected the claim against the district by Ellen Markham dated April 30, 1998, and directed referral of the claim to the district's insurance administrator for processing.

**CLAIM  
AGAINST THE  
DISTRICT**

Motion by Trustee Lang, seconded by Trustee Frogue, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Hill cast an affirmative advisory vote.

**BUDGET  
TRANSFERS**

The board approved purchase orders 76483 through 77039 totaling \$795,829.30.

**PURCHASE  
ORDERS**

The board approved checks 91502 through 92306 totaling \$1,635,516.57; credit card purchases totaling \$7,165.99; SC Community Education checks 3755 through 3796 totaling \$81,667.89; and IVC Community Education checks 5147 through 5181 totaling \$76,915.14.

**PAYMENT  
OF BILLS**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE  
ATTENDANCE/  
REIMBURSEMENT**

The board approved mileage reimbursement for the trustees' attendance at required board meetings.

There were no public comments on items not on the agenda.

**PUBLIC COMMENTS**

Trustee Milchiker reported that the district is now linked to the Orange County School Boards Association Web page which she stated will encourage forging partnerships with other entities that access that site. She indicated that she attended both colleges' scholarship awards ceremonies, the Saddleback College Athletic Department's barbecue, the Saddleback College Business Science Division's breakfast, and a particularly moving concert, the *Holocaust Suite*, at IVC. Trustee Milchiker added that she is looking forward to the upcoming commencement ceremonies and commended faculty and staff for their work through the year in preparing those students to graduate.

**REPORTS**



Trustee Lang congratulated the full-time and part-time faculty members selected as teachers of the year, the new incoming officers of various governance groups, the Saddleback College baseball team for its winning record, the college foundations for their success in raising scholarship funds, and administrators, faculty, and classified staff for creating excellent programs for the district. He expressed disappointment in the actions of some board members to exclude other board members from receiving internal and external communications, participating in important decisions, and other matters.

Trustee Hueter reported that she also attended several of the recent events already mentioned and commended those in charge of coordinating the events. She stated that she is concerned that there are only nine individuals on the Chancellor Search Committee, and Chancellor Hodge and Vice Chancellor Runyan answered that the number of members for the Chancellor Search Committee is indicated in the Executive Hiring Policy recently approved by the board.

Student Trustee Hill reported that she enjoyed attending several recent meetings and award ceremonies, as well the Lariat banquet and the ASG banquet.

Trustee Frogue congratulated the teachers of the year selected by both colleges, and thanked Ali Hojat, the newly elected ASIVC president, for speaking recently at a Foothill High School senior Civics class and Middle East Club luncheon meeting at his invitation. He read portions of his letter to Michael Schroeder, Chairman of the California Republican Party, expressing his shock at their recent sanction of the recall effort against him, and reiterated the issues of greatest importance to him as a trustee: free speech, institutional integrity, and fiscal responsibility.

Trustee Lorch commended the ASG on their accomplishments during the past year, and congratulated the newly elected ASG officers as well as Student Trustee Hill. She reported that she recently attended the CCCT Annual Conference and was particularly impressed by Vice Chancellor Newmyer's presentation on setting criteria for budget stability, State Vice Chancellor Patrick Lenz' comments on system goals and Partnership for Excellence, and the report on educational initiatives for the 21<sup>st</sup> century by Jacqueline Woods, the liaison for community colleges from the U.S. Department of Education. She noted that in the latter case, she distributed packets of information to the board on the initiatives which included access and opportunity, technology, work force development, school reform, international education, and higher education authorization. Trustee Lorch indicated that she also attended the Human Development Early Childhood Certificate Program graduation ceremony at Saddleback College, as well as the last class taught by retiring faculty member and Saddleback College's 1999 Teacher of the Year nominee, Professor William Holston.

President Williams welcomed Student Trustee Hill and encouraged her to contact any of the board members if she has questions. He reported that he recently attended both college's scholarship ceremonies, the Business Science Division's breakfast meeting, and the CSU Fullerton graduation ceremony, and commented that the pace of events will remain hectic until commencement at both colleges. President Williams indicated that the board hopes to name a new district Chancellor by July 1, followed by interviewing applicants for the positions of Vice Chancellor, Fiscal Services, and President, Saddleback College. He added that the goal is to have the latter positions as well as any needed deans and directors in place by the first week of January, 1999, which would allow the new president to participate in the hiring of the Vice President, Instruction.

Ms. Cornell thanked everyone who attended the ASG banquet and read the names of the individuals honored whose names will appear on the perpetual plaque in SSC 208. She thanked President McCullough for his support of ASG purchasing concrete benches and indicated that they should be in place in the upper quad very soon for students to enjoy. In response to a question by Trustee Lorch, Ms. Cornell stated that she is working on obtaining an inventory of ASG equipment.

**ASG REPORTS**

Professor Mikolajczak reported that at their last meeting, the Saddleback College Academic Senate approved three part-time and nine full-time faculty to represent the Senate on academic and professional matters throughout the summer.

**ACADEMIC  
SENATE'S  
REPORTS**

Professor Clark reviewed some of the accomplishments of the IVC Academic Senate during the past year and noted that she distributed copies of the Senate's Official Record for Spring 1998 earlier in the evening. She indicated that next year the Senate needs to reconfigure the process for the Committee on Courses, complete the distance education policy that was begun last year, and finish work on the academic freedom policy. Professor Clark reported that the Senate recently selected three of five officers and a fourth was selected by the faculty, and noted that an IVC Senate Web page will be established over the summer. She stated that a recent vote taken of the faculty resulted in a declaration of no confidence in the IVC President, to which President Mathur read a written response.

Ms. Pam Hewitt, newly elected chapter Vice President from IVC, reported on recent changes on the Executive Board as a result of election violations that took place within the chapter, and indicated that a run-off election for the position of President and submittal of nominations for the position of Reporter will take place on May 28.

**CSEA  
REPORT**

Ms. Humphrey reported that elections for new officers of the Saddleback College Classified Senate will take place on May 27, and that they now have a Web page that includes officers, senators, agendas and minutes, and staff development information.

**CLASSIFIED  
SENATES'  
REPORTS**

Ms. Hajir stated that the President Elect position for the IVC Classified Senate is currently vacant so she will continue to represent the Senate until it is filled. She urged the board to place representatives from both classified senates on the Chancellor Search Committee.

President McCullough reported that out of three places designated for community college students in the 1998 Architectural Student Design Competition, Saddleback College students took all three. He added that the Cal State Fullerton Department of Chemistry and Biochemistry typically awards 12 undergraduate summer grants for

**PRESIDENTS'  
REPORTS**



research to students who have demonstrated excellence in the field, and Saddleback College students received the only two grants intended for for community college students.

President Mathur congratulated newly elected Student Trustee Hill and the ASG officers from both colleges. He reported that the IVC Foundation Community Awards Dinner held on April 29 was very well attended and that nearly \$20,000 was awarded at the Scholarship Awards Presentation on May 6. President Mathur stated that other recently held IVC events were the Deans' Tea where 779 students were honored for their academic achievements, and the IVC Foundation Women's Golf Tournament which raised nearly \$20,000 to benefit the Women's Re-entry Center.

Chancellor Hodge welcomed Student Trustee Hill and the new student government officers, and added her thanks to all of the outstanding students, administrators, faculty, and staff for their hard work during 1997-98. She extended special thanks to the executive staff for focusing on achieving the 2.3 percent growth and balancing the budgets, while also planning for the upcoming 1998-99 academic year. Chancellor Hodge commented that the district has a great deal to be proud of this past year and exciting opportunities to look forward to next year.

Motion by Trustee Lang, seconded by Trustee Hueter, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Lang, seconded by Trustee Hueter, to approve the submitted classified personnel actions, including replacement pages with item 2 under Change of Status removed. Motion carried unanimously.

Motion by Trustee Frogue, seconded by Trustee Lang, to accept the gifts as listed. Motion carried unanimously.

**GIFTS**

The meeting was adjourned at 10:55 p.m. to closed session.

**ADJOURNMENT**



Kathleen O'Connell Hodge, Secretary