

MINUTES OF THE BOARD OF TRUSTEES
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
FEBRUARY 17, 1998
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 4:00 p.m.	CALLED TO ORDER
There were no public comments concerning the matter to be heard at 4:00 p.m.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session to conduct a personnel hearing from 4:00 p.m. to 5:00 p.m.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 5:05 p.m.	RECONVENED
There were no public comments concerning items to be discussed in the closed session scheduled at 5:00 p.m.	PUBLIC COMMENTS
The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:05 p.m. until 7:30 p.m. All trustees were present.	CLOSED SESSION
The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:30 p.m. Trustee Frogue led the pledge of allegiance and Trustee Lorch read words of inspiration.	RECONVENED
<u>Members of the Board of Trustees</u> John Williams, President Dorothy Fortune, Vice President Teddi Lorch, Clerk Steve Frogue, Member Joan Hueter, Member Dave Lang, Member Marcia Milchiker, Member Rick Travis, Student Member	PRESENT

Administrative Officers

Kathleen O'C. Hodge, Acting Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Jay, Vice Chancellor, Human Resources
Mike Runyan, Acting Vice Chancellor, Educational Services
Rich McCullough, Acting President, Saddleback College
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sherry Miller-White

Academic Senate

Kate Clark
Miki Mikolajczak

California School Employees Association

No representation

Classified Senates/Council

No representation

Associated Student Government

Patrick Reddick
Erica Bagen

Trustee Fortune indicated that the board was not able to finalize awarding contracts to educational administrators in the preceding closed session, and will adjourn to closed session to complete the action following discussion of item 50, Administrative Organization. Motion by Trustee Fortune, seconded by Trustee Frogue, to move item 50 forward to be considered first in the order of agenda items. Motion carried unanimously.

Motion by Trustee Milchiker, seconded by Trustee Lang, to move public comments on items *not on* the agenda to the same area on the agenda where items *on* the agenda will be heard. Motion failed with Trustees Williams, Fortune, Lorch, and Frogue casting negative votes. President Williams stated that public comments on items not on the agenda will be considered at the beginning of item 43, Special Reports, rather than at the conclusion of the meeting as the agenda indicates.

Motion by Trustee Frogue, seconded by Trustee Lorch, to approve the proposed amendments to the administrator organization model as indicated. Trustee Lorch reminded the board that they need to allow an opportunity for public comments prior to consideration of the item. Trustee Williams announced that item 50 will be considered following public comments on items on the agenda.

**ADMINISTRATIVE
ORGANIZATION**

Motion by Student Trustee Travis, seconded by Trustee Frogue, to approve the agenda including replacement and/or additional pages to items 44 and 45, and with items 3, 35, the 7th and 8th actions listed in item 44a, 44b, 52, 53, and 54 removed. Trustee Lorch amended the motion to include moving public comments on items not on the agenda to the beginning of item 43, seconded by Trustee Fortune. Motion with amendment carried with Trustees Hueter and Lang casting negative votes. Student Trustee Travis cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve minutes of the December 8 and January 20, 1998, regular meetings of the Board of Trustees. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Lorch, Clerk of the board, read out the following actions taken in closed session:

CLOSED SESSION

Trustee Lang made a motion, seconded by Trustee Hueter, to terminate a classified employee per arbitrator's finding. Motion carried with Trustee Frogue casting a negative vote and Trustees Lorch and Milchiker not present.

Trustee Frogue made a motion, seconded by Trustee Lorch, to ratify the Faculty Association tentative agreement with the following changes: adding the specification of "one-time monies" and the discretion of president or chancellor to assign LHE for extraordinary or unique tasks. Otherwise the board approved the tentative agreement with the Faculty Association subject to approval by the Faculty Association of the changes just read. Motion carried with Trustees Hueter, Lang, and Milchiker casting negative votes. All trustees were present.

Two individuals addressed the board on the topics of administrative hiring procedures, and the order of public comments on the agenda.

**PUBLIC
COMMENTS**

Motion by Trustee Frogue, seconded by Trustee Lorch, to approve the proposed amendments to the administrator organization model. Motion by Trustee Fortune, seconded by Trustee Frogue, to amend the motion to include elimination of the positions of Dean, Research, Planning, and Research Development, at both Irvine Valley College and Saddleback College. Following discussion, motion to amend carried with Trustees Lang, Hueter, and Milchiker casting negative votes. After additional discussion, motion by Trustee Frogue, seconded by Trustee Lorch, to move the position of Director, Child Development Center at IVC, from reporting to the Vice President, Student Services, to reporting to the Vice President, Business Services. Motion to amend carried with Trustees Lang, Hueter, and Milchiker casting negative votes. Trustee Fortune moved to amend the motion, seconded by Trustee Lorch, to include the elimination of the position of Dean, Student Development, at Saddleback College and replace it with a classified leadership position with the title Director, Student Affairs, as it is as Irvine Valley College. Following comments by Acting Chancellor Hodge, Acting President McCullough, and Vice President Hodge in support of retaining the Dean status of the position, motion to amend carried with Trustees Lang, Hueter, and Milchiker casting negative votes. Trustee Fortune further moved to amend the motion, seconded by Trustee Frogue, to change the title of Dean, Emeritus Institute, on the Executive Administrative Structure chart, to Director, Emeritus Institute. Motion to amend carried with Trustees Lang, Hueter, and Milchiker casting negative votes. Motion by Trustee Lang to amend the motion, seconded by Trustee Frogue, to change the title of Director, Public Analysis, on the Executive Administrative Structure chart, to Director, Public Affairs. Motion to amend carried unanimously. Motion by Trustee Frogue, seconded by Trustee Fortune, to approve the administrative structure with the board approved amendments. Motion carried with Trustees Lang, Hueter, and Milchiker casting negative votes.

**ADMINISTRATIVE
ORGANIZATION**

President Williams adjourned the meeting at 9:10 p.m. to continue the previous closed session.

**CONTINUATION OF
CLOSED SESSION**

The open session of the meeting was reconvened at 9:55 p.m. Trustee Lorch read out the following action from closed session:

RECONVENED/
ACTIONS FROM
CLOSED SESSION

Trustee Frogue made a motion, seconded by Trustee Lorch, to move the approval of the administrative contract for Vern Hodge as Vice President of Student Services, Saddleback College. Motion carried unanimously. Trustee Williams made a motion, seconded by Trustee Fortune, to move that while the Board of Trustees reserves the right to fully delineate administrators' contractual performance goals and objectives, the listed administrators shall be offered new contracts effective July 1, 1998, through June 30, 2000, per terms and conditions as outlined in the contract form previously approved by the Board of Trustees: District Information Technology and Program Analysis, Allan MacDougall; Acting Director of Emeritus Institute, Pamela Deegan; Director of Foundations, Donald Rickner; IVC Vice President of Business Services, Robert Loeffler; IVC Vice President of Student Services, Pauline Merry; IVC Dean of Humanities and Languages, Daniel Rivas; IVC Dean of Math, Science, and Engineering, Ruth Jacobson; IVC Dean of Business Science, Social Science, and Vocational Education, Susan Corum; IVC Dean of Fine Arts, PE, and Athletics, Gregory Bishopp; IVC Dean of Guidance, Counseling and Students, Jess Craig; IVC Dean of Library, Information Services and Technology, Nancy Reynolds; SC Acting Dean of Admissions, Records and Outreach, Linda Newell; SC Director of Student Affairs, Douglas Barr; SC Dean of Business Science and Vocational Education, Marly Bergerud; SC Dean of Counseling, Guidance and Special Services, Jerilyn Chuman; SC Dean of Mathematics, Science, Engineering and Health Sciences, Dixie Bullock; SC Dean of Liberal Arts, Social and Behavioral Sciences, Lloyd Evans; SC Dean of Learning Resources, Technology, and Applied Science Services, Donald Busché; SC Dean of Fine Arts, PE and Athletics, Terrill Robinson; and SC Assistant Dean of Financial Aid, Wendy Baker. Motion carried with Trustees Hueter and Lang casting negative votes.

*Please see
changes to
underlined
positions indicated
in the 3/23/98
minutes (read
out from closed
session)
J. Martin*

Items 9, 15, 27, 33, 34, and 36 were removed from the consent calendar for separate discussion. Motion by Trustee Lang, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**CONSENT
CALENDAR**

The board approved the revision to the 1997-98 Academic Calendar by beginning the 1998 summer session on Tuesday, May 26, 1998, and moving the faculty contractual duty days to April 7 and 8, 1998, during the 1998 spring break.

**REVISION TO
1997-98
ACADEMIC
CALENDAR**

The board approved the Emeritus Institute guest speakers and honoraria as indicated for Spring 1998.

**GUEST
SPEAKERS**

The board accepted the award of funds to Irvine Valley College from the State Chancellor's Office in the amount of \$130,032 and approved the program activities for Spring 1998 for the Center for Applied Competitive Technologies grant, as well as travel, lodging, and registration expenses up to \$3,000 for non-district personnel to attend workshops and conferences.

**GRANT
ACCEPTANCES**

The board accepted the award of funds to Saddleback College from the State Chancellor's Office for the Industry Driven Regional Education and Training Collaborative in the amount of \$250,000, and for the Regional health Occupation Resource Center in the amount of \$166,800.

Motion by Trustee Frogue, seconded by Trustee Fortune, to vote on Saddleback College and Irvine Valley College faculty hiring separately. Motion carried with Trustee Lang casting a negative vote. Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the announcement of and recruitment for ten full-time faculty positions, contingent upon funding, for Saddleback College. Following discussion, motion carried unanimously. Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the announcement of and recruitment for ten full-time faculty positions, contingent upon funding, for Irvine Valley College. Motion carried unanimously.

**FACULTY
HIRING
1998-99**

The board approved payment of honoraria in the amount of \$2,350 for those individuals listed to conduct workshops and provide agency liaison through the AmeriCorps Project at IVC.

**AMERICORPS
HONORARIA**

<p>Motion by Trustee Lang, seconded by Trustee Frogue, to approve expenditures through the AmeriCorps budget for the travel costs incurred by the program's VISTA volunteer throughout the duration of the grant. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.</p>	<p>VISTA VOLUNTEER</p>
<p>The revised Irvine Valley College Mission Statement was provided for the board's information.</p>	<p>IVC MISSION STATEMENT</p>
<p>The board approved the IVC Community Education programs and presenters' compensation for the 1998 spring session.</p>	<p>COMMUNITY EDUCATION</p>
<p>The board approved the participation of two IVC students in the annual EOPS Student Leadership Institute March 19-20 for an expenditure of \$300 per student.</p>	<p>EOPS CONFERENCE</p>
<p>The board approved Educational Services Agreements with Motorola MOS 10 for IVC to provide Train-the-Trainer, Statistical Process Control, and Problem Solving training for a fee of \$180 per hour; with 3M Surgical for IVC to provide Electronic Construction Techniques training for a fee of \$180 per hour; with Medtronic Heart Valves, Inc. for IVC to provide Production and Inventory Control training for the sum of \$1,925 per person; and with Irvine USD for an IVC faculty member to provide four college math classes at Irvine High School and Woodbridge High School for a total of \$16,420.</p>	<p>EDUCATIONAL SERVICES AGREEMENTS</p>
<p>The board approved the expenditures for IVC Music Department's concerts scheduled during the spring 1998 semester in the amount of \$12,700.</p>	<p>SPRING MUSIC CONCERTS</p>
<p>Motion by Trustee Frogue, seconded by Trustee Milchiker, to ratify approval of an institutional membership for the 1997-98 school year for Irvine Valley College. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.</p>	<p>INSTITUTIONAL MEMBERSHIP</p>
<p>The board approved the expenditure of \$1,000 each for consultants Christine King and Steve Beck to meet the obligations as site teachers of their respective high schools of the Tech Prep Local Consortia Project, Phase VI, at IVC.</p>	<p>CONSULTANT AGREEMENT</p>

<p>The board approved payment for travel, lodging, etc., for non-district personnel to attend the Fourth Annual Statewide Tech Prep California Career Pathways Consortia Conference February 22-24 for an amount not to exceed \$3,500.</p>	<p>CONFERENCE ATTENDANCE</p>
<p>The board approved expenditures not to exceed \$3,000 for the Technology Careers Opportunity Day at IVC on February 18.</p>	<p>TECHNOLOGY CARREERS DAY</p>
<p>The board approved the workshops listed for an amount not to exceed \$7,000 for the Curriculum and Professional Development in Business Education Program at IVC.</p>	<p>WORKSHOPS</p>
<p>The board approved memberships for the Saddleback College Honors Program.</p>	<p>HONORS MEMBERSHIP</p>
<p>The board approved the participation of Saddleback College in the Child Development Training Consortium with Yosemite Community College District.</p>	<p>CHILD DEVELOP- MENT TRAINING CONSORTIUM</p>
<p>The board approved payment of honoraria by Saddleback College to the individuals listed in the total amount of \$2,725 to present a series of recitals, lectures, and master classes during spring semester, 1998, and Elizabeth Styffe in the amount of \$200 for her presentation on March 13 to the Nursing Program N 151 Nursing Process students.</p>	<p>HONORARIA</p>
<p>The board approved a promotional license agreement with the Mission Viejo Mall Merchant's Association to hold the Angel-sponsored Casino Night on February 28, 1998, at the Mall's Center Court; a guest artist contract with Norman Major to provide the Norman Major Big Band for a fee not to exceed \$2,500; and an agreement with R & R Entertainment, Inc., to provide gaming tables and dealers for the event for a fee not to exceed \$2,500.</p>	<p>ANGELS' FUNDRAISING EVENT</p>
<p>The board approved honoraria for payment to the musicians listed for their performance of <i>Big River</i> at Saddleback College on March 13-22.</p>	<p>HONORARIA</p>
<p>The board approved granting Certificates of Achievement to the students listed by Saddleback College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>

<p>The board approved the individuals listed for their participation in the Third Party Political Forum panel discussion at Saddleback College on March 25, Professor William J. Cunerty for his presentation as Commencement Speaker on May 22, and Curt Visca for his presentation during KinderCaminata on March 20.</p>	<p>GUEST SPEAKERS</p>
<p>Motion by Trustee Lang, seconded by Trustee Frogue, to approve Saddleback College student and advisor travel to out-of-state conferences as indicated. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.</p>	<p>STUDENT OUT-OF-STATE TRAVEL</p>
<p>The board approved awarding a contract to manage the Saddleback Golf Driving Range to Donovan Brothers Golf, Inc., for three years with two optional one-year terms.</p>	<p>DRIVING RANGE MANAGEMENT CONTRACT</p>
<p>The board adopted Resolution 98-14 to dedicate an easement at IVC to the Irvine Ranch Water District.</p>	<p>DEDICATION OF EASEMENT</p>
<p>The board approved entering into an agreement with Moraes/Pham & Associates to provide engineering design services for the Fine Arts Theatre HVAC System at Saddleback College for an amount not to exceed \$12,000.</p>	<p>ENGINEERING DESIGN SERVICES</p>
<p>Data on trends and the district's financial position was provided for the board's review.</p>	<p>MONTHLY STATUS REPORT</p>
<p>The Quarterly Investment Report for the quarter ending December 31, 1997, was provided for the board's review.</p>	<p>QUARTERLY REPORT</p>
<p>Motion by Trustee Hueter, seconded by Trustee Lang, to adopt Resolution 98-15 authorizing the issuance of TRANS and authorize the Vice Chancellor, Fiscal Services, or Director, Business Services, to execute related documents. Motion carried by a roll call vote with Trustee Frogue abstaining. Student Trustee Travis cast an affirmative advisory vote.</p>	<p>1998-99 TAX AND REVENUE NOTES</p>
<p>Motion by Trustee Hueter, seconded by Trustee Frogue, to approve filing an application for interim lease with the City of Tustin for use of specific facilities at the Tustin MCAS effective March 15, 1998. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.</p>	<p>TUSTIN MCAS INTERIM LEASE</p>

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**BUDGET
TRANSFERS**

The board adopted Resolution 98-05, 1997-98 Scheduled Maintenance Program, to amend the 1997-98 Capital Outlay Budget by \$1,012,518; Resolution 98-07, IVC/SC Disabled Students Program and Services, to amend the 1997-98 General Fund Restricted Budget by a total of \$83,857; Resolution 98-08, IVC/SC Extended Opportunities Program and Services, to amend the 1997-98 General Fund Restricted Budget by a total of \$6,683; Resolution 98-09, SC Caregiver Program, to amend the 1997-98 General Fund Restricted Budget by \$30,000; Resolution 98-11, IVC Asilomar Fund and IVC Professional Development, to amend the 1997-98 General Fund Restricted Budget by a total of \$27,000; and Resolution 98-13, IVC/SC Matriculation, to amend the 1997-98 General Fund Restricted Budget by a total of \$159,999.

**BUDGET
AMENDMENTS**

The board approved purchase orders 74947 and 75220 totaling \$519,419.03.

**PURCHASE
ORDERS**

The board approved checks 89038 through 89613 totaling \$1,072,527.91; credit card purchases totaling \$11,607.57; Saddleback College Community Education checks 3650 through 3658 totaling \$4,570.71; and IVC Community Education checks 5003 through 5038 totaling \$51,718.53.

**PAYMENT
OF BILLS**

The board appointed Kathleen O'Connell Hodge to the office of Secretary, Board of Trustees, until commencement of employment of the permanent Chancellor at which time the permanent Chancellor will serve as secretary.

**APPOINTMENT
OF SECRETARY**

The board adopted Resolution 98-10 authorizing payment to Student Trustee Travis who was absent from the January 20, 1998, board meeting.

**AUTHORIZED
PAYMENT TO
TRUSTEE**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE
TRAVEL**

President Williams announced that public comments on items not on the agenda will be heard at this time. He read a statement advising speakers that their comments must pertain to matters within the subject matter jurisdiction of the board, and that speakers who do not adhere to this rule will be declared out of order.

STATEMENT
REGARDING
PUBLIC COMMENTS

Five individuals addressed the board on various topics including request for resignation of a board member, opposition to public comments at a previous board meeting, change in order of public comments, and support for board and district.

PUBLIC
COMMENTS

Trustee Milchiker expressed concern that many of the recent changes to district administration have damaged the district's reputation and have not resulted in cost savings, but in added costs in legal fees and public relations efforts. She urged the board to listen to the concerns and recommendations of administrators, faculty, and other constituents before making any further decisions affecting administrative structure. Trustee Milchiker requested that the written testimony given at the previous board meeting by former students of Trustee Frogue be included in the public record of this meeting (attached).

REPORTS

Trustee Hueter explained that she cast a negative vote during closed session on administrator's contracts not in objection to the administrators, but to the administrative restructuring and wanted all of the contracts to be renewed. She reported that she enjoyed attending the wheelchair basketball game at IVC over the weekend and noted that the IVC women's basketball team is fighting to regain their previous first-place standing.

Student Trustee Travis indicated in response to an earlier question by Trustee Lorch that he has use of a computer on loan from ASG that will be returned to ASG when his term as Student Trustee has ended.

Trustee Frogue stated that he has taught over 10,000 students in 31 years and that those few students who read declarations against him at the last meeting are not only wrong in their accusations, but are apparently part of the smear campaign that is being waged against him. He read a prepared statement concerning the smear and recall campaign which is included in the public record of this meeting (attached).

Trustee Lorch stated that the verbal attacks against Trustee Frogue have created a hurtful and hateful atmosphere within the district and not only interfere with district business but harm its public image. She added that while the administrative restructuring may be painful to some individuals, it was an attempt to reduce administrative expenditure with no malice intended toward anyone.

Trustee Fortune indicated that the district incurs legal fees like any other institution that is attacked and must defend itself and, like most other public agencies, has an attorney present at meetings to ensure adherence to the Brown Act and other legal mandates. She added that it is important for the district through its public affairs representative to be able to make the press aware of the rationale behind recent changes within the district.

Trustee Williams reported that he recently attended a joint meeting of the CCCT Board of Directors and the California Community Colleges' Board of Governors' in Newport Beach where the primary topic was limited funding and increased need for partnering with business. He commended the boards for meeting in Southern California, and the community college athletes of the week for their outstanding performances.

Mr. Reddick expressed concern about changing the Dean of Student Development position to a director position. He clarified the issue of distribution of ASG purchased computers and stated that he would answer any questions on the subject.

ASG REPORTS

Ms. Bagen reported that the ASIVC is going through restructuring and a major recruit to replace a number of individuals they lost with the start of a new semester. She indicated that student government is working on a number of projects including scholarship funding, revisiting the mascot issue since there is a copyright problem with the winning image, development of ASG business cards, selection of representatives to attend the ACCT National Legislative conference, and investigating the closure of the tutoring center at IVC. President Mathur, in response to the latter issue, stated that there was a personnel situation in the tutoring center which has been resolved and the center has resumed operation.

Professor Mikolajczak thanked the board for approving ten new faculty positions. She read a resolution adopted by the Senate on September 14, 1994, and readopted on January 28, 1998, titled *Statement of Philosophy Against Prejudice and Racism*, a copy of which is included in the public record of the meeting maintained in the Chancellor's Office.

**ACADEMIC
SENATE'S
REPORT**

Professor Miller-White reported that the board-approved faculty contract will be taken to the Faculty Association membership for approval, and commended all those involved in settling the contract. She noted that the Faculty Association will be voicing their concerns to the State Chancellor and Board of Governors regarding the movement to eliminate local boards, and encouraged trustees and Senate members to join with them in opposition.

**FACULTY
ASSOCIATION'S
REPORT**

President Mathur reported that some 300 students from local elementary and intermediate schools participated in the recent Astounding Inventions event, and three top contestants were asked to appear on *The Tonight Show* hosted by Jay Leno.

**PRESIDENT'S
REPORT**

Chancellor Hodge thanked the board for recognizing the efforts of the administrative team with new contracts, and for approving hiring new faculty at both colleges. She also recognized the efforts of those involved in settling the faculty contract, as well as all personnel districtwide for supporting expenditure reductions.

**CHANCELLOR'S
REPORT**

Motion by Trustee Hueter, seconded by Trustee Lang, to approve the submitted academic personnel actions including replacement pages with the exception of the seventh and eighth listings in item 44a, and all of 44b. Motion carried unanimously.

**PERSONNEL
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Fortune, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Motion by Trustee Lang, seconded by Trustee Fortune, to accept the gifts as listed in the agenda item. Motion carried unanimously.

GIFTS

The board accepted for review and study the proposed Employment Procedures for Executive Positions as indicated.

**EXECUTIVE HIRING
PROCEDURES**

The board accepted for review and study the revisions to Board Policy 4201.5, Longevity Pay for Classified Management, Supervisory, and Confidential Personnel as indicated.

REVISION
TO BP 4201.5

Motion by Trustee Frogue, seconded by Trustee Fortune, to approve Resolution 98-17 in order to implement the STRS "Golden Handshake" program. Motion carried by roll call vote.

STRS GOLDEN
HANDSHAKE

The meeting was adjourned at 11:55 p.m.

ADJOURNMENT



Kathleen O'Connell Hodge, Secretary