

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
DECEMBER 8, 1997  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Frogue at 5:00 p.m. **CALLED TO ORDER**

There were no public comments concerning items to be discussed in closed session. **PUBLIC COMMENTS**

The open session was adjourned to closed session. The Board of Trustees met in closed session from 5:00 p.m. to 7:25 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Frogue at 7:28 p.m. Trustee Williams led the pledge of allegiance and Student Trustee Travis read words of inspiration. **RECONVENED**

Members of the Board of Trustees

Steve Frogue, President **PRESENT**  
John Williams, Vice President  
Dorothy Fortune, Clerk  
Joan Hueter, Member  
Dave Lang, Member  
Teddi Lorch, Member  
Marcia Milchiker, Member (left following closed session)  
Rick Travis, Student Member

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Jay, Vice Chancellor, Human Resources  
Kathleen O'C. Hodge, Vice Chancellor, Educational Services  
Ned Doffoney, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sherry Miller-White

Academic Senate

Kate Clark

Miki Mikolajczak

California School Employees Association

Lyle Fossum

Classified Senates/Council

Mahshid Hajir

Associated Student Government

Patrick Reddick

Barbara Raphael/Mike Kindybal

Trustee Fortune, Clerk of the board, read out the following action from closed session. The board unanimously approved acceptance of Chancellor Robert Lombardi's retirement letter.

**CLOSED SESSION**

The board adjourned to the Annual Organizational Meeting at 7:31 p.m. The board took action to appoint a Secretary and Assistant Secretary, establish 1998 meeting dates and times as well as an agenda planning calendar, approve the agenda format, appoint trustee representatives to various organizations, and elect officers for the 1997-1998 year as follows: John Williams, President; Dorothy Fortune, Vice President; and Teddi Lorch, Clerk.

**ANNUAL  
ORGANIZATIONAL  
MEETING**

The board adjourned to the Facilities Corporation Meeting at 8:50 p.m. The same persons holding comparable positions on the South Orange County Board of Trustees were elected as directors and officers of the Facilities Corporation, with Trustee Lang elected to the position of Treasurer. Following the completion of business, the regular meeting of the Board of Trustees was reconvened at 8:52 p.m.

**FACILITIES  
CORPORATION  
MEETING**

Motion by Trustee Fortune, seconded by Trustee Frogue, to approve the agenda as presented, including replacement and/or additional pages. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**APPROVAL  
OF AGENDA**

Motion by Trustee Hueter, seconded by Trustee Lorch, to approve minutes of the November 17, 1997, regular meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**APPROVAL  
OF MINUTES**

Foundations Director Rickner reviewed the Irvine Valley College and Saddleback College Foundations' 1996-1997 Annual Reports and Activities for the board.

**FOUNDATIONS  
ANNUAL REPORTS**

Director Rickner provided the board with information on the proposed addition of Assistant Director positions for each Foundation and answered board members' questions. Trustee Fortune asked for more complete information on the amount of financial support the district is currently providing to the foundations.

**FOUNDATIONS  
ASSISTANT  
DIRECTORS**

Motion by Trustee Hueter, seconded by Trustee Lang, to approve the expenditure by the Saddleback College Business Science Division to sponsor a retreat during Spring 1998 in-service on January 12 in an amount not to exceed \$750. Trustee Lorch asked that information be provided on the results of the retreat in terms of goals and other issues. The board voted unanimously to call the question. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**BUSINESS  
SCIENCE  
DIVISION  
RETREAT**

President Williams called for a fifteen-minute recess at 8:55 p.m.

**RECESS**

Chancellor Lombardi announced that he incorrectly believed a two-thirds vote was required to reconsider an item when it is a majority vote that is required and was, in fact, the case. Motion by Trustee Fortune, seconded by Trustee Frogue, to reconsider item 12, IVC Progress Report/Accreditation, approved at the November 17, 1997, board meeting. Motion carried with Trustees Hueter and Lang casting negative votes. Trustee Fortune asked several questions about the Progress Report, focusing primarily on the Appendix to the report which contained historical information on the development of the proposed peer review process. She expressed concern that in approving the Progress Report in November, it appears that the board approved the peer review process proposed by the Academic Senate as well, which is a negotiable item. Ms. Miller-While stated that implementing the proposed peer review process would clearly violate the faculty contract and objected to inclusion of the process with the Progress Report. Following considerable discussion, Vice President Merry, President Mathur, and Vice Chancellor Hodge confirmed that the proposed peer review process was included in the report in response to the Accrediting Commission's inquiry as to any

**RECONSIDERATION  
OF ITEM 12 FROM  
11/17/97 AGENDA**

progress that has been made toward development of a peer review process, and that it was the accreditation Progress Report that was approved by the board, not implementation of the proposed peer review process. Following further discussion, Trustee Fortune withdrew her motion to reconsider.

The board authorized guest artist contracts for Saddleback College with John Cauble, The New Theatre, to hire up to eight Equity Guest Artists for SCLO 1998 at a cost not to exceed \$48,213.20; Richard Abraham for his performance as rehearsal accompanist and pianist in the spring musical *Big River* for a fee not to exceed \$3,500; Michael Fennelly for a single performance on March 27, 1998, for a fee not to exceed \$5,000; Jose Maria Gallardo Del Rey for a single performance on April 1, 1998, for a fee not to exceed \$2,500; and with Beth Hansen for a single performance on April 4, 1998, for a fee not to exceed \$5,000.

**GUEST ARTIST  
CONTRACTS**

Motion by Trustee Lorch, seconded by Trustee Frogue, to grant Certificates of Achievement to the students listed by Saddleback College. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**CERTIFICATES OF  
ACHIEVEMENT**

Motion by Trustee Frogue, seconded by Trustee Lang, to approve the expenditure of an amount not to exceed \$2,000 to cover the costs associated with IVC staff development activities during spring in-service. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**IN-SERVICE  
EXPENDITURES**

The board approved hiring the firm of Moraes/Pham & Associates to provide the required construction documents for the deferred maintenance project at IVC to replace emergency lighting at a fee of \$8,000.

**CONSULTANT  
AGREEMENT**

The board approved hiring Connie Haw at a rate of \$20 per hour up to \$4,000 in order to complete the tasks required in the Building a Center of Educational Excellence for the Semiconductor Industry grant project at IVC.

**INDEPENDENT  
CONTRACTOR**

The board approved the Educational Services Agreement with Motorola MOS 10 for IVC to provide training in computer classes.

**AGREEMENT**

The board approved the IVC Community Education program and presenters as indicated for Winter 1998.	<b>COMMUNITY EDUCATION</b>
Vice Chancellor Carcamo reviewed the proposed SOCCCD Order of Priority and Schedule of Funds for the 1999-2003 Five Year Construction Plan for the board.	<b>FIVE YEAR CONSTRUCTION PLAN</b>
Motion by Trustee Hueter, seconded by Trustee Frogue, to approve contracts with tBP/Architecture to provide architectural services for the Learning Resource Center secondary effects and fire safety emergency access road projects at IVC. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.	<b>ARCHITECTURAL SERVICES</b>
Motion by Trustee Hueter, seconded by Trustee Lang, to approve the substitution of D.W.B. Construction with Burge Construction for the concrete and masonry work on the Saddleback College architectural barrier removal project. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.	<b>SUBSTITUTION OF CONTRACTOR</b>
The board approved the assignment of all leases of temporary modular buildings from Action Mobile to GE Capital Modular Space under the same terms and conditions as the original leases.	<b>LEASE ASSIGNMENT FOR MODULAR BUILDINGS</b>
The board awarded Bid 219 for recarpeting Buildings A-200 and B-300 at IVC to H.M. Carpet and approved Change Order 1.	<b>AWARD OF BID/ CHANGE ORDER</b>
The board approved awarding Bid 984, Emergency Generator, Removal of Underground Tank, and Soil Remediation, to Train Johnson Power Development, Inc., for \$253,316, and Bid 985, Office Supplies, to Boise Cascade for a three-year contract beginning on January 1, 1998, and ending on December 31, 2000, for the amounts listed.	<b>AWARD OF BIDS</b>
The board approved/ratified transfers of appropriations as delineated.	<b>BUDGET TRANSFERS</b>

The board adopted Resolution 97-55, IVC C.A.R.E Program to amend the 1997-98 General Fund Restricted Budget by \$19,887; Resolution 97-56, IVC EOP&S Program, to amend the budget by \$79,561; Resolution 97-58, IVC Matriculation Program, to amend the budget by \$65,289; Resolution 97-57, IVC DSP&S Program, to amend the budget by \$54,302; Resolution 97-59, IVC Business Education Statewide Advisory Committee, to amend the budget by \$125; Resolution 97-61, SC Health Occupation Statewide Advisory Committee, to amend the budget by \$30,625; and Resolution 97-62, SC Retrofit Water Purification System, Phase II, to amend the 1997-98 Capital Outlay Budget by \$1,537.

**BUDGET  
AMENDMENTS**

The board approved checks 87203 through 87924 totaling \$2,070,940.62; credit card purchases totaling \$4,136.26; SC Community Education checks 3589 through 3606 totaling \$6,873.11; and IVC Community Education checks 4958 through 4998 totaling \$94,211.78.

**PAYMENT OF  
BILLS**

Motion by Trustee Hueter, seconded by Trustee Lang, to ratify hiring Dr. Richard Sorenson as a consultant to assist the board in continuing to evaluate and expand trustee-developed goals and objectives for the district, at a fee not to exceed \$630. Motion carried unanimously. Student Trustee Travis cast an affirmative advisory vote.

**BOARD  
WORKSHOP**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**ATTENDANCE/  
REIMBURSEMENT**

Several individuals giving reports congratulated the new board officers and offered best wishes to Dr. Lombardi on his retirement.

**REPORTS**

Trustee Lang congratulated the IVC Chorale and the IVC Dance Ensemble on their excellent collaborative performance at Concordia College recently.

**TRUSTEES'  
REPORTS**

Trustee Hueter referred to a letter she faxed to board members from Chancellor Tom Harris seeking input from trustees on various issues being considered by the Orange County Legislative Task Force. She stated that the Task Force decided to support the California Community College Board of Governors on voting to establish legislation calling for a simple majority on bond issues for school districts.

Trustee Lorch thanked administration for launching twilight classes in the federal building housing the INS and added that the federal government is very interested in ensuring an increase in the skilled federal employee labor force. She reported that the INS recently hosted a performance of the Saddleback College Student Strings Ensemble at a luncheon and everyone enjoyed the program. Trustee Lorch indicated that she attended the COMDEX conference and was pleased to find a much greater involvement in educational and training applications, with an emphasis on virtual learning. She thanked everyone who participated in the recent district goals-setting meeting for the sincere dialogue and discussion, and stated she looks forward to continuing to work together on the issue of critical measures.

Trustee Williams congratulated the student athlete of the week, and reported on his recent attendance at the luncheon hosted by the Saddleback College Human Services Mentoring Program. He praised the program and the many success stories as a result of the program.

Ms. Cornell encouraged everyone to participate in the Blood Drive on December 9, and noted that the college's winter holiday celebration will be held on December 11. She congratulated the Women's Volleyball Team for qualifying for the state community college tournament, and the District Forensics Team for winning another championship the preceding weekend.

ASG  
REPORTS

Mr. Kindybal reported on the success of recent student government supported events including a blood drive, bone marrow screening program, student transfer day, and noted that students are also currently involved with faculty and other groups in the accreditation process. He added that the recent leadership conference in San Diego was a benefit to students in many respects, including learning how to better the campus environment. In response to a statement by Mr. Kindybal regarding upcoming student travel, Trustee Lorch suggested that the two student government groups consider sending a district team of students as a cost-saving effort.

Professor Mikolajczak reported that the Senate had two major presentations at their last fall semester meeting, and one was on technology and the new faculty Web pages. She invited the board to look at the new Senate Web page and thanked everyone involved in the development of the new site. Professor Mikolajczak noted that the Senate developed goals in August with the intention of reassessing them at the end of the semester, and indicated that they were very pleased to find that they had met most of their goals.

**ACADEMIC  
SENATE  
REPORTS**

Ms Clark thanked the maintenance people at IVC who worked around the clock over the weekend to prepare classrooms for instruction after being flooded. She brought the attention of the board to the Senate minutes she had distributed earlier, and noted that Rich Zucker will be replacing Julie Willard who will be on sabbatical next year.

Ms. Miller-White reported that the Faculty Association continues its efforts to negotiate and settle the faculty contract. She noted that the last meeting of the year was held earlier in the day and the next meeting will be in early February.

**FACULTY  
ASSOCIATION  
REPORT**

Ms. Hajir reported that the IVC Classified Senate has actively been trying to raise funds for scholarships and has scheduled several events to aid in that effort. She expressed concern over recent changes in classified staff hiring procedures at IVC and noted that whereas it may be the president's right to interview finalists and make the final selection, the issue was not discussed with the hiring committee.

**CLASSIFIED  
SENATE'S  
REPORT**

President Doffoney congratulated the championship District Forensics Team for its continued success and Student Trustee Travis who is a member of the team. He reported that an MSNBC film crew was recently on campus to film part of the college's outstanding science program and will provide additional details at a later date.

**PRESIDENTS'  
REPORTS**



President Mathur brought the board's attention to his written report and highlighted several items including the recent wins of the District Forensics Team, and the High School Art Calendar Contest. He reported on the extent of flooding at IVC, and the partnership that has been developed between the Irvine Company, City of Irvine, and IVC in the preservation of whale fossils found in Bonita Canyon. President Mathur added that he is looking forward to holding a reception tomorrow morning to recognize administration, faculty, and staff for their special and unique achievements during the semester.

Chancellor Lombardi noted that in reviewing Web sites at several community colleges and the number of courses offered electronically, he was particularly impressed with Mira Costa which offers approximately 27 courses via the Internet. He wished everyone well and stated that he feels very positive about retiring.

**CHANCELLOR'S  
REPORT**

Motion by Trustee Travis, seconded by Trustee Hueter, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

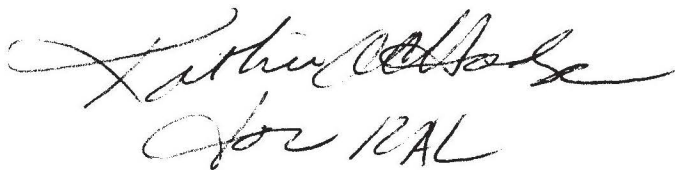
Motion by Trustee Frogue, seconded by Trustee Travis, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the gifts as listed. Motion carried unanimously.

**GIFTS**

The meeting was adjourned at 10:54 p.m. to closed session, after which the following actions were read out. The board unanimously approved a sabbatical leave for Dr. Robert Lombardi commencing January 2, 1998, until March 31, 1998, when he will retire. The board unanimously approved the appointment of Kathleen Hodge as Acting Chancellor as of January 2, 1998, until a Chancellor is selected by the board. (Trustee Milchiker was not present.)

**ADJOURNMENT  
TO CLOSED  
SESSION**



The image shows a handwritten signature in cursive script, which appears to read "Robert A. Lombardi". Below the signature, the initials "RAL" are written in a similar cursive style.

Robert A. Lombardi, Secretary

MINUTES OF THE BOARD OF TRUSTEES  
SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
ANNUAL ORGANIZATIONAL MEETING  
DECEMBER 8, 1997  
LIBRARY 105, SADDLEBACK COLLEGE

ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting of the Board of Trustees was **CALLED TO ORDER**  
called to order by President Lorch at 7:31 p.m.

Members of the Board of Trustees

Steve Frogue, President **PRESENT**  
John Williams, Vice President  
Dorothy Fortune, Clerk  
Joan Hueter, Member  
Dave Lang, Member  
Teddi Lorch, Member  
Marcia Milchiker, Member (left following closed session)  
Rick Travis, Student Member

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
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Ned Doffoney, President, Saddleback College  
Raghu Mathur, President, Irvine Valley College

Faculty Association

Sherry Miller-White

Academic Senate

Kate Clark  
Miki Mikolajczak

California School Employees Association

No representation

Classified Senates/Council

Mahshid Hajir

Associated Student Government

Dakota Cornell  
Barbara Raphael  
Mike Kindybal

Motion by Trustee Hueter, seconded by Trustee Lang, to approve the agenda as presented for the Annual Organizational Meeting. Motion carried unanimously.

**APPROVAL OF  
AGENDA**

Motion by Trustee Lorch, seconded by Trustee Fortune, to nominate Trustee Williams as President of the board. Motion carried with Trustee Hueter casting a negative vote. Motion by Trustee Lorch, seconded by Trustee Frogue, to nominate Trustee Fortune as Vice President. Motion carried with Trustee Hueter casting a negative vote. Motion by Trustee Fortune, seconded by Trustee Frogue, to nominate Trustee Lorch as Clerk. Motion carried with Trustee Hueter casting a negative vote.

**ELECTION OF  
OFFICERS FOR  
THE 1997-1998  
TERM OF  
OFFICE**

President Williams called for a recess at 7:35 p.m.

**RECESS**

Motion by Trustee Frogue, seconded by Trustee Lorch, to reappoint Chancellor Lombardi as Secretary and Vice Chancellor Carcamo as Assistant Secretary to the Board of Trustees. Motion carried unanimously.

**APPOINTMENT OF  
SECRETARY/ASSISTA  
SECRETARY**

Motion by Trustee Frogue, seconded by Trustee Fortune, to approve the dates and times as presented for the 1998 regular meetings of the board. Trustee Lang asked that January 26 meeting be rescheduled to January 20. Following discussion, Trustee Lang moved to amend the motion, seconded by Trustee Frogue, to change the January meeting date from January 26 to January 20, 1998. Amended motion carried unanimously. Main motion carried unanimously.

**MEETING  
DATES**

Motion by Trustee Lang, seconded by Student Trustee Travis, to adopt the agenda planning calendar as presented. Motion carried unanimously.

**AGENDA  
PLANNING  
CALENDAR**

Motion by Trustee Lang, seconded by Trustee Lorch, to approve the agenda format as indicated. Motion carried unanimously.

**AGENDA FORMAT**

Trustee Frogue was appointed as representative to the Nominating Committee to the Committee on School District Organization and Trustee Lorch was appointed alternate. Trustee Lang was appointed as the South Orange County Community College District's Political Action Representative to the Orange County School Boards Association. Trustee Lorch was appointed as the liaison to the Orange County Community College Trustees Association. Trustee Fortune was appointed as representative to the Orange County Legislative Task Force and Trustee Williams was appointed alternate.

**TRUSTEE  
REPRESENTATIVES**

The board adjourned the Annual Organizational Meeting to the Saddleback Community College District Facilities Corporation Meeting at 8:50 p.m.

**ADJOURNMENT**



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Robert A. Lombardi  
Secretary, Board of Trustees