

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 10, 1997
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Frogue at 6:00 p.m. The open session was then adjourned to closed session.

**CALLED
TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:25 p.m. All trustees were present.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Frogue at 7:30 p.m. Trustee Lang led the pledge of allegiance and Trustee Fortune read words of inspiration.

RECONVENED

Members of the Board of Trustees

Steve Frogue, President
John Williams, Vice President
Dorothy Fortune, Clerk
Joan Hueter, Member
Dave Lang, Member
Teddi Lorch, Member
Marcia Milchiker, Member
Joe Medina, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Kathleen O'C. Hodge, Vice Chancellor, Educational Services
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College
Georganna Sizelove, Director, Personnel

Faculty Association

Lee Walker

Academic Senate

Bob Cosgrove
Kate Clark

California School Employees Association

Lyle Fossum

Classified Senates/Council

Mark Kruhmin

Tamara Carnine (left the meeting at approximately 10:30 p.m.)

Associated Student Government

Rick Travis

Barbara Raphael

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the agenda as presented, including replacement and/or additional pages to items 37 and 38. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve minutes of the January 27, 1997, regular meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Fortune, Clerk of the board, read out the following closed session action:

CLOSED SESSION

In order for the district to retain maximum flexibility in its management structure and assignments, all Educational Administrators listed on Attachment 1 (attached to the minutes) shall be given written notice of nonrenewal of their administrative assignments by the Chancellor on or before March 15, 1997. Trustees Fortune, Frogue, Lorch, Milchiker, and Williams cast affirmative votes; Trustees Hueter and Lang cast negative votes.

Trustee Fortune read a resolution commending Bill Cunerty, Head Football Coach, for an outstanding 1996 season and for being named National Community College Coach of the Year. Motion by Trustee Hueter, seconded by Trustee Williams, to adopt Resolution 97-14. Motion carried unanimously by a roll call vote.

PRESENTATIONS

Diane Riopka, District Public Information Director, presented a brief review of the events leading to the formation of Saddleback Community College District in honor of the 30th anniversary of the February 14 vote approving a community college district for south Orange County.

Marge Gale, Marcia Michalski, Michael Zahler, Joubin Afshar, Marilou Morris, Peggy Patterson, Tim Gertz, Oscar Pena, Sonia Rodriguez, Homan Honarvar, Kalani Paho, Steve Ignash, Ansmadadabhoy, Adria Mitchell, Marti Huben-Wagner, Mark Vernick, Antonio Aguilar, Jaime Placek, Ankush Butani, Saddleback College Academic Senate President Cosgrove, and others spoke in support of the study abroad programs. Saddleback College Professor Lee Walker referenced recent negative newspaper articles and urged faculty to adopt a positive approach and get back to teaching.

**PUBLIC
COMMENTS**

Items 7, 10a, 29, 33, 34, and 35 were removed from the consent calendar for separate discussion. Motion by Trustee Hueter, seconded by Trustee Williams, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**CONSENT
CALENDAR**

The board approved IVC's application for funding from the Community Development Block Grant (CDBG), City of Tustin, for the project entitled "Tustin Technology Center - Planning Study."

**GRANT
APPLICATION**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve proposed Board Policy 4000.2, Digital Information Network Acceptable Use Policy. Following comments from several governance group representatives concerning lack of appropriate review time, Trustee Milchiker moved to table the item, seconded by Trustee Williams. Motion to table carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**BP 4000.2,
ACCEPTABLE
USE POLICY**

Trustee Williams suggested changing the district name to South Orange County Community College District, and Trustee Lorch read a list of several potential names including Old Groves CCD, Tustin-Clemente CCD, Sea-Mountain CCD, South Coast CCD, and South Valley CCD. Trustees Hueter and Fortune asked about the attendant cost to the district if the name is changed, and Trustee Lang urged the board to seek more input before unilaterally changing the district name. The board accepted the item for review and study.

**DISTRICT
NAME CHANGE**

President Frogue called for a recess at 9:10 p.m.

RECESS

Foundation Directors Rickner and Callahan, IVC Foundation First Vice President John Gaffney, and Saddleback College Foundation President Leslie Cromwell provided an overview of Foundation goals and past performance. Trustees Lang and Milchiker commended the Foundations' efforts to benefit the colleges, and Trustee Fortune stated that she believed the Foundations should be self sufficient and requested inclusion of an action item on the next agenda.

**FOUNDATION
REVIEW**

Motion by Trustee Williams, seconded by Trustee Lang, to approve a contract with Hoffman Video to provide the required technical specifications needed for the instructional media room at IVC for a fee not to exceed \$4,975. Trustee Lang asked several questions about the wording of the contract, and suggested that contracts be examined more closely in the future. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**CONTRACT
SERVICES**

The board approved the IVC Community Education program, presenters, and compensation for the 1997 Spring Session as indicated.

**COMMUNITY
EDUCATION**

The board approved an expenditure by IVC in accordance with the Independent Contractor Agreement for Executive 2000 to ensure planning and facilitation necessary for the Microsoft Training Project workshops.

**INDEPENDENT
CONTRACTOR
AGREEMENT**

Motion by Trustee Williams, seconded by Trustee Milchiker, to approve an Educational Services Agreement with Air Touch Cellular for IVC to provide Leadership training during spring semester at the rate of \$180 per instruction plus book costs and incidental expenses. Trustee Hueter noted that she owns Air Touch Cellular stock and pulled the item from the Consent Calendar so she could abstain from voting. Motion carried with Trustee Hueter abstaining. Student Trustee Medina cast an affirmative advisory vote.

**EDUCATIONAL
SERVICES
AGREEMENTS**

The board approved an Educational Services Agreement with Motorola MOS 10 for IVC to provide Train-the-Trainer training through an independent contractor during the spring semester at the rate of \$180 per instruction.

The board approved the performance of the activities for the tasks of the Statewide Business Education Advisory Committee project at IVC, with monies to support activities paid by the Regional Consortia.

EDUCATIONAL
SERVICES

Motion by Trustee Milchiker, seconded by Trustee Williams, to approve the proposed annual parking permit fee schedule as indicated to be effective Summer Session 1997. Following considerable discussion, motion carried with Trustees Frogue, Fortune, and Lorch casting negative votes. Student Trustee Medina cast an affirmative advisory vote.

PROPOSED
PARKING PERMIT
FEE SCHEDULE

The board approved the KinderCaminata 1997 event at IVC on March 21 sponsored by ASIVC, Community Relations, and the IVC Foundation.

KINDER-
CAMINATA

The board approved an expenditure not to exceed \$2,000 to cover the costs associated with IVC Staff Development activities.

CLASSIFIED IN-
SERVICE DAY

Motion by Trustee Hueter, seconded by Trustee Lang, to reconsider approval of the China History and Culture Summer Abroad Program as indicated. Following lengthy discussion, Trustee Lorch stated that the board is not attempting to discontinue study abroad but to ensure that all programs conform to the same standards. President Frogue called for a recess at 11:30 p.m. President Frogue reconvened the meeting at 11:48 p.m. at which time the item was tabled until the March 31 meeting, with Trustees Frogue, Fortune, and Student Trustee Medina casting negative votes.

CHINA SUMMER
ABROAD
PROGRAM

The board ratified the new contract between the district and the State Chancellor's Office for Saddleback College to continue coordination of the RHORC's Certified Nurse Assistant testing as indicated.

CONTRACTED
SERVICES
AGREEMENT

The board authorized a guest artist contract with Traditional Arts Services for a single performance at Saddleback College by Queen Ida and her Zydeco Band on Saturday, June 14, 1997, at a cost not to exceed \$11,000.

GUEST ARTIST
CONTRACT

The board ratified/approved payment of honoraria by Saddleback College to Jennifer Myers in the amount of \$50 for her services as a professional flautist on January 30, 1997; to Lynn Watson in the amount of \$100 for her dialect coaching services during rehearsal and production of *Veronica's Room* during Spring Semester; to the individuals listed in the amounts listed for their services as musicians during the Spring musical performances of *Into the Woods*; and to the individuals listed in the amounts listed for their services as guest speakers during the Guest Lecture Series.

HONORARIA

The board approved granting Certificates of Achievement to the students listed by Saddleback College.

CERTIFICATES OF ACHIEVEMENT

The board approved Saddleback College's request for Rueben Martinez to speak at the Second Annual KinderCaminata on March 21.

KINDER-CAMINATA SPEAKER

The board approved Change Order 1 increasing the contract for the removal and replacement of floors in various buildings at Saddleback College by \$10,523.75 to \$142,677.75.

CHANGE ORDER

The board approved consulting agreements for Saddleback College with Tsuchiyama & Kaino in the amount of \$13,000 for their services to study the replacement of two air handlers in the Fine Arts Theatre and the replacement of chilled piping from the Central Plant to the Theatre; with Frederick Brown Associates in the amount of \$7,500 to provide electrical engineering services for designing the replacement of the main electrical switchgear at the Central Plant; with Frederick Brown Associates in the amount of \$11,500 to provide electrical engineering services for designing an emergency power system for the Library Emergency Lighting - Phase I project; and with Terrence Hall in the amount of \$1,500 for his services to assist with the monitoring and coordinating of deferred maintenance projects that must be completed by the end of the academic year.

CONSULTING AGREEMENTS

Information on the district's current financial situation and trend analysis was provided for the board's review.

MONTHLY FINANCIAL REPORT

A quarterly investment financial report for the period ending December 31, 1996, was provided for the board's information.

INVESTMENT REPORT

The board adopted Resolution 97-15 and authorized the Vice Chancellor of Fiscal Services or the Director of Business Services to execute all related documents.

1997-1998 TRANS

The board approved the award of Bid 970 for the Replacement of the transformer, switchgear, and cooling tower at Saddleback College to Air Conditioning Co., Inc.

**AWARD
OF BID**

The board rejected all bids submitted in relation to Bid 212 for the relocation of the bookstore building at IVC.

**REJECTION
OF BIDS**

The board declared that the equipment listed by Saddleback College is no longer needed for college purposes and that its value does not exceed \$2,500, and authorized the Director of Purchasing to sell the equipment without advertising for bids in accordance with Education Code Section 81452.

**SALE OF
SURPLUS
PROPERTY**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the contract with Keenan and Associates to provide services relating to the Hazardous Materials Business Plan in the amount of \$8,000. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**HAZARDOUS
MATERIALS
BUSINESS PLAN**

The board adopted Resolution 97-13, Saddleback College and IVC Title IIA and IIC, to amend the 1996-1997 General Fund Restricted Budget by a total of \$7,090.

**BUDGET
AMENDMENT**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET
TRANSFERS**

The board approved purchase orders 67411 through 67727 totaling \$656,596.46.

**PURCHASE
ORDERS**

Motion by Trustee Hueter, seconded by Trustee Lang, to approve checks 77976 through 78406 totaling \$1,650,095.62; credit card purchases totaling \$7,869.15; Saddleback College Community Education checks 3223 through 3230 totaling \$11,951.81; and IVC Community Education checks 4603 through 4616 totaling \$50,315.28. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**PAYMENT
OF BILLS**

Motion by Trustee Williams, seconded by Trustee Hueter, to take public action to ratify the reduced Academic Senate reassigned time to 3 LHE per college for Spring 1997. Following discussion and comments from the Academic Senate Presidents opposing the reduced time, motion carried with Trustees Hueter and Lang casting negative votes, and Trustee Milchiker and Student Trustee Medina abstaining.

**REDUCED
ACADEMIC
SENATE RE-
ASSIGNED
TIME**

Motion by Trustee Hueter, seconded by Trustee Williams, to approve the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated. Motion carried with Trustee Hueter casting a negative vote. Student Trustee Medina cast an affirmative advisory vote.

TRUSTEES'
ATTENDANCE/
REIMBURSEMENT

Trustee Hueter moved to suspend reports due to the lateness of the hour, seconded by Trustee Lang. Motion failed with Trustees Hueter, Milchiker, Lang, and Student Trustee Medina casting affirmative votes.

TRUSTEES'
REPORTS

Trustee Lorch reported that she attended the CCLC conference and learned more from discussions with students in attendance than from any other source. She stated that the students expressed disillusionment and because of the unequal distribution of income, the ever-widening gap between the haves and have-nots, they feel the American dream is no longer attainable. Trustee Lorch urged the district to aid in renewing students' faith in pursuing education as a path to achieving the American dream. She proposed that the district reach out to students by developing a plan to improve recruitment strategies, offer more classes at more locations, expand weekend class offerings, add a fast-track program and intersession classes, and establish better retention strategies.

Trustee Lang reported that he enjoyed attending the 20th annual Emeritus Day celebration, and commended Dean Robinson and all the individuals who consistently contribute to the success of the program and annual event. He congratulated Foundation Directors Callahan and Rickner, their boards, volunteers, and community members for continued efforts to support the colleges, and encouraged fellow trustees to become more involved with the community through the foundations. Trustee Lang also thanked Presidents Doffoney and Larios and Academic Senate Presidents Clark and Cosgrove for their service to the colleges and district.

Trustee Fortune reported that she, too, enjoyed the Emeritus Day event, and also found attending one day of sessions at the CCLC Trustee Orientation and Legislative Conference to be an interesting experience. She stated that she believes future conferences should be attended by one or two trustees, administrators or staff members, rather than several in attendance at one event, in order to reduce conference expenses. Trustee Fortune added that she would like to see more classes offered, good classroom situations for faculty, decent wages for classified staff members, and fewer administrators to effect college and district business.

Professor Cosgrove brought the board's attention to his written report and highlighted the Academic Honor Code and Dishonesty Policy as well as the item on the Full-Time Hiring Committee, and noted that the work in both cases has been essentially completed. He indicated that the Senate bylaws and constitution should be finalized in the next two sessions, followed by ratification of the constitution by the faculty at large and of the by-laws by the Academic Senate representatives. Professor Cosgrove stated that work on program review has ceased due to lack of manpower.

**ACADEMIC
SENATE REPORTS**

Professor Clark indicated that earlier she had distributed copies of the IVC Academic Senate minutes as of February 6, and looks forward to participating in a board/senate forum before the end of March.

Professor Walker reported that the Faculty Association voted earlier in the day to contribute \$500 to the La Puerta de Fe Orphanage in Mexico on Saturday, March 15, and invited anyone interested to make a donation and/or join Faculty Association members in the caravan.

**FACULTY
ASSOCIATION
REPORT**

President Doffoney brought the attention of the board to his written report and highlighted several items including the fundraiser at the Mission Viejo Mall on February 22 hosted by the Angels, the Paramedic Program graduation ceremony on March 14, and the second annual KinderCaminata on March 21.

**PRESIDENTS'
REPORTS**

President Larios congratulated the District Forensics Team and coaches for winning their seventh sweepstakes January 31-February 2, and noted that they will hold a show case in McKinney Theatre on February 18. He reported that Dean Kremer will participate as a presenter of several workshops at the League for Innovation Conference at the Anaheim Hilton February 16-29.

Chancellor Lombardi reported that he will keep the board updated on a bill before the Legislature carried by local senators to assist the district in recovering tax funds that were accumulated during the bankruptcy which, if passed, could restore \$700,000 to the district.

**CHANCELLOR'S
REPORT**

Trustee Williams added that as a result of attending the CCLC Legislative Conference, he now has a text of all bills in the Legislature that can be tracked via the Internet, and can provide copies for anyone who is interested.

**TRUSTEE'S
REPORT**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Williams, seconded by Trustee Fortune, to approve the submitted classified personnel actions, including replacement pages. Mr. Fossum asked that two positions related to the Technology Initiative in Section D, of the Exhibit A replacement page, be tabled until the next meeting. Chancellor Lombardi stated that the assignment of out-of-classification duties would be temporary until the reclassification process is completed, but is necessary immediately in order to move forward with the implementation of new technology. Motion carried with Trustee Frogue casting a negative vote and Trustee Lang abstaining.

Motion by Trustee Frogue, seconded by Trustee Williams, to approve the following gifts: one 1994 GE refrigerator to be used by staff in the AGB Building, donated by Marilyn Whiting to Saddleback College; one Linotype with PSII VAS Tech processor, film and supplies to be used in the Graphic Communications Program, donated by Greg Spray to Saddleback College; two boxes of computer books and international trade books to be used for purposes determined by the ITC and Business Science Division, donated by Norman Heinig to Saddleback College; three IBM personal computers to provide computerized instructional assistance to increase the literacy of basic skills students at IVC, donated by IBM Corporation to IVC; and one tenor trombone with "F" attachment for use in the IVC Instrumental Music Program, donated by Stephen Rochford to IVC. Motion carried unanimously.


GIFTS

Motion by Trustee Williams, seconded by Trustee Lorch, to approve the request for attendance by five Saddleback College students and one advisor at the Conservative Political Action Conference (CEPAC) in Washington, D.C., in March. Motion carried with Trustee Frogue abstaining. Student Trustee Medina cast an affirmative advisory vote.

STUDENT
TRAVEL

The meeting was adjourned at 1:00 a.m.

ADJOURNMENT


Robert A. Lombardi, Secretary