

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
DECEMBER 8, 1997
LIBRARY BUILDING, SADDLEBACK COLLEGE
CALL TO ORDER(FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): **5:00 P.M.**
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER (LIBRARY 105)

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to three minutes each.**

ADJOURN TO CLOSED SESSION (LIBRARY 105A) FOR DISCUSSION OF THE FOLLOWING:

Labor Negotiations with Represented and
Unrepresented Employees (GC 54957.6)
Public Employee Appointment, Employment, Academic
Administrator Contracts, Evaluation of
Performance, Discipline, Dismissal, Release (GC 54957)
Pending Litigation (GC 54956.9)
Bauer v. Board of Trustees, Case No. 781203
Bauer v. Board of Trustees, Case No. 784311
Real Property Negotiations (54956.8)
City of Mission Viejo/Baseball

RECONVENE OPEN SESSION (LIBRARY 105) - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Williams

INVOCATION

Led by Student Trustee Travis

**ADJOURNMENT TO ANNUAL ORGANIZATIONAL MEETING
AND FACILITIES CORPORATION MEETING**

APPROVAL OF REGULAR MEETING AGENDA ACTION

MINUTES OF PREVIOUS MEETING ACTION
Regular Meeting of November 17, 1997

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Items on the agenda may be addressed at this time or during consideration of the item. **Speakers are limited to three minutes each.**

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the joint application for funding from the State Chancellor's Office for the grant entitled "CalWORKS Application."

3. SADDLEBACK COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the application for funding from the Irvine Health Foundation for the grant project entitled "Caregiver Training Program."

4. 1998-99 SOCCCD ACADEMIC CALENDAR ACTION
- It is recommended that the board approve the proposed 1998-99 SOCCCD Academic Calendar as indicated.
5. EMERITUS INSTITUTE GUEST LECTURES, SPRING 1998 ACTION
- It is recommended that the board approve the guest speakers and honoraria as indicated.
6. IVC/SC FOUNDATIONS: 1996-1997 ANNUAL REPORTS AND ACTIVITIES INFORMATION
- The Irvine Valley College and Saddleback College Foundations' 1996-1997 Annual Reports are provided for the board's information.
7. IVC/SC FOUNDATIONS: ASSISTANT DIRECTORS INFORMATION
- Information on the addition of assistant directors for both the Irvine Valley College Foundation and the Saddleback College Foundation is provided for the board's review.

INSTRUCTION AND STUDENT SERVICES

8. SADDLEBACK COLLEGE: STAFF DEVELOPMENT ACTION
- It is recommended that the board approve the expenditure by the Business Science Division to sponsor a retreat during Spring 1988 in-service on January 12 at the Rancho Capistrano Conference Center for an amount not to exceed \$750.
9. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION
- It is recommended that the board authorize guest artist contracts with:
- a. JOHN CAUBLE, THE NEW THEATRE
- to hire up to eight Equity Guest Artists for SCLO 1998 at a cost not to exceed \$48,213.20.

b. RICHARD ABRAHAM

for his performance as rehearsal accompanist and pianist in the spring musical *Big River* for a fee not to exceed \$3,500.

c. MICHAEL FENNELLY

for a single performance on March 27, 1998, for a fee not to exceed \$5,000.

d. JOSE MARIA GALLARDO DEL REY

for a single performance on April 1, 1998, for a fee not to exceed \$2,500.

e. BETH HANSEN

for a single performance on April 4, 1998, for a fee not to exceed \$5,000.

10. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the students listed.

11. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT/IN-SERVICE WEEK ACTION

It is recommended that the board approve an amount not to exceed \$2,000 to cover the costs associated with IVC staff development activities during spring in-service.

12. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve hiring the firm of Moraes/Pham & Associates to provide the required construction documents for the deferred maintenance project to replace emergency lighting at a fee of \$8,000.

13. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR ACTION

It is recommended that the board approve hiring Connie Haw at a rate of \$20 per hour up to \$4,000 in order to complete the tasks required in the Building a Center of Educational Excellence for the Semiconductor Industry grant project.

14. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve the ESA with Motorola MOS 10 for IVC to provide training in computer classes.

15. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION PROGRAM, WINTER 1998 ACTION

It is recommended that the board approve the IVC Community Education program and presenters as indicated.

FACILITIES

16. SOCCCD: ORDER OF PRIORITY AND SCHEDULE OF FUNDS FOR THE FIVE YEAR CONSTRUCTION PLAN ACTION

It is recommended that the board accept for review and study the proposed District Order of Priority and Schedule of Funds for the 1999-2003 Five Year Construction Plan.

17. IRVINE VALLEY COLLEGE: ARCHITECT FOR PROJECTS ACTION

It is recommended that the board approve contracts with tBP/Architecture to provide architectural services for the following projects:

- a. FIRE SAFETY EMERGENCY ACCESS ROAD PROJECT
- b. LEARNING RESOURCE CENTER SECONDARY EFFECTS

18. SADDLEBACK COLLEGE: SUBSTITUTION OF SUBCONTRACTOR FOR ARCHITECTURAL BARRIER REMOVAL ACTION

It is recommended that the board approve the substitution of D.W.B. Construction with Burge Construction for the concrete and masonry work.

BUSINESS/FISCAL

19. SOCCCD: ASSIGNMENT OF LEASES FOR TEMPORARY MODULAR BUILDINGS ACTION

It is recommended that the board approve the assignment of all leases of temporary modular buildings from Action Mobile to GE Capital Modular Space under the same terms and conditions as the original leases.

20. SOCCCD: NOTICE OF COMPLETION FOR STRUCTURED CABLING SYSTEM ACTION

It is recommended that the board accept the project as complete at both campuses and authorize filing a Notice of Completion.

21. IRVINE VALLEY COLLEGE: AWARD OF BID/CHANGE ORDER FOR RECARPETING PROJECT ACTION

It is recommended that the board award Bid 219 for recarpeting Buildings A-200 and B-300 to H.M. Carpet and approve Change Order 1.

22. AWARD OF BIDS ACTION

It is recommended that the board approve awarding the following bids:

- a. IVC: BID 220, MULTIMEDIA VIDEO SERVERS

to Hybred Industries, Inc., for \$95,087.

- b. SADDLEBACK COLLEGE: BID 984, EMERGENCY GENERATOR, REMOVAL OF UNDERGROUND TANK, AND SOIL REMEDIATION

to Train Johnson Power Development, Inc., for \$253,316.

- c. SADDLEBACK COLLEGE: BID 985, OFFICE SUPPLIES

to Boise Cascade for a three-year contract beginning on January 1, 1998, and ending on December 31, 2000, for the amounts listed.

23. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as detailed.

24. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions:

- a. RESOLUTION 97-55, IVC C.A.R.E. PROGRAM

to amend the 1997-98 General Fund Restricted Budget by \$19,887.

- b. RESOLUTION 97-56, IVC EOP&S PROGRAM

to amend the 1997-98 General Fund Restricted Budget by \$79,561.

- c. RESOLUTION 97-58, IVC MATRICULATION PROGRAM

to amend the 1997-98 General Fund Restricted Budget by \$65,289.

- d. RESOLUTION 97-57, IVC DSP&S PROGRAM

to amend the 1997-98 General Fund Restricted Budget by \$54,302.

e. RESOLUTION 97-59, IVC BUSINESS EDUCATION
STATEWIDE ADVISORY COMMITTEE

to amend the 1997-98 General Fund Restricted Budget by
\$125.

f. RESOLUTION 97-61, SC HEALTH OCCUPATION
STATEWIDE ADVISORY COMMITTEE

to amend the 1997-98 General Fund Restricted Budget by
\$30,625.

g. RESOLUTION 97-62, SC RETROFIT WATER
PURIFICATION SYSTEM, PHASE II

to amend the 1997-98 Capital Outlay Budget by \$1,537.

25. PURCHASE ORDERS

It is recommended that the board approve purchase orders
73874 through 74295 totaling \$1,009,459.65.

26. PAYMENT OF BILLS

It is recommended that the board approve checks 87203 through
87924 totaling \$2,070,940.62; credit card purchases totaling
\$4,136.26; SC Community Education checks 3589 through 3606
totaling \$6,873.11; and IVC Community Education checks 4958
through 4998 totaling \$94,211,78.

27. BOARD OF TRUSTEES' WORKSHOP

ACTION

It is recommended that the board ratify hiring Dr. Richard
Sorenson as a consultant to assist the board in continuing to
evaluate and expand trustee-developed goals and objectives for
the district, at a fee not to exceed \$630.

28. TRUSTEES' REQUESTS TO ATTEND CONFERENCES/
MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT

ACTION

It is recommended that the board approve trustees' requests for
travel and/or mileage.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

29. REPORTS

INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President

8. Chancellor's Report

PERSONNEL

30. ACADEMIC EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted academic personnel actions.

31. CLASSIFIED EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted classified personnel actions.

GIFTS TO THE DISTRICT

32. GIFTS ACTION

It is recommended that the board accept the following gifts: various hardback and paperback books as indicated in Att. 1 to be added to the Library collection, donated by those listed in Att. 1 to Saddleback College; various pieces of clothing to be used in upcoming theatre arts productions, acting and costume classes, donated by Kathleen Walker to Saddleback College; two ladies hats to be used in theatre productions, donated by Julie Brady-Jenner to Saddleback College; one brocade jacket and vest to be used in theatre productions, donated by Mary Glancy to Saddleback College; one freeze-dried cat to be used in Bio 11 to study organ systems, etc., donated by Michael Sullivan to Saddleback College; a wheeled video transport vehicle with elevator riser to be used to transport video taping equipment, donated by James Bright to IVC; and sheet music to be used by the IVC Wind Symphony, donated by Stephen Rochford to IVC.

CORRESPONDENCE

33. CORRESPONDENCE INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

dm

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

**ANNUAL ORGANIZATIONAL MEETING OF THE
BOARD OF TRUSTEES**

7:00 P.M., DECEMBER 8, 1997
LIBRARY 105, SADDLEBACK COLLEGE

AGENDA

CALL TO ORDER OF ANNUAL ORGANIZATIONAL MEETING

APPROVAL OF AGENDA

ACTION

1. ANNUAL ORGANIZATIONAL MEETING

It is recommended that the board take action on each of the items in Exhibits A through F in order to comply with the requirements of the Annual Organizational Meeting.

EXHIBIT A. Election of Officers

ACTION

EXHIBIT B. Appointment of Secretary and
Assistant Secretary

ACTION

EXHIBIT C. Establishment of Regular Meeting
Dates and Times

ACTION

EXHIBIT D. Establishment of Agenda Planning
Calendar

ACTION

EXHIBIT E. Approval of Agenda Format

ACTION

EXHIBIT F. Appointment of Trustee Representatives

ACTION

ADJOURNMENT TO SADDLEBACK COMMUNITY COLLEGE
DISTRICT FACILITIES CORPORATION MEETING