

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
AUGUST 18, 1997

LIBRARY BUILDING, SADDLEBACK COLLEGE

CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 6:00 P.M.  
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER (LIBRARY 105)

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to three minutes each.**

ADJOURN TO CLOSED SESSION (LIBRARY 105A) FOR DISCUSSION OF THE FOLLOWING:

- Labor Negotiations with Represented and Unrepresented Employees
- Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal (Gov. Code Section 54957)
- Pending Litigation on Bauer v. Board of Trustees
- Real Property Negotiations - City of Mission Viejo/Baseball

RECONVENE OPEN SESSION (LIBRARY 105) - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Williams

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

- Regular Meeting of July 14, 1997
- Special Meeting of July 16, 1997

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ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Presentation: Certificates of Recognition

Heather Nassar, SC Coach of the Year

William Cunerty, SC Coach of the Year

Keith Calkins, Coaches, and Support Staff, SC Orange Empire  
Conference Athletic Supremacy Award 1996-1997

Keith Calkins, SC Athletic Director of the Year

Lisa McNamee, IVC Coach of the Year

Jerry Hernandez, IVC Coach of the Year

Presentation: Status Report on SOCCCD Technology Initiative

PRIORITY

PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Items on the agenda may be addressed at this time or during consideration of the item. **Speakers are limited to three minutes each.**

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT ACCEPTANCES ACTION

It is recommended that the board accept award of funds from the State Chancellor's Office for the following projects:

- a. WORKSITE EXPERIENCE - OUTPATIENT COMMUNITY  
HEALTH CARE NURSING

in the amount of \$10,000 for an Economic Development Grant.

b. STATEWIDE MEDICAL ASSISTANT PROJECT

in the amount of \$95,000 for a Title II-A State Leadership Grant.

3. SOCCCD MERIT (CIVIL SERVICE) SYSTEM ELECTION PROCESS ACTION

It is recommended that the board ratify the use of the Orange County Register of Voters as independent agents in processing the required Merit System elections for classified and classified leadership employees at a cost not to exceed \$400.

4. ELECTION RESULTS OF SOCCCD MERIT (CIVIL SERVICE) SYSTEM ACTION

It is recommended that the board accept the election report of the Merit System Tabulation Committee and recognize the classified/classified leadership staff rejection of the Merit System for the district.

5. IRVINE VALLEY COLLEGE: FOUNDATION POLICIES AND BYLAWS INFORMATION

The IVC Foundation Planned Giving Policy, Statement of Investment Policy, and Bylaws are provided for the board's information.

INSTRUCTION AND STUDENT SERVICES

6. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT WITH IUSD ACTION

It is recommended that the board approve the Educational Services Agreement with the Irvine Unified School District in the amount of \$16,420 for IVC to teach Math classes at Irvine and Woodbridge High Schools.

7. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION PROGRAM, FALL 1997 ACTION

It is recommended that the board approve the IVC Community Education programs, and presenters' compensation for the 1997 fall session.

8. SADDLEBACK COLLEGE: STAFF DEVELOPMENT ACTION

It is recommended that the board approve the expenditure of general funds for a Business Science Division retreat during Fall in-service on August 22.

9. SADDLEBACK COLLEGE: CONTRACT EDUCATION AGREEMENT ACTION

It is recommended that the board approve the agreement with the State Board of Equalization for Saddleback College to provide instruction in Windows 95 and Microsoft Office.

10. SADDLEBACK COLLEGE: JOURNALISM FIELD TRIP ACTION

It is recommended that the board approve the Journalism 120 field trip October 29-November 2 to attend the 1997 ACP/CMA National Collegiate Media Convention in Chicago.

11. SADDLEBACK COLLEGE: HONORARIA ACTION

It is recommended that the board approve payment of honoraria to the following:

- a. GEORGIA VALOYCE-SANCHEZ

in the amount of \$500 for her presentation during the monthly Humanities Hour.

- b. INDIVIDUALS LISTED

in the amount of \$300 total for those persons listed to present a series of recitals/master classes during Fall Semester 1997.

c. SCLO ARTISTS AND CRAFTSPERSONS

in the amounts listed for their talents and services to produce summer theatre.

12. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board authorize guest artist contracts with:

a. BETH LAWRENCE

for three performances on September 27 for Children's Theater for a fee not to exceed \$1,000.

b. MATHEW LOVE CIRCUS FOR KIDS

for three performances on September 27 for Children's Theater for a fee not to exceed \$1,000.

13. SADDLEBACK COLLEGE: COMMUNITY EDUCATION FALL 1997 ACTION

It is recommended that the board approve the additional speakers and honoraria/expenses associated with the special forum on the JFK Assassination in September.

14. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board grant certificates to the students listed.

FACILITIES

15. SADDLEBACK COLLEGE: REPLACEMENT OF CHILLED WATER PIPING AND HVAC CONTROLS PROJECT ACTION

It is recommended that the board approve Change Orders 1 and 2, accept the project as complete and authorize filing of a Notice of Completion.

16. SADDLEBACK COLLEGE: REPLACE DECKING ON MODULAR BUILDINGS CC AND HS PROJECT ACTION

It is recommended that the board approve Change Order 2, accept the project as complete and authorize the filing of a Notice of Completion.

17. IRVINE VALLEY COLLEGE: ACCEPTANCE OF BONDS FOR LEARNING RESOURCE CENTER PROJECT ACTION

It is recommended that the board approve the acceptance of bonds submitted by Culp Construction for release of stop notices.

18. IRVINE VALLEY COLLEGE: EXTENSION OF INSPECTION SERVICES CONTRACT FOR LEARNING RESOURCE CENTER ACTION

It is recommended that the board approve the extension of Rick Brown's contract for inspector-of-record services for the Learning Resource Center at IVC under the same terms and conditions of the original contract.

BUSINESS/FISCAL

**ADJOURN TO PUBLIC HEARING**

The board will conduct a public hearing to provide an opportunity for the public to comment on the proposed 1997-1998 final budget.

**RECONVENE REGULAR BOARD MEETING**

19. FY 1997-98 FINAL BUDGET ADOPTON ACTION

It is recommended that the board approve the proposed final budget for FY 1997-98 subsequent to the required public hearing.

20. QUARTERLY AND ANNUAL INVESTMENT FINANCIAL REPORT INFORMATION

The Quarterly and Annual Investment Financial Report is provided for the board's information.

21. QUARTERLY FINANCIAL STATUS REPORT INFORMATION

The Quarterly Financial Status Report is provided for the board's information.

22. REQUEST TO O.C. BOARD OF SUPERVISORS TO COMPLY WITH SECOND AMENDED PLAN OF ADJUSTMENT/ SETTLEMENT BETWEEN O.C. DISTRICT ATTORNEY AND MERRILL LYNCH ACTION

It is recommended that Resolution 97-41 be approved and the Chancellor be authorized to take steps necessary to persuade the Board of Supervisors and representatives of the County to comply with the provisions of the Second Amended Plan of Adjustment.

23. SECOND EXTENSION OF TOLLING AGREEMENT - RAUSCHER, PIERCE, REFSNES, INC., O.C. BANKRUPTCY ACTION

It is recommended that the board approve Resolution 97-42 authorizing the Chancellor to sign the extension of the tolling agreement with Rauscher, Pierce, Refsnes, Inc., to August 15, 1998.

24. EXTENSION OF TOLLING AGREEMENT - LEBOEUF, LAMB, GREEN AND MACRAE LLP, O.C. BANKRUPTCY ACTION

It is recommended that the board approve Resolution 97-43 authorizing the Chancellor to sign the extension of the tolling agreement with LeBouef, Lamb, Green & MacRae LLP to September 1, 1998.

25. AWARD OF BIDS ACTION

It is recommended that the board award the following bids:

- a. IVC: RENEWAL OF BID 206, PRINTING OF 1997-98 COMMUNITY EDUCATION BROCHURES  
to Trend Offset Printing for \$118,308.
- b. SC: BID 980, REROOFING CENTRAL PLANT BUILDING  
to Sears Roofing Service for \$33,977.
- c. SC: BID 982, CAMPUSWIDE BOILER UPGRADE  
to company indicated for amount indicated on replacement page to be brought to board meeting.

26. SADDLEBACK COLLEGE: REJECTION OF BID ACTION

It is recommended that the board reject all bids submitted in relation to Bid 978 to provide Debit Card Operated Copier/Printer System.

27. SOCCCD: INSPECTION SERVICES CONTRACT FOR SEISMIC CEILING RETROFIT ACTION

It is recommended that the board approve a contract with Rick Brown for inspection services for the Ceiling Seismic Retrofit project.

28. CONTRACT FOR PROFIT RETRIEVAL SYSTEMS ACTION

It is recommended that the board approve an agreement with Profit Retrieval System to perform an accounts payable review for the past three fiscal years.

29. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 71070 through 71927 totaling \$2,920,440.96.



30. PAYMENT OF BILLS

ACTION

It is recommended that the board approve checks 83185 through 84208 totaling \$2,893,484.65; credit card purchases totaling \$4,985.88; Saddleback College Community Education checks 3422 through 3503 totaling \$119,894.92; and IVC Community checks 4841 through 4880 totaling \$167,236.71.

31. APPROVAL OF TRUSTEES' REQUESTS TO ATTEND CONFERENCES/MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT

ACTION

It is recommended that the board approve the trustees' requests/claims as indicated.

32. QUARTERLY REIMBURSEMENT TO TRUSTEES FOR MILEAGE TO AND FROM REQUIRED BOARD MEETINGS

ACTION

It is recommended that the board approve the trustees' claims for reimbursement for mileage to and from required meetings as indicated.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

33. REPORTS

INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports



## GIFTS TO THE DISTRICT

### 37. GIFTS

ACTION

It is recommended that the board accept the following gifts: photo equipment to be used in the Photo Dept., donated by Mr. and Mrs. N. Rancoury to Saddleback College; a sphygmomanometer to be used in student training, donated by Julia Muraca to Saddleback College; fabric and wallpaper books to be used for student projects, donated by Melissa Orozco and Patti Macisaac, Creative Design Consultants, to Saddleback College; various computer components to be used by students in microcomputer repair program for troubleshooting and repair, donated by Mr. Mel Mazurowski, Programming Technology, Inc., to Saddleback College; various computer components to be utilized by computer repair students for troubleshooting and spare parts, donated by Mr. Frank Giovanazzi, Southland Home Inspection Service, to Saddleback College; various pieces of video equipment and accessories as indicated on Att. 1 to be used by students and staff in video production classes and to enhance existing equipment, donated by Joseph Jennings, Panther Productions, to Saddleback College; a 1988 Chevrolet Spectrum automobile to sell with proceeds to go to the Foundation, donated by George McCrory to IVC; framing for student artwork for the school's permanent collection, donated by On the Wall Gallery and Frames to IVC; a box of computer paper and other supplies for general use throughout the School of Fine Arts, donated by Sandi Yunt to IVC; Theatre plays and books and other materials for general theatre use, donated by Sandi Yunt to IVC; various astrobright papers to be utilized for the IVC Wind Symphony Concert promotion and recruitment, donated by Stephen Rochford to IVC; and a Tektronix Logic Analyzer to instruct students in the use of a logic analyzer in electronics classes, donated by Coleman Cheung, Sysco Systems, to IVC.

## CORRESPONDENCE

### 38. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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ADDITIONAL ITEM

39. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT      ACTION

It is recommended that the board approve hiring a consultant, Mr. Donald Culver, in compliance with Title IV funding regulations, to administer the Ability to Benefit test to financial aid applicants who have not completed high school or GED equivalency for a fee not to exceed \$200.