

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

" Out of courtesy to SEH "

MEETING OF THE BOARD OF TRUSTEES
JULY 14, 1997
LIBRARY BUILDING, SADDLEBACK COLLEGE
CALL TO ORDER (FOLLOWED BY PUBLIC COMMENTS/CLOSED SESSION): 5:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER (LIBRARY 105)

PUBLIC COMMENTS

Members of the public may address the board on items listed below to be discussed in closed session. **Speakers are limited to three minutes each.**

ADJOURN TO CLOSED SESSION (LIBRARY 105A) FOR DISCUSSION OF THE FOLLOWING:

Labor Negotiations with Represented and Unrepresented Employees
Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal (Gov. Code Section 54957)
Pending Litigation on County Bankruptcy Issues

RECONVENE OPEN SESSION (LIBRARY 105) - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Frogue

INVOCATION

Led by Trustee Milchiker

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

Regular Meeting of June 16, 1997

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Items on the agenda may be addressed at this time or during consideration of the item. **Speakers are limited to three minutes each.**

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT ACCEPTANCES ACTION

It is recommended that the board accept the award of funds for the following grant projects:

- a. SENIOR CAREGIVER TRAINING PROGRAM
in the amount of \$10,000 from The PacifiCare Foundation.
- b. LOCAL TECH-PREP CONSORTIA
in the amount of \$69,400 from the State Chancellor's Office.

3. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds in the amount of \$66,032 for the WorkAbility III Grant.

4. SOCCCD MERIT (CIVIL SERVICE) SYSTEM ELECTIONS ACTION

It is recommended that the board approve the use of the League of Women Voters as an independent agent to process the required Merit (Civil Service) System elections for classified and classified leadership employees.

INSTRUCTION AND STUDENT SERVICES

5. SADDLEBACK COLLEGE: NIGHT AT THE BALLPARK ACTION

It is recommended that the board approve an expenditure not to exceed \$500 for the Saddleback College Night at the Ballpark to be held on August 20, 1997.

6. SADDLEBACK COLLEGE: ACADEMIC SENATE RETREAT ACTION

It is recommended that the board approve an expenditure not to exceed \$600 for the Saddleback College Academic Senate Leadership Seminar to be held on August 19, 1997.

7. SADDLEBACK COLLEGE: FLEX/IN-SERVICE HONORARIUM ACTION

It is recommended that the board approve honorarium of \$500 for Mr. Lowell Habel for his presentations during Fall 1997 Flex/In-Service activities.

8. SADDLEBACK COLLEGE: RHORC EVENTS/AGREEMENTS ACTION

It is recommended that the board approve the following events/agreements associated with the Regional Health Occupation Resource Center:

a. TEST SITE COORDINATORS WORKSHOP

for an amount not to exceed \$3,000.

b. PEGGY WETSCH

for an amount not to exceed \$8,000 per year for her services in transporting scantron data for data analysis.

c. INFORMATION SYSTEMS DESIGN

for amount not to exceed \$1,500 plus \$100 subscription fee for each school for the consultant to develop a scoring program to read scantron scoring.

d. BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM

for an amount not to exceed \$35,000 per year to provide CNA test site facilities and equipment.

e. KAREN STEECE, CHERMAINE SCHUERMANN AND NORMAN HERMANN

for an amount not to exceed \$35,000 per year for their services as CNA testers.

f. LAURA GUDINO AND NONA HUGHES

for an amount not to exceed \$5,000 per year to serve as proctors or center assistants.

g. BRIAN BRENNAN, IRENE RECHARDI, AND KIMBERLY FRANCIS

for an amount not to exceed \$2,000 per year to serve as proctors, center assistants, etc.

h. JOANNE GRAY AND ASSOCIATES

for an amount not to exceed \$150,000 for services to accomplish the goals of the Center.

i. INDIVIDUALS LISTED

for an amount not to exceed \$35,00 each per year to act as Coordinators for CNA testing.

j. INDIVIDUALS LISTED

for amounts not to exceed \$2,000 to serve as actors.

9. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board authorize guest artist contracts with:

a. THE BRAD SIMON ORGANIZATION, INC.

for three performances on September 27 at a cost not to exceed \$3,000 plus travel and hotel expenses.

b. DAVID NOVAK

for three performances on September 27 at a cost not to exceed \$3,000.

c. PERIWINKLE PRODUCTIONS

for two performances on September 27 for a fee not to exceed \$3,000.

10. SADDLEBACK COLLEGE: PARTICIPATION IN NSF GRANT PROJECT ACTION

It is recommended that the board approve Saddleback College's participation in the Geographic Information Systems Regional Center grant project with Cypress College.

11. SADDLEBACK COLLEGE: NEH GRANT HONORARIUM ACTION

It is recommended that the board ratify a \$50 stipend for Sheila Kasprzyk for participation in the NEG grant funded Spring 1997 workshop.

12. SADDLEBACK COLLEGE: NEH GRANT HONORARIUM ACTION

It is recommended that the board ratify additional expenses not to exceed \$500 incurred by Victor Masayeva for participation in the NEH funded seminar on Native American literature and culture from June 2 through June 27, 1997.

13. SADDLEBACK COLLEGE: SCLO HONORARIA ACTION

It is recommended that the board approve the honoraria for payment to the SCLO Artists and Craftspersons as indicated.

14. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve the Memorandum of Agreement with UC San Diego to enroll specific students during the Fall 1997 semester in Saddleback College's alcohol and drug studies certificate program for a fee of \$352.

15. SADDLEBACK COLLEGE: COMMUNITY EDUCATION - FALL 1997 ACTION

It is recommended that the board approve the Saddleback College Community Education presenters as indicated.

16. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates to the students listed.

17. IRVINE VALLEY COLLEGE: PARTICIPATION IN AMERICORPS PILOT PROJECT ACTION

It is recommended that the board approve the participation of IVC in the statewide pilot program and authorize the college to receive the funding available for hiring staff for the implementation of this grant.

18. IRVINE VALLEY COLLEGE: 1997-98 OUT-OF-STATE STUDENT TRAVEL ACTION

It is recommended that the board approve 1997-98 out-of-state travel by students and advisors at a total cost not to exceed \$29,100.

19. IRVINE VALLEY COLLEGE: STAFF DEVELOPMENT/IN-SERVICE WEEK ACTION

It is recommended that the board approve the expenditure, not to exceed \$3,499, to cover costs associated with IVC Staff Development activities as listed.

20. SOCCCD FORENSICS TEAM ACTIVITIES 1997-98 ACTION

It is recommended that the board approve the participation of the District Forensics Team and their coaches in the speech tournament schedule at a total estimated cost of \$78,600.

21. IRVINE VALLEY COLLEGE: COMMUNITY EDUCATION PROGRAM, SUMMER 1997 ACTION

It is recommended that the board approve the additional IVC Community Education programs, presenters, and compensation for Sumer 1997.

22. IRVINE VALLEY COLLEGE: INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the agreement for Dr. Mark Bockstahler to conduct achievement and cognitive assessments for incoming potential learning disabled students in the amount of \$125 for each set of completed assessments not to exceed \$3,500.

FACILITIES

23. SADDLEBACK COLLEGE: CONSULTING AND ENGINEERING SERVICES ON AS-NEEDED BASIS ACTION

It is recommended that the board enter into an agreement with Energy Technologies International to provide engineering and technical services for Saddleback College on an on-call basis at a cost not to exceed \$15,000.

24. IRVINE VALLEY COLLEGE: LEARNING RESOURCES CENTER REDUCTION OF CONTRACT RETENTION ACTION

It is recommended that the board approve the release of funds above the 5% retention of the total contract price.

BUSINESS/FISCAL

25. AGREEMENT FOR ASSIGNMENT OF EXCLUDED CLAIMS (ORANGE COUNTY BANKRUPTCY) ACTION

It is recommended that Resolution 97-39 be approved and that the Chancellor or Vice Chancellor of Fiscal Services be authorized to sign the Agreement for Assignment of Excluded Claims.

26. IRVINE VALLEY COLLEGE: ACCEPTANCE OF BID FOR LEASING OF PROPERTY AND ADOPT NOTICE OF EXEMPTION FROM CEQA REQUIREMENTS ACTION

It is recommended that the board accept the bid submitted by IUSD for the use of certain portions of the IVC campus as described in Resolution 97-37 and authorize the Vice Chancellor of Fiscal Services to sign the necessary lease documents

27. SOCCCD: AWARD OF BIDS ACTION

It is recommended that the board award the following bids:

- a. BID 213D, SEISMIC CEILING RETROFIT
to Performance Contracting, Inc., for \$593,017.
- b. BID 214D, CUSTODIAL SUPPLIES
to the vendors listed in the amounts listed.
- c. BID 215D, ATHLETIC INSTRUCTIONAL EQUIPMENT AND SUPPLIES
to the vendors listed in the amounts listed.

- d. BID 217D, SEISMIC BRACING AND ANCHORAGE OF PORTABLE TRAILERS

to R. Jensen Company for \$43,500.

28. SADDLEBACK COLLEGE: AWARD OF BIDS ACTION

It is recommended that the board award a five-year contract to provide provide Debit Card Operated Copier/Printer System for Saddleback College to APS of San Bernardino.

29. SADDLEBACK COLLEGE: REJECTION OF BIDS FOR LEASE/PURCHASE OF BLEACHERS ACTION

It is recommended that the board reject all bids received in connection with Bid 977 for Lease/Purchase of Bleachers.

30. SADDLEBACK COLLEGE: ONE-YEAR CONTRACT FOR COSMETOLOGY AND MANICURIST INSTRUCTION ACTION

It is recommended that the board approve entering into contracts for the 1997-98 academic year with Elegante Beauty College for Cosmetology and Manicurist instructional services and with James Albert School of Cosmetology for Cosmetology instructional services.

31. EXTENSION OF CONTRACT FOR WORKERS' COMPENSATION ADMINISTRATION ACTION

It is recommended that the board extend the contract with Keenan and Associates dated June 6, 1994, for the period of July 1, 1997, through June 30, 1998, to provide claims administration for the self-insured workers' compensation claims.

32. IRVINE VALLEY COLLEGE: RATIFICATION OF NETWORK ELECTRONICS PURCHASE ACTION

It is recommended that the board ratify the purchase of network electronics equipment for the Learning Resources Center from Cabletron Systems under the terms and condition of the CMAS contract.

33. AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIP ACTION

It is recommended that the board approve the 1997-98 memberships and estimated dues for organizations represented.

34. CLAIM AGAINST THE DISTRICT: JEFFRY A. MIKLAUS ACTION

It is recommended that the board rejecte the claim of Jeffry Miklaus dated July 3, 1997, and refer it to the district's insurance administrator for processing.

35. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 70403 through 71069 totaling \$2,328,431.

36. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 82388 through 83184 totaling \$1,764,010.37; credit card purchases totaling \$10,195.22; SC Community Education checks 3357 through 3406 totaling \$12,489.89; and IVC Community Education checks 4782 through 4837 totaling \$62,221.23.

37. CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consulting agreements with:

a. ROBERT BOSANKO

for services rendered to the district from July 1, 1997, to September 30, 1997, as indicated.

b. CHERYL DOWNEY

for services rendered from July 1,1997, through June 30, 1998, as indicated.

38. AUTHORIZATION OF PAYMENT TO TRUSTEE ABSENT FROM BOARD MEETING ACTION

It is recommended that the board adopt Resolution 97-38 authorizing payment to Student Trustee Rick Travis who was absent from the June 16, 1997, board meeting.

39. APPROVAL OF TRUSTEES' REQUESTS TO ATTEND CONFERENCES/MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve the requests for travel and/or mileage as indicated.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

40. REPORTS INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate

4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

41. ACADEMIC EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted academic personnel actions.

42. CLASSIFIED EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted classified personnel actions.

GIFTS TO THE DISTRICT

43. GIFTS ACTION

It is recommended that the board accept the following gifts: a Ferno-Washington ambulance cot for training purposes in EMS Education classes, donated by Medix Ambulance to Saddleback College; various pieces of equipment as displayed on Attachment 1 to be used in the geological, biological, and physics departments, donated by San Juan Institute to Saddleback College; landscaping compost for classes in Environmental Studies, donated by Custom Country Landscape to Saddleback College; monitor and dot matrix printer to be used by computer repair students for troubleshooting and spare parts, donated by Mark Hartman, OMB Electrical Engineers Inc.

to Saddleback College; various hardback and paperback books on Attachment 2 to be used by the Library, donated by those listed on Attachment 2 to Saddleback College; various computer equipment, printer, and monitor to be used where needed in the ITC, donated by Marilyn Whiting to Saddleback College; collection of library books to augment new library collection, donated by Joan Hueter to IVC; a 1982 Toyota Corolla donated by Gary DeVillez to IVC; and a copier to be used by the Forensics Team, donated by Dale Phillips to IVC.

CORRESPONDENCE

44. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

dm