

SOUTH ORANGE COUNTY COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
MAY 19, 1997
LIBRARY BUILDING, SADDLEBACK COLLEGE
CALL TO ORDER FOLLOWED BY CLOSED SESSION: 6:00 P.M.
OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER (LIBRARY 105)

ADJOURN TO CLOSED SESSION (LIBRARY 105A) FOR DISCUSSION OF THE FOLLOWING:

- Labor Negotiations with Represented and Unrepresented Employees
- Public Employee Appointment, Employment, Evaluation of Performance, Discipline, Dismissal (Gov. Code Section 54957)
- Real Property Negotiations: Joint Land Use Agreement with City of Mission Viejo regarding Baseball Stadium, Saddleback College Campus
- Pending Litigation: Walker vs. District

RECONVENE OPEN SESSION (LIBRARY 105) - 7:00 P.M.

PLEDGE OF ALLEGIANCE: Led by Trustee Williams

INVOCATION: Led by Trustee Lang

APPROVAL OF AGENDA

ACTION

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

- Swearing in of Student Trustee Rick Travis
- Resolution: District Forensics Team
- Certificates of Recognition:
 - Saddleback College Athletic Supremacy Award
 - Keith Calkins, Athletic Director of the Year
 - William Cunerty, Community College Football Coach of the Year

PUBLIC COMMENTS

1. PUBLIC COMMENTS

INFORMATION

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Items on the agenda may be addressed at this time or during consideration of the item. **Speakers are limited to three minutes each.**

CONSENT CALENDAR

2. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

3. IRVINE VALLEY COLLEGE: TEACHER OF THE YEAR FOR 1997

INFORMATION

Information on IVC's selection of Richard Zucker as the 1997 Teacher of the Year nominee and Maala Allen as Part-Time Teacher of the Year is provided for the board's review.

4. IRVINE VALLEY COLLEGE: GRANT APPLICATION

ACTION

It is recommended that the board approve IVC's application for funding from the State Department of Rehabilitation for the grant project entitled "WorkAbility III."

INSTRUCTION AND STUDENT SERVICES

5. SADDLEBACK COLLEGE: LONDON ACADEMIC INTER-SESSION, FALL 1997

REVIEW/
STUDY

It is recommended that the board accept for review and study the Saddleback College academic intersession in London, England, and the Educational Tour/Field Study Travel Contractor Agreement with the Consortium for International Education for coordinating all travel arrangements.

6. SADDLEBACK COLLEGE: HONORARIA ACTION

It is recommended that the board approve payment of honoraria to:

a. SALAM MARAYATI

in the amount of \$75 for his presentation as part of the Emeritus Institute Guest Lecture Series during Spring 1997.

b. ARTISTS AND CRAFTSPERSONS LISTED

in the amounts listed to produce summer theatre.

c. PROFESSIONAL MUSICIANS LISTED

in the amount of \$700 total for their services in performing student compositions on May 2 in Music Composition class.

7. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board authorize guest artist contracts for the Queen Ida Foodfaire on June 14 with:

a. PERIWINKLE PRODUCTIONS

for a juggler to perform for a fee not to exceed \$500.

b. JMP ASSOCIATES

for Ski the Birdman to perform for a fee not to exceed \$500.

8. SADDLEBACK COLLEGE: 1997-1998 LABORATORY FEES ACTION

It is recommended that the board approve Saddleback College's instructional laboratory fees for 1997-1998 as indicated.

9. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board grant certificates to the students listed.

10. SADDLEBACK COLLEGE: CONSULTANT CONTRACT FOR EARLY START PROJECT ACTION

It is recommended that the board approve payment for The National Conference workshop to take place between June 18 and June 19, 1997, for an amount not to exceed \$1,700.

11. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS FOR THE 1997-1998 ACADEMIC YEAR ACTION

It is recommended that the board approve the proposed changes in curriculum implementation as indicated.

12. IRVINE VALLEY COLLEGE: ART DEPARTMENT GUEST SPEAKER ACTION

It is recommended that the board ratify an honorarium of \$125 for Cornelius O'Leary's presentation at his studio to Art Theory class students on April 29, 1997.

13. IRVINE VALLEY COLLEGE: THEATRE DEPARTMENT 1997-1998 PRODUCTION EXPENDITURES ACTION

It is recommended that the board approve expenditures for the 1997-1998 theatre department season as indicated.

14. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve the expenditure of \$3,000 for completion of a video by Dan Brooks, Dan Shell and Foothill High School to meet the obligations of the Tech Prep Local Consortia Project, Phase V.

15. IRVINE VALLEY COLLEGE: CHILD CARE STAFF RETREAT ACTION

It is recommended that the board ratify the April 18-20, 1997, IVC Child Care Development Center staff retreat at a cost not to exceed \$50 per person.

16. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an ESA with Motorola MOS 10 for IVC to provide training during the summer for a sum of \$150 per hour.

FACILITIES

17. CSUF MISSION VIEJO CAMPUS LEASE EXTENSION ACTION

It is recommended that the board approve a three-year lease with California State University, Fullerton, Mission Viejo campus.

BUSINESS/FISCAL

18. FY 1997-1998 BUDGET ALLOCATION PROCESS REVIEW/STUDY

It is recommended that the board accept for review and study the proposed mechanism of fiscal resource allocations for FY 1997-1998 as presented.

19. MONTHLY FINANCIAL STATUS REPORT INFORMATION

Information on the district business office's assessment of the district's current financial situation and trend analysis is provided for the board's review.

20. QUARTERLY INVESTMENT FINANCIAL REPORT INFORMATION

The quarterly report on the district's investments is provided for the board's information.

21. IRVINE VALLEY COLLEGE: AWARD OF BID 215, EQUIPMENT AND MATERIALS TO UPGRADE TELEPHONE SWITCHBOARD ACTION

It is recommended that the board award Bid 215 for furnishing equipment and materials for the upgrade of the telephone switchboard at IVC to WilTel Communications.

22. SOCCCD: ASSIGNMENT OF WILTEL COMMUNICATIONS FOR TELEPHONE MAINTENANCE ACTION

It is recommended that the board approve the assignment of the telephone maintenance contract to WilTel Communications, under the same terms as the original contract with PacTel Meridian Systems.

23. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the 1996-1997 General Fund Budget:

- a. RESOLUTION 97-30, IVC/SC BASIC SKILLS

in the amount of \$184,429.

- b. RESOLUTION 97-31, IVC/SC GAIN

in the amount of \$29,272.

24. CLAIM AGAINST THE DISTRICT: FUTURE TRENDS INTERNATIONAL ACTION

It is recommended that the board deny the claim, direct notification of claimant and referral to the district's insurance administrator for processing.

25. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as indicated.

26. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 69293 through 69756 totaling \$1,710,879.94.

27. PAYMENT OF BILLS

ACTION

It is recommended that the board approve checks 80815 through 81463 totaling \$1,536,573.16; credit card purchases totaling \$9,066.47; Saddleback College Community Education checks 3322 through 3327 totaling \$3,847.34; and IVC Community Education checks 4744 through 4767 totaling \$95,803.95.

28. DISTRICT SERVICES STAFF DEVELOPMENT COMMITTEE
1997 ANNUAL RETREAT

ACTION

It is recommended that the board approve the District Services Staff Development Advisory Committee's 1997 Annual Retreat on August 7 with expenses not to exceed \$800.

29. TRUSTEES' REQUESTS TO ATTEND CONFERENCES/
MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT

ACTION

It is recommended that the board approve the requests for travel and/or mileage as indicated.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

30. REPORTS

INFORMATION

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports

2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates' / Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

31. ACADEMIC EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted academic personnel actions.

32. CLASSIFIED EMPLOYMENT AND STATUS CHANGES ACTION

It is recommended that the board approve the submitted classified personnel actions.

GIFTS TO THE DISTRICT

33. GIFTS ACTION

It is recommended that the board accept the following gifts: 12 Compaq 496 PC's with modem and other associated equipment, 3 CTX color monitors and 1 HP LaserJet 2 as listed on

Attachment 1 to be used in Business Science classrooms or labs, donated by Great States Insurance Company; 3 evening dresses to be used in theatre productions and classes, donated by Shirle Fleck; a 1983 Mazda which was subsequently sold, the proceeds of which will benefit the IVC Foundation and its support of student scholarships, donated by Bob Story to IVC; and various photography equipment to be used in the classroom, donated by Clara Conti to IVC.

CORRESPONDENCE

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

dm