

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
DECEMBER 6, 1993
LIBRARY 105, SADDLEBACK COLLEGE

CLOSED SESSION

The Board of Trustees met in closed session from 6:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 7:30 p.m. Trustee Walther led the pledge of allegiance.

CALLED
TO ORDER

Members of the Board of Trustees

John Williams, President
Harriett Walther, Vice President
Joan Hueter, Clerk
Steven Frogue, Member
Teddi Lorch, Member
Marcia Milchiker, Member
Lee Rhodes, Member
Monica Mukai, Student Member

PRESENT

Administrative Officers

Anna McFarlin, Interim Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Cal Nelson, Interim President, Saddleback College
Terry Burgess, Acting President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Terry Robinson
Wendy Phillips

California School Employees Association

Mike Bryant

Classified Senate/Councils

Connie McClain
Jamie Cayetano
Matthew Breindel

Associated Student Government

Matt Brady
Phil Zavadil

The regular meeting was adjourned to the Annual Organizational Meeting at 7:45 p.m. where trustees elected officers for the 1993-1994 year as follows: Marcia Milchiker, President; John Williams, Vice President; and Teddi Lorch, Clerk.

**ANNUAL
ORGANIZATIONAL
MEETING**

The Annual Organizational Meeting was adjourned to the Saddleback Community College District Facilities Corporation Meeting where the same persons holding comparable positions on the Saddleback Community College District Board of Trustees were elected as directors and officers of the Facilities Corporation, with Trustee Frogue elected to the position of Treasurer. Following the completion of business required during the Facilities Corporation Meeting, the regular meeting of the Board of Trustees was reconvened.

**FACILITIES
CORPORATION
MEETING**

President Milchiker, on behalf of the board, presented a gavel plaque to Past President Williams and commended him for his accomplishments during the past year.

PRESENTATION

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the agenda as presented, including replacement and/or additional pages to items 31a and 31b. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**APPROVAL
OF AGENDA OF
THE REGULAR
BOARD MEETING**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve minutes of the November 15, 1993, meeting of the Board of Trustees with a change. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

There were no actions from closed session.

CLOSED SESSION

President Nelson introduced Saddleback College student Michael Ballew whose entry in the Community College League of California multi-cultural poster competition was one of six in the state recognized by CCLC at its annual conference. President Nelson displayed the poster which will be exhibited in the Student Services Center and noted that Mr. Ballew was awarded \$750 at the conference.

**INTRODUCTION
OF GUEST**

Items 4, 6, 20, 21, 22, 23, and 25 were removed for separate discussion. Motion by Trustee Hueter, seconded by Trustee Lorch, to approved the consent calendar as amended. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**CONSENT
CALENDAR**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the contractual agreement between the Saddleback College Foundation and Outdoor Marketplaces, Inc., as presented. Several board members commented that their previous concerns had been addressed in the revised agreement. Following further discussion, Trustee Williams amended the motion, seconded by Trustee Lorch, to include additional wording to paragraph 2.3-e on page 1 so that the statement would read, "Staffing with all necessary personnel including event security." The amended motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**MARKETPLACE
PROPOSAL**

Preliminary details on ASG's cosponsorship with the NAMES Project/Orange County of the AIDS Memorial Quilt in the Saddleback College Gymnasium on April 1-10, 1994, was provided for the board's information.

**AIDS
MEMORIAL
QUILT DISPLAY**

Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the Saddleback College Community Education program and presenters as listed for Spring 1994. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**COMMUNITY
EDUCATION
PROGRAM**

Information on Saddleback College's proposal to hire a consultant to identify and assess curricula necessary for the development of a Multi-Ethnic Studies Department and program of studies was provided for the board's review. Mr. Ricc Waddell, President of the Black United Students, and other student representatives urged the board to approve their consultant recommendation at the December 6 meeting. President Nelson, Vice President Brewer, and Academic Senate President Robinson stated that other governance groups wished to identify and interview other consultants before bringing forth a recommendation to the board.

**CONSULTANT
AGREEMENT
PROPOSAL**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve a consultant agreement with Mr. Jerry Kellogg to assist with the EMT I Curriculum Task Force for an amount not to exceed \$5,000 as part of the Saddleback College vocational education special project, "Emergency Medical Technician Model Curriculum Test Plan;" a Letter of Agreement with Lake Arrowhead Resort to hold the Health Occupations Educators Institute at the Resort in April, 1994, for a total amount not to exceed \$80,000 and consultant agreements with Drs. Marian Sides and Stephen Brookfield for their presentations for an amount not to exceed \$1,200 each, as part of the Regional Health Occupations Resource Center grant project Saddleback College; and a contract services agreement with Imperial Valley College to serve as a pilot test site for the Nurse Assistant Model Curriculum as required by the Regional Health Occupations Resource Center grant project at Saddleback College for an amount not to exceed \$10,000.

AGREEMENTS

The board approved the Saddleback College guest artist contracts with El Vez and Company for a single performance on May 21, 1994, at a cost not to exceed \$1,500; the Del Rubio Sisters for a single performance on May 21 at a cost not to exceed \$1,000; the Actor's Cabaret Ensemble of Orange County for a single performance by Sal and Amanda Gecko on May 21 at a cost no to exceed \$500; Jane Kean for a single performance on May 20 at a cost not to exceed \$1,750; Rachel Cohen and Mehmet Sander for a single performance by the Mehmet Sander Dance Company on March 26 at a cost not to exceed \$4,750; and with David Barker for a single performance and masterclass on February 11 and 12 at a cost not to exceed \$600 plus airfare and lodging for two nights.

**GUEST
ARTIST
CONTRACTS**

The board approved Saddleback College's request for payment of honoraria to the individuals listed in the amount of \$200 each plus travel expenses for the participants at the November DACUM Occupational Analysis Workshop; Mr. George Graham in the amount of \$400 for a concert/clinic on December 9, 1993; Ms. Elizabeth Styffe in the amount of \$200 for an all day seminar on December 7 for Nursing Program N151 Nursing Process students; Professors Betty Bamberg, Mary Kay Crouch, and Robert Land in the amount of \$300 each for their presentations at the January 12, 1994, Liberal Arts articulation workshop; and to the individuals listed in the amount of \$400 plus travel expenses for their presentations at the December workshop of the Emergency Medical Technician Model Curriculum Development Task Force.

HONORARIA

The board approved Messrs. Paul Booth, Jim Henderson, and David Hill for their LabView demonstration at Irvine Valley College on December 10, 1993, for a fee of \$50 each, and the presenters, fees, and workshops listed for the Business Educators grant project at Irvine Valley College.

PRESENTERS

Motion by Trustee Hueter, seconded by Trustee Lorch, to approve the Student Equity Plans as presented for Saddleback College and Irvine Valley College. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**STUDENT
EQUITY
PLANS**

The board approved granting certificates to the students listed by Saddleback College and Irvine Valley College.

**CERTIFICATES OF
ACHIEVEMENT**

President Milchiker adjourned the board meeting to conduct a public hearing to provide the public an opportunity to comment on granting an easement to the City of Mission Viejo. There were no public comments. President Milchiker reconvened the regular board meeting.

**PUBLIC
HEARING**

Motion by Trustee Williams, seconded by Trustee Lorch, to adopt Resolution 93-67 to grant an easement to the City of Mission Viejo to operate and maintain a traffic signal at the Marguerite Parkway entrance to Saddleback College. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**GRANTING
OF EASEMENT**

President Milchiker called for a ten minute recess at 9:30 p.m.

RECESS

<p>The board approved the contract to hire the engineering firm of Moraes Pham & Associates to provide design, working drawings, specifications and other construction services for the Saddleback College pool equipment renovation project.</p>	<p>POOL RENOVATION</p>
<p>The board accepted for review and study the schematic designs and supplemental information for the Saddleback College Health Sciences Building as presented by Taylor & Associates, Architects.</p>	<p>HEALTH SCIENCES BUILDING</p>
<p>The board accepted for review and study the District's Order of Priority and Schedule of Funds for the 1995-1999 Five-Year Construction Plan and the proposed list of Capital Outlay Budget Change Proposals.</p>	<p>FIVE-YEAR CONSTRUCTION PLAN</p>
<p>The board accepted for review and study the traffic engineering study prepared by Weston Pringle Associates for the Fire Safety Emergency Access Road at Irvine Valley College.</p>	<p>EMERGENCY ACCESS ROAD</p>
<p>The board accepted for review and study the proposed Secondary Effects, Learning Resources Center at Irvine Valley College, as presented.</p>	<p>LEARNING RESOURCES CENTER</p>
<p>The board approved the acceptance of bonds submitted by NEKO Corporation to release money withheld on stop notices on the Hart Gymnasium at Irvine Valley College.</p>	<p>HART GYMNASIUM</p>
<p>The board approved final acceptance of the general construction of the IVC Child Development Center and authorized filing the Notice of Completion with the County of Orange and the release of retention 35 days after the date of filing.</p>	<p>CHILD DEVELOPMENT CENTER</p>
<p>Motion by Trustee Lorch, seconded by Trustee Williams, to approve the "sole source" award justified by the Long Beach Community College District to purchase Apple Computer Products for Irvine Valley College and a four-year lease/purchase agreement with Partel Leasing Corporation for the Apple Computer products. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.</p>	<p>PURCHASE OF COMPUTER EQUIPMENT</p>
<p>Motion by Trustee Williams, seconded by Trustee Rhodes, to award Bid 912 for video projectors at Saddleback College to Troxell. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.</p>	<p>BID AWARD</p>

Motion by Trustee Lorch, seconded by Trustee Williams, to adopt Resolution 93-57 authorizing individuals occupying the positions listed in exhibit to execute the documents listed next to the positions' titles as appropriate. Following a discussion, motion carried with Trustee Frogue casting a negative vote. Student Trustee Mukai cast an affirmative advisory vote.

**AUTHORIZATION
OF
SIGNATURES**

Motion by Trustee Williams, seconded by Trustee Lorch, to adopt Resolution 93-59 to authorize the Chancellor, or the Vice Chancellor of Fiscal Services and Operations or designee, to settle claims under the SWACC self-insured retention amount of \$25,000 for liability losses and \$10,000 for property losses up to a limit of \$5,000. Motion carried by a roll call vote.

**DELEGATION OF
AUTHORITY TO
SETTLE CLAIMS**

Motion by Trustee Williams, seconded by Trustee Lorch, to adopt Resolution 93-68 to apply for the educational use of facilities within the MCAS, Tustin, as the facilities become available be approved, and to authorize the Chancellor or Vice Chancellor of Fiscal Services and Operations to execute and submit other necessary documentation. Vice Chancellor Carcamo provided details on the item and invited three board members to join a tour of the facilities on Thursday, December 9. The board agreed that Trustees Milchiker, Hueter, and Rhodes would represent the board on the tour. Motion carried by a roll call vote.

**TUSTIN
MARINE
BASE**

Motion by Trustee Lorch, seconded by Trustee Walther, to approve the consulting agreement with Jack Schumaker Management Consultants, Inc., for services rendered to the District by Robert G. Bosanko from January 1, 1994, to June 30, 1994. Following a brief discussion, motion carried with Trustee Frogue casting a negative vote and Trustee Lorch abstaining. Student Trustee Mukai cast a negative advisory vote.

**CONSULTANT
AGREEMENT**

The board adopted Resolution 93-65 and 93-66 authorizing payment to Trustees Williams and Milchiker respectively for their absences at the November 15 board meeting due to illness.

**PAYMENT FOR
ABSENCE DUE
TO ILLNESS**

The board approved/ratified transfers of budget appropriations as delineated.

**TRANSFERS OF
APPROPRIATIONS**

The board approved purchase orders 43594 through 43860 totaling \$299,459.38.

**PURCHASE
ORDERS**

The board approved checks 43179 through 43706 totaling \$1,186,218.26; credit card purchases totaling \$2,321.59; Saddleback College Community Education checks 1079 through 1121 totaling \$10,371.48; and Irvine Valley College Community Education checks 2046 through 2091 totaling \$42,131.93.

**PAYMENT OF
BILLS**

Saddleback College student Daniel Charboneau distributed information on a grievance he filed and expressed concern over the resulting determination, and Lariat staff member, Steve Paul Fortier, addressed the board regarding electromagnetic fields testing on campus.

**PUBLIC
COMMENTS**

Trustee Walther stated that since there was confusion about a statement she made at the previous board meeting she asked for a transcription for clarification and distribution to board members. She indicated that she had asked that redrawing the trustee areas be looked into prior to the next election, not that the areas be redrawn prior to the next election. Trustee Walther suggested that administration also consider the feasibility of producing and disseminating a district economic impact statement as well as a volunteer impact study on the community. She requested that contact information be listed for agenda items, possibly on future consent calendars, so that trustees could get answers to questions prior to board meetings.

**TRUSTEES'
REPORTS**

Trustee Frogue emphasized the importance of understanding each agenda item in order to make an informed voting decision at the board meeting, and that it is difficult to get questions answered prior to the meeting if the agenda is not received until the preceding Friday.

Trustee Rhodes distributed information to the board on technology, sexual harassment, and diversity that he brought back from the CCLC Annual Conference for the board's review. He commended the many outstanding faculty and staff that will be retiring in December and read their names and years of service: Dona Anderson, 25; Joan Barrie, 22; James Bollingmo, 20; Ed Buck, 8; Nina DeLucia, 15; Ray Duthoy, 25; Dusty Grabowski, 15; James Hines, 23; Robert Hoffman, 24; Betty Jonte, 15; Rey Kero, 25; Sylvia Marvin, 17; James McDonald, 22; Gary Resnick, 20, Philip Rogers, 16; Carolyn Slimmer, 14; Alma Vanasse, 15; Bill Williams, 25; and Alexander Young, 17.

Trustee Williams reported that he appreciated the presentation by Attorney Spencer Covert on the amendments to the Brown Act, effective April 1, 1994, at the recent Orange County Community College Trustees' dinner meeting. He referenced an incident that occurred on the Saddleback College campus involving an employee of the Orange County District Attorney's Office. He stated that the case was turned over to the State Attorney General's Office for prosecution with the result that the individual was found not guilty by a jury trial. Trustee Williams added that the incident was handled appropriately from Campus Security to the District Attorney's office, and that any questions should be addressed to the State Attorney General. He expressed concern over the possibility of separate academic calendars for the two colleges and stated that students taking classes at both sites would suffer.

Student Trustee Mukai stated that while everyone may not share the opinions of or approaches to issues by students, the students act on their own perception of an issue. She emphasized that students need to be better informed and noted that a task force comprised of representatives from the shared governance groups may assist in closing communication gaps.

Trustee Lorch stressed the importance of looking at the quality of the services provided by the district from the perspective of those who utilize those services - the students. She reported that she heard many positive experiences expressed by students when she visited Foods and Nutrition 110, Modern Food Preparation class; Friends of the Library and the International Club meetings; and the Business Science Division Advisory Committee breakfast meeting where students in the legal services program described their class experiences as very positive. Trustee Lorch encouraged board members to attend the Academic Senate sponsored forum for the faculty to be held on December 10 where Ms. Swinder Cooper of the Orange County Human Relations Council and Commission and faculty committees will present reports on hate crimes and multi-ethnic studies.

President Milchiker reported that she attended and enjoyed many recent events at both campuses including a photojournalism exhibit and a concert/chorale performance at IVC, as well as the Gaucho banquet honoring Saddleback College football players. She noted that Professor Kero attended every Gaucho game played in the Saddleback College stadium.

President Nelson stated that he will send copies to the board of a faxed letter received earlier in the day from Dr. Parham outlining his recommendations in dealing with the problems associated with racism at Saddleback College, and again commended the efforts of Vice Presidents Brewer and Hodge, Professors Robinson and Reynolds, ASG President Brady and others regarding the issue.

**PRESIDENTS'
REPORTS**

President Burgess distributed copies of the 7th annual high school student art calendar to the board and explained that the project involves entries submitted by drawing students from feeder high schools from which thirteen are selected to be featured in the calendar. He noted that an Irvine Valley College/Saddleback College Christmas concert will be held in McKinney Theatre on Sunday, December 12 and invited the board to attend. President Burgess commended the IVC men's soccer team for their recent victory which placed them as number one in the State.

Professor Robinson thanked President Nelson for acting on the Senate's recommendations regarding reassigned time and added that he believed it will better enable the college to serve its students. He reported that during the following semester the Senate will review issues such as the 1995-1996 academic calendar, program review, collegial consulting agreement between the Senate and the board, and the requisite/corequisite issue as directed by the State Chancellor's Office.

**ACADEMIC
SENATES'
REPORTS**

Professor Phillips referenced Trustee Williams' earlier statements regarding the academic calendar and stated that both Senate's first priority is to make the 1995-1996 academic calendar workable for students. She added that educational accountability equivalent is in the program review area and that hopefully the model for program review will move forward during the spring semester. Professor Phillips thanked Interim Vice President Deegan for his work in conjunction with the Senate on the student equity plan and stated that many of the recommendations will be implemented during the spring.

Mr. Bryant reported that the recent election for officer resulted in Mr. Mark Pendry being elected President and that Mr. Pendry would be in attendance at future board meetings. He thanked the board for supporting CSEA's involvement in shared governance.

**CSEA
REPORT**

Ms. McClain recapped staff development highlights of the year including several computer training classes that were held as a result of a needs survey distributed to staff members. She added that another survey will be distributed in the future to allow staff to access whether or not they feel they are advancing in skills development and to determine what other programs are needed.

**CLASSIFIED
SENATE/COUNCILS
REPORTS**

Ms. Cayetano reported that she attended the recent CCLC conference and attended workshops on diversity, staff development, and technology. She noted that at the conference that the statewide Classified Senate was ratified at their meeting and that the Senate is now recognized at the State level as the official group representing classified employees.

Mr. Brady reported that the talent show raised \$850 to be donated to the Orange County Special Olympics. He noted that the 1994 Shamrock Race which is typically held at the college to raise scholarship money may be held at Lake Mission Viejo on the same Saturday of the annual Mission Viejo St. Patrick's Day Parade. Mr. Brady added that the location of the event needs to be approved by the City and that he will advise the board as the project progresses. He read a resolution from ASG recommending that the student contact hour fee collected during the fall semester of 1993 not be refunded and distributed copies to the board.

**ASG
REPORTS**

Mr. Zavadil stated that he would bring a similar resolution to that of the Saddleback College ASG's to a future board meeting that also opposes refunding the collected fees. He reported that IVC will have a larger student Senate next semester and noted that the next meeting will be on December 7 at 12:30 p.m. in SC260F. Mr. Zavadil noted that the ASG will hold a retreat at the UCLA Conference Center at Lake Arrowhead on January 7-9 that student have worked hard to organize. He added that he will attend an Orange County Legislative Force meeting on December 7 that will include information and discussion on the proposed State budget.

Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried with Trustee Frogue casting a negative vote and Trustee Lorch abstaining.

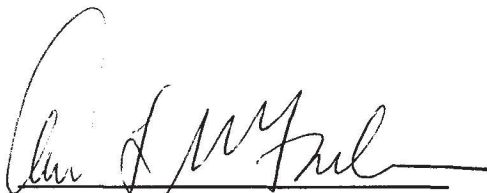
**PERSONNEL
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Williams, to accept the following gifts: wallpaper books, fabric samples, and catalogues to be used by students for design boards and design of furniture styles, donated by Margo Hazlett to Saddleback College; mink hat, leopard hat, rabbit fur hat and collar and other pieces of fur to be used in the Theatre Arts Department and for the display cases in the Fashion classes, donated by Mary P. Enser to Saddleback College; cleaning tools to be used by department staff in the cleaning of campus facilities, donated by PC Systems, Inc. to Saddleback College; 8' x 17' carpeting for the Slide Library to upgrade the intended space for students and instructors, donated by Jim Winn/Carpet Distributors to Saddleback College; one IBM computer with printer, software and monitor, and various hardback and paperback books listed on Attachment 1, donated by those individuals listed in Attachment 1 to Saddleback College; three flat file cabinets and one drafting table to be used in Theatre Department, donated by Ed Alfaro on behalf of Taco Bell Corporation to Irvine Valley College; various office furniture and equipment as shown on Attachment 2 to be used for general classroom and office use, donated by Nancy Beverage to Irvine Valley College; and an IBM 2-C typewriter and \$60 cash to be used for office work, donated by Robert and Julie Moore to Irvine Valley College. Motion carried with Trustee Walther abstaining.

GIFTS

The meeting was adjourned at 11:10 p.m. to closed session.

ADJOURNMENT



Anna McFarlin, Secretary

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
ANNUAL ORGANIZATIONAL MEETING
DECEMBER 6, 1993
LIBRARY 105, SADDLEBACK COLLEGE

ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting of the Board of Trustees was called to order by President Williams at 7:45 p.m.

**CALLED TO
ORDER**

Members of the Board of Trustees

John Williams, President
Harriett Walther, Vice President
Joan Hueter, Clerk
Steve Frogue, Member
Teddi Lorch, Member
Marcia Milchiker, Member
Lee Rhodes, Member
Monica Mukai, Student Member

PRESENT

Administrative Officers

Anna McFarlin, Interim Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Cal Nelson, Interim President, Saddleback College
Terry Burgess, Acting President, Irvine Valley College

Faculty Association

No representation

Academic Senate

Terry Robinson
Wendy Phillips

California School Employees Association

Mike Bryant

Classified Senate/Councils

Connie McClain
Jamie Cayetano
Matthew Breindel

Associated Student Government

Matt Brady
Phil Zavadil

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the agenda as presented. Motion carried unanimously.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve taking the actions outlined in Exhibit A in order to comply with requirements of the Annual Organizational Meeting. Motion carried unanimously.

**ORGANIZATIONAL
MEETING
REQUIREMENTS**

Motion by Trustee Lorch, seconded by Trustee Rhodes, to adopt the rules and procedures listed in Exhibit B for the election of officers, and to conduct the election of officers. Motion carried unanimously.

**RULES AND
PROCEDURES**

President Williams announced the voting for the election of President of the Board. The ballots were marked, collected, and tallied, and Vice Chancellor Kelly announced that Marcia Milchiker had been elected President. The gavel was passed to President Milchiker followed by the election of John Williams, Vice President, and Teddi Lorch, Clerk, for the 1993-1994 term of office.

**ELECTION OF
OFFICERS**

Motion by Trustee Rhodes, seconded by Trustee Walther, to appoint Interim Chancellor McFarlin as Secretary until commencement of employment of the permanent Chancellor at which time the permanent Chancellor will serve as Secretary, and to reappoint Vice Chancellor Kelly as Assistant Secretary to the Board of Trustees (Exhibit C). Motion carried unanimously.

**APPOINTMENT OF
SECRETARY/ASSIST
SECRETARY**

Motion by Trustee Williams, seconded by Trustee Frogue, to adopt the 1994 calendar of board meetings as presented in Exhibit D. Motion carried unanimously.

**MEETING
DATES**

12/6/93
12/7/92
Page 2

Motion by Trustee Hueter, seconded by Trustee Lorch, to approve the agenda format as presented in Exhibit E. Motion by Trustee Williams, seconded by Trustee Lorch, to amend the motion to include an invocation of two minutes duration followed by a moment of silence if desired in the agenda format. Trustee Williams quoted sections from and distributed copies of a legal opinion published in the March 1988 National School Association's newsletter written by Attorney Spencer Covert which concluded that invocations at school board meetings are legal. Following a discussion, the amended motion to include an invocation in the agenda format carried with Trustees Walther, Hueter, and Rhodes casting negative votes.


AGENDA FORMAT

Motion by Trustee Williams, seconded by Trustee Lorch, to approve the reappointment/appointment of trustee representatives to the organizations listed in Exhibit F as follows: reappointment of Trustee Rhodes as representative to the Nominating Committee to the Committee on School District Organization; appointment of Trustee Frogue as the Saddleback Community College District's Political Action Representative to the Orange County School Boards Association; Trustee Lorch as the liaison to the Orange County Community College Trustees Association; and Trustee Rhodes to serve on the Orange County Legislative Task Force. Motion carried unanimously.

**TRUSTEE
REPRESENTATIVES**

The Annual Organizational Meeting was adjourned to the Saddleback Community College District Facilities Corporation Meeting.

ADJOURNMENT



Anna L. McFarlin
Secretary, Board of Trustees

12/6/93
12/7/92
Page 3