

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
DECEMBER 5, 1994  
SSC 240, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 5:00 p.m. The open session was then adjourned to closed session.

**CALLED  
TO ORDER**

The Board of Trustees met in closed session from 5:00 p.m. to 6:30 p.m. All trustees were present.

**CLOSED  
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Milchiker at 6:30 p.m. Trustee Williams led the pledge of allegiance and Trustee Rhodes asked for a moment of silence in memory of Chancellor Thomas Lakin who recently passed away.

**RECONVENED**

Members of the Board of Trustees

Marcia Milchiker, President  
John Williams, Vice President  
Teddi Lorch, Clerk  
Steven Frogue, Member  
Joan Hueter, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
José Caballero, Student Member

**PRESENT**

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Terry Robinson  
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Carol Dobson

Jim Gaston

Associated Student Government

Monica Mukai

Michael Woodroof

Chancellor Lombardi administered the oath of office to Trustees Hueter, Lorch, and Milchiker and congratulated them on their reelection to office.

ADMINISTRATION  
OF OATH

The regular meeting was adjourned to the Annual Organizational Meeting at 6:45 p.m. where the trustees elected officers for the 1994-1995 year as follows: John Williams, President; Teddi Lorch, Vice President; and Steve Frogue, Clerk.

ANNUAL  
ORGANIZATIONAL  
MEETING

The Annual Organizational Meeting was adjourned at 7:05 p.m. to the Saddleback Community College District Facilities Corporation Meeting where the same persons holding comparable positions on the Saddleback Community College District Board of Trustees were elected as directors and officers of the Facilities Corporation, with Trustee Rhodes elected to the position of Treasurer. Following the completion of the business required during the Facilities Corporation Meeting, the regular meeting of the Board of Trustees was reconvened.

FACILITIES  
CORPORATION  
MEETING

Item 3 was pulled from the agenda. Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the agenda as amended, including replacement and/or additional pages to items 31a and 31b. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

APPROVAL  
OF AGENDA OF  
THE REGULAR  
MEETING

Motion by Trustee Rhodes, seconded by Trustee Milchiker, to approve minutes of the November 14, 1994, meeting of the Board of Trustees with changes. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

There were no actions to report from closed session.

CLOSED SESSION

President Larios introduced from the audience Dr. Pauline Merry, IVC's new Vice President of Student Services.

INTRODUCTION

<p>Items 8, 15d and 15e, 21, and 23 were removed from the consent calendar for separate discussion. Motion by Trustee Frogue, seconded by Trustee Rhodes, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.</p>	<p><b>CONSENT CALENDAR</b></p>
<p>The board approved IVC's application for funding from the State Chancellor's Office for the grant entitled "Educational/Telecommuting Centers Project," and from the U.S. Department of Education for the grant entitled "international Business in Education Proposal."</p>	<p><b>GRANT APPLICATIONS</b></p>
<p>The board accepted the draft initial proposal of the Saddleback Community College District to Saddleback Community College District California School Employees Association, Chapter 586, regarding negotiations for the purpose of making it a public document.</p>	<p><b>SCCD PROPOSAL TO CSEA</b></p>
<p>The board accepted the initial proposal from SCCD California School Employees Association, Chapter 586, to the Saddleback Community College District regarding negotiations for the purpose of making it a public document.</p>	<p><b>CSEA PROPOSAL TO SCCD</b></p>
<p>President Doffoney presented additional information on the Saddleback College Foundation Annual Report that was provided for the board's review.</p>	<p><b>FOUNDATION ANNUAL REPORT</b></p>
<p>Information on the \$35,000 gift from the Saddleback College Foundation to the Division of Counseling Services and Special Programs was provided for the board's review.</p>	<p><b>FOUNDATION GIFT</b></p>
<p>Motion by Trustee Milchiker, seconded by Trustee Walther, to approve the contract with Thomas M. Jones, Attorney, to provide legal services through and for ASIVC. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.</p>	<p><b>LEGAL SERVICES</b></p>
<p>The board approved the expenditures for the IVC Music Department's vocal recital as indicated.</p>	<p><b>RECITAL EXPENDITURES</b></p>
<p>The board approved the workshop and expenditures for the presenter in the amounts listed for the Professional Development in Business Education Project at IVC.</p>	<p><b>WORKSHOP EXPENDITURES</b></p>

<p>The board approved the Educational Services Agreements with LCP International Institute for IVC to provide 83 hours of instruction in a math class for the sum of \$9,130 and \$75 for books per student, and with Irvine Unified School District for IVC to teach math classes at Irvine High School for the sum of \$20,400.</p>	<p><b>EDUCATIONAL SERVICES AGREEMENT</b></p>
<p>The board approved an expenditure not to exceed \$2,500 to cover cost associated with the IVC Staff Development activities during spring FLEX week.</p>	<p><b>FLEX WEEK EXPENDITURES</b></p>
<p>The board approved the Saddleback College Great Teachers Seminar on January 11, 1995, for an amount not to exceed \$2,500.</p>	<p><b>GREAT TEACHERS SEMINAR</b></p>
<p>The board approved the Saddleback College Community Education real estate program agreement as outlined.</p>	<p><b>REAL ESTATE PROGRAM</b></p>
<p>The board approved honorarium in the amount of \$300 for Jeff Kashiwa to perform with and lecture the Big Band students in a Master Class at Saddleback College on December 8; the honorarium and guest speakers as indicated for their participation in the Emeritus Institute's Guest Lecture Series; and Barbara D'Amore for her presentation at the Design Club program on December 6 at no charge.</p>	<p><b>GUEST SPEAKERS</b></p>
<p>Motion by Trustee Frogue, seconded by Trustee Milchiker, to approve the list of potential guest speakers to speak at the Black History Month programs in February, 1995, at Saddleback College for honorarium to be negotiated, and the list of potential guest speakers to speak at the ASG Leadership Conference January 9-11, 1995, for \$100 each plus travel expenses. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.</p>	
<p>The board approved payment of honorarium in the amount of \$2,500 to Richard Abraham for his performance as rehearsal accompanist and pianist for the musical at Saddleback College, <i>Wonderful Town</i>.</p>	<p><b>GUEST ARTIST</b></p>
<p>The board approved granting certificates of achievement to the students listed by Saddleback College.</p>	<p><b>CERTIFICATES OF ACHIEVEMENT</b></p>
<p>The board accepted for review and study the District's Order of Priority and Schedule of Funds for the 1996-2000 Five-Year Construction Plan and the proposed list of Capital Outlay Budget Change Proposals.</p>	<p><b>FIVE-YEAR PLAN</b></p>

The board approved the proposed contract to revise the construction plans for the Learning Resources Center for a fee not to exceed \$27,500.

**LEARNING  
RESOURCES  
CENTER**

The board approved change order 8 increasing the contract by \$2,245 to \$435,163.38 with no extension to the contract completion date, and the extension of the inspection services contract with Rick Brown for a total cost of \$5,000 for the IVC Parking Lot 8 project.

**PARKING  
LOT 8**

Motion by Trustee Frogue, seconded by Trustee Rhodes, to approve the award of the bid for electronic scoreboards at Saddleback College to Fair-Play Scoreboards, contingent upon the approval of the plans by the State Architect, for a total amount of \$37,504.11, and the contract with Martin, Chow & Nakabara for structural engineering services for the P.E. Scoreboards project at Saddleback College for an amount not to exceed \$3,000. Motion carried with Trustee Walther casting a negative vote. Student Trustee Caballero abstained from casting an advisory vote.

**SCOREBOARDS**

The board approved the award of bid 931 for construction of the transformer enclosure for the Technology and Applied Science Building at Saddleback College to Projective Group in the amount of \$23,700 pending approval by the State Architect, and a contract with Martin, Chow & Nakabara for an amount not to exceed \$2,000 for structural engineering services for the transformer enclosure project.

**TRANSFORMER  
ENCLOSURE**

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the award of bid 925 to Octel Communications Corporation for an Auto Attendant/Voice Mail System at Saddleback College in the amount of \$84,336.25. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**VOICE MAIL  
SYSTEM**

The board adopted resolution 94-57 authorizing the individuals/positions listed as Chancellor's designees to sign documents and contracts as indicated.

**AUTHORIZED  
SIGNATURE  
LIST**

The board approved the hiring of Backgrounds Unlimited to perform preemployment background investigations for Safety Officers for the district, and authorized administration to sign the contract.

**BACKGROUND  
INVESTIGATIONS**

The board adopted resolution 94-58, Saddleback College Disabled Students Program and Services, to amend the 1994-1995 General Fund Restricted Budget in the amount of \$39,532; resolution 94-56, IVC Southern California Edison 1994 Energy Management Hardware Rebate Program, to amend the 1994-1995 Unrestricted General Fund Budget by \$11,156; resolution 94-59, Saddleback College C.A.R.E. Program, to amend the 1994-1995 General Fund Restricted Budget by \$20,875; resolution 94-60, Saddleback College Extended Opportunities Program and Services, to amend the 1994-1995 General Fund Restricted Budget by \$25,901; and resolution 94-61, Supplemental Funding for High Tech Centers, to amend the 1994-1995 Restricted General Fund Budget by \$15,000.

**BUDGET  
AMENDMENTS**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET  
TRANSFERS**

The board approved purchase orders 51519 through 51989 totaling \$666,432.52.

**PURCHASE  
ORDERS**

The board approved checks 54649 through 55289 totaling \$1,129,031.81; credit card purchases totaling \$2,666.54; Saddleback College Community Education checks 2039 through 2063 totaling \$7,111.60; and Irvine Valley College Community Education checks 2926 through 2982 totaling \$33,818.02.

**PAYMENT  
OF BILLS**

Dustin Corcoran, Policy Chair, and Paul Mitchell, President, of the California Student Association of Community Colleges (CalSAAC) addressed the board to express opposition to the district's policy of charging duplicating materials fees, and requested that an item on the fees issue be placed on the next board meeting agenda.

**PUBLIC  
COMMENT**

Trustee Walther thanked and commended President Larios and all those involved in the Proposition 187 Teach-In on November 22 at IVC. She stated that she hoped that the district will continue to seek more information on the materials fees issue and suggested that the student governments look into developing a small business to duplicate materials for faculty as a potential solution.

**TRUSTEES'  
REPORTS**

Trustee Frogue reported that he attended an excellent presentation on the Dead Sea Scrolls by former Chancellor Richard Sneed at Rancho Santiago College recently, as well as the Kennedy Assassination Seminar in Dallas. He stated that he would like for the materials fees issue to be included in an agenda for full discussion.

Trustee Lorch reported that while in attendance at the Modern Foods Preparation class Thanksgiving luncheon, students expressed that they would like to see wider parking spaces and more metered spaces made available at Saddleback College, and commented that campus security is topnotch. She indicated that she and Trustee Hueter attended the recent Coastline College banquet where the new president of the college, Dr. Leslie Purdy, was introduced, and that she also attended many excellent seminars at the recent CCLC conference in Irvine. Trustee Lorch stated that she believes that if leaders on all levels within the district reach out and tend to all constituents the resultant product will be trust. She concluded that she would like to see the issue of differing opinions at the state level on the legality of charging materials fees resolved.

President Williams referenced several newspaper articles that highlighted outstanding district athletes, both former and current, as well as an article on Coach Swearingen's remarkable career, and an article focusing on an agreement between Saddleback College and local school district to each several classes to students that will allow them to earn college credits while still in high school. He reported that he attended the CCLC conference and was impressed by the joint presentation on the partnership between IVC and Universidad del Noroeste (UNO) by Dean Nick Kremer and Director Ana Berta Salazar from UNO. President Williams commented that the materials fees issue will be brought back after current budget considerations are concluded and it has gone through the shared governance process.

President Doffoney highlighted items from his written report including the *Lariat's* receipt for the second time of the prestigious ACP National Pacemaker award, and the outstanding career of Coach Ken Swearingin who will retire at the end of spring semester.

**PRESIDENTS'  
REPORTS**

President Larios highlighted several items from his written report including the Adopt-A-Student project which will provide 210 food baskets and gifts to single parent families over the holidays, fine arts events such as the joint IVC/Saddleback College wind ensemble concert, and the recent activities and wins of the debate team. He also provided details on the pie-throwing event at noon on December 7 at IVC to benefit the United Way.

Professor Robinson reported that the purpose of the district academic calendar committee was to develop calendars that best met the needs of the students, faculty, and community and that the committee has worked diligently to accomplish that goal. He reviewed the Saddleback College model and noted that the two six-week sessions do not overlap in order to accommodate two distinct student populations, and that the increase in flex days would provide time for education in computer technology and academic renewal for faculty members.

**ACADEMIC  
SENATES'  
REPORTS**

Dr. Morrison welcomed Dr. Pauline Merry to IVC as the new Vice President of Student Services, and read a resolution passed by the IVC Academic Senate commending Professor Tony Squillace on his dedicated career. He thanked the Saddleback College Academic Senate for their support and assistance in IVC's efforts to develop its own academic calendar. Professor Morrison stated that after the cooperative efforts by both senates to meet every term and condition given by the district and college administration for developing the calendars, a recent memorandum indicated that the district would be unable to support the calendars based on technological reasons. He expressed concern that the senates were not notified earlier of the technology issue.

Mr. Pendry reported that the CFIER workshops held in November were very informative and well attended and should assist in negotiations. He stated that the chapter will elect new executive board members before the holidays, and that he was disappointed to discover that medical benefits were not included for early retirees as part of the retirement initiative signed last summer.

**CSEA  
REPORT**

Professor Carroll stated that the association is looking forward to the reopening of negotiations shortly and that Professor Bill Jay will again head the negotiating team. He indicated that there has been considerable progress made in developing an evaluation instrument for administrators and it should be available soon.

**FACULTY  
ASSOCIATION  
REPORT**

Ms. Mukai gave details on the ASG retreat in January and invited a board member to attend. She spoke in opposition to the materials fees and asked the procedure for submitting an item for inclusion in a board meeting agenda to which several people responded that an item must be submitted by the college president

**ASG REPORTS**



Following a discussion on the submission of docket items, Chancellor Lombardi stated that the bigger issue regarding materials fees is to clarify the legal disagreements, and then for the district to decide whether or not it wants to continue the policy of assessing the fees. Chancellor Lombardi and President Williams indicated that after a thorough review of the issue the item will be placed on an agenda for action as part of the budget process in mid or late spring, but that it could be brought back earlier as an information item.

Mr. Woodroof commented that even if the materials fees are considered legal, he feels it is an unfair burden to students. He referenced correspondence sent to the board from ASIVC regarding the discrepancy in funds per FTES allocated to IVC and Saddleback College which equal approximately \$411 less per IVC student and indicated that he has not received a reply from the board. President Williams responded that the difference is primarily due to the higher average faculty salary paid to Saddleback College faculty due to their seniority.

Chancellor Lombardi expressed sadness over the death of Dr. Lakin, and commented that he was also touched by the recent service to dedicate the late Bren Jundanian's African Art collection to IVC. He updated the board on the Orange County financial crisis and indicated that the district has slightly less than \$24 million in the county treasury. Chancellor Lombardi noted that it is difficult to determine the total financial loss to the district until more information is known. He stated that the district is currently reviewing its legal rights as to whether or not it must continue to deposit money in the treasury or if it can move funds to the state treasury, and that if mismanagement of the monies is determined, can the district expect full restitution.

**CHANCELLOR'S  
REPORT**

Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the submitted academic and classified personnel actions, including replacement pages as amended. Motion carried unanimously.

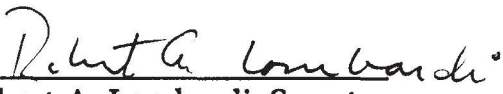
**PERSONNEL  
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Milchiker, to accept the following gifts: various hardback and paperback books listed in Attachment 1 to be added to the Library collection or the Library's booksale, proceeds of which will be applied to the purchase of library books needed, donated by those listed in Attachment 1 to Saddleback College; various computers and periphery as described in Attachment 2 to be used as parts for personal computers, donated by DVI Financial Services, Inc., to Saddleback College; four video tape programs, "Mars," "Meteorites," "Where the Galaxies Are," and "Voyage to the Planets," to be shown in Astronomy and Earth Science classes, donated by Dr. Yong Kim to Saddleback College; two 4-drawer lateral file cabinet, one bookshelf, and ten 4-drawer file cabinets to be used in the Performing Arts/Angels' office and the Performing Arts Scripts/Archival Library, donated by Mission Viejo Company to Saddleback College; floppy disks, network controllers, and modem to be used as replacement parts and equipment repair, donated by Alan W. Courtney to Irvine Valley College; and two color monitors to be used as replacement parts and equipment repair, donated by Carole F. Bailey to Irvine Valley College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 9:05 p.m.

ADJOURNMENT

  
Robert A. Lombardi, Secretary

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
ANNUAL ORGANIZATIONAL MEETING  
DECEMBER 5, 1994  
SSC 240, IRVINE VALLEY COLLEGE

ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting of the Board of Trustees was called to order by President Milchiker at 6:45 p.m.

**CALLED TO  
ORDER**

Members of the Board of Trustees

Marcia Milchiker, President  
John Williams, Vice President  
Teddi Lorch, Clerk  
Steve Frogue, Member  
Joan Hueter, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
José Caballero, Student Member

**PRESENT**

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Terry Robinson  
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Carol Dobson  
Jim Gaston

Associated Student Government

Monica Mukai

Michael Woodroof

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the agenda as presented. Motion carried unanimously.

APPROVAL  
OF AGENDA

Trustee Frogue nominated Trustee Williams and Trustee Walther nominated Trustee Hueter for the office of President of the Board. Trustee Williams was elected President by Trustees Frogue, Milchiker, Rhodes, and Williams. The gavel was passed to President Williams. Trustee Rhodes nominated Trustee Lorch for the office of Vice President, and Trustee Milchiker nominated Trustee Frogue for the office of Clerk of the board, and both were elected unanimously.

ELECTION OF  
OFFICERS FOR  
THE 1994-1995  
TERM OF  
OFFICE

President Williams, on behalf of the board, presented a gavel plaque to Past President Milchiker and commended her for her accomplishments during the past year.

PRESENTATION

Motion by Trustee Frogue, seconded by Trustee Rhodes, to reappoint Chancellor Lombardi as Secretary and Vice Chancellor Kelly as Assistant Secretary to the Board of Trustees. Motion carried unanimously.

APPOINTMENT OF  
SECRETARY/ASSIST  
SECRETARY

Motion by Trustee Milchiker, seconded by Trustee Frogue, to adopt the 1995 calendar of board meetings as presented. Motion by Trustee Walther, seconded by Trustee Frogue, to amend the main motion to include adjourning to closed session at 6:00 p.m. and reconvening to open session at 7:00 p.m. Amendment carried with Trustee Lorch casting a negative vote. Main motion to adopt the 1995 calendar of board meetings carried unanimously.

MEETING  
DATES

Motion by Trustee Milchiker, seconded by Trustee Frogue, to approve the agenda format as presented with the exception of indicating the new times on the first page as approved in the previous item. Motion by Trustee Walther, seconded by Trustee Hueter, to amend the main motion to delete the invocation from the agenda format. Amendment failed. Motion by Trustee Walther, seconded by Trustee Hueter, to hold the invocation at the beginning of closed session rather than during the open session of board meetings. Amendment failed. Following comments on the content of invocations, original motion carried unanimously.

AGENDA FORMAT

President Williams asked for volunteers to serve as representatives to the committees and organizations listed in the agenda item and asked for one motion to cover the appointment of those volunteers. Motion by Trustee Frogue, seconded by Trustee Milchiker, to approve the appointment of Trustee Walther as representative to the Nominating Committee to the Committee on School District Organization; Trustee Milchiker as the Saddleback Community College District's Political Action Representative to the Orange County School Boards Association; Trustee Lorch as the liaison to the Orange County Community College Trustees Association; and Trustee Rhodes as representative to the Orange County Legislative Task Force. Motion carried unanimously.

TRUSTEE  
REPRESENTATIVES

The Annual Organizational Meeting was adjourned at 7:05 p.m. to the Saddleback Community College District Facilities Corporation Meeting.

ADJOURNMENT



Robert A. Lombardi  
Secretary, Board of Trustees