

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
DECEMBER 4, 1995  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 6:00 p.m. The open session was then adjourned to closed session. **CALLED TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:25 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:25 p.m. Trustee Lorch led the pledge of allegiance and Trustee Walther read the preamble to the Constitution of the United States of America. **RECONVENED**

Members of the Board of Trustees

John Williams, President  
Teddi Lorch, Vice President  
Steven Frogue, Clerk  
Joan Hueter, Member  
Marcia Milchiker, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
Tim Gertz, Student Member

**PRESENT**

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
Linda Kroner, Vice Chancellor, Human Resources  
Kathleen O'C: Hodge, Associate Vice Chancellor,  
Administrative Services  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Bob Cosgrove  
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Kruhmin

Tamara Carnine

Associated Student Government

Jeff Haskell

Scott Larios

The regular meeting was adjourned to the Annual Organizational Meeting at 7:40 p.m. where the trustees elected officers for the 1995-1996 year as follows: Teddi Lorch, President; Lee Rhodes, Vice President; and Steve Frogue, Clerk.

**ANNUAL  
ORGANIZATIONAL  
MEETING**

The Annual Organizational Meeting was adjourned at 8:10 p.m. to the Saddleback Community College District Facilities Corporation Meeting where the same persons holding comparable positions on the Saddleback Community College District Board of Trustees were elected as directors and officers of the Facilities Corporation, with Trustee Williams elected to the position of Treasurer. Following the completion of the business required during the Facilities Corporation Meeting, the regular meeting of the Board of Trustees was reconvened.

**FACILITIES  
CORPORATION  
MEETING**

President Lorch called for a ten-minute recess at 8:15 p.m.

**RECESS**

President Lorch, on behalf of the board, presented a gavel plaque to Past President Williams and commended him for his accomplishments during the past year.

**PRESENTATIONS**

Trustee Frogue, Clerk of the board, read resolutions honoring Saddleback College Professor Julie Bright and Irvine Valley College Professor Francisco Marmolejo for their selection as semi-finalists for the California Teacher of the Year award. Motion by Trustee Frogue, seconded by Trustee Hueter, to adopt Resolution 95-58 commending Professor Bright. Motion carried unanimously by a roll call vote. Motion by Trustee Frogue, seconded by Trustee Walther, to adopt Resolution 95-59. Motion carried by a roll call vote.

President Lorch announced that item 39 was pulled from the agenda. Motion by Trustee Gertz, seconded by Trustee Hueter, to approve the agenda as amended, including replacement and/or additional pages to items 41a and b. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL  
OF AGENDA**

Motion by Trustee Hueter, seconded by Trustee Gertz, to approve minutes of the November 13, 1995, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL  
OF MINUTES**

There were no actions to report from closed session.

**CLOSED SESSION**

Item 10 was removed from the consent calendar for separate discussion. Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CONSENT  
CALENDAR**

Saddleback College Professor Lee Walker addressed the board to express his concern regarding the frequent inoperable condition of duplicating equipment within his division and possible solutions to the problem. Mr. George Key spoke in support of pledging allegiance to the flag in classrooms and at meetings and urged the board to pass unanimously Board Policy 2102, Recognition of the United States and California Flags.

**PUBLIC  
COMMENTS**

Saddleback College Associated Student Government President Jeff Haskell detailed the 1995-1996 Budget of the ASG and answered questions. Motion by Trustee Williams, seconded by Student Trustee Gertz, to approve the Saddleback College ASG budget as presented. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**ASG 1995-1996  
ANNUAL  
BUDGET**

The board approved IVC's application for funding from the National Science Foundation, Department of Undergraduate Education, for the grant project entitled "Computer Solutions for Cognitive Problems: An Instructional Paradigm for Anatomy and Physiology Laboratory Courses in Community Colleges."

**GRANT  
APPLICATION**

The board accepted the award of Adult Basic Education Funds to Saddleback College from the California Department of Education in the amount of \$18,050.

**GRANT  
ACCEPTANCE**

Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the revisions to Board Policy 2102, Recognition of United States and California Flags. Following discussion, Student Trustee Gertz amended the motion, seconded by Trustee Williams, to add a statement to the second paragraph that states ". . . part of any agenda of the Saddleback Community College District Board of Trustees . . ." Amended motion carried unanimously with Student Trustee Gertz casting an affirmative advisory vote. Main motion carried unanimously with Student Trustee Gertz casting an affirmative advisory vote.

**BOARD  
POLICY  
2102**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve Board Policy 4009, Drivers for College-Sponsored Activities, and Board Policy 4018, Alcohol and Controlled Substances Testing. Vice Chancellor Kroner explained that the revisions to BP 4009 and the new BP 4108 were developed to ensure compliance with the Federal Omnibus Transportation Employee Testing Act. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.

**BOARD  
POLICIES  
4009 AND 4018**

Motion by Trustee Hueter, seconded by Trustee Williams, to approve Board Policy 5614, Withholding of Academic Services. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.

**BOARD  
POLICY  
5614**

Information on the Saddleback College Foundation 1996 Board of Governors Annual Calendar of meetings and events was provided for the board's review.

**FOUNDATION  
ANNUAL  
CALENDAR**

The board approved the contract with ADT Security Systems for security and monitoring of the Innovation and Technology Center at Saddleback College in the amount of \$665 for the installation charge and \$30 monthly monitoring and maintenance fees.

**BUILDING  
SECURITY  
CONTRACT**

Information on the Saddleback College Cross Cultural Studies Program mini-conference was provided for the board's review.

**CROSS CULTURAL  
CONFERENCE**

The board approved Saddleback College's instructional laboratory fees for 1995-1996.

**LAB FEES**

<p>The board approved payment of honoraria by Saddleback College to Elizabeth Styffe in the amount of \$200 for her presentation to the N151 Nursing Process students on December 11, 1995, and to Mas Matsumoto in the amount of \$100 for his lecture/slide presentation during the Humanities Hour on December 6, 1995.</p>	<p><b>HONORARIA</b></p>
<p>The board approved Saddleback College consultant agreements with the matriculation specialists as listed for a fee of \$500 each for services provided to the Gerontology Program Expansion and Transfer Project, and with Lowell Habel for a fee of \$1,500 for his services in conducting a communications workshop of administrators and staff.</p>	<p><b>CONSULTANT AGREEMENTS</b></p>
<p>Motion by Trustee Hueter, seconded by Trustee Walther, to approve the Emeritus Institute guest speakers and honoraria as indicated. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p><b>EMERITUS GUEST LECTURES</b></p>
<p>The board approved guest artist contracts for Saddleback College with David Lieberman, Artist's Representative, for a single performance of Festival of Strings on March 30, 1996, at a cost not to exceed \$2,500, and with Chinese Cultural Productions for a single performance by Lily Cai Chinese Dance Company on February 3, 1996, at a cost not to exceed \$5,800.</p>	<p><b>GUEST ARTIST CONTRACTS</b></p>
<p>The board approved the Saddleback College China History and Culture Summer Abroad Program as described.</p>	<p><b>STUDY ABROAD PROGRAM</b></p>
<p>The board approved granting certificates of achievement to the students listed by Saddleback College.</p>	<p><b>CERTIFICATES OF ACHIEVEMENT</b></p>
<p>The board approved/ratified the ASG sponsored speakers Jose Peralez for his presentation on January 31, 1996, on affirmative action; Hank Stevens and Paul Apodaca for their presentations on November 28 on Native American Studies, and on November 30 on Native American Art, respectively, for honoraria of \$150 each; and Mykle Parker for the AIDS Awareness program presentation on December 6.</p>	<p><b>GUEST SPEAKERS</b></p>
<p>The board approved the expenditures for IVC Music Department's concerts and recitals scheduled for spring 1996.</p>	<p><b>CONCERTS/ RECITALS</b></p>

<p>The board approved the IVC Photography Department's photography on December 4,, 5, 6, and 7 to raise funds to purchase equipment, and a drawing for prizes donated by local merchants at the IVC Men's and Women's Tennis Teams' banquet.</p>	<p><b>FUNDRAISING EVENTS</b></p>
<p>The board approved the IVC Community Education Program, presenters, and compensation for the 1996 Winter Session as indicated.</p>	<p><b>COMMUNITY EDUCATION</b></p>
<p>Motion by Trustee Walther, seconded by Trustee Rhodes, to approve an expenditure not to exceed \$2,850 to cover costs associated with the IVC Staff Development activities scheduled January 9 - 12. President Larios distributed copies of the IVC flex-week activities schedule. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p><b>FLEX-WEEK ACTIVITIES</b></p>
<p>The board approved Educational Services Agreements with LCP International Institute for IVC to provide a Math 3B Calculus class during Spring 1996 for \$12,450 for instruction plus book costs and incidental expenses, and with Motorola for IVC to provide various classes during Spring 1996 for \$150 per hour of instruction plus development time, books, and materials.</p>	<p><b>EDUCATIONAL SERVICES AGREEMENT</b></p>
<p>The board approved the payment of \$8,175 to CAVIX, Inc., for online services from December 5, 1995, to June 30, 1996, to support the Model Curriculum for Telecommunications Programs Project at IVC.</p>	<p><b>SERVICES</b></p>
<p>The board approved workshops associated with the Tech Prep Educational Programs Project, Phase IV, and the Microsoft Training Project at IVC.</p>	<p><b>WORKSHOPS</b></p>
<p>The board approved the four-week IVC Spanish Study Abroad Program in San Jose, Costa Rica, from June 22 through July 21, 1996.</p>	<p><b>STUDY ABROAD PROGRAM</b></p>
<p>The District Order of Priority and Schedule of Funds for the 1997-2001 Five Year Construction Plan was provided for the board's review. Chancellor Lombardi reviewed the item and stated that the district's highest priority for project funding is the Saddleback College Health Science Building.</p>	<p><b>FIVE YEAR CONSTRUCTION PLAN</b></p>
<p>The board approved a contract with Lawrence R. Wlezien, Inc., for a Master Plan site utilities survey for a fee of \$16,500.</p>	<p><b>SITE UTILITIES SURVEY</b></p>

<p>The board approved the replacement of Olivas Mechanical Corporation by D.G. Plumbing.</p>	<p><b>SUBCONTRACTOR SUBSTITUTION</b></p>
<p>The board approved a contract with Lawrence R. Wlezien, Inc., to digitize the IVC easement map for a fee of \$500.</p>	<p><b>EASEMENT MAP</b></p>
<p>Motion by Trustee Hueter, seconded by Trustee Frogue, to approve Resolution 95-57 requesting the State Controller's Office to conduct a property tax allocation audit of the records and procedures of the Orange County Auditor-Controller's Office. Vice Chancellor Carcamo detailed the item and answered the board's questions. Motion carried unanimously by a roll call vote.</p>	<p><b>PROPERTY TAX ALLOCATION AUDIT</b></p>
<p>Vice Chancellor Carcamo explained to the board that no monthly financial status report was produced for the period ending November 30 for inclusion in the agenda because of the short timeline between the end of the month and the board meeting date.</p>	<p><b>MONTHLY FINANCIAL STATUS REPORT</b></p>
<p>The board approved the award of Bid 205 for the purchase of two walk-up copiers at IVC and a five-year maintenance and supplies to University Copy Systems for \$35,330.57 and \$63,307.20 for a maintenance contract, and rejected all bids submitted in relation to Addendum 1; Bid 955 for the reroofing of Building CC at Saddleback College to Vance and Associates Roofing for \$33,447; and Bid 956 for the swimming pool chemical conversion at Saddleback College to Connors Plumbing and Heating for \$92,378.</p>	<p><b>BID AWARDS</b></p>
<p>The board adopted the Resolution 95-54, IVC Child Care Federal Block Grant, to amend the 1995-1996 Child Care Fund Restricted Budget by \$19,572; Resolution 95-56, Irvine Valley College and Saddleback College DSP&amp;S and High Tech Centers, to amend the 1995-1996 General fund Restricted Budget by \$86,406; and Resolution 95-55, Irvine Valley College and Saddleback College CARE Program, to amend the 1995-1996 General Fund Restricted Budget by \$4,321.</p>	<p><b>BUDGET AMENDMENTS</b></p>
<p>The board approved/ratified transfers of appropriations as delineated.</p>	<p><b>BUDGET TRANSFERS</b></p>
<p>The board approved purchase orders 58719 through 59163 totaling \$570,059.08.</p>	<p><b>PURCHASE ORDERS</b></p>

The board approved checks 65133 through 65825 totaling \$1,536,801.51; credit card purchases totaling \$2,556.18; Saddleback College Community Education checks 2729 through 2774 totaling \$17,545.88; and Irvine Valley College Community Education checks 3803 through 3818 totaling \$9,687.09.

**PAYMENT OF  
BILLS**

The board denied the claim by Diana Naffa, and directed notification of claimant of denial and referral of claim to the district's insurance administrator for processing.

**CLAIM AGAINST  
THE DISTRICT**

Several of the individuals giving reports congratulated the board members who were elected to office.

**REPORTS**

Trustee Walther congratulated Trustees Hueter and Milchiker on ten years of service as board members. She stated that she is saddened to note that both Dr. David Andrews, Superintendent of Tustin Unified School District, and Dr. David Mertes, Chancellor of the California Community Colleges, are vacating their positions and commended both for their leadership. Trustee Walther reported that she served on a panel at the recent CCLC conference with the Chairman of the Fair Political Practices Commission and stated that she has requested a model conflict of interest policy from the FPPC for the district to utilize in developing its own policy. She expressed concern that an item on new duplicating equipment for Saddleback College was not included on the agenda because of the upcoming deadline for the district to take advantage of a price break. Trustee Walther urged student government representatives and Student Trustee Gertz to think about ways in which to encourage students to exercise their right to vote and to more actively participate in politics.

**TRUSTEES'  
REPORTS**



Trustee Williams reported that he attended many recent events including the CCLC Conference, Community College Board of Governors' meetings, an informative meeting with the director of the Anti-Defamation League, the Simple Green Orange County Bowl which was won by the Saddleback College Gauchos, the Saddleback College football banquet, and the Feast of Lights featuring the Saddleback College Master Chorale and Saddleback Symphony Orchestra. He noted that he also attended a beautiful ceremony at the Saddleback/Laguna Masonic Lodge where Trustee Frogue was installed as the 68th Master. Trustee Williams reported that members of the National Collegiate Athletic Association will meet January 6-10 to vote on the proposed NCAA rule to force some transfer students to sit out of competition and that the strong expression of opposition by the community colleges is having an effect. He noted that while in San Francisco at the CCLC conference, he was impressed by a newsletter at San Francisco City College that included job offerings, meeting particulars of various shared governance groups, and other interesting information, and by the fact that the district produces one course catalog for all four colleges.

Trustee Milchiker commended the involvement of students through the many clubs on both campuses, and the talent of all of the students, faculty, and staff who participate in the many excellent musical, cultural, and athletic events that are held throughout the holiday season and entire year.

Student Trustee Gertz reported that he attended a reception at UCI as part of the World AIDS Day activities on December 1 where the funds from AIDS Walk Orange County were distributed. He invited board members to attend the first annual AIDS Candlelight Vigil at 6:00 p.m. on December 11 in front of the Technology and Applied Science Building at Saddleback College.

Trustee Frogue stated that he strongly supports Trustee Walther's comments regarding encouraging greater student participation in politics. He reported that he attended two plays recently at Saddleback College since becoming a member of the Angels theatre arts support group and intends to also attend plays at IVC. Trustee Frogue thanked Trustees Lorch, Milchiker, Rhodes, and Williams for attending the ceremony where he was installed as Master of the Saddleback/Laguna Masonic Lodge and stated that it was an honor second only to that of serving as a member of the SCCD Board of Trustees. He noted that he also attended the football banquet along with Trustees Lorch and Williams and commended the coaching staff for their excellence and strong support of the team.

Trustee Rhodes commented that when he attended a conference a year ago in Washington, D.C., community colleges were encouraged to apply for grant funds from the National Science Foundation and he was pleased to see the item before the board seeking approval for IVC's application for those grant funds. He noted that a study of anatomy produced by the National Library of Medicine is currently available on the Internet and emphasized the importance of the district moving forward as rapidly as possible to provide full access to the Internet.

President Lorch reported that as a result of attending the California Community College Quality Consortium Fall Symposium, she believes the district could learn a great deal from using reengineering principles in changing and improving college and district operations. She encouraged staff to work together as a retention team in innovating cost savings and other ways to support and retain students. President Lorch reported that she attended the Saddleback College football banquet and commended the coaches and team for making their vision to win the Simple Green Bowl a reality. She stated that she found the movie entitled *Meetings, Bloody Meetings*, sponsored by the Saddleback College Classified Senate, to be very informative and hopes to incorporate some of its ideas at board meetings. She noted that IVC's enrollment has increased for 1996 and Dr. Doffoney stated that Saddleback's enrollment has also increased but actual figures are not yet available.

Mr. Haskell indicated that he had submitted a written report for the board's review.

ASG  
REPORTS

Scott Larios, ASIVC Commissioner of Athletics, reported that ASIVC has been soliciting petition letters around campus for student's signatures that oppose the NCAA proposals that would affect community college transfer students. He added that ASIVC is donating \$1,000 to the reward fund to aid in the search for IVC student Linda Park's murderer with the stipulation that if no arrest is made by the anniversary of her death, the money will be placed in a memorial scholarship under her name. Mr. Larios indicated that ASIVC and the EOPS Department are sponsoring the annual IVC Adopt-A-Family food and toy drive, and that IVC's Health and Wellness Center will sponsor a campus Play Day on December 6 to help relieve the stress of upcoming finals.

Professor Cosgrove commended Professors Bright and Marmolejo for their selection as semi-finalists of the California Teacher of the Year award, and ASG President Haskell for consistently providing written reports on ASG activities to the Senate. He expressed concern over the lack of Senate involvement in the process concerning the District Technology Initiative Project Leader position. Professor Cosgrove reported that in September, he and President Doffoney invited approximately 30 individuals from all segments of the college to participate in a budget paradigm meeting, from which a nucleus group was formed to continue to evaluate the existing budget model along with individuals from IVC. He commended the committee members for their hard work and distributed an overview to the board of their deliberations to date. Professor Cosgrove stated that the Senate workshop on November 29 was well attended and thanked Vice Chancellor Carcamo and the college budget manager, Carol Hilton, for their presentations. He added that it was not the intention of the Senate to engage in salary negotiations, but to keep Senate members and others informed and prepare for the next accreditation visit.

**ACADEMIC  
SENATES'  
REPORTS**

Professor Morrison reported that the week of November 13, the Senate ratified a new set of bylaws and when preparation of the final draft is completed, copies will be distributed to the board. He announced that the Senate's hiring committees were duly constituted and approved, and the positions have already been announced. Professor Morrison indicated that on November 30 the Senate approved an academic freedom policy upon the recommendation of the Senate's Academic Affairs Committee which has been forwarded to the Saddleback College Senate and other governance groups for their counsel. He noted that the first spring meeting will be a joint Senate meeting hosted by IVC and the agenda topics at this point include the status of the Tustin Marine Base property and the academic freedom policy. He added that copies of Senate meeting minutes were given to the board secretary to distribute following the meeting, and that included in the document is a copy of the proposed academic freedom policy.

Professor Carroll distributed copies of the Association's newsletter to the board and stated that it may be published twice a month next semester. He stated there seems to be some confusion over the source of the proposed faculty salary increase during the last round of negotiations and added for the record that the 3.1% increase was proposed by administration, not by the Association. Professor Carroll expressed concern over the concept that students can learn any subject via the Internet and stated that he did not feel philosophy lends itself well to learning through technology. He commented that a recent poll of IVC faculty indicates that the majority opposes fewer days of in-service and stated he would report on the issue next month. Professor Bob Kopfstein briefly reported on the Association's last trip to La Puerta de Fe, an orphanage outside of Ensenada, where they donated more than \$,1000 worth of food, clothing, and medical supplies.

**FACULTY  
ASSOCIATION  
REPORT**

Mr. Kruhmin reported that he attended the CCLC conference where he found that most colleges have similar problems and that Saddleback is faring well by comparison. He encouraged the college presidents to urge everyone who conducts or attends meetings at the colleges to watch the tape mentioned earlier by President Lorch.

**CLASSIFIED  
SENATE'/  
COUNCIL'S  
REPORTS**

Ms. Carnine reported that the IVC Classified Senate will donate between \$2,500 and \$3,000 toward scholarships next year that was raised at their craft fair.

Mr. Pendry reported that elections for executive board positions will be held on December 5 and noted that CSEA did not endorse the use of district fax or E-mail for broadcasting campaign statements. He explained that his comments earlier regarding the agenda item on alcohol and controlled substances testing for drivers were not meant to suggest that the district avoid compliance with the law, but negotiate with CSEA the effect and interpretation of the law.

**CSEA  
REPORT**

President Doffoney commended the semi-finalists for the Teacher of the Year award and ASG President Haskell for his communications collegewide on ASG activities and budget. He brought the board's attention to the academic employment item concerning Mitchell Haeri, and noted that Mr. Haeri is not only a former associate faculty member, but is well known in the community as a leader in the area of astronomy and physics.

**PRESIDENTS'  
REPORTS**

President Larios reported that the IVC Chorale presented the Holiday Festival of Music on December 2 and he commended the group for its excellent production. He congratulated the Saddleback College football team for their recent win, and noted that IVC Professor Bob Urell is one of the team coaches. President Larios stated that the District Forensics Team won the fall championship tournament of the Pacific Southwest Collegiate Forensics Association that was held December 1-3. He commended the team and Coaches Gary Rybold and Larry Radden for their outstanding performance.

Chancellor Lombardi reported that during his recent trip to Sacramento he noted that an issue of considerable interest is revising the California Constitution. He stated that one of the changes mentions that K-12 education is a fundamental interest of the state but it does not include community colleges in that statement. Chancellor Lombardi added that he is working with a group of other individuals throughout the state to try to convince the committee working on the Constitution that community colleges play a very significant role in education which should be noted in the Constitution. He commented that with respect to negotiations that there is always a great deal of give and take in the process, but that the district has been committed over the years to paying the faculty well. He added that with the recession and county bankruptcy, there have been funding difficulties but the budget is manageable and will continue to be in the future.

**CHANCELLOR'S  
REPORT**

Motion by Trustee Rhodes, seconded by Trustee Gertz, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously. Motion by Trustee Frogue, seconded by Trustee Milchiker, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Hueter, seconded by Trustee Williams, to accept the following gifts: one MacIntosh SE computer with keyboard and one Image Writer II dot matrix printer to be used in the Musicianship Lab and the students in the KSBR class, donated by Juanita and Alvin Brightbill to Saddleback College; various hardback books, paperback books, art slides, magazines, and an IBM Electronic Typewriter as listed on Attachment 1 for the library book sale and students and staff as needed, donated by those listed on Attachment 1; one live pot-bellied pig to be used to enhance the Children's Program at the Child Development Center, donated by Tandy Armitage to Saddleback College; one custom-built house for the pot-bellied pig to be used at the Center, donated by Ross and Mary Calvert to Saddleback College; and one Calcomp 1043 GT pen plotter to be used in the Engineering Lab, donated by Michael Hoolihan to Irvine Valley College. Motion carried unanimously.

**GIFTS**

The meeting was adjourned at 10:45 p.m.

**ADJOURNMENT**

  
Robert A. Lombardi, Secretary

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
ANNUAL ORGANIZATIONAL MEETING  
DECEMBER 4, 1995  
LIBRARY 105, SADDLEBACK COLLEGE

ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting of the Board of Trustees was called to order by President Williams at 7:40 p.m.

**CALLED TO  
ORDER**

Members of the Board of Trustees

John Williams, President  
Teddi Lorch, Vice President  
Steve Frogue, Clerk  
Joan Hueter, Member  
Marcia Milchiker, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
Tim Gertz, Student Member

**PRESENT**

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
Kathleen O'C. Hodge, Associate Vice Chancellor,  
Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Bob Cosgrove  
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Kruhmin  
Tamara Carnine

Associated Student Government

Jeff Haskell  
Scott Larios

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the agenda as presented. Motion carried unanimously.

**APPROVAL  
OF AGENDA**

Trustee Frogue nominated Trustee Lorch for the office of President of the Board and Trustee Lorch was elected by a unanimous vote. The gavel was passed to President Lorch. Trustee Walther nominated Trustee Rhodes for the office of Vice President and Trustee Rhodes was elected unanimously. Trustee Williams nominated Trustee Frogue and Trustee Walther nominated Trustee Hueter for the office of Clerk. Trustee Frogue was elected as Clerk of the Board by Trustees Milchiker, Williams, Lorch, Rhodes, and Frogue.

**ELECTION OF  
OFFICERS FOR  
THE 1995-1996  
TERM OF  
OFFICE**

Motion by Trustee Williams, seconded by Trustee Hueter, to reappoint Chancellor Lombardi as Secretary and to appoint Vice Chancellor Carcamo as Assistant Secretary to the Board of Trustees. Motion carried unanimously.

**APPOINTMENT OF  
SECRETARY/ASSIST  
SECRETARY**

Motion by Trustee Williams, seconded by Trustee Rhodes, to establish dates and time for the 1996 regular meeting of the board. Trustee Hueter asked that the meeting of June 24 be changed to June 17. Following discussion on the three calendar options in Exhibits C-1, C-2, and C-3, the board generally agreed that one regular meeting per month (Exhibit C-1) was appropriate with additional meetings such as workshops scheduled on a quarterly basis. Trustee Walther suggested that the board may want to consider holding the meetings on another night of the week rather than Monday because of conflicting holidays and other considerations. Trustee Milchiker moved to amend the motion, seconded by Trustee Williams, to adopt Exhibit C-1 as the official calendar with the change from June 24 to June 17, and with the expectation that additional meetings will be scheduled. Motion as amended carried unanimously.

**MEETING  
DATES**

Motion by Trustee Williams, seconded by Trustee Hueter, to adopt the agenda planning calendar as presented. Trustee Frogue amended the motion, seconded by Trustee Rhodes, to change the date of the fall forum from November 18 to September 16 so that the forum would occur before the election. Trustee Milchiker stated that the forum would then be on the same day as the board

**AGENDA  
PLANNING  
CALENDAR**



meeting in September and suggested that the forums be scheduled on days when regular board meetings are not scheduled. Following discussion concerning establishing dates of forums at a subsequent meeting, Trustee Williams amended the motion, seconded by Trustee Hueter, to delete the board forums scheduled on March 25 and November 18. Amendment to delete forums carried. Trustee Milchiker moved to amend the motion, seconded by Trustee Williams, to bring to the next board meeting possible forum dates that fall prior to the election. Trustee Milchiker's amendment carried. Main motion carried unanimously.

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the agenda format as presented. Motion by Student Trustee Gertz, seconded by Trustee Walther, to amend the main motion to delete the invocation from the agenda format. Following discussion, amendment failed. Trustee Walther moved to amend the motion, seconded by Student Trustee Gertz, to move the public comments section of the agenda to follow consideration of the consent calendar. Amendment passed unanimously. Main motion carried unanimously.

**AGENDA FORMAT**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the appointment of trustee representatives to the organizations listed. Motion by Trustee Frogue, seconded by Trustee Hueter, to approve the appointment of Trustee Walther as representative to the Nominating Committee to the Committee on School District Organization. Motion carried unanimously. Motion by Trustee Frogue, seconded by Trustee Walther, to approve the appointment of Trustee Milchiker as the Saddleback Community College District's Political Action Representative to the Orange County School Boards Association. Motion carried unanimously. Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the appointment of Trustee Hueter as the liaison to the Orange County Community College Trustees Association. Motion carried unanimously. Motion by Trustee Frogue, seconded by Trustee Rhodes, to approve the appointment of Trustee Williams as representative to the Orange County Legislative Task Force. Motion carried unanimously. Motion by Trustee Walther, seconded by Trustee Frogue, to approve the appointment of Trustee Rhodes as the alternate representative to the Task Force. Motion carried unanimously.

**TRUSTEE  
REPRESENTATIVES**

The Annual Organizational Meeting was adjourned at 8:10 p.m. to the Saddleback Community College District Facilities Corporation Meeting.

ADJOURNMENT

A handwritten signature in black ink, appearing to read "Robert A. Lombardi". The signature is written in a cursive style and is positioned above a horizontal line.

Robert A. Lombardi  
Secretary, Board of Trustees