

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
NOVEMBER 18, 1996
STUDENT SERVICES 240, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Lorch at 6:00 p.m. The open session was then adjourned to closed session.

**CALLED
TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:15 p.m. All trustees were present with the exception of Trustee Milchiker.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Lorch at 7:15 p.m. Trustee Williams led the pledge of allegiance and Trustee Lorch read words of inspiration.

RECONVENED

Members of the Board of Trustees

Teddi Lorch, President
Lee Rhodes, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Harriett Walther, Member
John Williams, Member
Joe Medina, Student Member

**PRESENT/
ABSENT**

Absent

Marcia Milchiker, Member

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Jay, Acting Vice Chancellor, Human Resources
Kathleen O'C. Hodge, Associate Vice Chancellor,
Administrative Services
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Sherry Miller-White (present first half hour)
Lee Walker (present approximately one hour)
Ray Chandos (present remainder of meeting)

Academic Senate

Bob Cosgrove
Kate Clark

California School Employees Association

Lyle Fossum

Classified Senates/Council

Mark Kruhmin
Tamara Carnine

Associated Student Government

Rick Travis
Barbara Raphael

Motion by Trustee Hueter, seconded by Trustee Williams, to approve the agenda as presented, including replacement and/or additional pages to items 16, 21, 45 and 46. Motion by Trustee Rhodes, seconded by Trustee Williams, to remove item 41 from the consent calendar and to add item 41a to the agenda. Motion carried with Trustee Frogue casting a negative vote. Main motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve minutes of the October 16, 1996, regular meeting of the Board of Trustees with changes. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

There were no actions to report from closed session.

CLOSED SESSION

President Lorch introduced from the audience newly elected trustees, Dorothy Fortune and Dave Lang, who will be seated at the December 9 board meeting.

**INTRODUCTION
OF GUESTS**

Dr. Ding-Jo Currie, Assistant to the Vice President, Saddleback College, thanked the board for supporting the China Study Abroad Program and introduced Ansmā Dadabhoy and Michael Zahler who reported on their experiences in China during the summer of 1996.

PRESENTATION

Items 9, 21, 22, 32, and 41 were removed from the consent calendar for separate discussion. Motion by Trustee Frogue, seconded by Trustee Rhodes, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**CONSENT
CALENDAR**

Renee Graves and other representatives from Vicenti, Lloyd and Stutzman, CPAs, presented an overview of the 1995-1996 district annual audit report and answered questions. Ms. Graves indicated that the district is one of a few community college districts to receive an unqualified or "clean opinion" but expressed concern regarding the district's pattern of deficit spending three of the past four years. Mr. Lang asked if the favorable trends for state apportionment, property taxes, and lottery revenues on which long-term projections were based are probable. Ms. Graves and Vice Chancellor Carcamo responded that the state budget for 1996-1997 was favorable to education but that it's too early to determine if projections for future budget and other financial resources are accurate.

**PRESENTATION
OF ANNUAL
AUDIT REPORT**

Saddleback College Professor John Cederquist described several notable art exhibits held in the Saddleback College art gallery and asked the board to consider hiring a director in order for the gallery to remain open.

**PUBLIC
COMMENTS**

Mr. Brad Morton, a Mission Viejo resident, expressed concern over the proposed agreement between the City of Mission Viejo and the Long Beach Riptide, and urged the board to hear public comments on the issue before making a final decision regarding the proposed stadium.

Mr. Bill Smith, Vice President of Marketing for the Riptide baseball team, encouraged the board to consider the advantages of building a multi-use facility at Saddleback College in addition to holding athletic events.

Saddleback College Professor Jeanne Mazique-Craig commended Harriett Walther for her years of dedication to the district and for her support of cross-cultural studies.

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the Irvine Valley College and Foundation 1995-1996 Annual Report, the IVC Foundation Strategic Plan, and Plan of Activities and Events for 1996-1997. Ms. Charlotte Brady, President of the IVC Foundation, and Executive Director Rickner presented an overview of the foundation's Strategic Plan. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**IVC AND IVC
FOUNDATION
REPORTS**

Motion by Trustee Williams, seconded by Trustee Walther, to approve the 1996-1997 ASIVC budget. Ms. Barbara Raphael and Mr. Gilbert Alvandi, President and Treasurer of Associated Students of IVC, respectively, reviewed the budget and answered questions. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

ASIVC BUDGET

Information on the Martin Luther King Day 1997 Celebration to be held on January 19 and 20 was provided for the board's review.

**MARTIN LUTHER
KING DAY**

The board approved IVC's applications for funding the grant project entitled "An Interdisciplinary Approach to a Multimedia Curriculum" from the Fund for the Improvement of Postsecondary Education (FIPSE), and "NIST/California Manufacturing Technology Center Project" from the California Manufacturing Technology Center (CMTC).

**GRANT
APPLICATIONS**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve proposed Board Policy 4000.2, Digital Information Network Acceptable Use Policy. Following concerns expressed by Academic Senate Presidents Clark and Cosgrove and others, Trustee Walther moved to table the item until February, seconded by Trustee Frogue. Motion to table carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**BP4000.2,
ACCEPTABLE
USE POLICY**

Details on the spring 1997 faculty workloads reported by IVC and Saddleback College administrators was provided for the board's information. Trustee Williams asked that the information be included again on the December agenda.

**SPRING 1997
FACULTY
WORKLOADS**

Motion by Trustee Walther, seconded by Trustee Hueter, to approve Saddleback College's China History and Culture Summer Abroad program for 1997. Following discussion and concerns expressed regarding the cost of the program, Trustee Williams moved to table the item, seconded by Trustee Frogue. Motion to table failed. Main motion passed with Trustee Frogue casting a negative vote and Trustee Williams abstaining. Student Trustee Medina cast an affirmative advisory vote.

**CHINA SUMMER
ABROAD 1997**

The board approved the participation of Saddleback College in the Early Childhood Mentor Program with other community colleges in Orange County with a stipend provided to the Saddleback College coordinator by Chabot Las Positas Community College District.

**EARLY
CHILDHOOD
MENTOR
PROGRAM**

The board approved the agreement with Ramsay and Johnson for Saddleback College to provide computer training for the sum of \$4,050 for 30 hours of instruction.

**CONTRACT
EDUCATION
AGREEMENT**

The board approved the Saddleback College Community Education program and presenters for Spring 1997 as indicated.

**COMMUNITY
EDUCATION**

The board approved the consulting agreement with Mr. Leslie Alson Doak to assist in development of a Geographic Information System program for Saddleback College for an amount not to exceed \$3,750.

**CONSULTANT
AGREEMENT**

The board approved the amended consultant agreements with Joanne Gray and Donna Beck for travel expenses and conference fees not to exceed \$5,000 each.

**RHORC CONSUL-
TANT AGREEMENTS
AMENDMENTS**

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve an agreement with Freeman, Freeman & Smiley, LLP, to serve as consultant for the Saddleback College Foundation's Planned Giving Program for a period of one year at a cost of a general retainer of \$1,500 per month. Motion carried with Trustee Frogue abstaining. Student Trustee Medina cast an affirmative advisory vote.

**FOUNDATION
CONSULTANT
AGREEMENT**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the return of Instructional Television Fixed Service licenses by Saddleback College to the FCC as indicated. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.

**RETURN OF
ITFS LICENSES**

<p>The board approved the agreement between the district and California Media Services for their assistance in various underwriting services for KSBR FM at no cost to the district.</p>	<p>CONSULTANT AGREEMENT</p>
<p>The board approved the consulting agreement with Jim Barr for his services in providing specific database and programs to perform work required by the RHORC at Saddleback College for an amount not to exceed \$2,500.</p>	<p>CONTRACTED SERVICES AGREEMENT</p>
<p>The board ratified honorarium in the amount of \$1,500 for Thomas Otten's presentation of a Master class and concert November 7 and 8, 1996.</p>	<p>GUEST SPEAKER HONORARIUM</p>
<p>The board approved granting certificates of achievement to the students listed by Saddleback College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>Motion by Trustee Walther, seconded by Trustee Williams, to approve hiring Richard Lucas of Dick Lucas Associates to assist in rewriting the Saddleback College Associated Student Government constitution and bylaws at a cost of \$65 per hour, not to exceed \$1,500, for the period November 18 through December 2, 1996. Motion carried with Trustee Frogue abstaining. Student Trustee Medina cast an affirmative advisory vote.</p>	<p>ASG CONSULTING AGREEMENT</p>
<p>Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve attendance by up to six Saddleback College students and a faculty advisor at the United Nations' and Instituto de Universidad de Mexico's La Venta Archaeological Early Man site in Villahermosa, Tabasco, Mexico, January 1-13, 1996. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.</p>	<p>STUDENT OUT- OF-COUNTRY TRAVEL</p>
<p>The board approved a consultant agreement with Patrick Grant for his services as a site lead teacher to meet the obligations of the Tech Prep Local Consortia Project, Phase V, at IVC for the amount of \$700.</p>	<p>CONSULTANT AGREEMENT</p>
<p>The board approved an expenditure not to exceed \$200 to cover costs associated with IVC Staff Development activities.</p>	<p>CLASSIFIED IN-SERVICE DAY</p>
<p>The board approved the IVC Holiday Photography Sale on December 3 through 6.</p>	<p>PHOTOGRAPHY SALE</p>

<p>The board approved the Educational Services Agreement with Ascolta Training Company for IVC to assist in preparing a validation plan for an Intranet training program for the period November 19, 1996, through June 30, 1997, for the amount of \$600 per day for up to 20 days of service.</p>	<p>EDUCATIONAL SERVICES AGREEMENT</p>
<p>The Quarterly Investment Financial Report on the district's investments was provided for the board's information.</p>	<p>INVESTMENT REPORT</p>
<p>The California Community Colleges Quarterly Financial Status Report as of September 30, 1996, for the 1996-1997 fiscal year was provided for the board's information. Mr. Lang expressed concern regarding the district's June 1996 ending balance and continued decrease based on projections, and encouraged the board to take measures to attempt to reverse the decline.</p>	<p>QUARTERLY FINANCIAL REPORT</p>
<p>A monthly report on the district's current financial situation and trend analysis was provided for the board's information.</p>	<p>MONTHLY FINANCIAL REPORT</p>
<p>The board approved membership with the California Community College Risk Management Association pursuant to the terms and conditions in the Membership Application in order to take advantage of lower rates and favorable policy terms and conditions for workers' compensation insurance.</p>	<p>GROUP MEMBERSHIP TO PURCHASE WORKERS COMPENSATION</p>
<p>Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the revisions to the lease agreement for use of facilities with Cox California PCS, Inc., and that the extension of the initial effective date of the agreement which was May 1, 1996, be changed to January 2, 1997. Motion carried unanimously. Student Trustee Medina cast an affirmative advisory vote.</p>	<p>AMENDMENT TO FACILITIES AGREEMENT WITH COX</p>
<p>Information on the calculation of the 1997-1998 nonresident tuition rate was provided for the board's review.</p>	<p>NONRESIDENT TUITION RATE</p>
<p>The board awarded Bid 967, Remove and Replace Floor in Various Buildings at Saddleback College, to California Maintenance for the amount of \$132,154, and Bid 966, Reroof "T" Building, to Coast Roof Company, Inc., for the amount of \$30,170.</p>	<p>AWARD OF BIDS</p>
<p>The board rescinded Resolution 96-47, Capital Outlay - Hazardous Materials Program, to amend the 1996-1997 Capital Outlay Budget.</p>	<p>BUDGET AMENDMENT RESCISSION</p>

The board adopted Resolution 96-50, Extended Opportunity Program and Services (EOPS), to amend the 1996-1997 General Fund Restricted Budget by \$4,781 for IVC and by \$68,259 for Saddleback College; Resolution 96-51, DSP&S and High Tech Centers, by \$35,596 for IVC, \$22,087 for Saddleback College, and \$4,035 for the Saddleback High Tech Center; and Resolution 96-52, Matriculation Programs, by \$14,972 for IVC and -\$13,021 for Saddleback College.

**BUDGET
AMENDMENTS**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET
TRANSFERS**

The board denied the claim against the district by Lee Walker, and directed notification of the claimant of this action and referral to the district's insurance administrator for processing.

**CLAIM AGAINST
THE DISTRICT**

The board approved checks 75388 through 76279 totaling \$982,207.85; credit card purchases totaling \$14,034.77; Saddleback College Community Education checks 3158 through 3187 totaling \$19,864.80; and IVC Community Education checks 4468 through 4530 totaling \$99,243.25.

**PAYMENT OF
BILLS**

The board approved purchase orders 65888 through 66491 totaling \$528,741.39.

**PURCHASE
ORDERS**

Motion by Trustee Hueter, seconded by Trustee Walther, to approve: 1) continuation of the contract with the Gartner Group to provide their specialized consulting services through July 31, 1997, at a cost not to exceed \$48,000; and 2) to approve the purchase of network electronics equipment from Cabletron Systems under the terms and conditions of the CMAS contract. Motion carried with Trustee Frogue abstaining. Student Trustee Medina cast an affirmative advisory vote.

**GARTNER GROUP
CONTRACT/
PURCHASE OF
NETWORK
ELECTRONICS**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE
ATTENDANCE/
REIMBURSEMENT**

The board approved mileage reimbursement for the trustees' attendance at required board meetings.

Many individuals giving reports commended outgoing Trustees Walther and Rhodes for their years of dedicated service to the district, and congratulated Dorothy Fortune and Dave Lang for election to office as well as Trustees Frogue and Williams for reelection to office.

REPORTS

Trustee Williams congratulated district student athletes whose recent performances were highlighted in a newspaper article. He reported that he attended the League for Innovation in the Community College 1996 Conference on Information Technology and was impressed by the technological advances represented, especially in multi-media education. Trustee Williams thanked everyone who supported his reelection to office.

Student Trustee Medina reported that he recently attended a conference at the University of California, San Francisco, that focused on foreign relations and service, and emphasized the important role education serves in developing mutually beneficial bonds between countries. He commended both student governments for a productive 1996 year and extended wishes for an equally successful new year.

Trustee Frogue thanked everyone who campaigned for him and supported his reelection to office, and stated that he considers it an honor to serve as trustee. He reported that he attended recent hearings on the MCAS El Toro reuse plan and presented the same information at the hearing that he presented at the November board meeting, which concerned the accidents at the base that were not reported in the Environmental Impact Report.

Trustee Rhodes thanked everyone for their support during his four years of service to the board. He referenced a document distributed to residents throughout the county and in newspapers prior to the election which he stated he believes contains inaccurate information. Trustee Rhodes asked Chancellor Lombardi if it would cost the district \$9,000 each to provide health benefits to partners of employees as stated in the document, to which Chancellor Lombardi responded that the information was inaccurate. He also clarified with the Chancellor that benefits are negotiable and that negotiating teams should be able to fully understand the results of negotiations.

President Lorch thanked Trustees Walther and Rhodes for their dedication and years of service to the district and presented each with a commemorative plaque.

Trustee Walther read a prepared report to the board which is included in the public record of this meeting.

President Doffoney commended Trustees Walther and Rhodes and presented them with lifetime passes to the Saddleback College Performing Arts productions.

**PRESIDENTS'
REPORTS**

President Larios thanked Trustees Walther and Rhodes for their support and service to the district and presented Irvine Valley College mugs and hats to both trustees.

President Travis honored Trustees Walther and Rhodes with Outstanding Leadership Award plaques and lifetime passes to athletic events at Saddleback College.

ASG REPORTS

President Raphael presented Trustee Walther and Rhodes with IVC lifetime passes to athletic events, fine arts events, the library, business and computer labs, and lifetime parking permits.

Professor Cosgrove read a resolution expressing the Senate's concerns about the proposed baseball stadium on the Saddleback College campus and stated that he looks forward to public forums on the issue. He extended an offer to Trustees Walther and Rhodes for a lifetime supply of honey.

**ACADEMIC
SENATES'
REPORTS**

Professor Clark brought the board's attention to the IVC Academic Senate meeting minutes she distributed earlier.

Professor Chandos expressed the Association's concern over reports received indicating hostile and negative working conditions for faculty and staff at Irvine Valley College who disagree with management. He added that, in addition, there are reported conflicts of interests resulting from employment of relatives and spouses, and reported improper use of college personnel and office equipment in the recent election campaign. Professor Chandos requested that the board initiate an outside and independent investigation of the accusations.

**FACULTY
ASSOCIATION
REPORT**

Mr. Kruhmin reported that there are many concerns among the classified staff regarding the proposed baseball stadium and they would like more open discussion on the issue. President Lorch announced that a board forum/public hearing on the proposed joint-use baseball facility will be held on Monday, November 25, at 4:30 p.m. in Library 105.

**CLASSIFIED
SENATES'/
COUNCIL'S
REPORT**

Ms. Carnine reported that their eighth annual Holiday Boutique fundraiser was successful and stated that she will provide details at the next board meeting. She presented a resolution commending Trustee Walther for her nineteen years of leadership and service to the students, faculty, and staff of the district.

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously.

**PERSONNEL
ACTIONS**

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Motion by Trustee Frogue, seconded by Trustee Hueter, to accept the following gifts: various computers and peripheral equipment as displayed on Attachment 1 to be used by Tech and Applied Science Division students for troubleshooting and spare parts, donated by AI Management to Saddleback College; one network card and one CAT Internet cable to connect Professor to the Chemistry server, donated by Tony Huntley to Saddleback College; art framing tools, equipment, materials, and other related tools to help art students learn and apply principles for framing and matting student art works, donated by Jim Brass to Saddleback College; one enlargement projector to be used in the Design Studio for design, drawing, printmaking and painting projects, donated by Jeff Filbert to Saddleback College; two 230 power supplies for PC and four heat sinks and fans for 486 PC to be used for repair of computers on campus, donated by Tony Huntley to Saddleback College; and cash in the amount of \$550 made possible through the "Help Our Schools" program as described on Attachment 2, donated by Enterprises to Saddleback College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 11:10 p.m.

ADJOURNMENT

Robert A. Lombardi
Robert A. Lombardi, Secretary