

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
NOVEMBER 13, 1995
SSC 240, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 5:30 p.m. The open session was then adjourned to closed session.

**CALLED
TO ORDER**

The Board of Trustees met in closed session from 5:30 p.m. to 7:20 p.m. All trustees were present.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:25 p.m. Trustee Hueter led the pledge of allegiance and Trustee Rhodes asked for a moment of silence in honor of slain Israeli Prime Minister Rabin, and Irvine Valley College student Linda Young Park .

RECONVENED

Members of the Board of Trustees

John Williams, President
Teddi Lorch, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Lee Rhodes, Member
Harriett Walther, Member
Tim Gertz, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Kathleen O'C. Hodge, Associate Vice Chancellor,
Administrative Services
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Bob Cosgrove
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Kruhmin

Tamara Carnine

Associated Student Government

Jeff Haskell

Judy Krieg

President Williams announced that item 47 was pulled from the agenda. Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the agenda as amended, including replacement and/or additional pages to items 36d, and 51a and b. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve minutes of the regular meeting of October 9, and special meeting of October 23, 1995, of the Board of Trustees. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Frogue, Clerk of the board, read out the following closed session actions:

CLOSED SESSION

On October 9, 1995, the board voted unanimously to authorize legal counsel to finalize negotiated settlement of claims between NEKO Corporation/Parkin Architects/Hartford Fire Insurance Company and Saddleback Community College District regarding disputes arising from late completion of the Hart Gymnasium and the Child Care Center at Irvine Valley College, and subsequent liquidating damages assessed by Saddleback Community College District against construction contractor. Parameters of negotiated agreement were covered by legal counsel who was given authorization to finalize settlement agreement and mutual release.

On November 13, 1995, the board passed a motion, with Trustee Frogue casting a negative vote and Trustees Lorch and Milchiker not present for the vote, to dismiss a classified employee.

President Williams read a statement regarding a settlement agreement reached between two parties (attached to minutes).	STATEMENT
Ms. Renee Graves of Vicenti, Lloyd and Stutzman, CPAs, presented an overview of the district annual audit report for the 1994-1995 fiscal year and answered the board's questions.	1994-1995 DISTRICT AUDIT REPORT
Mr. George Murray of the IBM Consulting Group presented a summary of his findings after conducting a districtwide information resources review.	DISTRICTWIDE TECHNOLOGY REPORT
President Williams called for a fifteen minute recess at 8:30 p.m.	RECESS
Items 39, 40, 48, and 49 were removed from the consent calendar for separate discussion. Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.	CONSENT CALENDAR
Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the Irvine Valley College and IVC Foundation 1994-1995 Annual Report and 1995-1996 Foundation Activities and Events. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote. Dr. Barry Brummett, Second Vice President of the IVC Foundation, and Executive Director Rickner presented a status report on the Foundation, including activities, fundraising efforts, and strategies employed from 1990 to 1995.	IVC FOUNDATION REPORT
ASIVC President Judith Krieg and Treasurer Sean Reigle detailed the 1995-1996 Budget of the Associated Students of Irvine Valley College. Motion by Trustee Hueter, seconded by Trustee Lorch, to approve the ASIVC budget as presented. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.	ASIVC 1995-1996 ANNUAL BUDGET
The board approved IVC's application for funding from FIPSE for the grant projects entitled "Community College Internship and Curriculum Project," "Multimedia Learning: An Alternative Approach to Reach a Multifaceted Population," and "Recruiting 21st Century Educators: Community College Mentorships"; and from the Axe-Houghton Foundation for the grant project entitled "Videotape Production of <i>Incidents in the Life of a Slave Girl</i> ."	GRANT APPLICATIONS

The board approved Saddleback College's application for funding from the U.S. Department of Education for the grant project entitled "Early Start Project," and from FIPSE for the grant project entitled "Voices and Dreams: A Faculty Development Grant in the Literature and Culture of Native Americans, Summer 1997, and African Americans, Summer 1998."

The board accepted for review and study Board Policies 2012, American and California State Flag; 4009 and 4018, Alcohol and Controlled Substances Testing; and 5614, Withholding of Academic Services.

**NEW AND
REVISED BOARD
POLICIES**

The board asked questions of the colleges presidents and discussed the information on the Spring 1996 Faculty Workloads that was provided for the board's review.

**FACULTY
WORKLOAD**

The board approved the Saddleback College Community Education presenter as indicated for the Spring 1996 program.

**COMMUNITY
EDUCATION**

The board approved the addendum to the piano replacement agreement between SCCD, Pacific Keyboard, DBA Pacific Piano, and Kawai American Corporation, effective November 20, 1995.

**PIANO
REPLACEMENT
AGREEMENT**

President Doffoney provided additional information for the board concerning the performances of the Spirit of Saddleback Gospel Choir.

**SPIRIT OF
SADDLEBACK
GOSPEL CHOIR**

The board approved/ratified Saddleback College honoraria for the individuals listed in the amount of \$1,250 total for their lectures during Fall 1995; for Kevin Bardell in the amount of \$100 for his presentation on October 10, 1995; for the individuals listed in the amount of \$1,150 total for their lectures and workshops during November, 1995; for Fred Boucher in the amount of \$50 for his performance with the Saddleback College Bib Band on November 1 and 2, 1995; for Bopsicle in the amount of \$400 for their performance and lecture on November 14, 1995; and for Patrick Crabb in the amount of \$350 for his presentation on December 1, 1995.

**GUEST ARTIST/
SPEAKER
HONORARIA**

The board approved renewing the contract with the California Motorcycle Safety Program for Saddleback College to conduct a motorcycle rider training program on campus.

**MOTORCYCLE
RIDER TRAINING
PROGRAM**

<p>The board approved consultant agreements associated with the Regional Health Occupation Resource Center grant project at Saddleback College with the individuals listed for an amount not to exceed \$500 each per year for their services as clinical evaluators, proctors, center assistants, and resident actors; and with Sharon Angrimson and Kathleen Collins for the amount of \$30 per student tested for their services as Coordinators of CNA testing, and for an amount of \$50 per hour with Peggy Wetsch for her service as Consultant for Educational Workshops.</p>	<p>RHORC CONSULTANT AGREEMENTS</p>
<p>The board approved the Saddleback College Spanish Language and Culture Summer Abroad Program during Summer 1996 as described.</p>	<p>SPANISH SUMMER ABROAD PROGRAM</p>
<p>President Doffoney provided additional details regarding the KinderCaminata program planned for March 29, 1996.</p>	<p>KINDER- CAMINATA</p>
<p>The board approved guest speaker Mykle Parker and the presentation "HIV and Youth" on November 22, 1995, at Saddleback College.</p>	<p>AIDS AWARENESS</p>
<p>The board approved granting certificates of achievement to the student listed by Saddleback College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>The board approved the expenditures for the IVC Music Department's December 1995 concerts as indicated.</p>	<p>CONCERT EXPENDITURES</p>
<p>The board approved the revised IVC Art Department's exhibition schedule for Fall 1995 as indicated.</p>	<p>REVISED ART EXHIBITS</p>
<p>The board approved the IVC Theatre Department's request to retain the services of Martin Noyes as a guest speaker for the fall and spring acting classes for the amount of \$200 total.</p>	<p>THEATRE DEPARTMENT GUEST SPEAKER</p>

The board approved IVC consultant agreements with James Rotondo and Gary Martin in the amounts of \$8,100 and \$2,300, respectively, for their services in facilitating the Professional Development workshops associated with the Professional Development in Business Education Project; with Mary Auvil, Janeane Dimpel, and Patricia Whitman in the amount of \$1,200 each for their services in facilitating the Curriculum Development Leadership Institute associated with the Professional Development in Business Education Project; and with Barbara Josephson in the amount of \$3,500 per workshop for her presentations at the Microsoft Training workshops.

**CONSULTANT
AGREEMENTS**

The board approved the workshops associated with the Professional Development in Business Education Project and Microsoft Training Project at IVC.

WORKSHOPS

The board approved an expenditure not to exceed \$200 to cover costs associated with the IVC Classified In-Service Day activity on November 20, 1995.

**STAFF
DEVELOPMENT
ACTIVITIES**

The board approved the IVC Community/Contract Education Department Retreat for November 29, 1995, at a cost not to exceed \$325.

The board approved final acceptance of the HVAC Controls for the Library Building project at Saddleback College, and authorized filing of the Notice of Completion with the County and the release of retention 35 days after the date of filing.

**LIBRARY HVAC
PROJECT
COMPLETION**

The board approved the Designation of Agent Certification required by OES/FEMA for SCCD to accept funds to repair storm damage and authorized the Chancellor to execute the certification.

**OES/FEMA
ASSISTANCE
PROGRAM**

The board approved the Settlement Agreement and Mutual Release for the IVC Hart Gymnasium and Child Development Center, and authorized the Chancellor or Vice Chancellor of Fiscal Services and Operations to execute the Agreement.

**SETTLEMENT
AGREEMENT AND
MUTUAL
RELEASE**

The board approved the acceptance of bonds from NEKO Corporation for release of stop notices, and the filing of the Notice of Completion with the County and release of retention 35 days after the date of filing consistent with the terms and conditions of the Settlement Agreement.

**RELEASE OF STOP
NOTICES/FILING
OF NOTICE OF
COMPLETION**

The board approved the substitution of the subcontractor from Pacific Southwest Air Conditioning, Inc., to Coutts Heating and Cooling, Inc., for the IVC Learning Resource Center project.

**SUBSTITUTION
OF SUBCON-
TRACTOR**

Part-time Saddleback College Professor Pat Young addressed the board to oppose the recent cancellation of the quilting classes she teaches and distributed letters from students supporting her position. ASG Judicial Court Associate Teresa Grant addressed the board to ask for information on the status of funding and construction of the marquee project at Saddleback College.

**PUBLIC
COMMENTS**

Vice Chancellor Carcamo reviewed the California Community Colleges Quarterly Financial Status Report as of September 30, 1995, for the 1995-1996 fiscal year, and the Monthly Financial Status Report that were provided for the board's information.

**FINANCIAL
STATUS
REPORTS**

The board awarded Bid 204 for Reroofing of Buildings A100 and A500 and Removal of Solar Panels at IVC to Best Roofing Co., Inc., for \$28,700.

**IVC BID
AWARD**

The board awarded Bid 951 for HVAC modifications at the Saddleback College Math/Science Building to Barr Engineering for \$153,100; Bid 952 for solar observatory equipment to the vendors listed for a total amount of \$25,499.21; Bid 953 for soil/groundwater remediation to Environmental Restoration, Inc., for \$88,888; and Bid 954 for installation of two centrifugal chillers to RMC2 for \$250,272.

**SADDLEBACK
COLLEGE BID
AWARDS**

The board approved Change Order 1 to the contract with Mobile Modular in the amount of \$21,354.97.

**CHANGE
ORDER**

The board ratified the award of contract for emergency repair of the chillers at Saddleback College to Weatherite Service for \$25,309.63.

**EMERGENCY RE-
PAIR CONTRACT**

Motion by Trustee Lorch, seconded by Trustee Rhodes, to approve the reimbursement agreement from the Standardized Emergency Management System (SEMS) in order to receive reimbursement for emergency response costs, and to comply with the rules and regulations set forth as required by the County of Orange. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**SEMS
REIMBURSEMENT
AGREEMENT**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to adopt Resolutions 95-46, Saddleback College Library Bridge Repair, to amend the 95/96 Capital Outlay Budget by \$84,800; 95-47, State Funded Block Grant, to amend the 95/96 General Fund Restricted Budget by \$542,869; 95-48, Staff Development Funds, to amend the 95-96 General Fund Restricted Budget by \$4,463; 95-49, IVC and Saddleback College Matriculation Programs, to amend the 95-96 General Fund Restricted Budget by \$49,313 and \$75,859, respectively; 95-50, IVC and Saddleback College EOPS, to amend the 95-96 General Fund Restricted Budget by \$36,088 and \$28,820, respectively; 95-51, Faculty and Staff Diversity Funds, to amend the 95-96 General Fund Restricted Budget by \$7,781; and 95-52, FEMA Grant, to amend the 95-96 Capital Outlay Budget by \$25,959. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**BUDGET
AMENDMENTS**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET
TRANSFERS**

The board approved purchase orders 57963 through 58718 totaling \$6,447,777.78.

**PURCHASE
ORDERS**

The board approved checks 63990 through 65132 totaling \$1,712,263.98; credit card purchases totaling \$12,797.61; Saddleback College Community Education checks 2652 through 2725 totaling \$12,470.29; and IVC Community Education checks 3695 through 3799 totaling \$139,700.91.

**PAYMENT OF
BILLS**

The board approved the Memorandum of Understanding between the "Friends" of the Marine Institute in Orange County and the County of Orange regarding dissolution of the Orange County Marine Institute.

**M.O.U. FOR
DISSOLUTION OF
MARINE
INSTITUTE**

The board ratified the meeting held between Dr. Edmund Carlson and the IVC Foundation on September 13, 1995, at a cost of \$120.27.

**CONSULTANT
AGREEMENT**

The board approved the Districtwide Classified Leadership Professional Development Retreat to be held on December 18, 1995.

RETREAT

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the trustees' requests for mileage reimbursement for attendance at required board meetings. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**TRUSTEE
ATTENDANCE/
REIMBURSEMENT**

Motion by Trustee Hueter, seconded by Student Trustee Gertz, to approve the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

Trustee Walther stated that she is the trustee representative to the Orange County Committee on School District Organization nominating committee, and announced the names of the newly elected members from the second, third, and fifth supervisory areas. She referenced an article from a CCLC publication that raised the question of whether or not community colleges are competing successfully with private schools and commented that the board may want to address this issue. Trustee Walther reported that she attended the IVC ground-breaking event for the Learning Resource Center and was reminded that she participated in the ground-breaking event for Irvine Valley College nearly 18 years ago as a new trustee. She reported that she also recently attended the JobLink reception in Irvine and the Religious Diversity Faire at UCI, and noted that the latter included an inspiring performance by the Spirit of Saddleback Gospel Choir. Trustee Walther restated that the flag represents many freedoms to Americans including freedom of expression and in that light, encouraged people to sign the California Political Reform Initiative that she described at the previous board meeting. She read a translation of the song that was sung by Prime Minister Rabin and thousands of people at the peace rally in Tel Aviv just before he was assassinated.

**TRUSTEES'
REPORTS**

Trustee Rhodes reported on the EDUCOM Conference in October that was attended by approximately 3,000 representatives from higher education, and noted that EDUCOM is comprised of more than 600 colleges and universities and 125 corporations. He stated that among the important issues discussed were student accessibility to the Internet and distance learning, entry of commercial programs on the Internet, a leading edge government sponsored program on the Internet entitled Frog, and the private sector's entry into education by way of the Internet. Trustee Rhodes indicated that almost daily in the newspapers, large corporations express their interest in developing new units for the Internet, and that he feels it is absolutely necessary to ensure its accessibility at least in the libraries to the district's students.

Trustee Hueter requested that, if possible, she would like the 1996 board meetings to be scheduled on Mondays that do not follow a Friday holiday, so that board members can call staff to obtain information on Fridays preceding board meetings. She indicated that she enjoys the Farmers Market held at IVC on Sundays from 10 a.m. to 2 p.m. and encouraged everyone to come and support the college. Trustee Hueter reported that she attended one of President Larios' all college meetings recently where a great number of topics were presented, and was impressed by the camaraderie and enthusiasm she observed. She commented that she was also impressed by the athletes who participated in the wheelchair basketball scrimmage she attended at IVC recently.

Student Trustee Gertz reported that he attended the California Community College Student Affairs Association Conference on October 20-22 and where he had the opportunity to network with his counterparts throughout the state. He added that he also attended a presentation on November 4 by Saddleback College Associate Professor Gary Hurd that was sponsored by the San Diego Museum of Man, and the Religious Diversity Faire on November 11 at UCI where former Chancellor Richard Sneed presented a workshop on the Dead Sea Scrolls. Student Trustee Gertz indicated that he has heard no complaints from students about not receiving class schedules or registration materials this semester, and added that they are pleased about the elimination of the differential fee. He praised slain Prime Minister Rabin and commended Saddleback College for lowering its flag and dismissing some classes so that students could attend memorial events on Monday.

Trustee Frogue reported that he recently attended the Orange County School Boards Association meeting where Mr. William Popejoy gave a presentation. He noted that Mr. Popejoy said that out of the \$463 million budget Orange County had that \$160 million was interest and that fact should have been the key. Trustee Frogue stated that he also stated that \$25 trillion is invested word wide in extremely risky derivatives, \$7 trillion of which is U.S. money. He added that he went to UCI to support the students engaged in a hunger strike to protest the termination of affirmative action in the UC system. Trustee Frogue announced that he was elected the 68th Master of the Saddleback/Laguna Masonic Lodge three weeks ago and will serve in that position for one year.

Trustee Lorch reported that she and Trustee Walther, Rhodes, Hueter, and Frogue attended the OCCCT meeting hosted by Rancho Santiago Community College District on October 30, where Mr. Stu Van Horn from the Resource Group spoke on the topic of the Orange County Economic Advancement Project. She stated that the intent of the project is to survey Orange County businesses to identify training needs of County employers, and that she would like to review the findings upon the project's completion. Trustee Lorch reported that she also attended a reception for Joblink which is a business and education partnership funded by the U.S. Department of Education to provide no cost skills training for manufacturing employees in Orange County, and noted that she believes the project emphasizes the value of the community colleges to the community.

President Williams reported that he attended the Network of California Community College Foundations 1995 Symposium in Sacramento on October 18-20, along with President Larios and IVC Foundation Executive Director Rickner, where he was made aware of the importance of board members becoming involved in the efforts to obtain donations to support the foundations. He stated that he attended the first meeting recently of the CCLC Committee on Legislation and Finance and found that those in attendance were generally optimistic about funding in 1996. President Williams commended KSBR radio station for its creative programming and efforts to provide children the opportunity to be on the air. He reported that he also attended the IVC groundbreaking ceremony for the IVC Learning Resource Center, and the Teacher of the Year banquet which was sponsored by the OCTFCU, the Orange County Register, and the Disneyland Hotel, where IVC Professor Francisco Marmolejo and Saddleback College Professor Julie Bright were among the teachers honored.

Mr. Haskell reported that ASG has a new treasurer and recording secretary, and their budget will be presented in December. He expressed concern over the issue of purchasing duplicating equipment and stated that he hopes that the resolution of the issue does not result in an increase in duplicating fees to students. Mr. Haskell added that Professor Cosgrove provided him with detailed information on duplication fees, and noted that the same class handouts that he purchased for \$4 the previous year are now being sold through the bookstore for \$8.40. He indicated that the ASG retreat will be held January 12-14 and that he will invite a trustee to make a presentation or conduct a workshop.

ASG REPORTS

Ms. Krieg thanked the board for approving the ASIVC budget and thanked ASIVC members for their hard work on the budget. She reported that students continue to work on obtaining signatures on petitions opposing the NCAA policy regarding community college students, and financial aid cuts. Ms. Krieg stated that there will be a canned food drive to aid needy families for Thanksgiving and a pep rally and other activities to kick off basketball season.

Professor Cosgrove reported that he provided a status report to President Williams on the committee's work on the administrative evaluation, and noted that implementation of the evaluation will be drafted by the college administrators to ensure correct contract language. He added that he recommended 34 items on the form that are objective in nature followed by 14 items that require a written response that partly document the objective portion, and that the form will go through the governance groups after the committee has signed off. Professor Cosgrove commended the shared governance process and noted that the Senate recently voted to agree with the rest of the governance units to approve purchase of the Docutech system. He reported that there has been a problem concerning adequate representation of associate faculty members over the years, and by placing a notice in a faculty newsletter he has received requests from four associate faculty members to represent that segment of the faculty. Professor Cosgrove indicated that on November 29 Vice Chancellor Carcamo and college budget committee representatives will address the senate on issues confronting the district in terms of revenue streams, unfunded mandates, and other budget concerns. He added that the Senate continues to work on the issues of the academic calendar, master plan, and requisites and prerequisites.

**ACADEMIC
SENATES'
REPORTS**

Professor Morrison stated that on behalf of the faculty he would like to express condolences to the family of the murdered IVC student, and thanked Trustee Rhodes for remembering her in the benediction. He reported that after waiting 18 years, IVC has just broken ground for the Learning Resource Center which will include a board room. Professor Morrison read a resolution opposing the proposed NCAA policy for inclusion in the minutes (attached to the minutes).

Professor Carroll expressed appreciation for the statement read by President Williams earlier in the meeting and stated that the Faculty Association will seek legal remedy if any similar incidents occur in the future. He indicated that the Association is still concerned about grievances and intends to work on developing a different grievance procedure. Professor Carroll noted that the proposed administrative evaluation form has been reviewed and he believes that although it contains many good points the Association may devise a model as well. He announced that sixteen IVC faculty members joined the Association in the past two weeks and added that the Association will publish a newsletter in the next few weeks that will be distributed to board members.

**FACULTY
ASSOCIATION
REPORT**

Mr. Pendry thanked the executive board for the major strides they have made for classified staff during their term that concluding, and noted that nominations for new officers are currently being accepted.

CSEA REPORT

Mr. Kruhmin reported that he and Past President Mark Sierakowski will attend the CCLC Convention at the end of the week and plan to attend as many workshops and break out sessions as possible. He stated that the Classified Senate will hold tax shelter seminars in February as well as showings of a tape on conducting successful meetings entitled *Meetings, Bloody Meetings*, featuring John Cleese. Mr. Kruhmin indicated that a needs assessment survey and a campus climate survey will be distributed shortly and the results will form the basis for planning future staff development activities.

**CLASSIFIED
SENATES'/
COUNCIL'S
REPORTS**

President Doffoney highlighted items from his written report including the 28 awards won by the *Lariat* at the Journalism Association of Community Colleges' Southern California regional conference on October 28, recent honors bestowed on faculty members David DiLeo, Carmenmara Hernandez-Bravo, and Chris Boyle, and the holiday season performances throughout December in the McKinney Theatre.

**PRESIDENTS'
REPORTS**

President Larios reported that an all day workshop entitled *Entrepreneuring and the Disabled* was conducted on October 27 at IVC for disabled students and community members in honor of National Disabilities Awareness Month, and that it was a well attended event. He announced that representatives from the Administration of Justice Program competed successfully at the American Criminal Justice Association Region 1 Conference in Los Angeles November 3-5 and will compete in the National Championships in March as well.

GIFTS

Motion by Trustee Frogue, seconded by Trustee Hueter, to accept the following gifts: \$700 in customer contributions to the "Help Our Schools" program, donated by MacPherson Enterprises to Saddleback College; six Coast Live Oak trees and two park benches, donated by Mrs. Kellogg Wells to Saddleback College; design magazines to be used for Interior Design student projects, donated by Delores D. Mlagenovich to Saddleback College; two HP74 plotters and one HP 7550 plotter, plus cables, pens, power cords and manuals to be used by students in systems integration and architecture/drafting projects, donated by TMS Plotter Specialists to Saddleback College; magazines to be used for research and student projects, donated by Lauren Eck to Saddleback College; PC type 286 computer, monitor, keyboard and telephone answering machine to be used by students for troubleshooting and/or spare parts, donated by Sandra Bauer to Saddleback College; a Hewlett Packard OfficeJet printer, FAX, and copier to replace outdated and inoperable equipment in the Human Services office, donated by Human Services Alumni Association to Saddleback College; Nicolette pen plotter to be used as a backup unit for Drafting/Architecture students and/or as a component in systems integration projects in Electronics Technology, donated by John Flynn to Saddleback College; a Linton Oboe to used with the IVC Symphonic Wind Ensemble and other future ensembles, donated by Kim Spencer to Irvine Valley College; two box sets of compact discs to be used at the July 30, 1996, summer concert of the IVC Symphonic Wind Ensemble for a fundraising raffle to raise money for the 1997 Europe Concert Tour, donated by Mark Petersen to Irvine Valley College; a 1991 four wheel electric E-Z Go golf cart with various equipment to be used in the Theatre Department, donated by Ron Ellison to Irvine Valley College; a Holga #21 Harper sand finish cabinet to be used for storage of special projects, documents and files, donated by L. Joyce Arnston to Irvine Valley College; various computer equipment and materials for use in UNIX Class demonstrations, donated by Shahla Ghahremani to Irvine Valley College; and two tables, glasses, clothes and vacuum for the Booster Club garage sale, donated by David Lang to Irvine Valley College.

The meeting was adjourned at 11:35 p.m.

ADJOURNMENT


Robert A. Lombardi, Secretary