

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
OCTOBER 16, 1996  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Lorch at 6:00 p.m. The open session was then adjourned to closed session. **CALLED TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:20 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Lorch at 7:20 p.m. Trustee Walther led the pledge of allegiance and Trustee Frogue read words of inspiration. **RECONVENED**

Members of the Board of Trustees

Teddi Lorch, President **PRESENT**  
Lee Rhodes, Vice President  
Steven Frogue, Clerk  
Joan Hueter, Member  
Marcia Milchiker, Member  
Harriett Walther, Member  
John Williams, Member  
Joe Medina, Student Member

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Jay, Acting Vice Chancellor, Human Resources  
Kathleen O'C. Hodge, Associate Vice Chancellor,  
Administrative Services  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College

Faculty Association

Sherry Miller-White

Academic Senate

Bob Cosgrove  
Julie Willard

California School Employees Association

Lyle Fossum

Classified Senates/Council

Mark Kruhmin  
Tamara Carnine  
Gail Stevenson

Associated Student Government

Rick Travis  
Barbara Raphael

Item 20 was removed from the agenda. Motion by Trustee Milchiker, seconded by Trustee Frogue, to approve the agenda as presented, including replacement and/or additional pages to items 37 and 38. Trustee Hueter requested clarification of the reason for changing the date of the October meeting. Motion carried unanimously.

**APPROVAL  
OF AGENDA**

Motion by Trustee Frogue, seconded by Trustee Milchiker, to approve minutes of the September 16, 1996, regular meeting of the Board of Trustees. Trustee Walther referred to page 3 of the minutes which noted the request by Trustee Frogue to include in the public record the file on a concluded investigation of Trustee Walther by the California Fair Political Practices Commission. She presented information to the board on the outcome of the investigation which stated that prosecution was not warranted and indicated that misinformation on the issue has been circulated recently in a flyer and newsletter. Motion carried unanimously.

**APPROVAL  
OF MINUTES**

There were no actions to report from closed session.

**CLOSED SESSION**

Item 17c was removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Milchiker, to approve the consent calendar as amended. Motion carried unanimously.

**CONSENT  
CALENDAR**

Board election candidate Diane Brooks addressed the board to express her concern regarding the proposed El Toro airport and refusal of a candidate interview by the faculty association. Professor Mike Merrifield thanked the board for their continued support of the Saddleback College Latino/Chicano Institute program. Leisure World resident Doyle Selden urged the board to send written opposition to the Board of Supervisors concerning the size of the proposed El Toro airport and distributed materials. Saddleback College student Leyla Momeny quoted a portion of SB82 and spoke in support of the college televising the debate on Proposition 209. Saddleback College DSPS Counselor Loma Hopkins, student Frank Masatti, and student parent Norma Bess encouraged the board to approve moving forward with hiring a DSPS Director and making it a permanent, full-time, tenure-track position. Professor Sherry Miller-White stated that page 3 of the September 16 board meeting minutes was already addressed and offered to provide copies of the faculty association newsletter.

**PUBLIC  
COMMENTS**

The board accepted the award of Adult Basic Education Funds to Saddleback College from the California Department of Education in the amount of \$11,250.

**GRANT  
ACCEPTANCE**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the revised Part-Time Faculty Employment Procedures. President Doffoney stated that the President's Council reviewed the document and determined that a significant number of additional committees would be necessary to add part-time faculty under the proposed procedures unless the emergency hiring provision was utilized. He added that they were also concerned about being able to follow all the policies within the document and the potential legal consequences if all policies were not followed. Following discussion, motion by Trustee Williams, seconded by Trustee Milchiker, to table the item. Motion carried with Trustee Hueter casting a negative vote.

**REVISED PART-  
TIME FACULTY  
EMPLOYMENT  
PROCEDURES**

President Doffoney presented information to the board on the college serving as a host site at the invitation of KCET for a guided discussion and public forum on Proposition 209, California Civil Rights Initiative.

**CITIZENS'  
FORUM**

Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the Saddleback College field studies course, History 31, Mexican Civilization, and Anthropology 108, Archaeology of Mexico, and authorize administration to execute the Educational Tour/Field Study Travel Contractor Agreement with City Travel. Motion carried unanimously.

**MEXICAN  
CIVILIZATION  
HISTORY TOUR**

The board approved RHORC consultant agreements for Saddleback College with Mary Miller, R.N., and Inyo County Office of Education to serve as Coordinators of CNA testing for amount not to exceed \$5,000 each.

**RHORC  
CONSULTANT  
AGREEMENTS**

The board approved a contract education agreement for Saddleback College with Viking Components and an Independent Contractor Agreement with Walt Collins for Mr. Collins to teach courses on Conducting Performance Appraisals.

**CONTRACT  
EDUCATION  
AGREEMENTS**

The board approved a contract education agreement for Saddleback College with Viking Components and an Independent Contractor Agreement with Walt Collins for Mr. Collins to conduct courses on Effective Interviewing Techniques.

The board approved the contract education agreement with Viking Components for Saddleback College to provide instruction in two courses as indicated.

The board approved guest artist contracts with Juan Talavera for a single performance at Saddleback College of *The Men of Flamenco* on February 7, 1996, at a cost not to exceed \$4,000, and with Periwinkle Productions for a single performance of *An Evening of Comedy and Magic* on May 10, 1996, at a cost not to exceed \$5,000.

**GUEST ARTIST  
CONTRACTS**

Motion by Trustee Williams, seconded by Trustee Rhodes, to approve honoraria for payment to the individuals listed for the 1996-1997 Saddleback College Theatre Arts productions of *The Wind in the Willows* and *Into the Woods*. Motion carried unanimously.

**GUEST ARTIST/  
SPEAKER  
HONORARIA**

The board approved honoraria for Irv Ruben in the amount of \$100 for his presentation to Saddleback College's Introduction to the Contemporary Middle East students on November 6, 1996; for Brian McMichael in the amount of \$75 for his lecture to Introduction to Sociology students on November 5, 1996; for the individuals listed for the total amount of \$1,300 for their lectures to students in various disciplines within Physical Education and Athletics; and for Henry Rhodes in the amount of \$200 for his presentation on the Manhattan Project on November 20, 1996.

The board approved the Saddleback College ASG's request to invite speakers to participate in a panel discussion on Proposition 209 on October 30, 1996.

**PANEL  
DISCUSSION**

The board approved granting certificates of achievement to the students listed by Saddleback College.

**CERTIFICATES OF  
ACHIEVEMENT**

Motion by Trustee Williams, seconded by Trustee Walther, to approve Saddleback College's and IVC's request for students and advisors to attend and participate in the 32nd National Conference on Student Services in Boston from November 22-26, 1996. Motion carried unanimously.

**STUDENT OUT-  
OF-STATE  
TRAVEL**

The board approved educational services agreements and/or independent contractor agreements with the Marine Air Federal Credit Union and Yousef Alinaghian for IVC to provide Microsoft Computer training during the fall semester; with State-of-the-Art, Inc., and Yousef Alinaghian for IVC to provide Microsoft Exchange Training during the fall semester; with the Irvine Chamber of Commerce for IVC to provide training in Microsoft Computer Software; and with Executive 2000 to perform planning and facilitation services necessary for the IVC Microsoft Training Project workshops.

**EDUCATIONAL  
SERVICES  
AGREEMENTS/  
INDEPENDENT  
CONTRACTOR  
AGREEMENTS**

Motion by Trustee Rhodes, seconded by Trustee Walther, to approve an educational services agreement with the Lake Forest II Home Owners' Association for IVC to provide a Conflict Resolution class during the fall semester. Motion carried with Trustee Frogue abstaining.

The board approved the additional IVC Staff Development/In-Service expenditure of \$300.

**REVISED  
EXPENDITURE**

<p>The board approved the participation of two students in the annual EOPS Student Leadership Institute in Monrovia on November 21-22, 1996, and the expenditure of \$300 per student from EOPS categorical funds toward the cost of registration, transportation and incidentals.</p>	<p><b>STUDENT PARTICIPATION IN EOPS CONFERENCE</b></p>
<p>The board approved the extension of the amended contract with Follett College Stores for the July 1, 1996, through June 30, 1997, period.</p>	<p><b>BOOKSTORE CONTRACT EXTENSION</b></p>
<p>The board approved the expenditures for the IVC Music Department's concerts scheduled for the 1996-1997 academic year.</p>	<p><b>CONCERT SCHEDULE</b></p>
<p>The board approved the fundraising events as listed for the IVC athletic teams listed.</p>	<p><b>ATHLETIC FUNDRAISERS</b></p>
<p>The board approved the payment of \$1,490 to CAVIX, Inc., for on-line services to support the Statewide Business Education Advisory Committee project.</p>	<p><b>ON-LINE SERVICES</b></p>
<p>The board approved Change Order 1 increasing the contract for the reroofing of the Saddleback College Fine Arts building by \$725, accepted the project as complete, and authorized filing a Notice of Completion.</p>	<p><b>NOTICE OF COMPLETION</b></p>
<p>The board approved Change Order 6 decreasing the contract amount for the IVC Learning Resource Center by \$11,611 and extending the project completion date by 30 days.</p>	<p><b>CHANGE ORDER</b></p>
<p>The board approved the disposal of surplus property, Auction number 44, and authorized the Director of Purchasing to hire a private auction firm to conduct the auction.</p>	<p><b>SURPLUS PROPERTY AUCTION</b></p>
<p>The board approved awarding Bid 211 for Energy Management Equipment and Supplies to KDC Systems and Burke Engineering Company.</p>	<p><b>AWARD OF BID</b></p>
<p>Dr. Allan MacDougall and Rick Van Leeuwen, Information Resources, presented an overview of the information included in the extensive written report given to the board earlier which outlined the process utilized to select Cabletron, the vendor recommended to provide network electronics.</p>	<p><b>NETWORK ELECTRONICS</b></p>
<p>The board adopted Resolution 96-47, Capital Outlay, Hazardous Materials Program, to amend the 1996-1997 Capital Outlay Budget.</p>	<p><b>BUDGET AMENDMENT</b></p>

The board approved/ratified transfers of appropriations as delineated.

**BUDGET  
TRANSFERS**

The board approved checks 74343 through 75387 totaling \$2,837,425.46; credit card purchases totaling \$5,754.26; Saddleback College Community Education checks 3121 through 3157 totaling \$28,992.57; and Irvine Valley College Community Education checks 4433 through 4467 totaling \$22,805.73.

**PAYMENT OF  
BILLS**

The board approved purchase orders 65246 through 65887 totaling \$931,687.79.

**PURCHASE  
ORDERS**

The board approved the expenditures for the scheduled 1996-1997 workshops and activities provided by District Services staff development funding.

**DISTRICT STAFF  
DEVELOPMENT  
ACTIVITIES**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE  
ATTENDANCE**

Trustee Walther reported that she returned from the recent ACCT conference in Florida with important information on one of their community college's outstanding evening child care program for ASG President Travis, and found the conference overall to be a rewarding experience. She added that she was invited to help facilitate a preconference symposium on institutional effectiveness and advancement, and noted that one of the many topics of discussion during the conference was that five-year plans are too short-sighted because of the rapid pace of change the community colleges are facing. Trustee Walther presented information on an article from which a listing entitled *Organizations Found in ADL Files* was taken and placed in the public record of June 12, 1995, board meeting by Trustee Frogue. She requested that the entire article entitled *The Anti-Defamation League: Civil Rights and Wrongs* from the magazine *Covert Action* be placed in the public record of this meeting in the Chancellor's office.

**REPORTS**

Trustee Williams commended IVC student Jessica Allen and Saddleback College student Pete Campbell on their excellent performances in soccer and football competition, respectively, which were highlighted in a recent newspaper article. He congratulated the unbeaten Gaucho football team for their number one standing in the state and two in the nation. Trustee Williams referenced another recent article which stated that Governor Wilson informed governors of ten other western states that California will not join their effort to create a regional online college, but will create its own virtual university. He noted that the article also reports that Governor Wilson stated that California plans to be a fierce competitor in the online education marketplace.

Trustee Hueter indicated that she attended the Tech Prep signing ceremony on October 3 at IVC and was impressed by the enthusiasm the speakers demonstrated for the program, and the opportunity the agreements will provide to introduce potential students to the college. She stated that she also attended the recent graduation ceremony of IVC physical fitness technicians and found the students' plans for the future very interesting.

Trustee Frogue stated that he had requested inclusion in the public record of the CFPPC investigation file because the board is considering an ethics policy, and that he had not intended to conceal the source of the article that Trustee Walther referred in her report. He presented information to the board on recent meetings he attended concerning the proposed El Toro airport, and displayed a chart showing that all air accidents at El Toro were excluded for the period 1942 to 1963, as well as all Class C accidents, from the draft ER for the El Toro marine Corps Air Station Community Reuse Plan. Trustee Frogue encouraged everyone to oppose Options A and B and support Option C for reuse of the base.

President Lorch stated that she wanted to echo Trustee Hueter's comments on the Tech Prep program and stated that although she was not able to attend the ceremony, its success was well documented by the *Irvine World News*.



Mr. Travis reminded the board that homecoming is on October 26 with a "Ragin' Cajun" barbecue preceding the event, and invited all to attend. He reported that ASG is currently working on two legislative bills that will be presented to the State Assembly, both of which deal with child care. Mr. Travis stated that two ASG members will attend the National Honors Society Convention and will present papers, and he and two other members will present a new technological anthropology plan to the American Anthropological Association. He added that yet another ASG member will present a medical paper at the AMA conference, the only community college student to do so, and noted that all those presenting papers will be doing so at the same time on the same weekend.

#### **ASG REPORTS**

Ms. Barbara Raphael introduced herself as the newly elected president of ASIVC and stated that she has been busy appointing new cabinet members. She reported that the student government has a full cabinet and senate and nearly a full court. Ms. Raphael added that their blood drive earlier in the day was very successful. and thanked the board for approving attendance at the upcoming student leadership conference.

Professor Julie Willard announced that IVC faculty and students are sponsoring a candidates' forum to be moderated by the League of Women Voters on October 18 and invited everyone to attend. She reported that the Senate recently completed work on faculty evaluation procedures that include mandated peer evaluation and the requested opportunity for student evaluation. Professor Willard indicated that the proposed procedure has been forwarded to the Saddleback College Academic Senate for input prior to sending it to the Faculty Association, and that the Senate looks forward to working with both organizations on the document.

#### **ACADEMIC SENATES' REPORTS**

Professor Cosgrove brought the board's attention to his written report and indicated that he had removed the item stating the Senate's support of a permanent, tenure-track position for the director of Special Services because he found that it would be presented by Professor Hopkins and others. He detailed each item on the report and particularly emphasized the need for additional faculty and funding for curriculum and technology.

Professor Miller-White stated that she was disturbed to learn that the Vice President and Chief Negotiator of the Faculty Association, Sharon Mac Millan, was followed and reported by campus security at IVC recently for placing information in mailboxes. She indicated that legal counsel determined that the Faculty Association is the only sanctioned agency permitted to place such materials in faculty mailboxes, and noted that it is illegal to remove such materials.

**FACULTY  
ASSOCIATION'S  
REPORT**

Ms. Stevenson reported that the District Classified Council sponsored a *Random Acts of Kindness Day* on September 19 as a fundraiser and increased their scholarship account by over \$1,300. She announced that on October 26 she will be one of several individuals representing the district in the *Heart and Sole Classic* to help raise money to combat heart disease and strokes.

**DISTRICT  
CLASSIFIED  
SENATES'/  
COUNCIL'S  
REPORTS**

President Doffoney commended the college's faculty, staff, and students for their willingness to focus on working together to educate students in spite of the many issues that confront the college daily. He brought the board's attention to this written report and expanded on particular items including the Saddleback College alumnus, Charles Malki, who recently received two prestigious awards, and the recognition of marine Science Professors Valencic and Huntley on the Wm. C. Brown Publishers web site.

**PRESIDENTS'  
REPORTS**

President Larios reported that IVC Foundation Executive Director Rickner and Patricia Callahan, Acting Director of Marketing and Development at Saddleback College, will be working with several other foundations in California over the next three days at the annual symposium. He commended George McCrory for the latest edition of *Issues*, and Jerry Hernandez who is highlighted in the publication for putting on *Meet the Lasers Night*.

Chancellor Lombardi reported that on October 11, the Board of Governors appointed Thomas J. Nussbaum as Chancellor of the California Community Colleges for a two-year period. He also reported that he met recently with Chancellor's Blevins, Harris, and Vega to establish a working relationship on utilization of the Tustin Air Base, and that they are in concert in their opinion that the base should be used jointly by the four Orange County community college districts. Chancellor Lombardi indicated that representatives of each district will meet soon to begin to formulate which programs to pursue, which can be shared, and to generally develop a plan that would best utilize the resources to serve the most people.

Motion by Trustee Rhodes, seconded by Trustee Milchiker, to approve the submitted academic personnel actions, including replacement pages. Trustee Walther asked that information be provided on the status of the hiring process for the Vice Chancellor of Educational Services, Vice Chancellor of Human Resources, and the permanent positions of the two Saddleback College deans who are in acting positions. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the submitted classified personnel actions, including replacement pages. Motion carried unanimously.

Motion by Trustee Frogue, seconded by Trustee Hueter, to accept the following gifts: one Panasonic Dat Recorder to be used for audio production work in the KSBR Radio Station, donated by Heil Brice Advertising to Saddleback College; various hardback and paperback books and periodicals as listed in Attachment 1 for the Library, donated by those listed to Saddleback College; one Omega Zip Drive to be used as needed for computer system backup, donated by William Huntley to Saddleback College; one Epson Color 500 Stylus Printer to be used by division faculty and staff for printing high quality color output, donated by Tony Huntley to Saddleback College; one NE2000 Compatible Network Card which will allow World Wide Web access in the division's Computer Science Lab, donated by Tony Huntley to Saddleback College; various peripheral computer supplies and equipment as listed in

**GIFTS**

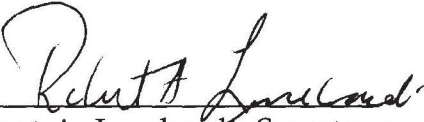
Attachment 2 to be used by computer repair students for troubleshooting and spare parts, donated by Juan-Carlos Echeandia to Saddleback College; fabric samples to be used for Design students' colorboards and projects, donated by Lydia Van Heck, Lee Jofa, Inc., Design Center South, to Saddleback College; *Architectural Design* magazines to be used for student projects, donated by Aarah Haase to Saddleback College; two 10-Compact Disc box sets used in the IVC Wind Symphony Summer Concert on July 14, 1996, donated by Mark Petersen to Irvine Valley College; various Astrobright Papers used for Fall 1996 recruitment and marketing and Flyers for the Instrumental Music Program, donated by Stephen Rochford to Irvine Valley College; paint to be used to paint scenery for *Godspell* and other shows, donated by Bud Lammers to Irvine Valley College; books and CD about Novell networks to be used in Computer Science classes, donated by James Dowling to Irvine Valley College; twelve concrete stepping stones, two one-gallon Fortnight Lilies, five five-gallon Japanese Boxwoods, one five-gallon Viburnum, one five-gallon Hibiscus, two 15-gallon Japanese Boxwoods, and one 15-gallon Espalier Grewia to be used by the Grounds Department, donated by Daniel and Debra Larios to Irvine Valley College; and one Hoover Floor Polisher, one 16-foot Estway Ladder, and one 14-inch McCulloch Chain Saw, to be used by custodial and grounds departments, donated by Daniel and Debra Larios to Irvine Valley College. Motion carried unanimously.

Motion by Trustee Rhodes, seconded by Trustee Hueter, to adopt Resolution 96-48 in order to implement the PERS "Golden Handshake" program for eligible classified employees. Motion carried unanimously by a roll call vote.

**PERS GOLDEN  
HANDSHAKE  
FOR 1996-1997  
FISCAL YEAR**

The meeting was adjourned at 9:40 p.m.

**ADJOURNMENT**

  
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Robert A. Lombardi, Secretary