

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
OCTOBER 10, 1994
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 5:00 p.m. The open session was then adjourned to closed session. **CALLED TO ORDER**

The Board of Trustees met in closed session from 5:00 p.m. to 6:30 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Milchiker at 6:30 p.m. Trustee Rhodes led the pledge of allegiance and Trustee Lorch read words of inspiration. **RECONVENED**

Members of the Board of Trustees

Marcia Milchiker, President
John Williams, Vice President
Teddi Lorch, Clerk
Steven Frogue, Member
Joan Hueter, Member
Lee Rhodes, Member
Harriett Walther, Member
José Caballero, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Terry Robinson

Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Sierakowski
Carol Dobson
Berit Austin

Associated Student Government

Monica Mukai
Michael Woodroof

Item 10 was removed from the agenda. Motion by Trustee Hueter, seconded by Trustee Williams, to approve the agenda as amended, including replacement and/or additional pages to items 33a and 33b. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the minutes of the September 19, 1994, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

APPROVAL
OF MINUTES

There were no actions to report from closed session.

CLOSED SESSION

Item 13b was removed from the consent calendar for separate discussion. Motion by Trustee Hueter, seconded by Trustee Williams, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

CONSENT
CALENDAR

Motion by Trustee Rhodes, seconded by Trustee Hueter, to ratify the 1994-1995 Budget of the Associated Students of Irvine Valley College. ASIVC President Michael Woodroof and Treasurer Laura Rathman detailed the budget for the board and answered questions. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

ASIVC
1994-1995
BUDGET

The board accepted for review and study the revisions to Board Policy 3450, Traffic and Parking Regulations. Trustee Lorch stated that several constituents have complained to her about the unavailability of parking at both colleges the first week of classes. She suggested that timed parking zones may help to alleviate the problem.

REVISIONS TO
BP3450

The board approved IVC's application for funding from the Federal Administration on Aging for the grant project entitled "Gerontology Program Expansion and Transfer," and Saddleback College's application for funding from the State Chancellor's Office for the grant project entitled "School to Career/JTPA Staff Development."

GRANT
APPLICATIONS

The board approved acceptance of the award of funds in the amount of \$12,500 from the State Chancellor's Office for the Business Education Statewide Advisory Committee project at IVC.

GRANT
ACCEPTANCE

The board approved the collective bargaining agreement with the Saddleback Community College District Faculty Association for the period of July 1, 1994, through June 30, 1997, and authorized the Chancellor or designee to execute the collective bargaining agreement on behalf of the board.

SCCD FACULTY
ASSOCIATION
CONTRACT

Information on the method of trustee election was provided by Dr. Andrews for the board's information. Chancellor Lombardi stated that he needs direction from the board regarding whether or not the board wishes to make decisions on various aspects of the process to rearrange trustee area boundaries as the process proceeds or in one action at the onset of the process. Trustee Williams indicated that he would prefer to receive public input before decisions are made. Trustee Walther asked that item 2c in Exhibit C include consideration that voter precincts remain in tact and are not split during the reconfiguration process. She also recommended that item 2a, Exhibit C, be deleted and that 3a, Exhibit C, be adopted. Following discussion on the cost of using outside consultants at an approximate cost of \$10,000 versus using district staff to fulfill the requirements of the process, Dr. Andrews stated that if his office is selected to conduct the project and any method other than utilization of census tract is chosen, he would probably need to purchase mapping software for approximately \$10,000 to \$20,000. He noted that the population in the redrawn trustee areas should equal approximately 84,000 people in each of the seven areas assuming the number of trustees remains the same. Following further discussion, Dr. Andrews indicated that he will bring a four-part docket item to the November meeting for approval that will provide for determination of the method of election, specific preconditions, timeline, and project director. Chancellor Lombardi added that prior to any action on the docket item, a public hearing should be held, and Trustee Williams asked the Chancellor to direct the publication of a notice of the public hearing.

METHOD OF
TRUSTEE
ELECTION

Candidate Juel Andersen presented a letter to the board in which she provided information on a method of redistricting based on grouping contiguous municipalities to arrive at the desired population per trustee area.

Information on Proposition 187 was provided for the board's review and comments. In response to a question by Student Trustee Caballero, Chancellor Lombardi indicated that the item was placed on the agenda for the board's information because not all trustees were in favor of it being placed on the agenda as an action item. Trustee Walther referenced statements from many organizations as well as newspaper articles and letters, all in opposition to the initiative, and urged everyone to vote against it. She noted that the district's own policy is to provide public access to education without discrimination. Trustee Rhodes concurred with Trustee Walther and stated that Proposition 187 is a discriminatory approach to solving a social legal problem.

**PROPOSITION
187**

The board approved participation of the IVC Honor Society at the Phi Theta Kappa Leadership Conference on October 21 and 22 at the Holiday Inn, Irvine.

**HONOR SOCIETY
CONFERENCE**

The board approved the workshops and full expenditures for the presenters in the amounts listed for the Professional Development in Business Education Project at IVC.

WORKSHOPS

The board approved Saddleback College's payment of honoraria in the amount of \$550 total to the individuals listed to present lectures during Fall Semester 1994; \$75 to Michael Garcia for his presentation at the Health Occupations Resource Center workshop; and \$700 to Doug Westlake to perform as pianist for the fall production of *A Thurber Carnival*.

**GUEST
SPEAKER/ARTIST
HONORARIA**

Motion by Trustee Walther, seconded by Trustee Williams, to approve payment of honorarium in the amount of \$900 to Victor Thies, of V.T. and Associates Management Services, for his presentations on October 26 and 28 during the Disaster Preparedness Training Seminar at Saddleback College for participants from both colleges and District Services. Doug Barr, Dean of Student Development, and Harry Parmer, Director of Campus Safety, presented information on the seminar. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

The board approved the Associated Student Government Forum for SCCD trustee election candidates to be held on November 3 in Student Services Center 225 at Saddleback College.

FORUMS

Trustee Walther made a motion to approve the Saddleback College Student Republican Club Forum on October 17 featuring two Republican candidates seeking reelection to the California State Assembly, with the stipulation that the opposing candidates be given an equal opportunity to speak. Following an explanation by representatives from the Republican and Democratic student clubs that attempts were made to hold a bipartisan program but the candidates could not agree on the format, Trustee Walther withdrew her motion. Motion by Trustee Williams, seconded by Trustee Lorch, to approve the Saddleback College Student Republican Club Forum on October 17 in BGS 210. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

The board approved an Educational Services Agreement with Ball Corporation, Efratom, for Saddleback College to offer pre-employment assessment services for the firm's employees.

EDUCATIONAL
SERVICES
AGREEMENT

The board approved Saddleback College's additional and revised instructional fees for 1994-1995.

ADDITIONAL/
REVISED FEES

The board approved granting certificates of achievement to the students listed by Saddleback College and Irvine Valley College.

CERTIFICATES OF
ACHIEVEMENT

President Milchiker adjourned the board meeting to hold a public hearing to provide an opportunity for the public to comment on the intent to dedicate an easement to Irvine Ranch Water District for a new reclaimed water line within the same easement approved by the board in 1988 for domestic sewer at IVC. There were no public comments and President Milchiker reconvened the regular meeting.

PUBLIC
HEARING

The board rejected Bid 197 for the IVC Learning Resources Center construction contract and authorized rebidding for the contract.

REJECTION
OF BID

The board authorized Stockton/Jellison Architects to proceed with preliminary plans for proposed alternates to the IVC Learning Resources Center.

REVISION
OF PLANS

The board approved final acceptance of the general construction of the Emergency Exits in Buildings A-400 and B-200 at IVC, and authorized filing a Notice of Completion with the County and release of retention 35 days after filing.

**NOTICES OF
COMPLETION**

The board approved final acceptance of the general construction of the chain link fence at the Saddleback College Football Stadium, authorized filing a Notice of Completion with the County and release of retention 35 days after filing.

The board rejected all bids submitted to the district in relation to Bid 183 for modular relocatable buildings.

**REJECTION
OF BID**

The board approved termination of the contract with Corporate Express and award of a new three-year contract to Boise Cascade to provide office supplies for the district.

**AWARD OF
CONTRACT**

The board approved the consulting agreement with DANKA Enterprise to facilitate districtwide efforts leading to a strategic plan for information technology during the period October 11 through July 31, 1995, at a cost not to exceed \$25,000.

**CONSULTING
AGREEMENTS**

The board approved the contract with Public Leasing Corporation to provide special services and advice in financial matters for the period October 1 through June 30, 1995, at a cost not to exceed \$15,000, billable at an hourly rate as various services are needed.

The board approved district participation in the Keenan & Associates school pool in order to take advantage of the life insurance rates offered by Transamerica Occidental Life Insurance Company.

**LIFE INSURANCE
COVERAGE
CONTRACT**

The board adopted Resolution 94-49, Model Curriculum for Telecommunications Program, to amend the 1994-1995 General Fund Restricted by \$48,880.

**BUDGET
AMENDMENT**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET
TRANSFERS**

The board approved purchase orders 50808 through 50783 totaling \$784,222.91.

**PURCHASE
ORDERS**

The board approved checks 52608 through 53515 totaling \$1,295,341.50; credit card purchases totaling \$11,133.64; Saddleback College Community Education checks 1870 through 1921 totaling \$214,805.07; and Irvine Valley College Community Education checks totaling \$61,671.24.

PAYMENT
OF BILLS

The board approved the trustees' requests for travel and/or mileage as indicated.

TRAVEL

Mark Gaughan, Saddleback College Foundation President and trustee candidate, informed the board that approval has been granted by the city of Mission Viejo to hold the Outdoor Marketplace at Saddleback College and it is scheduled to begin the weekend of November 12 and 13. In addition, he expressed concern that none of the trustee incumbents participated in the recent Channel 39 taping of the SCCD trustee candidates' forum.

PUBLIC
COMMENTS

Hugo Madrigal, ASG Recording Secretary, addressed the board concerning the distribution of the *Board News* and the exclusion of the student trustee's picture in the newly printed board brochures.

Trustee Walther referenced a letter to the editor in the September 15 issue of the *Lariat* questioning a discount for faculty but not for students at the golf driving range and asked for information on the issue. She recommended that the board review compensation for the presidents of various governance groups to ensure equity, and that the board establish procedures for individual board members to agendaize specific items as well as for its conduct in other matters. Trustee Walther urged all candidates and incumbent candidates to participate in public forums.

TRUSTEES'
REPORTS

Trustee Williams read a newspaper article announcing the selection of Bill Cunerty, golf coach at Saddleback College, as the 1993-1994 Orange Empire Conference coach of the year for all sports. He noted that Coach Cunerty's teams have won four state titles and twelve conference titles in thirteen seasons and commended the Coach and the athletic department.

Trustee Milchiker reported that the district's legal counsel has advised that the board president and the Chancellor are responsible for determining which items to include in board meeting agendas, but that four members of the board can overrule their decision.

Trustee Frogue reported that he was sent to San Francisco recently as a delegate to the California Lodge of the Free and Accepted Masons where he was pleased to witness the first joint public exchange of honors between the Lodge of the Free and Accepted Masons and the Prince Hall Masonic Lodges.

Trustee Rhodes reported that the Orange County Legislative Task Force worked hard to support the passage of AB3474 which would have provided continuous appropriations for community colleges in the event of a tax shortfall, but it was vetoed by the legislature on September 30. He encouraged everyone to support their efforts to get another bill before the legislature next year.

Trustee Lorch reported that she attended the recent districtwide Technical Resource Task Force meeting where she learned of the data, video, voice network infrastructure that will be developed and engineered according to specifications of current emerging technology. She added that she will attend future meetings and is anxious to learn more about the planning and phasing in of the new technologies that will greatly enhance the colleges and the district.

President Doffoney commended the efforts of the many committees on campus that study issues such as safety, the master plan, budget, and shared governance responsibilities, and stated that the upcoming Disaster Preparedness Training Seminar is a reflection of committee work.

**PRESIDENTS'
REPORTS**

President Larios highlighted portions of his written report including the Making Transfer Easy (MTE) orientation session, the College Mini-Fair hosted by the IVC Transfer Center, the IVC Re-entry and Women's Center activities, and several campus concerts, exhibits, and athletic events. He congratulated Raghu Mathur, Chair of the School of Physical Science and Technologies, for his appointment to the Commission on Educational Policies and Standards of CCLC as Vice Chair.

Professor Robinson reported that the cross-cultural studies program continues to evolve under the leadership of the program coordinator, Jean Mazique-Craig, who presides over the 35 member advisory committee that is currently developing program missions and goals. He added that it is an excellent beginning and thanked the board for their support of the program. Professor Robinson announced that the academic senates will hold a joint meeting on October 11 from 3 to 5 p.m. in room 240, IVC Student Services Center, for the purpose of discussing the development of the consult collegially agreement with the board and invited board members to attend. He indicated that the senates are also working jointly on the Title 5 mandated prerequisite and corequisite implementation policies.

ACADEMIC
SENATES'
REPORTS

Professor Morrison reported that the IVC Academic Senate is currently working on new and replacements faculty appointments, the 1995-1996 instructional calendar, and recently adopted a policy as directed by the Americans with Disabilities Act on providing academic accommodations for students with disabilities. He noted that, with respect to the issue of student diversity, the data characteristics on student population that were released as of the first census date indicate that 4,400 IVC students, 45% of the total student population, have declared themselves to be of some ancestry or ethnicity other than white. Professor Morrison announced that the senate office has been relocated to room 270, IVC Student Services Center, and thanked those who helped in locating the space. He stated that compensation for academic staff work is a college matter that is arranged annually between college administration and the academic senate in the case of the senate president.

Mr. Pendry stated that he was disappointed in the outcome of a recent hearing regarding a classified staff member working out of classification and noted that CSEA will push for binding arbitration in the upcoming contract negotiations. He referenced an article in a recent issue of the *Lariat* in which CSEA appeared to oppose the use of student aides and stated that CSEA objected only to using student aides in lieu of classified employees.

CSEA
REPORT

Professor Carroll reported that the ratification vote on the faculty contract was 98% in favor of approval, and noted that the vote was a reflection of the excellent job done by the negotiating teams.

FACULTY
ASSOCIATION

Ms. Dobson distributed flyers detailing the Arts and Crafts Faire 1994 to be held on October 29 from 9 to 2 p.m. in parking lot 2 at IVC, and indicated that the IVC Classified Senate's goal this year is to raise \$3,000 for scholarships.

**CLASSIFIED
COUNCIL/SENATES
REPORTS**

Ms. Mukai distributed additional information on the CIF forums and report to policymakers on October 13. She indicated that she had attempted to submit an item to repeal instructional materials fees for inclusion in the board meeting agenda but was denied because she had not followed appropriate procedures. Ms. Mukai requested information in writing on the process of submitting docket items and Chancellor Lombardi responded that he would provide the information, but noted that the item was not placed on the agenda because it had not been adequately discussed by the academic senates and college administration. Ms. Mukai reported that in some other districts the board president calls for the student trustee's advisory vote at board meetings to learn the student trustee's perspective prior to calling for the final vote, and Trustee Frogue responded that the student trustee's comments are encouraged during the discussion period for items.

ASG REPORTS

Mr. Woodroof reported that the ASIVC special elections are not yet completed. He reminded the board that the ASIVC Senate meetings are on Tuesdays from 12:30 to 2 p.m. in SSC 260F and invited board members to attend and to make a presentation if they wish.

Chancellor Lombardi reported that there is a continuing challenge to basic aid districts by some of the other community colleges that have again asked for review of the issue by the State Chancellor's Office. He indicated that a paper created by the eight existing or potential basic aid districts will be presented on October 17 to Vice Chancellor Newmyer in Sacramento as an appeal to the State Chancellor's Office to continue to make basic aid available to those districts who are eligible for it.

**CHANCELLOR'S
REPORT**

Motion by Trustee Rhodes, seconded by Trustee Walther, to approve the submitted academic and classified personnel actions including replacement pages and a change to the classified staff replacement pages. Motion carried unanimously.

**PERSONNEL
ACTIONS**

Motion by Trustee Williams, seconded by Trustee Frogue, to approve the revised Faculty and Staff Diversity Plan/Affirmative Action Plan. Director Newell briefly described the final revisions and answered questions. Motion carried unanimously. Student Trustee Caballero abstained from voting.

FACULTY AND
STAFF DIVERSITY
PLAN

Motion by Trustee Lorch, seconded by Trustee Frogue, to accept the following gifts: six boxes of hardback books to be added to the Library collection or Library booksale, donated by Charlene Keene to Saddleback College; one fossilized whale to be utilized for scientific study, as a student aid in teaching fossil preparation and recovery preservation, and for scientific display, donated by the Roman Catholic Bishop of Orange, A Corporation Sole, to Saddleback College; fifteen Freelance/Win 1.0, five 123/Mac 1.0, sixteen 123/DOS 2.3, and seven 123/Dos 3.1 to be used as educational training in the computer center, donated by Lotus Development Corporation to Saddleback College; one AGFA CP380 diffusion transfer processor to be used in the Graphics darkroom, donated by Gunther's Printing to Saddleback College; and forty books to be added to the existing Library collection, donated by Sharon Countryman to Irvine Valley College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 9:40 p.m. to closed session.

ADJOURNMENT



Robert A. Lombardi, Secretary