

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
OCTOBER 9, 1995  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 3:30 p.m. The open session was then adjourned to closed session to conduct a personnel hearing.

**CALLED  
TO ORDER/  
PERSONNEL  
HEARING**

The Board of Trustees continued closed session from 5:00 p.m. to 6:45 p.m. for hearing deliberation and discussion of the items listed. All trustees were present.

**CLOSED  
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 6:45 p.m. to hear a presentation by Mr. George Murray on his review of districtwide information resources. Following the presentation, President Williams convened the regular board meeting at 7:40 p.m. Trustee Frogue led the pledge of allegiance and Trustee Milchiker read words of inspiration.

**RECONVENED/  
PRESENTATION**

Members of the Board of Trustees

John Williams, President  
Teddi Lorch, Vice President  
Steven Frogue, Clerk  
Joan Hueter, Member  
Marcia Milchiker, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
Tim Gertz, Student Member

**PRESENT**

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
Linda Kröner, Vice Chancellor, Human Resources  
Kathleen O'C. Hodge, Associate Vice Chancellor,  
Administrative Services  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Bob Cosgrove  
Peter Morrison

California School Employees Association

No representation

Classified Senates/Council

Mark Kruhmin  
Tamara Carnine  
Jim Gaston

Associated Student Government

Jeff Haskell  
Judy Krieg

President Williams read a statement which declared that following a board requested interview with Trustee Walther regarding questions posed by Trustee Frogue concerning a potential conflict of interest and FPPC investigation findings, he has concluded that Trustee Walther has far exceeded any obligation to provide information on the issue, that there is no evidence of any other improper actions, and that the matter is closed.

**BOARD  
PRESIDENT'S  
STATEMENT**

President Williams announced that item 26b was pulled from the agenda. Motion by Trustee Hueter, seconded by Trustee Walther, to approve the agenda as amended, including replacement and/or additional pages to items 39a and 39b. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL  
OF AGENDA**

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve minutes of the September 11, 1995, meeting of the Board of Trustees with changes. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL  
OF MINUTES**

There were no actions to report from closed session.

**CLOSED SESSION**

Items 4, 6, 9, 10, 11, 12, 19a, 30, and 36 were removed from the consent calendar for separate discussion. Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CONSENT  
CALENDAR**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the Administrative Services Agreement with Keenan & Associates for alcohol and controlled substances testing of employees required to have a commercial driver's license. President Williams announced that Resolution 95-39 was removed from the item, and that the item was moved forward to accommodate a representative from Keenan, Mr. Doug Ross, who answered the board's questions. Motion carried with Trustee Frogue abstaining to vote. Student Trustee Gertz cast an affirmative advisory vote.

**ALCOHOL AND  
CONTROLLED  
SUBSTANCES  
TESTING  
AGREEMENT**

The board approved Saddleback College's application for funding by FIPSE (Fund for the Improvement of Post Secondary Education) for the grant projects entitled "SAFE Community Project," and "Strengthening High Risk Academic Student Success."

**GRANT  
APPLICATIONS**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the revisions to Board Policy 5606, International Student Admissions, with an additional change to wording as described by Vice Chancellor Carcamo. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**BOARD  
POLICY  
REVISION**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the Irvine Valley Midterm Accreditation Report for submission to the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**MIDTERM  
ACCREDITATION  
REPORT**

The Irvine Valley College revised Student Success Plan was provided for the board's information and review.

**STUDENT  
SUCCESS PLAN**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve Educational Services Agreement with Irvine Unified School District for IVC to teach math classes at Irvine and Woodbridge High Schools for the amount of \$15,920 per semester, and with Motorola for IVC to utilize the services of independent contractors to provide Statistical Process Control Training and Problem Solving Training for the amount of \$150 per hour of training plus training materials and incidental expenses. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**EDUCATIONAL  
SERVICES  
AGREEMENT**

The board approved the fundraising activities listed by various IVC athletic teams and clubs.

**ATHLETIC  
EVENTS**

The board approved the expenditures for the IVC Music Departments' participation in a cosponsoring a recital and master class with percussionist Dean Gronemeier.

**MUSIC  
DEPARTMENT  
RECITAL**

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve participation by nine members and one advisor of the IVC Honor Society in the Phi Theta Kappa Nevada/California Regional Leadership Conference on October 26-29 in Reno, Nevada, for a total cost not to exceed \$2,064.20; by five IVC students and one advisor in the National College Media Convention on November 2-5 in Washington, D.C., for a total cost of \$3,450; by two IVC students and one advisor in the Geological Society of America Annual Conference on November 5-10 in New Orleans, Louisiana, for a total cost of \$3,224; by two IVC students in the EOPS Student Leadership Workshop on November 16-17 in Monrovia for a total cost of \$600; and by the District Forensics Team and their coaches in an added speech tournament on October 28 at Mt. San Antonio College for a total estimated cost of \$150. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**STUDENT  
ATTENDANCE  
AT EVENTS**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the individual course fees for items such as textbooks, laboratory fees, and other educational materials as indicated by IVC. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**INSTRUCTIONAL  
MATERIALS  
FEES**

Motion by Trustee Hueter, seconded by Trustee Lorch, to approve consulting agreements for IVC with Clinton Hamann to complete the tasks required in the School-to-Career/JTPA Staff Development for a fee of \$61,745; with Julie Garino to provide training in Supporting Excel 5.0 Course #351 as part of the Microsoft Training Project for a fee of \$2,500 per workshop, and to provide training in End-User Training in Microsoft Excel as part of the Microsoft Training Project for a fee of \$2,500 per workshop. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CONSULTANT  
AGREEMENTS**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the workshops, agencies, and personnel providing training for the amounts listed for the IVC Microsoft Training Project. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**WORKSHOPS**

<p>The board approved payment of \$1,370 to CAVIX, Inc., for online services to support the Statewide Business Education Advisory Committee project at IVC, and \$3,150 for online services to support the Methods for Delivery of Nontraditional Instruction for Computer Information Science Programs project at IVC.</p>	<p><b>SERVICES</b></p>
<p>The board approved payment for travel, lodging, and registration for faculty, administrators, and others at workshops, conferences and other related activities in accordance with the terms established in the IVC Tech Prep Educational Programs Project, Phase, IV.</p>	<p><b>GRANT RELATED ACTIVITIES</b></p>
<p>The board approved honorarium for Mr. Urban Miyares in the amount of \$200 plus travel expenses as part of his fees for delivering the keynote address for the "Entrepreneuring for Individuals with Disabilities Workshop" at IVC.</p>	<p><b>KEYNOTE SPEAKER</b></p>
<p>The board approved Saddleback College's Midterm Accreditation Report for submission to the Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges.</p>	<p><b>MIDTERM ACCREDITATION REPORT</b></p>
<p>The board approved the agreement between SCCD and Pacific Keyboard Corporation to replace pianos in exchange for holding a public sale of used pianos.</p>	<p><b>PIANO REPLACEMENT</b></p>
<p>The board approved honorarium in the amount of \$250 for Mr. Patrick Merrill to present a lecture/workshop during Fall Semester, 1995, at Saddleback College.</p>	<p><b>GUEST SPEAKER HONORARIUM</b></p>
<p>Motion by Trustee Hueter, seconded by Trustee Walther, to approve field trips to the JACC SoCal Conference/Competition by 17 Saddleback College Journalism 120 students, an advisor and a staff member on October 28 at East L.A. College in Monterey Park, and to the ACP/CMA National Collegiate Media Convention by 8 Journalism 120 students, an advisor and a staff member on November 1-5 in Washington, D.C.</p>	<p><b>JOURNALISM FIELD TRIPS</b></p>
<p>The board approved the consulting agreement with Advantage Health Educators to provide speakers for Saddleback College RHORC grant project workshops for an amount not to exceed \$4,000.</p>	<p><b>CONSULTING AGREEMENTS</b></p>
<p>The board approved granting certificates of achievement to the students listed by Saddleback College.</p>	<p><b>CERTIFICATES OF ACHIEVEMENT</b></p>

The board approved awarding Bid 946 for construction of the Library Road Bridge Repair project at Saddleback College to United Builders for \$74,800; a contract with SOUTHWEST Inspection & Testing to provide special material testing and specialized inspection services for the project on an hourly basis as required; and a contract with Rick Brown to serve as inspector-of-record for the construction of the project.

**LIBRARY ROAD  
BRIDGE REPAIR**

The board accepted the correction to the original board action on September 11, 1995, in order to correctly cite the number of the bid for the construction of the IVC Learning Resource Center as 199 rather than 197.

**CORRECTION  
OF BID  
NUMBER**

The board accepted the proposed agreement from The Blurock Partnership and authorized the Vice Chancellor, Fiscal Services, to execute the agreement on behalf of the district.

**SCCD MASTER  
PLAN  
ARCHITECT**

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve the award of a lease/purchase contract and a three-year maintenance contract to Xerox Corporation for a new Docutech System and a 5385 Spot Color Printer. Following considerable discussion, Trustee Lorch stated that she would like administration to provide information on alternatives and other options at the next board meeting. Motion by Trustee Lorch, seconded by Trustee Frogue, to table the item until the next meeting. Motion carried with Trustees Hueter, Walther, and Rhodes casting negative votes. Student Trustee Gertz cast an affirmative advisory vote.

**DUPLICATING  
EQUIPMENT**

The board approved the award of Bid 197 for Personal Computer Systems for the district to the vendors listed for the amounts listed.

**AWARD OF  
BID**

Vice Chancellor Carcamo explained the format of the monthly financial status report that was requested by Trustees Frogue and Lorch and answered the board's questions.

**MONTHLY  
FINANCIAL  
STATUS REPORT**

The board adopted Resolution 95-41, 1995-1996 Deferred Maintenance Program, to amend the 1995-1996 Capital Outlay Budget by \$422,900; Resolution 95-42, 1995-1996 Hazardous Substance Removal, to amend the 1995-1996 Capital Outlay Budget by \$200,000; Resolution 95-43, IVC Learning Resource Center, to amend the 1995-1996 Capital Outlay Budget by \$3,282; and Resolution 95-44, IVC CAFE and Supplier Improvement Grant, to amend the 1994-1995 General Fund Restricted Budget by \$20,000.

**BUDGET  
AMENDMENTS**

The board approved/ratified transfers of appropriations as delineated.	<b>BUDGET TRANSFERS</b>
Motion by Trustee Hueter, seconded by Trustee Rhodes, to deny claims by Rita Persinger and Dick Persinger, and to direct that the individuals be notified and that the claims be referred to the district's insurance administrator for processing. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.	<b>CLAIMS AGAINST THE DISTRICT</b>
The board approved purchase orders 57338 through 57962 totaling \$1,107,725.09.	<b>PURCHASE ORDERS</b>
The board approved checks 63111 through 63989 totaling \$1,526,261.29; credit card purchases totaling \$6,647.23; Saddleback College Community Education checks 2615 through 2648 totaling \$102,823.23; and Irvine Valley College Community Education checks 3663 through 3691 totaling \$12,015.16.	<b>PAYMENT OF BILLS</b>
The board approved a consulting agreement with Digital Networks for the design and project management of a districtwide, high-speed telecommunications network for a cost not to exceed \$40,000.	<b>CONSULTANT AGREEMENT</b>
The board approved a renewal of the contract with the Gartner Group to continue to provide their specialized administrative services and advice for the period from August 1, 1995, through July 31, 1996, at a cost not to exceed \$19,500.	<b>CONTRACTED SERVICES</b>
The board approved the expenditures for the scheduled SCCD 1995-1996 districtwide meetings at an annual cost not to exceed \$1,000.	<b>DISTRICTWIDE MEETINGS</b>
Motion by Trustee Walther, seconded by Trustee Rhodes, to adopt Resolution 95-40 authorizing payment to Student Trustee Gertz who was absent from the September 11, 1995, board meeting. Motion carried unanimously. Student Trustee Gertz abstained from voting.	<b>PAYMENT TO TRUSTEE</b>
The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.	<b>TRUSTEE ATTENDANCE</b>

Trustee Walther commended the writings of Saddleback College ESL and international students contained within *The International Voice*, Spring 1995. She reported that she attended the recognition luncheon on September 29 for those who serve as affirmative action representatives on hiring committees for district employees and emphasized the importance of their participation. Trustee Walther indicated that in cooperation with other groups, the League of Women Voters, of which she is a member, is supporting a petition drive to qualify an initiative for the November 1996 election that would establish limits on campaign contributions and spending at every level of government in California, and ban activities such as candidate to candidate transfers and off-year fundraising. She encouraged people to support the initiative and sign the petition.

Trustee Rhodes reported that the Orange County Legislative Task Force, which is hosted by SCCD this year, held its first meeting on October 5 where it was determined that their primary concerns for the legislative year will be the property tax backfill, Proposition 98, block grants, and fees. He commented that he would like to see the board address very carefully the issue of self-evaluation. Trustee Rhodes thanked the colleges for their hard work in producing the midterm accreditation reports, and noted with sadness the recent death of retired Saddleback College Professor Fred Hassouna.

Trustee Milchiker reported that she visited the World Wide Web site for both IVC and the district prototype, and was pleased to see the progress that has occurred. She thanked staff for their efforts in producing the midterm accreditation reports.

Trustee Hueter reported that she enjoyed attending the IVC fitness specialists' graduation and commended Professor Sue Long for her efforts in developing and managing the program. She stated that she has made requests at three board meetings that the board retain Dr. David Viar to facilitate a board workshop for the purpose of establishing new policies as well as goals for board self-evaluation. Trustee Hueter noted that mention of the latter issue is included in one of the midterm accreditation reports and commended the colleges for their work on the reports.



Student Trustee Gertz reported that he attended both ASG retreats recently, as well as the CalSAAC Presidential Summit on September 10-12, where one of the issues discussed was uniting the various shared governance units to work toward achieving common goals at the legislative level next year. He stated that among other issues discussed were the mission statement for community colleges, and concerns of four-year schools and community colleges regarding financial aid. Student Trustee Gertz added that he also attended the CCLC Student Trustee Orientation on September 16 where it was announced that Rueben Garcia from the Los Angeles CCD was elected the statewide chair of student trustees.

Trustee Frogue thanked President Williams and Trustee Walther for meeting to address questions he had raised. He stated that he and his wife thoroughly enjoy the theatre department productions at both colleges and have just become members of the Angels, the performing arts support group at Saddleback College, and will support IVC performances as well. Trustee Frogue thanked Saddleback College Professor Armando Ruiz and President Larios for agreeing to address the MEChA Club, which he cosponsors, at Foothill High School. He reported on his trip to San Francisco where he attended the Grand Lodge of the Free and Accepted Masons and noted that he is active in the California Masonic movement.

Trustee Lorch stated that she was delighted to read in the Irvine World News that David Everett, Dean of Information Services at IVC, is interested in discussing partnership possibilities with the city and unified school district concerning the use of the Learning Resource Center at IVC when it is completed. She reported that she attended the Total Quality Conference in Los Angeles and was reminded of the importance of committing the district to technological advancement, while keeping appropriate implementation and long term goals in mind. Trustee Lorch indicated that the relationship between technology and quality was stressed as well as the importance of student access. She noted that Governor Wilson has proposed an initiative entitled the California Governor's Golden State Quality Award Program whereby educational entities can apply to win quality awards based on Malcolm Baldrige's quality criteria.

President Williams thanked IVC Professor Urell for his work on the IVC Technology Initiative Report. He reported that he recently attended the Orange County School Board Association's meeting, the South Orange County Community Services Council's Annual Awards Banquet, the Saddleback College football game and pre-game Family Banquet, both the IVC and Saddleback College Academic Senate meetings, as well as the ACCT Annual Convention in Seattle, Washington. He noted that while in Washington, he visited Highland Community College and Tacoma Community College and commented that although their programs were impressive, they were not on a par with the California community college system. President Williams announced that at the ACCT meeting, Saddleback College Professor Armando Ruiz, who sits on the Coast CCD board, was elected to a three-year term as director-at-large. He reported on the latest proposals by the NCAA regarding community college athletes, and offered to write a letter in opposition for district students whom he encouraged to continue expressing their opposition.

Mr. Haskell noted that in addition to the written report that was sent to board members he would like to highlight several items. He reported that the production of *The International Voice* mentioned earlier was proudly sponsored by the ASG. Mr. Haskell indicated that SB415, which was initiated by CalSACC to provide common course numbering for all community colleges, was recently signed by the governor. He added that issues on which ASG is currently working include a draft document covering the students' role in shared governance, a proposed board policy on traffic and parking regulations, and establishment of a Saddleback College soccer team and playing fields.

**ASG  
REPORTS**

Ms. Krieg thanked President Larios for meeting with her each Friday preceding a board meeting to review agenda items, and requested when possible that meetings involving students be held during the afternoon. She reported that ASIVC will conduct a blood drive on October 18 at the Hart Gymnasium, and that six students will attend the CCCSAA Conference on October 20-22. Ms. Krieg noted that minutes have been sent to the board for review, and issues currently under consideration include continuing to express opposition to the NCAA proposals, expressing student opinion regarding eliminating affirmative action programs based on a poll of students currently underway, and obtaining mail boxes for the student government.

Professor Cosgrove reported that Trustees Lorch and Williams attended the last Senate meeting where presentations were made by classified staff members and others which demonstrated the Academic Senate's wish to utilize all resources to integrate ideas that relate to the entire campus community. He noted that the Senate also unanimously reaffirmed its commitment to affirmative action at the last meeting. Professor Cosgrove stated that the Senate is working with administration to secure the services of a full-time classified staff member to assist the Senate and its committees, particularly faculty development.

**ACADEMIC  
SENATES'  
REPORTS**

Professor Morrison announced that copies of the fall record of Senate meetings and activities have been given to the board secretary for distribution. He reported that the Senate had an opportunity to meet with several individuals who are working with the Information Technology Committee of the IVC Foundation to assist in implementation of the IVC Technology Initiative, and noted that the Foundation has committed \$100,000 toward the project. He reported that among the many issues currently under consideration by the Senate are new full-time faculty positions, ability to access students through technology, modification of general education categories for both AA and AS degrees, finalizing the Web site on campus, the 1996-1997 academic calendar, a policy on academic freedom, faculty evaluation procedures, policies and procedures governing faculty advisement to student clubs, and pre- and corequisites.

Mr. Kruhmin stated that the Classified Senate, like the Academic Senate, is finding it difficult to keep up with staff development paperwork and hopes to gain some help. He noted that the Senate is attempting to send two or three members to the CCLC Conference in November.

**CLASSIFIED  
SENATES'/  
COUNCIL'S  
REPORTS**

Mr. Gaston reported that he has been working actively on the district Web site and with Public Information Director Riopka in accumulating general district information that will be on line soon. He added that the board policy manual should also be on line soon as well. Mr. Gaston indicated that the district services staff development survey was distributed recently to determine areas of interest for training programs next year.

Professor Carroll announced that at their next meeting on October 16, the Academic Senate will approve its annual donation to an orphanage in Mexico, an effort that is primarily directed by Professor Robert Kopfstein. He stated that the Association is pleased that the administrative evaluation was finalized and hopes that it is implemented in the near future. Professor Carroll indicated that Professor Michael Channing will represent the Association on a panel to review grievance procedures, and noted that a legal defense fund should also help solve grievance problems that the representative council believes have occurred in the past.

**FACULTY  
ASSOCIATION  
REPORT**

President Doffoney highlighted items from his written report including the Paramedic Program graduation ceremony on October 20, the Humanities Hour on October 17 that will feature reports from individuals who attended the World Conference on Women, the delivery of Spring 1996 schedules on November 1, and the election of Betty Grimes Tesman as President of the Angels support organization.

**PRESIDENTS'  
REPORTS**

President Larios highlighted items from his written report including the new seismograph in the B200 building, and the performance of the IVC Symphonic Wind Ensemble on October 19 as part of the opening celebration of IVC's tenth anniversary as a community college. He reported that Dean Don Rickner and Professor Jeff Horn are working with Sydney Institute of Technology to bring the poster celebrating the International Year of Tolerance, A Student's Perspective, to IVC for display in January or February.

Chancellor Lombardi expressed sorrow over the death of retired Saddleback College Professor Hassouna. He reported that he attended a meeting the preceding Friday on community college funding and was reminded how totally underfunded California community colleges are, especially when compared to other states such as New York, Illinois, and Texas. Chancellor Lombardi stated that the legislature must be convinced of the enormous inequity that exists between the real needs of the community colleges and the current level of funding. He added that if the legislature continues to underfund the community colleges, they will fail in their mission to provide a first-class education to their citizens at a relatively low cost.

**CHANCELLOR'S  
REPORT**

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the submitted academic and classified personnel actions, including replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Hueter, to accept the following gifts: two boxes of diskettes for use by students' and IMC staff, donated by Kawasaki Motors Corporation to Saddleback College; various novels and scripts to be used for Oral Interpretation and Reader's Theatre, donated by Carolann Messner to Saddleback College; various hardback and paperback books, magazines, video tapes and classical records, and a bookcase as listed on Attachment 1 to be used by the Library, donated by those listed on Attachment 1 to Saddleback College; one 9-track tape drive to be used by students for trouble shooting and/or spare parts, donated by Peter Lancaster to Saddleback College; fifty fabric sample books and three wallpaper sample books to be used for student projects, donated by Ideas for Windows and Design to Saddleback College; forty-one assorted type PC computers, four monitors, five keyboards and four extension systems for PC type computers to be used by students for trouble shooting and/or spare parts, donated by Advanced Logic Research, Inc. to Saddleback College; three SCSI hard drives to be used by students for trouble shooting and/or spare parts, donated by Procom Technology, Inc., to Saddleback College; framed watercolor by Joy Krull to hang in AGB lobby in the Continuing Education Reception area, donated by Joyce Krull to Saddleback College; Abbott vision clinical laboratory equipment to be used in the Human Physiology lab, donated by Mission Internal Medical Group Lab to Saddleback College; one 3M micro reader/printer to be used for the benefit of the college, donated by Educational Funding Services, Inc., to Saddleback College; clothing articles as listed on Attachment 2 to be used in theatre productions and by students in design and acting classes, donated by Florence Turtle to Saddleback College; one QMS color printer, one QMS laser printer, and one Imagen/Canon 7320 printer to be used in faculty offices/faculty resource area of Learning Resources, donated by Motorola to Irvine Valley College; and office furniture to be used in the Student Services Center, donated by Little & Trank, C.P.A.'s, to Irvine Valley College. Motion carried unanimously.

**GIFTS**

The meeting was adjourned at 10:25 p.m.

**ADJOURNMENT**

  
Robert A. Lombardi, Secretary