

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
SEPTEMBER 19, 1994
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 6:00 p.m. The open session was then adjourned to closed session.

**CALLED
TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:30 p.m. All trustees were present.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Milchiker at 7:30 p.m. Trustee Milchiker led the pledge of allegiance and Trustee Hueter asked for a moment of silence to reflect on former President Carter's efforts to avoid invasion of Haiti.

RECONVENED

Members of the Board of Trustees

Marcia Milchiker, President
John Williams, Vice President
Teddi Lorch, Clerk
Steven Frogue, Member
Joan Hueter, Member
Lee Rhodes, Member
Harriett Walther, Member
José Caballero, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Ned Doffney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Terry Robinson
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Sierakowski

Debbie McReynolds

Lois Di Alto

Associated Student Government

Monica Mukai

Michael Woodruff

Item 21 was removed from the agenda. Motion by Trustee Lorch, seconded by Trustee Williams, to approve the agenda as amended, including replacement and/or additional pages to items 33a and 33b. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Williams, seconded by Trustee Hueter, to approve the minutes of the August 22, 1994, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

APPROVAL
OF MINUTES

Trustee Lorch read out the following closed session actions:

CLOSED SESSION

Final approval of agreement with the SCCD Faculty Association regarding the contract for 1994-1997. Provision include 4% salary increase. Reopeners for 1995-1996 and 1996-1997, will include salaries and one reopener for each side. There are other monetary provisions including doctoral stipend increase to \$1,456 and some additional OSH provisions. The vote was six ayes with Trustee Lorch abstaining to vote.

Relative to the academic employment agenda, the board instructs the Chancellor to initiate an organizational assessment process within both colleges and the district. The board requests that the assessment be concluded within one calendar year, however, it would be advantageous for the assessment to be completed and the recommendations discussed and implemented by March 1, 1995, which would allow changes in contractual obligations for the 1995-1996 college year. The vote was unanimous.

Items 5, 11, and 13 were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**CONSENT
CALENDAR**

The board approved Saddleback College's application for funding from the State Chancellor's Office for the grant project entitled "Cooperative Agencies Resources for Education (CARE)."

**GRANT
APPLICATION**

The board accepted the award of funds to Irvine Valley College by the State Chancellor's Office in the amount of \$48,880 for the project entitled "Model Curriculum for Telecommunications Program."

**GRANT
ACCEPTANCE**

The board approved the request by Saddleback College to dedicate the Student Services Center directories in the memory of Counselor Howard Bergman.

**DEDICATION
OF DIRECTORIES**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve calling board meetings to order at 5:00 p.m. immediately followed by adjourning to closed session, and reconvening the open session at 6:30 p.m. for the remaining meetings in 1994. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**BOARD MEETING
TIME CHANGE**

Motion by Trustee Walther, seconded by Trustee Hueter, to begin the process to reconfigure the trustee area boundaries prior to the 1996 election. Following a discussion on whether or not trustees would continue to be elected at large or from specific areas and other issues, Chancellor Lombardi indicated that the agenda item is asking that the board determine whether or not it wishes to undertake reconfiguring trustee areas and, if so, specific information to develop an approach to reconfiguration will be brought to the board at a later date. Following further discussion, Trustee Lorch amended the motion, seconded by Trustee Williams, to include a request that the Chancellor bring back to the board a study indicating reasons why boards are elected at large or by area and the advantages and disadvantages of both. After additional comments and discussion, the amended motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**REARRANGEMENT
OF TRUSTEE
AREAS**

<p>The board approved the donation of a contract between the Saddleback Community College District and Hyundai Motors of America for a 12-month lease of a Hyundai Elantra automobile for use by the Saddleback College Department of Safety and Security.</p>	<p>DONATION OF AUTO LEASE</p>
<p>The board approved honoraria in the amount of \$1,200 total for the individuals listed for their presentations during Fall Semester 1994 at Saddleback College.</p>	<p>GUEST SPEAKERS</p>
<p>The board approved Saddleback College's continued participation in the Capistrano-Laguna Beach ROP Tech Prep Consortium.</p>	<p>TECH PREP CONSORTIUM</p>
<p>Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the Journalism 120 field trip to attend the 1994 National College Media Convention in New Orleans where the <i>Lariat</i> will be officially inducted into the Associated Collegiate Press national Hall of Fame. Professor Reed described in greater detail the significance of the <i>Lariat's</i> induction into the Hall of Fame and introduced Stacy Brown and Kurt Hueg, current and former Editors in Chief, respectively. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.</p>	<p>JOURNALISM FIELD TRIP</p>
<p>Motion by Trustee Hueter, seconded by Trustee Lorch, to approve the Saddleback College Spanish Language and Culture Summer Abroad Program 1995 as described. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.</p>	<p>SUMMER ABROAD</p>
<p>The board approved the expenditures for the Irvine Valley College Art and Music Department's Fall 1994 events as indicated.</p>	<p>ART/MUSIC EVENTS</p>
<p>Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve funding the out-of-state competition by the IVC Men's Basketball and Men's Soccer teams during the fall of 1994. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.</p>	<p>ATHLETIC EVENTS</p>
<p>The board approved the IVC Men's and Women's Soccer program and selling ads in the programs.</p>	<p>PROGRAM ADS</p>
<p>The board approved the workshops, expenditures, and presenters as listed in association with the Professional Development in Business Education Project at IVC.</p>	<p>WORKSHOPS</p>

<p>President Larios elaborated on the visit in October by eight students and a faculty member under the Partnership Agreement between IVC and the Universidad del Noroeste (UNO), Hermosillo, Mexico.</p>	<p>PARTNERSHIP AGREEMENT WITH UNO</p>
<p>The board approved the granting of certificates of achievement to the students listed by Irvine Valley College and Saddleback College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>The board adopted Resolution 94-48, intention to dedicate an easement to Irvine Ranch Water District, for the purpose of installing and maintaining a reclaimed water line, set the date of October 10, 1994, as the date when a public hearing will be held on the issue, and directed staff to post and publish the required notices.</p>	<p>INTENT TO DEDICATE EASEMENT</p>
<p>The board approved Change Order 14 to increase the construction contract by \$4,469.47 to \$3,441,029.84 with no extension to the contract completion date, and an extension of the inspection services contract with Rick Brown in the amount of \$7,500 for the Hart Gymnasium project at IVC.</p>	<p>HART GYMNASIUM PROJECT</p>
<p>The board approved a change order to include the slope landscaping on the north side of the Avery Parkway entrance to Saddleback College for a total of \$500 bringing the total cost of providing construction engineering services to \$8,567.</p>	<p>LANDSCAPING FOR SLOPE FAILURE</p>
<p>The board approved change order 1 in the amount of \$1,000 to the contract with H.M.S. Fence Company for the installation of chain link fence at the football stadium.</p>	<p>FOOTBALL STADIUM FENCE</p>
<p>The board approved the contract to participate in the Chancellor's Office Tax Offset Program (COTOP) for the 1994-1995 fiscal year.</p>	<p>COTOP CONTRACT</p>
<p>The board approved/ratified transfers of appropriations as delineated.</p>	<p>TRANSFERS OF APPROPRIATIONS</p>
<p>The board approved purchase orders 49687 through 50307 totaling \$732,948.55.</p>	<p>PURCHASE ORDERS</p>
<p>The board approved checks 10762 through 52607 totaling \$1,511,407.08; credit card purchases totaling \$2,485.85; Saddleback College Community Education checks 1765 through 1866 totaling \$57,277.10; and Irvine Valley College Community Education checks 2710 through 2778 totaling \$38,362.56.</p>	<p>PAYMENT OF BILLS</p>

The board approved the additional expenses incurred during the districtwide flex activity on August 17, 1994, at Aliso Niguel High School in the amount of \$2,700.

**FLEX DAY
EXPENSES**

The board approved adjusting the previous reimbursement limit from \$2,000 to \$4,500 for the site visit and finalist expenses related to the IVC presidential search.

**PRESIDENTIAL
SEARCH
EXPENSES**

The board approved the expenditures for the Black Chamber of Commerce of Orange County meeting on the October 24, 1994, in the approximate amount of \$2,000.

**MEETING
EXPENDITURES**

The board approved the trustees' requests for travel and/or mileage as listed.

TRAVEL

The board approved the consulting contract with Moore and Moore to provide special services and advice, including recruitment of international students to enhance the source of revenue for a fee of \$3,500 per month plus actual and necessary expenses for the period of September 1, 1994, through June 30, 1994.

**CONSULTING
CONTRACT**

Saddleback College Professor Peter Espinosa encouraged the board to request an analysis of Proposition 187 for the purpose of considering a position of opposition against the initiative, and related statistics illustrating the potential financial loss to K-12 districts if the initiative is approved by voters.

**PUBLIC
COMMENTS**

Chancellor Lombardi noted that he had just received an announcement stating that the Assembly Committee on Higher Education and the Assembly Committee on Education will hold an informal hearing on Proposition 187 from 1:00 p.m. to 5:00 p.m. on Friday, September 30, at San Diego City College.

Trustee Walther thanked Dr. Espinosa for his comments and stated she would like to have a resolution in opposition to Proposition 187 brought to the next meeting. She asked that staff in planning the next board meeting calendar not schedule a meeting on the first day of classes and schedule meetings on a more regular basis. Trustee Walther referenced an anonymous letter that was recently circulated regarding the status of women in the district and commented that the district should make sure that it is in strict compliance with Title 9.

**TRUSTEES'
REPORTS**

Student Trustee Caballero referenced the agenda item requesting approval of expenditures for hosting the next meeting of the Black Chamber of Commerce of Orange County, and stated that he is pleased to see the district's outreach efforts to black business leaders and the community.

Trustee Williams reported that he attended an ASG meeting for the first time and was impressed by the content, the number of student in attendance, and Ms. Mukai's leadership. He congratulated the Saddleback College football team and Coach Swearingen for their efforts in the first game of the season.

President Doffoney reminded the board that Thomas Keneally, author of *Schindler's List*, will speak at the Humanities Hour on September 20, and noted that due to anticipated large volume of attendance the location has been changed to McKinney Theatre. He commended the Student Organization of Latinos and ASG for their successful event on September 14 commemorating Mexican Independence Day.

**PRESIDENTS'
REPORTS**

President Larios reported that many concerts and art exhibits are scheduled in the next few months as well as a number of athletic events. He indicated that the campus also looks forward to the upcoming Professional Development in Business Education Project workshops and the visit to IVC by students from UNO. In response to a question by Trustee Frogue, President Larios responded that the IVC Council of Chairs has decided to meet on an as-needed basis.

Professor Robinson reminded the board that the Academic Senate Fall Session is scheduled for November 2-4 in Los Angeles, and the Area D meeting is on October 15 at Miracosta College. He congratulated Professor Reed and the *Lariat* staff for their excellence over the years and their recent recognition. Professor Robinson read two resolutions into the record entitled *Statement of Philosophy Against Prejudice and Racism* and *Ending Balance* (attached) and stated that they were both unanimously approved by the Senate.

**ACADEMIC
SENATES'
REPORTS**

President Milchiker called for a ten-minute recess at 9:20 p.m.

RECESS

Mr. Pendry welcomed President Larios on behalf of the chapter and thanked him for scheduling meetings between them on a weekly basis. He also thanked Chancellor Lombardi for allowing CSEA to sit on search committees.

**CSEA
REPORT**

Professor Carroll welcomed President Larios and stated that he looks forward to monthly meetings with him. He noted that the faculty contract has been agreed to by the representative council of the Association and should be formally ratified in the near future. Professor Carroll commended the spirit of cooperation during the recent contract negotiations and thanked the district, Chancellor Lombardi, President Doffoney, and the board for their commitment to a successful negotiating process.

**FACULTY
ASSOCIATION
REPORT**

Ms. McReynolds reported that the IVC Classified Senate held its first executive board meeting on September 8 and invited the board to attend its first general meeting on September 22. She noted that two members are active at the state level: Laura U'Ren, Southeastern Regional Representative, and Tamara Carnine, Chair.

**CLASSIFIED
SENATE'S
REPORT**

Ms. Mukai reminded the board about the forums sponsored by the California Issues Forums to be held throughout south county on various dates and about the report on the results of the forums on October 13. She thanked Trustees Lorch and Williams, as well as trustee candidates Juel Andersen and Mark Gaughan, for attending recent ASG meetings and invited board members and candidates to continue to attend the noon meetings in the Student Services Center. Ms. Mukai noted that an open forum for SCCD trustee candidates has been approved by the ASG and the tentative date is November 3. She asked that administration include a student representative on the district budget committee, particularly in light of the continuation of instructional materials fees with an ending balance of \$11.3 million.

**ASG
REPORT**

Chancellor Lombardi welcomed President Larios and praised his integrity and talent. He stated that he would like to see the district extend its grasp of technology through a better understanding of technology and the educational process, and what it means to the future of education. Chancellor Lombardi added that SCCD also needs to assess how successfully it is meeting the needs of its constituents and reevaluate those needs on a continual basis. He indicated that with two new college presidents in office, now is the perfect time to review how the colleges are organized and managed, the structures that are in place and how efficient they are, and other organizational issues. Chancellor Lombardi concluded by stating that through the utilization of the full resources of the district and its many talented individuals and groups, he believes that the district can improve.

**CHANCELLOR'S
REPORT**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.

**PERSONNEL
ACTIONS**

The board approved the consulting agreement with Professional Personnel Leasing, Inc., for the services of Mr. Walter Collins not to exceed \$16,000 for the period of August 23, 1994, through and including June 30, 1995.

**CONSULTING
CONTRACT**

Motion by Trustee Rhodes, seconded by Trustee Walther, to approve the revised hiring policy for full-time academic faculty. Trustee Lorch requested that the Chancellor direct staff to phase in the use of technological systems and to use Human Resources as a pilot study for the process in order to develop fully workable and compatible systems across the district. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Caballero abstained from voting.

**FULL-TIME
ACADEMIC
HIRING POLICY
REVISION**

Motion by Trustee Lorch, seconded by Trustee Frogue, to accept the following gifts: 10,000 glass slide mounts to be used in the Slide Library collection in the Art Department, donated by David Lubetkin, Expo Theatre Productions, to Saddleback College; various hardback and paperback books as listed in attachment 1 to be used as part of the Library collection or booksale, donated by those listed in attachment 1 to Saddleback College; various pieces of clothing as listed in attachment 2 to be used in theatre productions and by students in design and acting classes, donated by Hall Simons to Saddleback College; miscellaneous playbills, programs and theatre literature to be added to the Script Library for future reference by staff and students, donated by Walter Hoffman to Saddleback College; five 6' credenzas, a total of eight chairs, two secretary desks, one reference table, and ten file cabinets to replace office furniture in the Performing Arts/Angels' office area, donated by the Mission Viejo Company to Saddleback College; one 1978 Lincoln Versailles automobile to be used in the Automotive Technology instruction program, donated by Don Busché to Saddleback College; Opto mechanical components and Lasers to be used in the LET Program curriculum, donated by LORAL Aeronutronic to Irvine Valley College; one IBM clone computer and one FX-850 printer as listed in attachment 3 to be used for the Scholarship Search Program, donated by Dave Lang, IVC Foundation, to Irvine Valley College; a Quicktake digital camera to be used in class photowork and studio computer usage, donated by

GIFTS

Dave Lang to Irvine Valley College; a Tympani to be used by students in the Symphonic Wind Ensemble, donated by Dave Lang to Irvine Valley College; interchange level three class cassettes and Oxford picture dictionary listening and speaking activity book set to be used by teachers in beginning level ESL classes, donated by Dave Lang to Irvine Valley College; an annual lease for services from 4/1/94 through 6/30/94 to establish a computer-based financial aid resource research service, donated by Dave Lang to Irvine Valley College; nine Ether 16 jumperless ethernet card/10 base 2 and 10 base T-high performance Novell Ne Compatible to network cash scholarship software onto computer within the Student Services Resource Center, donated by Dave Lang, to Irvine Valley College; various music on compact discs listed in attachment 4 to be used by students in the Fine Arts Lab and by faculty for instructional purposes, donated by Dave Lang to Irvine Valley College; and various computer components, a printer, computer cases, keyboard and miscellaneous items to be used for equipment repair parts and supplies, donated by Debbie Polen, Lotus Development, Inc., to Irvine Valley College. Motion carried unanimously.

The meeting was adjourned at 9:50 p.m. to closed session.

ADJOURNMENT


Robert A. Lombardi
Robert A. Lombardi, Secretary