

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JUNE 20, 1994
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 6:00 p.m. The open session was then adjourned to closed session. **CALLED TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:30 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Milchiker at 7:30 p.m. Trustee Frogue led the pledge of allegiance and Trustee Walther read a passage from a Robert Fulghum book. **RECONVENED**

Members of the Board of Trustees

Marcia Milchiker, President
John Williams, Vice President
Teddi Lorch, Clerk
Steven Frogue, Member
Joan Hueter, Member
Lee Rhodes, Member
Harriett Walther, Member
José Caballero, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Ned Doffoney, President, Saddleback College
~~Robert Bosanko~~, Consultant to the Chancellor

Faculty Association

No representation

Academic Senate

Nancy Reynolds
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senate/Councils

Connie McClain
Carol Dobson

Associated Student Government

Monica Mukai
Jeffrey Nermon

President Milchiker announced that item 11 was pulled from the agenda. Motion by Trustee Rhodes, seconded by Trustee Lorch, to approve the agenda as amended, including replacement and/or additional pages to items 21b, 28, and 30. Motion carried unanimously. Student Trustee Caballero abstained from voting.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Williams, to approve minutes of the June 6, 1994, meeting of the Board of Trustees. Motion carried with Trustee Hueter casting a negative vote. Student Trustee Caballero cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

There were no actions to report from closed session.

CLOSED SESSION

Items 16, 21a, 22, and 23 were removed from the consent calendar for separate discussion. Motion by Trustee Williams, seconded by Trustee Frogue, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**CONSENT
CALENDAR**

The board approved acceptance of funds for Irvine Valley College from the California Department of Trade and Commerce, Office of Strategic Technology, for the grant entitled "Manufacturing Extension Center at Irvine (MEC-1)."

**GRANT
APPLICATION**

The board adopted Resolution 94-45 as required by the California State Department of Education for continuation of the grant to fund the Saddleback College Child Development Center's afternoon preschool program and named Vice Chancellor Carcamo as the individual authorized to sign for the district.

**GRANT
CONTINUANCE**

Information on the Irvine Valley College Academic Senate presidential election in April was provided for the board's review. Trustee Frogue asked several questions about the report contents to which Chancellor Lombardi and Vice Chancellor Kelly, who prepared the report, responded. Trustee Frogue indicated he would study the findings further and report back to the board at a future meeting. Trustee Walther, Rhodes, Hueter, and Milchiker agreed that the issue should be considered closed and that the board should focus on other matters. Trustee Williams concurred but asked if a legal opinion had been obtained on whether or not the board has the authority to intervene in the internal procedures of the academic senate. Chancellor Lombardi replied that he had received a legal opinion which states, in essence, that the board has no control over senate matters such as elections and that senates may determine their own rules and regulations pertaining to elections and other senate business matters.

**REPORT ON
IVC ACADEMIC
SENATE
ELECTIONS**

The board approved the payment of honoraria to the Saddleback Company Theatre Artists and Craftspersons listed in the amounts listed to produce a summer of professional theatre, and to the individuals listed in the amount of \$600 each to serve on the Emergency Medical Technician Model Curriculum Test Plan Grant Task Force at Saddleback College.

HONORARIA

The board approved the consulting agreement with Stacey Zembik to develop diagrams and drawings to support the curriculum for the Emergency Medical Technician Model Curriculum Test Plan grant project at Saddleback College for an amount not to exceed \$1,000 plus related expenses as indicated.

**CONSULTANT
AGREEMENT**

The board ratified payment for the Great Teachers' Seminar which was held by Saddleback College on January 12-14, 1994, at the UCLA Lake Arrowhead Conference Center.

**STAFF
DEVELOPMENT
ACTIVITY**

The board approved participation in the out-of-state competitions by the IVC Men's Basketball and Men's Soccer teams.

**ATHLETIC
COMPETITIONS**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the 1994-1995 IVC Child Care fee schedule. Trustee Williams objected to an increase in fees for students utilizing the child care services because it would be an additional financial burden. Student Trustee Caballero stated that he would like for the board to have the opportunity to review the comparative study on child care fees in the area that was referenced in the agenda item before making a decision. Following additional details presented by Acting Vice President Deegan and further board discussion, Student Trustee Caballero moved to table the item until the July board meeting, seconded by Trustee Frogue. Motion to table carried with Trustee Hueter casting a negative vote. Student Trustee Caballero cast an affirmative advisory vote.

**IV C CHILD
CARE FEE
SCHEDULE
INCREASE**

The board approved an ESA with PenChecks, Inc., for IVC to provide assistance in training pension administrators in the use of a proprietary software application for a fee of \$2,300.

**EDUCATIONAL
SERVICES
AGREEMENT**

The board approved the Local Area Network Instructor Performance Evaluation Workshop to be held June 23-24, 1994, at IVC, as part of the Staff Development for Business Educators Project.

WORKSHOP

The board approved the granting of certificates of achievement to the students listed by Irvine Valley College.

**CERTIFICATES OF
ACHIEVEMENT**

The board approved change order 1 and 2, accepted the project to replace the swimming pool filters, pump, and electrical panel at Saddleback College as complete, and authorized the filing of a Notice of Completion with the county as well as the release of the retention 35 days after filing of the Notice.

**SWIMMING
POOL
PROJECT**

The board approved change order 1, accepted the fuel storage and dispensing facility project at Saddleback College as complete, and authorized the filing of a Notice of Completion with the county as well as the release of retention 35 days after the filing of the Notice.

**FUEL STORAGE
AND DISPENSING
FACILITY
PROJECT**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve change order 13 to increase the contract by \$434.78 to \$3,436,560.37 with no extension to the contract completion date. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**HART
GYMNASIUM
PROJECT**

The board reject Bid 193 and authorized the rebidding for the construction of Parking Lot 8 at Irvine Valley College.

**REJECTION
OF BID**

Motion by Trustee Walther, seconded by Trustee Hueter, to adopt the 1994-1995 Tentative Budget as presented and establish August 22, 1994, at IVC as the date and place of the public hearing for the Final FY 1994-1995 budget. Vice Chancellor Carcamo reviewed the budget details and answered the board's questions. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**1994-1995
TENTATIVE
BUDGET**

The board adopted Resolution 94-40 establishing the required state constitutional appropriations limit for fiscal year 1994-1995 for the district.

**APPROPRIATIONS
LIMIT 1994-1995**

The board adopted Resolution 94-41 authorizing the county to make necessary year-end budget transfers to permit payment of district obligations incurred during the 1993-1994 fiscal year and to balance cumulative expenditures within budgets.

**TRANSFER OF
APPROPRIATIONS
FOR FISCAL YEAR
1993-1994**

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the district's continued participation in Bid P-1693 to approve the purchasing of Apple Computer equipment for EOPS, Saddleback College, from Apple Computer Inc.; future purchases of Apple computer equipment directly from Apple Computers, Inc., without advertising for bids for the duration of the Glendale Unified School District contract including any extensions as mutually agreed upon by the original parties to the contract. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**BID
AWARDS**

The board awarded Bid 194 for the purchase of computer equipment for IVC to the vendors listed in the exhibit for a total of \$24,463.03.

Trustee Lorch noted that the software maintenance agreement with Ross Systems for an amount not to exceed \$38,428 referred to in the agenda item cover sheet was not attached to the cover sheet. The board agreed that no action would be taken and that the item with the maintenance agreement attached should be included in the agenda for the July 11 board meeting.

**ROSS SYSTEMS
MAINTENANCE
AGREEMENT**

Motion by Trustee Hueter, seconded by Trustee Williams, to approve the consultant agreement with Joan Barrie under the terms delineated for closing the district's books for 1993-1994. Vice Chancellor Carcamo indicated that Ms. Barrie conducted the closing process prior to her retirement and is needed to train staff to perform the complicated and lengthy procedures. Motion carried unanimously. Student Trustee Caballero cast an affirmative advisory vote.

**CONSULTANT
AGREEMENT**

The board adopted Resolution 94-44, Irvine Valley College/ Saddleback College Extended Opportunities Program and Services, to amend the 1993-1994 General Fund Restricted Budget by \$4,262.

**BUDGET
AMENDMENT**

The board approved/ratified transfers of appropriations as indicated.

**TRANSFER OF
APPROPRIATIONS**

The board approved purchase orders 47823 through 48101 totaling \$1,271,325.71.

**PURCHASE
ORDERS**

The board approved checks 49357 through 49804 totaling \$1,914,720.47; credit card purchases totaling \$1,917.04; Saddleback College Community Education checks 1562 through 1580 totaling \$12,046.73; and Irvine Valley College Community Education checks 2494 through 2514 totaling \$19,520.69.

**PAYMENT
OF BILLS**

The board approved the trustees' requests for travel and/or local mileage reimbursement as indicated.

**TRUSTEE
TRAVEL/MILEAGE**

There were no public comments.

PUBLIC COMMENTS

Trustee Williams referenced a newspaper article which reported that three outstanding Saddleback College track and field athletes were offered and accepted four-year scholarships, and another that listed Saddleback College and IVC as well as other community colleges repeatedly as the schools selected for attendance by many recent high school graduates.

**TRUSTEES'
REPORTS**

Trustee Rhodes reported that he visited a first-grade classroom and was impressed by the presence of computers in the room and the students' ability to operate them. He emphasized the importance of keeping current with technology in order for the district to accommodate future students.

Trustee Walther reported that she attended a reception for National University graduates where a computer science grad indicated that he would have been unable to obtain a degree if not for the format of completing a semester course in one month of attending evening and Saturday classes at NU. She questioned whether or not the same format would be allowable under Title 5 in community colleges. Trustee Walther informed board members that the videotape of John Carver's presentation entitled "Reinventing Governance" at the 1993 ACCT Annual Convention will be available in the board secretary's office for viewing, and commented that the contents would be a good basis for a board retreat.

Trustee Frogue distributed copies of a letter to board members and asked Donna Martin to read it for inclusion in the minutes (letter attached).

Trustee Lorch commented that she believes the recent defeat of the higher education facilities bond measure is due to the public's concerns about the recession and the high salaries of state bureaucrats, and that the voucher initiative, although defeated, was yet another wake-up call to those in public education. She stated that the public is not supporting higher education because of the widening gap between the high expectations for future leaders and the performance of today's students in public education. Trustee Lorch continued that just as American business realized its vulnerability in the changing world economy, American education must assess its weaknesses and strive to meet new demands in the next decade. She asked that an organizational assessment of the district be conducted in order to determine "where we are now and where we need to be in the future" and to become more accountable to the taxpayers. Trustee Lorch indicated that she had received a letter from a member of the Santa Barbara CCD board requesting support of AB3474 which, if passed, will provide an ongoing mechanism to reduce community college deficits from the general fund, and urged everyone to join her in supporting the state's bill.

Dr. Doffoney reported that both summer sessions were in high demand and that summer 1994 enrollment is up by approximately 3,000 students compared to summer 1993.

**PRESIDENTS'
REPORTS**

Mr. Bosanko reported that he attended the recent IVC Foundation Board of Governor's meeting and was impressed with the Foundation's efforts and activities, as well as Executive Director Rickner's leadership.

Professor Morrison indicated that over 40 faculty members as well as members of the classified staff, administration, and individuals from other institutions are currently volunteering time to serve on several full-time faculty hiring committees and commended them for their service and dedication.

Ms. McClain thanked the board for their support over the past year during her term as president and indicated that Mark Sierakowski would commence attending board meetings in July.

CLASSIFIED
SENATE'S/COUNCIL
REPORTS

Ms. Mukai reported that appointment of executive council members has been completed and that she will send the dates and times of the council meetings to board members. She added that the ASG administration has devoted many hours to the budget and executive council sessions and has finalized a mission statement, goals, and budget criteria that will be proposed to the entire student government in the fall.

ASG REPORT

Chancellor Lombardi reported that he also attended the IVC Foundation meeting and was gratified by the level of enthusiasm as well as the number of outstanding individuals willing to give of their time to the Foundation. He stated that he visited Aliso Niguel High School and was impressed by the high level of technology there and its availability to all students and faculty. Chancellor Lombardi indicated that district faculty will be invited to visit the high school for an interactive demonstration as a part of fall in-service activities.

CHANCELLOR'S
REPORT

Motion by Trustee Hueter, seconded by Trustee Williams, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

The board adopted Resolution 94-46 in order to implement the PERS Golden Handshake Program.

PERS GOLDEN
HANDSHAKE

The board approved the consulting agreement with Jack Schumaker Management Consultants, Inc., for services rendered to the district by Robert G. Bosanko from June 1, 1994, to the assignment date of the new Irvine Valley College president.

CONSULTING
CONTRACT

Motion by Trustee Lorch, seconded by Trustee Frogue, to accept the following gifts: one Model 1230D48 Tektronix Logic Analyzer and three Model 1230E1 to be used as test equipment for use in laboratory experiments and electronics class projects and/or microprocessors, donated by Tektronix, Inc., to Saddleback College; computer table, cordless telephone and printer table to be used in the Skills Lab and Division Office, donated by Terri Whitt to Saddleback College; forty yards of high quality composed to be used for Environmental Studies Endangered Ecosystems of Southern California Teaching Facility, donated by Leisure World Golden Rain Foundation to Saddleback College; and sheet music, music books and LP recordings to be added to the Music Library in the Fine Arts Lab, donated by John McFarlane to Irvine Valley College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 9:35 p.m.

ADJOURNMENT


Robert A. Lombardi, Secretary