

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
JUNE 17, 1996  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Lorch at 5:00 p.m. Chancellor Lombardi announced that earlier in the day he had learned of the possibility of litigation against the district regarding the academic senate, and requested that the board add the item to the closed session agenda. Motion by Trustee Rhodes, seconded by Trustee Hueter, to amend the closed session agenda to include the item concerning possible litigation. Motion carried unanimously. The open session was then adjourned to closed session.

**CALLED  
TO ORDER/  
ADDENDUM  
TO CLOSED  
SESSION  
AGENDA**

The Board of Trustees met in closed session from 5:00 p.m. to 7:20 p.m. All trustees were present.

**CLOSED  
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Lorch at 7:25 p.m. Trustee Hueter led the pledge of allegiance and Trustee Milchiker asked for a moment of silence.

**RECONVENED**

Members of the Board of Trustees

Teddi Lorch, President  
Lee Rhodes, Vice President  
Steven Frogue, Clerk  
Joan Hueter, Member  
Marcia Milchiker, Member  
Harriett Walther, Member  
John Williams, Member

**PRESENT**

Absent

Joseph Medina, Student Member  
(oath to be administered 7/22/96)

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
Kathleen O'C. Hodge, Associate Vice-Chancellor,  
Administrative Services  
Ned Doffoney, President, Saddleback College  
Daniel Larios, President, Irvine Valley College  
Georganna Sizelove, Personnel Director

Faculty Association  
No representation

Academic Senate  
Kate Clark

California School Employees Association  
No representation

Classified Senates/Council  
Mark Kruhmin

Associated Student Government  
Rick Travis  
Barbara Rafael

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the agenda as presented, including replacement and/or additional pages to items 41a and 41b. President Lorch announced that item 7 was pulled from the agenda. Motion by Trustee Walther, seconded by Trustee Hueter to amend the motion to include the deletion of agenda item 7. Amended motion carried unanimously.

**APPROVAL  
OF AGENDA**

Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve minutes of the May 13, 1996, regular meeting of the Board of Trustees. Motion carried unanimously.

**APPROVAL  
OF MINUTES**

Trustee Frogue, Clerk of the board, read out the following action from closed session:

**CLOSED SESSION**

The board (with the exception of Trustee Hueter who was absent) voted unanimously in closed session on April 22, 1996, to approve an agreement accepting the resignation of John McIntyre.

Don Busché, Dean of Academic and Physical Support Services and vocational Education at Saddleback College, Nick Kremer, Dean of Economic Development at Irvine Valley College, and Diane Riopka, Director Public Information for the district, presented information on the recently completed Orange County Business Retention and Economic Advancement Project, a survey by the four community college districts and other entities in Orange County to determine programs and services that could be offered to assist local businesses.

**ECONOMIC  
ADVANCEMENT  
PROJECT**

<p>Items 3, 18b, c, and d, 19, 23, 24, 28, 29, and 30 were removed from the consent calendar for separate discussion. Motion by Trustee Walther, seconded by Trustee Rhodes, to approve the consent calendar as amended. Motion carried unanimously.</p>	<p><b>CONSENT CALENDAR</b></p>
<p>Saddleback College Professor Bob Cosgrove addressed the board to express his position on the academic senate's election for president, and Professor Lee Walker expressed opposition to Professor Cosgrove's comments. Professor Miki Mikolajczak urged the board to allow the senate to make its own decisions and resolve the election issue internally. Mr. Richard Lucas, a certified professional parliamentarian who the senate is proposing to assist in revising their bylaws and constitution, stated that he was contacted initially to give his opinion on whether or not the election was conducted properly and how to proceed .</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>Motion by Trustee Williams, seconded by Trustee Hueter, to approve IVC's application for funding from the State Chancellor's Office for the grant project entitled "Centers for Applied Competitive Technologies." Motion carried unanimously.</p>	<p><b>GRANT APPLICATION</b></p>
<p>The board accepted the award of \$46,500 from the Helene Fuld Health Trust to Saddleback College.</p>	<p><b>GRANT ACCEPTANCE</b></p>
<p>The board accepted for review and study newly proposed Board Policy 4000.2, Digital Information Network: Acceptable Use Policy.</p>	<p><b>BOARD POLICY</b></p>
<p>The board discussed the information provided on the fall 1996 faculty workloads as reported by college administrators.</p>	<p><b>FACULTY WORKLOADS</b></p>
<p>The board rescinded Resolution 95-33, approved the corrected map of rearranged trustee areas, and adopted Resolution 96-39 requesting the Orange County Committee on School District Organization to study the revised map, call and conduct a hearing, and, if the document meets the Committee's approval, approve the map to be in effect for the November 5, 1996, biennial election for governing board members.</p>	<p><b>REVISED MAP OF REARRANGED TRUSTEE AREAS</b></p>
<p>The board approved the IVC Health and Wellness Center Health Education program events and authorized the purchase of required items to support these events and activities in an amount not to exceed \$1,925.</p>	<p><b>HEALTH AND WELLNESS CENTER EVENTS</b></p>
<p>The board ratified the expenditure not to exceed \$250 to cover costs associated with the IVC all-college barbecue on May 24.</p>	<p><b>ALL-COLLEGE BARBECUE</b></p>



The board approved the individual course fees as itemized by Irvine Valley College.	<b>INSTRUCTIONAL MATERIALS FEES</b>
The board approved IVC's proposed curriculum revisions for the 1996-1997 academic year.	<b>CURRICULUM REVISIONS</b>
The board approved consultant agreements for IVC with Patrick Fenton to provide facilitation and training services for the Microsoft Training workshops for a fee of \$500 per day; with Mary Auvil to prepare the final report for the Statewide Business Education Advisory Committee Project for the amount of \$1,000; and with Karl Homa to provide facilitation and training services for the Professional Development in Business Education Project workshop.	<b>CONSULTANTS</b>
The board approved the agreement with Westcon Services to provide computer training to Business Education faculty statewide through the Professional Development in Business Education project at IVC and authorized the Vice Chancellor of Fiscal Services to sign the agreement.	<b>AGREEMENT</b>
The board approved the Saddleback College staff development management retreat on August 9 at Dana Point for an estimated cost of \$2,000.	<b>MANAGEMENT RETREAT</b>
The board approved payment of honoraria to Saddleback Civic Light Opera artists and craftspersons to produce a summer of professional theatre for the amounts listed, and to Jim Lorigan for his presentation of a printing lecture/workshop to students at Saddleback College for the amount of \$250.	<b>HONORARIA</b>
The board approved guest artist contracts with Leonid Hambro for a single piano performance at Saddleback College on September 14, 1996, for a fee not to exceed \$5,000, and with Lewitzky Dance Company for a single performance on April 5, 1997, at a cost of \$7,000.	<b>GUEST ARTIST CONTRACTS</b>
The board approved a consultant agreement with Kenneth Miller, M.D., to direct the Paramedic Training Program at Saddleback College for the 1996-1997 year for a fee of \$17,500 plus travel expenses.	<b>CONSULTANT AGREEMENTS</b>

Motion by Trustee Rhodes, seconded by Trustee Milchiker, to approve consultant agreements with Joanne Gray and Donna Beck to serve as RHORC Project for an amount not to exceed \$70,000, and to serve as a consultant for the amount not to exceed \$30,000, respectively. Motion carried unanimously.

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve a consultant agreement with The National Conference to provide a workshop for Early Start Project participants at Saddleback College for an amount not to exceed \$1,700. Motion carried with Trustee Frogue abstaining.

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve a consultant agreement with Richard Lucas to assist in rewriting the constitution and bylaws of the Saddleback College Academic Senate at a cost of \$50 per hour, not to exceed \$650. Motion by Trustee Williams, seconded by Trustee Frogue, to postpone consideration of the item until the June 20 special board meeting. Motion to postpone carried with Trustees Walther and Hueter casting negative votes.

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the travel by six students and one advisor to the site study and dig in La Venta, Mexico, in July for an amount not to exceed \$6,000. Motion carried unanimously.

**STUDENT  
TRAVEL**

The board approved granting certificates of achievement to the students listed by Saddleback College.

**CERTIFICATES OF  
ACHIEVEMENT**

The board approved change order 1 for the solar panel removal/reroofing project at IVC increasing the contract by \$750 to \$29,450.

**SOLAR PANEL  
REMOVAL  
PROJECT**

The board approve change orders 1, 3, 6, 7, and 9 for the centrifugal chillers project at Saddleback College, accepted the project as complete and authorized filing a Notice of Completion.

**CENTRIFUGAL  
CHILLERS  
PROJECT**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve change order 1 for the golf driving range netting extension project increasing the contract by \$11,195 with 16 days extension to the project completion date, accept the project as complete, and authorize filing a Notice of Completion. Motion carried with Trustee Frogue casting a negative vote.

**GOLF DRIVING  
RANGE NETTING  
EXTENSION  
PROJECT**

Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the proposed District Order of Priority and Schedule of Funds for the 1998-2002 Five Year Construction Plan. Motion carried unanimously.

**FIVE-YEAR  
CONSTRUCTION  
PLAN**

The board adopted Resolution 96-38 establishing the required state constitutional appropriations limit for fiscal year 1996-1997 for SCCD.

**APPROPRIATIONS  
LIMIT FOR  
1996-1997**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to adopt the 1996-1997 Tentative Budget and establish August 19, 1996, at the Saddleback College campus as the date and place of the public hearing for the Final FY 1996-1997 budget. Vice Chancellor Carcamo reviewed the budget and answered the board's questions. Motion carried unanimously.

**1996-1997  
TENTATIVE  
BUDGET**

President Lorch called for a 10-minute recess at 9:25 p.m.

**RECESS**

The board approved Resolution 96-40 in order to implement the PERS "Golden Handshake" program for the 1996-1997 year.

**PERS GOLDEN  
HANDSHAKE**

The board approved the award of bid 202 for presorted mail service to Master-Sort, Inc., for .45 cents per piece and to enter into a five-year contract from July 1, 1996, ending on June 30, 2001, and bid 205 for janitorial supplies to the vendors listed for a total amount of \$72,459.26.

**AWARD OF  
BIDS**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve bid 206 for a structured cabling system to Sim J. Harris Company in the amount of \$697,000. Motion carried unanimously.

Motion by Trustee Hueter, seconded by Trustee Walther, to approve renewal of the contract with Advanced Environmental Technical Services for the removal of hazardous waste for the fiscal year 1996-1997. Motion by Trustee Frogue, seconded by Trustee Williams, to table the item due to the lack of cost information. Motion to table carried unanimously.

**RENEWAL OF  
CONTRACT FOR  
HAZARDOUS  
WASTE  
REMOVAL**



Motion by Trustee Walther, seconded by Trustee Hueter, to authorize payroll deductions for the Voluntary/Supplemental Group Term Life Insurance Plan provided through Transamerica Assurance Company. Trustee Walther stated that she opposes the exclusion of domestic partners from the item and would like the board to consider extending this benefit and all other benefits to established domestic partners of employees. Trustee Williams raised a point of order and stated that the issue before the board is to consider authorization of payroll deductions for supplemental life insurance and continuation of coverage when the employee leaves. Chancellor Lombardi indicated that the larger issue is which benefits are provided by the district and to whom, and that issue is negotiable. Following considerable discussion, Trustee Walther made a motion to table the item, seconded by President Lorch. Motion failed with Trustees Frogue, Hueter, Milchiker, and Williams casting negative votes. Following further discussion, main motion carried with Trustee Walther casting a negative vote and President Lorch abstaining.

**VOLUNTARY  
SUPPLEMENTAL  
GROUP TERM  
LIFE INSURANCE**

The board approved Resolution 96-37 authorizing the County Department of Education to make necessary year-end budget transfers to permit payment of obligations of the district incurred during the 1995-1996 fiscal year and to balance cumulative expenditures within budgets.

**YEAR-END  
BUDGET  
TRANSFERS**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET  
TRANSFERS**

The board adopted Resolution 96-36, Federal Emergency Management Agency (FEMA) Grant, to amend the 1995-1996 Capital Outlay Budget.

**BUDGET  
AMENDMENT**

The board approved checks 70478 through 72011 totaling \$4,718,110.89; credit card purchases totaling \$9,637.60; Saddleback College Community Education checks 2927 through 2950 totaling \$83,085.94; and IVC Community Education checks 4139 through 4230 totaling \$91,762.58.

**PAYMENT OF  
BILLS**

The board approved purchase orders 62160 through 63202 totaling \$999,507.03.

**PURCHASE  
ORDERS**

The board approved additional contracted services from the Gartner Group through July 31, 1996, at a cost not to exceed \$12,725.00.

**CONTRACTED  
SERVICES**

The board approved the legislative monitoring and reporting service contract with School Services of California, Inc., in the amount of \$3,420 for the 1996-1997 academic year.

**CONSULTANT  
CONTRACT**

The board approved the District Services Staff Development Advisory Committee's 1996 Summer Retreat on Thursday, August 1, 1996, with expenses not to exceed \$800.

**STAFF DEVELOP-  
MENT COMMITTEE  
RETREAT**

The board approved the trustees' requests to attend conferences and meetings, and/or for local mileage reimbursement as indicated.

**TRUSTEE  
ATTENDANCE/  
REIMBURSEMENT**

Trustee Williams reported that he recently attended the ACCT Pacific/Western/Central Region Seminar in Phoenix, and visited other community colleges and centers, including Maricopa Skill Center which he stated was one of the finest school-to-work programs he has seen. He stated that as SCCD's trustee representative to the Orange County Legislative Task Force, he and David Lang, community member and past president of the IVC Foundation, recently met with Senator Ross Johnson, and he and Chancellor Lombardi met with Assemblyman Morrow, to seek their continued support. Trustee Williams indicated that he enjoyed attending the Queen Ida concert June 15 and participating in a Flag Day parade with President Lorch in San Clemente on June 14. He referenced a newspaper article that reported that three freshmen from Saddleback College's baseball team were drafted in the recent major league draft. He also referenced an article in the Orange County Business Journal that indicated California is losing business and tax dollars to Nevada because of California's high taxes. Trustee Williams announced he will seek reelection to the board in November.

**REPORTS**

Trustee Walther reported that she was deeply moved by Saddleback Master Chorale's presentation of music by Samuel Barber, Benjamin Britten, and Ralph Vaughan Williams at a concert on June 9 that was dedicated to peace. She commended the musical productions at both colleges and encouraged everyone to attend.



Trustee Milchiker reported that she, too, attended the Queen Ida concert and enjoyed seeing so many members of the community and district enjoying the festivities together. She commented that she would like to receive input from constituent groups on the acceptable use policy for the digital information network, and noted that issues surrounding the use of electronic mail have been and are being considered at levels as high as the Supreme Court. Trustee Milchiker indicated that at a recent workshop in Pasadena, it was suggested that the best person to write a grant is the person who applies for the grant and is in the discipline of the grant project because of the interest and enthusiasm they have for the field.

Trustee Hueter requested that the district investigate the possibility of offering benefits to established domestic partners of SCCD employees.

Trustee Frogue reported that he thoroughly enjoyed attending the Saddleback College nursing program's pinning ceremony and the Alliance for Spiritual Community Breakfast, the latter of which was well attended by members of the community, as well as Trustee Milchiker, a few students and others from Saddleback College, and representatives from eight religious groups. He commended the many excellent secondary schools within the district, and noted that Foothill High School, where he has been employed as a faculty member for 29 years, recently won two prestigious awards for excellence. Trustee Frogue announced that he would seek reelection to the board.

Trustee Rhodes congratulated Saddleback College's Nursing Program for successfully acquiring grant funding of over \$46,000 to purchase computers and software for the program. He noted that he read an article that indicated that California may not be losing as many businesses and people as was reported in the article Trustee Williams referenced earlier. Trustee Rhodes reported that he, too, visited colleges in Maricopa County, Arizona, and was not only impressed by the colleges and staff but by the support of the community by passing a \$358 million bond issue to support technology. He added that he would like to see SCCD move toward individualizing instruction in certain areas.

President Lorch reported that she, Diane Riopka, Armando Ruiz, ASG Advisor, and several students attended Lobby Day on June 3 in Sacramento, and noted that before meeting with legislators they attended a meeting with community college leaders including the Interim State Chancellor, Tom Nussbaum, where many budget proposals were discussed including an increase to growth by \$23.8 million, funding for technology in the amount of \$14 million, and allocation of 10.3 per cent of Proposition 98 dollars to community colleges. She stated that the speakers also spoke in support of funding equalization, program improvement, deferred maintenance, and part-time faculty health insurance. President Lorch indicated that they also attended a California Post Secondary Educational Commission meeting where such issues as guaranteed transfer, standardization of classes throughout the system, and technology were discussed. She noted that ASG President Rick Travis received a hearty round of applause from San Clemente residents at the recent Flag Day parade for supporting pledging the flag.

Mr. Travis reported that the ASG budget is currently on line to meet the June 26 deadline that ASG imposed on itself, and noted that ASG has also established 14 car pool spaces throughout the parking lots on campus. He stated that the ASG has taken a more proactive stance on legislative lobbying and has instituted local lobbying at the various legislators' offices. Mr. Travis reported that several students attended the National Conference on Race and Ethnicity in American Higher Education, and indicated that two out of seven positions on the National Student Leadership Board on Race and Ethnicity in American Higher Education went to Saddleback College. He added that he was elected to the position of West Coast Regional Director and Larry Galvan, ASG Senator at large, was elected to the position of National Finance Director by over 800 representatives from 72 public and private universities, graduate schools and community colleges.

#### **ASG REPORTS**

Ms. Barbara Rafael reported that ASIVC is currently developing its budget and the process is nearly complete.



Professor Clark stated that there were many faculty objections to the information network acceptable use policy but, at the same time, the faculty realizes that many institutions and businesses are facing the same dilemma in attempting to impose appropriate restrictions on network users. She noted that the faculty is very concerned about the development of the administrative regulations to implement the policy, and encouraged inclusion of the governance groups in the drafting process. Ms. Clark asked why item 7, Revision to the Associate/Part-Time Faculty Employment Procedures, was pulled from the agenda, and Associate Vice Chancellor Hodge responded that the item was pulled to change the designation of the group to one word that is used districtwide and uniformly throughout the document. Associate Vice Chancellor Hodge indicated that the item will be brought back to the board in the fall after it has been reviewed by the various governance groups.

**ACADEMIC  
SENATE'S  
REPORTS**

President Doffoney highlighted items in his written report including the schedule of performances by the Saddleback Civic Light Opera, the success of several athletic teams and coaches, and the Dr. Keith Calkins' induction into the American Amateur Racquetball Association Hall of Fame. He expressed concern over the conflict in the Academic Senate and assured the board that he would work with the Senate to resolve the issue.

**PRESIDENTS'  
REPORTS**

President Larios reported that completion of the Learning Resource Center is on schedule and that the IVC Summer Band has begun rehearsing for its concert performances. He invited the board to attend the IVC Foundation's annual meeting and retreat on June 19 and stated that the Foundation's plans and guidelines for next year will be developed at the meeting.

Chancellor Lombardi reported that he attended a very interesting meeting at Santa Barbara City College on how institutions can effect fundamental changes and found that most districts are facing the same challenges. He asked Dr. Morrison to comment on the status of the Technology Initiative. Dr. Morrison presented a brief overview of the project, noted that it's on schedule, and that there will be few, if any, exposed trenches for cabling while students are on campus. Professor Carmenmara Hernandez-Bravo asked the status of domestic partner benefits, and Chancellor Lombardi stated that he would like for her to review the information he has compiled before forwarding it to the board for their review.

**CHANCELLOR'S  
REPORT**



Motion by Trustee Hueter, seconded by Trustee Williams, to approve the submitted academic and classified personnel actions, including replacement pages. Motion carried with Trustee Frogue abstaining.

**PERSONNEL  
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Hueter, to accept the following gifts: various books to be added to the Library collection as listed on Attachment 1, donated by Ana Maria Cobos to IVC; one hard cover and three paperback books and a Berlitz French cassette course to be added to the Library collection, donated by Riva Combs to IVC; one 15-gallon bottle tree, eight 5-gallon Indian hawthornes, and three 5-gallon hibiscus trees for campus landscaping, donated by Debra and Daniel Larios to IVC; a new Sears 5-horse power rear-tine rototiller to be used for maintenance of grounds, donated by Debra and Daniel Larios to IVC; one Onkyo Compact Disc Player to be used for the playback of music during campus and community-wide events supported by IVC's Media Services, donated by Michael Ontiveros to IVC; various clothing, suits and shoes to be used in theatrical productions, donated by Carol Norrell to Saddleback College; a satellite dish/receiver/power supply, and a color video projection system to be used in the Astronomy classrooms, donated by Joe Torre to Saddleback College; and two Glucometer Elite portable machines that measure blood sugar to be used in the Skills Lab, donated by Cynthia Davis to Saddleback College.

**GIFTS**

The meeting was adjourned at 11:10 p.m.

**ADJOURNMENT**



Robert A. Lombardi, Secretary