

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
JUNE 12, 1995
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 6:00 p.m. The open session was then adjourned to closed session.

**CALLED
TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:15 p.m. All trustees were present until 7:00 p.m. at which time Trustee Walther left closed session.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:15 p.m. Trustee Lorch led the pledge of allegiance and Trustee Rhodes asked for a moment of silence in honor of recently retired Saddleback College Professor Bill Phillips who passed away on June 4.

RECONVENED

Members of the Board of Trustees

John Williams, President
Teddi Lorch, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Lee Rhodes, Member
Harriett Walther, Member
Tim Gertz, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Linda Kroner, Vice Chancellor, Human Resources
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Mike Channing

Academic Senate

Bob Cosgrove
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Kruhmin

Associated Student Government

Nick Grewal

Elizabeth Ksepka

Motion by Trustee Lorch, seconded by Trustee Rhodes, to approve the agenda as presented, including replacement and/or additional pages to items 10a, 34a and 34b. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve minutes of the May 8, 1995, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

There were no actions to report from closed session.

CLOSED SESSION

President Williams administered the oath of office to Tim Gertz who replaces Nitasha Sawhney as student trustee for the 1995-1996 academic year.

**SWEARING IN
OF STUDENT
TRUSTEE**

Trustee Frogue, Clerk of the Board, read Resolution 95-31 commending Coach Chris Boyle and the Saddleback College Men's Tennis Team for their 20-0 record including local, regional, and state championship wins. Motion by Trustee Lorch, seconded by Trustee Hueter, to adopt Resolution 95-31. Motion carried unanimously by a roll call vote. Student Trustee Gertz cast an affirmative advisory vote.

PRESENTATION

Items 9c, 22, 23, and 25b were removed from the consent calendar for separate discussion. Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CONSENT
CALENDAR**

President Williams adjourned the meeting to hold a public hearing to provide an opportunity for interested parties to comment on the reconfigured trustee area boundaries. Project Director Andrews briefly reviewed the issue, and Professor Morrison repeated the changes to the rearranged areas that he had submitted at the May 8 board meeting. Hearing no other comments, President Williams reconvened the regular meeting.

**PUBLIC HEARING/
TRUSTEE AREA
BOUNDARIES**

Motion by Trustee Frogue, seconded by Trustee Rhodes, to approve Resolution 95-33 and corresponding exhibits for submission to the Orange County Department of Education and the County Committee on School District Organization for their review and approval of the proposed rearrangement of trustee area boundaries. Trustees Hueter and Walther, and Professor Morrison proposed changes to the map of trustee areas in the exhibit. Following discussion, Trustee Lorch amended the motion, seconded by Trustee Hueter, to include moving census tracts 525.01, 525.02, 744.03, and 755.09 from trustee area 2 to trustee area 1, and 524.05, 524.12, and 525.95 from 1 to 2. Amended motion failed with Trustees Hueter and Walther casting positive votes. Main motion carried by a roll call vote with Trustee Hueter casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.

**REARRANGEMENT
OF TRUSTEE
AREA
BOUNDARIES**

President Williams called for a ten-minute recess at 8:20 p.m.

RECESS

The board accepted funding from the State Chancellor's Office to Irvine Valley College for the grants entitled Tech Prep Educational Programs, Phase IV; Model Curriculum for Telecommunications; and Professional Development in Business Education.

**GRANT
ACCEPTANCES**

Saddleback College Foundation Director John McIntyre reviewed the Foundation Board's selection of banking institutions for deposit of funds and the Foundation's revised bylaws.

**SADDLEBACK
COLLEGE
FOUNDATION**

The board approved the increase in expenditures for six IVC students and one advisor to attend and participate in the national Association of Geology Teachers' Conference to be held in Hilo, Hawaii, at a total cost not to exceed \$6,125.

**GEOLOGY
TEACHERS'
CONFERENCE**

The board ratified participation of four members and one advisor of the IVC Honor Society at the Phi Theta Kappa Summer Planning Session June 9-11 held in Zephyr Cove, Nevada.

**HONOR SOCIETY
PLANNING
SESSION**

The board approved/ratified the IVC Health and Wellness Center events scheduled during the fall semester to promote student wellness with the cost of activities, refreshments, prizes and incentive items not to exceed \$1,945; the All College Barbecue on May 25 with expenses not to exceed \$700; and the IVC Administrative Retreat on June 5 and 6 at Green Valley Lake for an amount not to exceed \$350.

EVENTS/
EXPENDITURES

Motion by Trustee Lorch, seconded by Trustee Rhodes, to ratify the IVC staff development on May 5 for IVC staff members to tour the Museum of Tolerance at the Simon Wiesenthal Center in Los Angeles at a cost of \$249.19. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote. Trustee Frogue distributed a list entitled "Organizations Found in ADL Files" to board members and asked that it be attached to the minutes of the meeting.

STAFF
DEVELOPMENT
EVENT

The board approved consultant agreements with Peggy Florin for her services to the English as a Second Language department in assisting to improve and refine the assessment process for a total cost not to exceed \$600; with Christine Hale for her services in preparing and editing the first newsletter for the Tech prep Education Grant Project for a cost not to exceed \$750; and with Mary Auvil for her services in the development of the telecommunications curriculum modules in the Model Curriculum for Telecommunications Programs Project for a cost not to exceed \$6,000.

IVC
CONSULTANTS

The board approved an Educational Services Agreement with Motorola for IVC to teach a spreadsheets class in the amount of \$4,500 plus up to \$50 per student for books.

EDUCATIONAL
SERVICES
AGREEMENT

The board approved the workshops associated with grant projects at IVC entitled Professional Development in Business Education, AOJ Basic Skills Workshop and Pilot Academic/Vocational Integration Program, CAFE 2001, Basic Labview, and CAFE 2010, Advanced Labview.

GRANT
PROJECT
WORKSHOPS

The board approved the loan of motorcycles from Mission Yamaha for use in conducting the Motorcycle Rider Safety Program at Saddleback College.

MOTORCYCLES

The board approved a guest artist contract with Arthur Shafman International, ltd., for a single performance at Saddleback College by The Chameleons mime company on November 18, 1995, at a cost not to exceed \$5,000.

**GUEST
ARTIST
CONTRACT**

The board approved/ratified honoraria for Rusty Gillette in the amount of \$150 for his performance and lecture for the History of Jazz music students at Saddleback College on May 11, 1995; in the amounts listed for the individuals listed to produce Saddleback Civic Light Opera summer theatre; and \$75 for Dr. Peter A. Fotinakes' lecture during the Spring 1995 Emeritus Institute Guest Lecture Series.

**GUEST
SPEAKER
HONORARIA**

The board approved the requests for conference attendance abroad by the Saddleback College faculty members listed for the costs listed.

**INTERNATIONAL
FACULTY
DEVELOPMENT**

The board approved the request for assignment of the Morrison Hospitality Group contract to Gardner Merchant Food Services, Inc.

**FOOD SERVICES
CONTRACT**

The board approved consultant agreements for Saddleback College with Fanny Pascual to serve as Clinical Evaluator of CNA testing for an amount not to exceed \$5,000 as part of the RHORC grant project; with the individuals listed to serve as clinical evaluators, proctors, center assistants, and resident actors for the RHORC grant project for the amounts listed; with Kenneth Miller, M.D. to serve as Director of the Paramedic Training Program for the 1995-1996 fiscal year for an amount not to exceed \$17,000 plus travel expenses; and with the National Conference to provide a workshop for participants of the Early Start Project to be held June 28-30 for costs as listed.

**CONSULTANT
AGREEMENTS**

The board approved granting certificates of achievement to the students listed by Saddleback College.

**CERTIFICATES OF
ACHIEVEMENT**

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve the contract with Southern California Gas Company to relocate and consolidate the natural gas meters at Saddleback College in the amount of \$18,000. Don Busché, Dean of Academic and Physical Support Services and Vocational Education, and John Ozurovich, Director of Physical Plant, presented information on the item and answered the board's questions. Trustee Rhodes suggested that staff members be rewarded in some way for cost savings ideas. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**GAS METER
RELOCATON
AND CON-
SOLIDATION**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve change order 1 to increase the contract by \$10,700 to \$129,492 with no extension to the contract completion date for the HVAC controls project at the Saddleback College Library. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CHANGE
ORDER**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve district participation in the UCI/IBM Pathways project, dedication of the funding recommended by the task force, and authorize the district to sign the necessary agreement. Deans Jerilyn Chuman and Jess Craig detailed the project and answered the board's questions. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**PATHWAYS
PROJECT**

The board rejected all bids submitted in relation to Bid 187 for a five-year contract for charter bus service.

**BID
REJECTION**

The board approved award of Bid 191 for charter bus service to Pacific Coachways Charter Services for a five-year contract for the amount listed; Bid 941 for new modular relocatable buildings to Mobile Modular for \$56,106.50 per year for a three-year lease; Bid 943 for printing of Saddleback College Community Education brochures to Rodgers and McDonald Graphics for \$79,069.11; and Bid 945 for a five gang reel lawnmower to Pacific Equipment and irrigation for \$25,321.25.

**BID
AWARDS**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the award of Bid 186, Option 1A, for the delivery of Saddleback College 1995-1996 class schedules to the Orange County Register for \$98,004.56. Motion carried unanimously with Trustee Frogue casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.

The board approved the assignment of all rights, title, interest and payments due on Partel Municipal Equipment Schedule #10 dated July 21, 1995, to Koch Financial Corporation.

**ASSIGNMENT
OF LEASE
RIGHTS**

The board approved/ratified transfers of appropriations as delineated.

**TRANSFER OF
APPROPRIATIONS**

The board adopted Resolution 95-28 authorizing the County Department of Education to make necessary year-end budget transfers to permit payment of obligation of the district incurred during the 1994-1995 fiscal year and to balance cumulative expenditures within budgets.

**TRANSFER OF
APPROPRIATIONS
AT END OF
FISCAL YEAR**

The board denied the claim against the district by Porter, Jensen, Hansen & Manzagol, directed notification of the claimant of such action and referral of the claim to the district's insurance administrator for processing.

**CLAIM
AGAINST THE
DISTRICT**

The board approved purchase orders 54562 through 55248 totaling \$1,805,350.46.

**PURCHASE
ORDERS**

The board approved checks 59428 through 60582 totaling \$2,291,809.52; credit card purchases totaling \$9,056.04; Saddleback College Community Education checks 2380 through 2423 totaling \$36,829.86; and Irvine Valley College Community Education checks 3354 through 3432.

**PAYMENT
OF BILLS**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**ATTENDANCE/
REIMBURSEMENT**

Saddleback College students Kathryn Candy, Bob Thurman, and Diane Brooks spoke in support of hiring a full-time faculty member for a Latino/Chicano studies program at Saddleback College; Jennifer Forsberg urged the board to reinstate a child development class; and Peppy Saadatifard, Monica Mukai, Marian Tarzi, and Mark Gitner objected to the process of selecting a new student government advisor.

**PUBLIC
COMMENTS**

Many of those who gave reports commemorated Professor Bill Phillips who passed away on June 4, and welcomed the newly elected student member of the board, Tim Gertz.

REPORTS

Chancellor Lombardi commented that the passage of Measure R could result in no reduction to or possibly improved county services, greater availability of bond financing at better costs for the county, and could accelerate the repayment of the \$2.4 million loss of SCCD funds due to the county bankruptcy action.

**CHANCELLOR'S
REPORT**

Trustee Walther reported that she filed an amended Statement of Economic Interest for 1992 with the State of California Fair Political Practices Commission as a result of a year long investigation by the FPPC concerning her voting on an item on which the FPPC determined she should have abstained. She stated that although the FPPC notified her that the investigation as well as the identity of the instigator would be confidential, there was an attempt to distribute an anonymous flyer regarding the investigation that implied that it was initiated by the state agency when it was not. Trustee Walther referenced a letter from the FPPC which stated that while she should have abstained from voting there were numerous mitigating factors of such weight that no prosecution is warranted, and she apologized for her action.

Trustee Rhodes emphasized the importance of public officials taking a stand on political issues such as Measure R and encouraged those who have made a decision on the issue to present their position to others who remain undecided. He stated that although an increase in sales tax will directly affect his fixed income, he intends to support Measure R for the benefit of the community.

Trustee Hueter indicated that she supports Measure R and feels that the quality of life in Orange County and the future of SCCD will suffer if it fails. She stated that she hopes the chair will announce publicly that the signed statement of opposition on the ballot by one of the trustees does not reflect the opinion of the board as a whole. Trustee Hueter requested that a board self-evaluation be conducted with Dr. David Viar, Executive Director of CCLC, as facilitator.

Student Trustee Gertz thanked the students at both campuses for electing him to serve them as student trustee. He announced that on June 3 former student board members Nitasha Sawhney and Jose Caballero, and Trustees Lorch and Walther were honored with awards at the ASG banquet for their efforts on behalf of students and student issues.

Trustee Frogue referenced the financial cost to the public as a result of the deregulated savings and loan industry, the Orange County bankruptcy, and other recent financial disasters, and commented that he will vote against Measure R because he sees no benefit to allowing those involved to continue to waste more taxpayer money. He noted that he appeared before the Orange County Human Relations Commission recently regarding an article about him in the *Register* and distributed considerable documentation at that meeting. He distributed two articles from the *Voice* to the board and asked that they be attached to the minutes.

Trustee Lorch reported that she enjoyed attending the fashion show presented by the Saddleback College Fashion Merchandising and Design students, the commencement ceremonies at both colleges, the IVC scholarship banquet, and the Memorial Day services at the San Clemente clubhouse. She commented that she opposes Measure R because it includes a plan for the county to pay back itself, without which the tax and number of years it would be assessed could have been reduced, or possibly completely eliminated if the plan included restructuring the county's bond debt and a reasonable time frame for paying off creditors. Trustee Lorch referenced an article in the *Los Angeles Times* in which a report by the Rose Institute listed a number of problems in county government including failure to contain costs, lack of and/or inaccessibility to crucial information, and cumbersome budget documents containing ambiguous data. She stated that their suggested solutions included revising the budget document to display beginning and ending balances as well as all debits and credits, and evaluation of department managers' ability to reduce costs.

President Williams reported that he enjoyed the commencement ceremonies at both colleges and that it was an honor to preside over them as board president. He stated that he supports the passage of Measure R after thoroughly reviewing the facts and that he believes that many important county services, including law enforcement, the district attorney's office, and fire department, will be adversely affected if the measure fails.

Nick Grewal, ASG Vice President, reported that ASG plans to hold a luncheon for trustees and will send out the invitations in a few weeks. He distributed a listing of ASG meetings that will be held

ASG
REPORTS

during the summer as well as a list of current officers and designees. He also gave the board a memorandum from ASG President Jeff Haskell expressing concern over the selection process for a new student government advisor.

Elizabeth Ksepka, ASIVC Interim Vice President, announced that the fall planning retreat has been scheduled for August 18 through August 20 at the Bay Club Hotel in San Diego.

Professor Cosgrove indicated that the co- and prerequisite requirements issues continues to be a major concern of both senates and that committees are meeting currently to discuss the issue at Saddleback College. He emphasized that too many students enter classes - especially English and Math - that they are not well enough prepared for and displace other students who are, which becomes very costly if they drop out and do not take the next class in the sequence. Professor Cosgrove recognized the outgoing officers of the senate and welcomed Al Brightbill who will serve as Vice President, and Miki Mikolajczak, Secretary/Treasurer.

**ACADEMIC
SENATES'
REPORTS**

Professor Morrison reported that there has been a great deal of work on the budget development process during the summer and that he has also been working with the president and vice presidents at IVC on the local budget development process. He stated that IVC is making progress on developing their own Web site and the senate hope to have a Web page by the end of summer that would allow anyone that has access to Internet especially Web sites to communicate with the senate. Professor Morrison informed the board that he had given copies of the senate's official spring record to the board secretary for distribution to board members.

Professor Channing reported that as a result of polling the faculty at both colleges, the association has arrived at some conclusions regarding nonsalary issues that will be included in negotiations. He added that Professor Jim Lindblad is working on developing a phase retirement arrangement that would be mutually beneficial to faculty members and the district. In response to comments made by Trustee Walther during her report, Professor Channing asked if he could examine the anonymous communication that she attributed to the association, and added that he knew of no Faculty Association member that would condone or circulate such a document.

**FACULTY
ASSOCIATION'S
REPORT**

Mr. Pendry thanked the board for including medical benefits for classified retirees in negotiations and commented that he hopes that the retirement age limit will be lowered to 55. He stated that CSEA is also concerned about a restraining order issued against a classified employee and a grievance that remains unresolved that will be litigated. Mr. Pendry commented that he agrees with Trustee Rhodes earlier statement that employees should be acknowledged for their cost savings ideas.

**CSEA
REPORT**

Mr. Kruhmin reported that elections were held at the end of May and he was elected to the position of President, commencing July 1. He indicated that the classified senate has set a request limit on the amount of staff development funds per individual thereby allowing the senate to fund a greater number of staff members' requests to take classes, attend seminars, and participate in other activities.

**CLASSIFIED
SENATE'S
REPORT**

President Doffoney noted that one of Bill Phillips' former students who was a recipient of a scholarship award at the Retired Teachers' Association Luncheon decided to change her major to history in honor of Professor Phillips. He also highlighted several items from his written report.

**PRESIDENTS'
REPORTS**

President Larios highlighted items from his written report including the \$25,000 endowment to the IVC Foundation by the Volunteers of the Irvine Medical Center for nursing or health related student scholarships.

President Williams indicated that the board requested further clarification on the slight modification to the administrative contract and therefore pulled from the agenda item the contract and list of personnel under Administrative Contract Renewal. Motion by Trustee Frogue, seconded by Trustee Lorch, to approve the submitted academic and classified personnel actions, including replacement pages, as amended. Motion carried unanimously.

**PERSONNEL
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Lorch, to accept the following gifts: a Bell Jar Vacuum Coater and optical thin films to be used to teach and demonstrate vacuum principles and physical effects, donated by Precision Glass & Optics to Irvine Valley College; food contribution for the Cinco de Mayo celebration on May 2, donated by Arturo Galindo, President, Las Golandrinas Food Services, to Irvine Valley College; wallpaper and fabric samples to be used in Interior Design classes, donated by Joan Edwards to Saddleback College; fabric sample books to be used for

student projects, donated by Cathy McCauley to Saddleback College; magazines, carpet samples and fabric samples to be used by students in Interior Design classes and related areas, donated by Jenifer Phillips to Saddleback College; various hardback and paperback books and video tapes as listed in Attachment 1 to be added to the Library collection, donated by those listed in Attachment 1 to Saddleback College; six cartons of printing paper, printing books and supplies to be used for student projects, donated by Sharon Manriquez to Saddleback College; a new Kodak PMT processor to replace an old processor in Graphics Communications, donated by Eastman Kodak Company to Saddleback College; five tropical marine fish with various supplies and equipment related to aquarium and vivarium live display cases to be used for the enhancement of the display tank and to supplement supplies, donated by Mark Long, Tetra/Secondnature, to Saddleback College; technical engineering and advance physics books to be used by faculty and students in the division, donated by A.J. Lampert to Saddleback College; one mink wrap to be used in Theatre productions and in design and acting classes, donated by Lois Dietz to Saddleback College; and various Apple computer pieces of equipment as displayed in Attachment 2 to be used wherever needed, donated by Saddleback College Foundation to Saddleback College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 10:30 p.m. to closed session.

ADJOURNMENT



Robert A. Lombardi
Robert A. Lombardi, Secretary