

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
APRIL 25, 1994  
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 6:30 p.m. The open session was then adjourned to closed session. **CALLED TO ORDER**

The Board of Trustees met in closed session from 6:30 p.m. to 7:30 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Milchiker at 7:30 p.m. Trustee Rhodes led the pledge of allegiance and Trustee Lorch offered words of inspiration. **RECONVENED**

Members of the Board of Trustees

Marcia Milchiker, President  
John Williams, Vice President  
Teddi Lorch, Clerk  
Steven Frogue, Member  
Joan Hueter, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
Monica Mukai, Student Member

**PRESENT**

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Ned Doffoney, President, Saddleback College  
Anna McFarlin, President, Irvine Valley College

Faculty Association

Mike Runyan

Academic Senate

Terry Robinson  
Priscilla Ross

California School Employees Association

Mark Pendry

Classified Senate/Councils

Connie McClain  
Jamie Cayetano  
Lois Di Alto

Associated Student Government

Matt Brady  
Neal Tiwari

Item 20, Budget Allocations for FY 1994-1995, was pulled from the agenda. Motion by Trustee Williams, seconded by Trustee Frogue, to approve the agenda as amended, including replacement and/or additional pages to items 31a and 31b. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**APPROVAL  
OF AGENDA**

Motion by Trustee Williams, seconded by Trustee Lorch, to approve the minutes of the April 11, 1994, meeting of the Board of Trustees with changes as requested. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**APPROVAL  
OF MINUTES**

There were no actions to report from closed session.

**CLOSED SESSION**

Trustee Lorch read a resolution in support of Proposition 1C, the Higher Education Facilities Bond Act, that, if passed, would provide \$900 million to California institutions of higher education for the construction of new buildings and purchase of equipment. Motion by Trustee Lorch, seconded by Trustee Rhodes, to adopt Resolution 94-30. Motion carried unanimously by a roll call vote.

**RESOLUTIONS**

Trustee Lorch read a resolution commending Monica Mukai for her service as Student Trustee during the 1993-1994 academic year. Motion by Trustee Lorch, seconded by Trustee Walther, to adopt Resolution 94-31. Motion carried unanimously by a roll call vote. President Milchiker presented Ms. Mukai with a commemorative plaque and congratulated her for being elected ASG President.

Trustee Lorch read a resolution commending Dr. Michael Runyan for his service as President of the Saddleback Community College District Faculty Association for the last two years. Motion by Trustee Lorch, seconded by Trustee Frogue, to adopt Resolution 94-32. Motion carried unanimously by a roll call vote.

Items 7 and 24 were removed from the consent calendar for separate discussion. Motion by Trustee Walther, seconded by Trustee Lorch, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**CONSENT  
CALENDAR**

The board approved the application for the continuation of funding from the State Chancellor's Office for the grant project entitled "Regional Health Occupations Resource Center."

**GRANT  
APPLICATION**

President McFarlin described the joint effort by Irvine Valley College, Rancho Santiago College, Coastline College, and BusinessLink to develop and submit a proposal to the U.S. Department of Education for federal workplace literacy funds.

**JOINT  
GRANT  
APPLICATION**

The board approved acceptance of the Project ASSIST/Internet funds in the amount of \$5,700 for Saddleback College.

**GRANT  
ACCEPTANCE**

Motion by Trustee Walther, seconded by Trustee Lorch, to approve the revisions to Board Policy 104, Student Member of the Board of Trustees. Student Trustee Mukai asked that item 6 on page 6 be corrected to read "elected" rather than "appointed." Several board members expressed concerns about proposed changes including reducing the unit load from 12 to 9 units, and approving the policy with the reference to a district student council which does not currently exist. Student Trustee Mukai and task force member Phil Zavadil indicated that the task force wanted to reduce the unit requirement because it is difficult for some students to maintain a 12-unit load, especially if they work part-time, and Mr. Brady added that the ASG intends to amend the district student council into its constitution after approval of the BP104 revision. Professor Robinson stated that whereas the Senate is generally supportive of students affecting process, it is concerned that all students have access to process, not just a select few, and feels strongly that items 4 and 5 on page 5 should remain. Student Trustee Mukai, Mssrs. Brady and Zavadil, and Neal Tiwari, President of ASIVC, clarified the intent of proposed major changes, including the screening process for student trustee election candidates as indicated in item 1 on page 2. Several board members expressed concern about the screening process as well as Saddleback College student Patricia

**BOARD  
POLICY 104**

Khachadorian. Following considerable discussion, Trustee Walther amended her motion to include approval of the proposed changes to item A-1 on page 1, item 4 on page 5, and item 2 on page 7 and the amended motion was seconded by Trustee Lorch. Motion carried unanimously. Student Trustee Mukai abstained from casting an advisory vote.

A comprehensive annual report on the Saddleback College Foundation's successes, challenges, and financial status was provided for the board's review. Foundation Director McIntyre introduced the item and invited the board to attend the Foundation Account Holders Breakfast on May 3.

**FOUNDATION  
ANNUAL  
REPORT**

Motion by Trustee Walther, seconded by Trustee Williams, to approve the policy and curriculum changes in Saddleback College's 1994-1995 catalog as indicated and authorize publication of the document. In response to a question by Student Trustee Mukai, Vice President Hodge indicated that the reference to summer parking fees on page 11 should have been removed and stated that absolutely no fee will be charged for summer parking. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**CATALOG  
CHANGES**

The board approved the Educational Services Agreement with the Ritz Carlton Hotel for Saddleback College to offer a computer and software application course for employees of the hotel.

**EDUCATIONAL  
SERVICES  
AGREEMENT**

The board approved the Saddleback College Business Science Division Programs Advisory Committees Meeting and related expenses for an amount not to exceed \$3,300.

**ADVISORY  
COMMITTEES  
MEETING**

The board approved the Saddleback College Classified Staff Development Planning Conference on May 4, 1994.

**PLANNING  
CONFERENCE**

The board approved Saddleback College honorarium payments in the amount of \$200 for Donna Manno for her presentation on Planning and Conducting Effective Meetings during the Classified Staff Development workshop on May 4; in the amounts listed for the individuals listed for their participation in producing Summer Stock 1994; in the amounts listed for the panel members listed for their participation in the Native American Awareness Forum on May 4; in the amounts of \$250 and \$200 respectively for presentations by William Nericcio and George Morales during the Si Se Puede Symposium on April 30; and in the amount of \$500 for Rudy Acuna's presentation during the Latino Heritage Festivities on May 12.

**HONORARIUM**

The board approved granting certificates of achievement to the students listed by Saddleback College.

**CERTIFICATES  
OF ACHIEVEMENT**

The board approved the expenditure of funds necessary for Carrie Concialdi, Barry Turner, Arthur Fenwick and Robert Pestolesi to provide consulting services to carry out the responsibilities established in the Tech Prep Education Project at Irvine Valley College.

**CONSULTANT  
AGREEMENT**

The board approved the \$200 pledge to fund the "Presidents' Reception" and participation of Irvine Valley College as a host college for the 1994 Network of California Community College Foundations Symposium to be held on September 28-30 at the Catamaran Resort Hotel in San Diego.

**1994 NCCCF  
SYMPOSIUM**

The board approved an IVC/El Toro Marine Base open house/barbecue to be held on April 29, the weekend of the annual Air Show, to welcome college personnel to visit the Base classrooms.

**BASE CLASS-  
ROOM OPEN  
HOUSE**

The board approved the workshops and expenditures for the presenters in the amounts listed for the IVC Staff Development for Business Educators Project.

**WORKSHOPS**

The board approved final acceptance of the general construction of the Technology and Applied Science Building at Saddleback College and authorized the filing of the Notice of Completion with the County.

**NOTICE OF  
COMPLETION**

The board approved Change Order 10 increasing the contract for the construction of Hart Gymnasium at Irvine Valley College by \$103.98 to \$3,423,083.40 with no change to the completion date of April 13, 1994; and the substitution of the subcontractor for tile work from Majestic Tile & Masonry to Continental Marble & Tile Company.

**HART  
GYMNASIUM**

The board approved the preliminary design and cost estimate for Parking Lot 8 at IVC and authorized Stockton/Jellison Architects to proceed with working drawings.

**PARKING  
LOT 8**

The board approved the award of Bid 191 for the purchase of Strength Lab Machines and Equipment for IVC's Hart Gymnasium to Panatta Sport USA for a total amount of \$27,114.17.

**AWARD  
OF BID**

The board approved the renewal of Irvine Valley College's license agreement with Southern California Edison for the easement property as described in the agenda item for the period covering July 1, 1994, through June 30, 1999, inclusive, in the amount of \$384 each year.

**EASEMENT  
LICENSE  
AGREEMENT  
WITH SCE**

The board adopted Resolution 94-24, Saddleback College Home Builders Council Grant, to amend the 1993-1994 General Fund Restricted Budget in the amount of \$1,000; Resolution 94-25, Irvine Valley College Extended Opportunities Program and Services, to amend the 1993-1994 General Fund Restricted Budget in the amount of \$32,176; Resolution 94-26, Saddleback College Vocational and Applied Technology Act, to amend the 1993-1994 General Fund Restricted Budget in the amount of \$3,184; Resolution 94-27, 1993-1994 Deferred Maintenance Program, to amend the 1993-1994 Capital Outlay Budget in the amount of \$106,468; Resolution 94-28, 1993-1994 Capital Outlay Hazardous Substances, to amend the 1993-1994 Capital Outlay Budget in the amount of \$154,170; and Resolution 94-29, Irvine Valley College Geology Field Studies Grant, to amend the 1993-1994 Capital Outlay Budget in the amount of \$1,700.

**BUDGET  
AMENDMENTS**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**BUDGET  
TRANSFERS**

The board approved purchase orders 46417 through 46849 totaling \$373,305.51.

**PURCHASE  
ORDERS**

The board approved checks 47331 through 47862 totaling \$1,274,819.64; credit card purchases totaling \$3,989.34; Saddleback College Community Education checks 1412 through 1457 totaling \$21,082.67; and Irvine Valley College Community Education checks 2328 through 2380 totaling \$69,394.81.

**PAYMENT  
OF BILLS**

The board approved the District Services staff development seminar, "Retirement Planning and Money Management Strategies," to be presented on May 5 by George Walsh and Mark Couron with expenses not to exceed \$1,200.

**STAFF  
DEVELOPMENT  
SEMINAR**

The board approved the District Services Staff Development Advisory Committee's 1994 Spring Retreat on June 3 with expenses not to exceed \$500.

**ADVISORY  
COMMITTEE  
RETREAT**

The board approved the trustees' requests for travel and/or mileage as indicated.

**TRAVEL**

Saddleback College Professor Lee Walker expressed opposition to the selection of Assembly Member William Morrow as 1994 Saddleback College commencement speaker, urged the board to consider Professor James Thorpe, recipient of the Hayward Award for Excellence in Education, in his place, and questioned the current commencement speaker selection process. Irvine Valley College Professor Bill Hewitt referenced a board member's recent allegations of fraud and misconduct in the IVC Academic Senate election and criticism of the IVC Fact-Finding Committee's findings, and expressed concern over the effect of the comments on the college. Community member Patrick Birkett also spoke in opposition to the selection of Assembly Member Morrow as Saddleback College commencement speaker.

**PUBLIC  
COMMENTS**

Trustee Williams read an article from the April 14 edition of the *Laguna Niguel News* which reported that two former SCCD graduates and forensics squad members, Michelle Lofaro and Nahal Iravani, recently passed the state bar exam.

**TRUSTEES'  
REPORTS**

Trustee Walther reported that she attended the IVC 1994 Spring Festival Concert on April 22 featuring the Women's Chorus Chorale and Symphonic Wind Ensemble and was impressed by the performances and by the divergent ages of the performers. She noted that the instrumental music included a first-time performance of IVC Professor Craig Naylor's composition that was commissioned by the Music Association of the California Community Colleges Consortium. Trustee Walther indicated that the national debt is the subject of the next National Issues Forum event on April 27 at Saddleback College and that President Doffoney will participate.

Trustee Rhodes referenced the April 15 issue of *Community College Update* which indicates that higher education institutions were given a C- grade by the state's business community, and that in the case of the community colleges the poor grade is primarily attributable to the lack of state-of-the-art high tech equipment for training students. He urged everyone to closely examine how SCCD rates in its role of delivering education at the edge of the high-tech movement, and encouraged improvement by next year if the district is operating at the C- level.

Trustee Frogue reported that he attended the joint Academic Senates' meeting on April 15 and found the meeting to be instructive. He indicated that a letter he had written was included in the April 21 edition of the *Irvine World News* as well as a letter from IVC Professor Ray Chandos, and that a slightly different version of his letter also appeared in a recent edition of the *Tustin Weekly*. He asked that his original letter as well as the letters printed in the newspapers be attached to the minutes.



Trustee Lorch stated that events she recently attended, such as the recent joint Academic Senate meeting, the Saddleback College Academic Senate meeting, and the Human Development Advisory Board meeting, exemplified hand to hand combat with quality improvement, people working together for a common purpose, and the continual exploration of finding new ways of doing things. Trustee Lorch commented that she would like to brag about the IVC production of *Tartuffe* and both Academic Senates' efforts toward implementing solutions such as the academic calendar. She added that the Human Development Committee exemplified quality on two counts, first by partnerships formed with Orange County preschools as well as San Marcos University, and second, by working together in support of Joint Resolution 58. Trustee Lorch stressed the need to continue to work together in collaboration and cooperation and to inspire quality.

President Milchiker indicated that Secretary of Labor Reich has often spoken about the important role community colleges play in the nation's future in that they train people in just two years for positions in the community. She noted that she was able to obtain a tape of his recent speech to community college educators and will make it available for anyone who is interested in listening to it.

Chancellor Lombardi commented that he had recently attended a meeting on the state budget and was astonished by the fact that the community colleges are currently operating on less than \$2900 per year per full-time student - \$700 less than the national average - whereas the local high schools work with \$4400 per student, the Cal State system with \$7200, and UCI with nearly \$17,000 per student. He stated that the community colleges will continue to have difficulty keeping up with technological advances until the legislature supports them with sufficient funding.

Student Trustee Mukai reflected on her year of service as the student member of the board and indicated that one thing that stands out is the need to constantly attempt to understand one another. She urged the board to hold more forums to allow input from all groups and to discuss future priorities.

President Doffoney announced that Professor Michael Merrifield was selected as Saddleback College's nominee for the 1994 James Hines Orange County Teacher of the Year Foundation award.

**PRESIDENTS'  
REPORTS**

President McFarlin commented that although she recognizes that there is political turmoil at IVC, she would like to stress the fact that the teachers are teaching, students are learning, staff is supporting, and the college continues to meet its primary objective of high quality education. She commended the IVC faculty and staff for their continued efforts toward that goal.

Professor Robinson indicated that the Senate intends to bring the student authored 1991-1992 Environmental Survey of Saddleback College to the board for review and study for use as a possible working document to assist Saddleback College in addressing its environmental needs. He reported that the joint Academic Senate meeting was successful and thanked Trustees Hueter, Lorch, Frogue, and Milchiker for attending. Professor Robinson stated that the Senates are working on separate academic calendars for the two colleges that would better address the needs of each college as they relate to their communities and they hope to bring recommendations to the board in the near future. He announced that the Clark Group will give a public report of its findings on diversity issues at Saddleback College on May 17 at 3:00 p.m. in Science and Math 313.

**ACADEMIC  
SENATES'  
REPORTS**

Professor Ross stated that she was asked by the Irvine Valley College Academic Senate to read a resolution adopted at their April 21 meeting which states, "In response to the recent indictments of the Senate presidential election, the IVC Academic Senate resolves that all election officials acted in accordance with the highest ethical standards. Allegations of fraud and misconduct in the election are without merit and are inappropriate." She added that the resolution was unanimously approved and that the minutes of the April 7 meeting which described in detail the Senate election process were also approved. Trustee Frogue asked why the Senate's election was held in March rather than in January as stated in the bylaws. Professor Ross replied that the bylaws were suspended because there were no candidates in January. Professor Ross added that the issue was reviewed by the Academic Affairs Committee and their decision was that any deviation from the bylaws did not in any way affect the outcome of the election.

Mr. Pendry reported that on April 20 Chapter 586 held a Know Your Rights workshop that was presented by senior labor representative, Alan Aldrich. He expressed appreciation to management for allowing staff to attend the workshop, and indicated that because of its popularity a second workshop will be held in May. Mr. Pendry thanked President Doffoney for including a CSEA representative on the Saddleback College President's Council.

**C.S.E.A.  
REPORT**

Professor Runyan reported that the faculty contract proposal for 1994-1997 has been completed and distributed to the board. He announced that Dr. Thomas Carroll is the new president of the Faculty Association and will attend future board meetings.

**FACULTY  
ASSOCIATION  
REPORT**

Ms. McClain reported that the Saddleback College Foundation awarded its second largest grant to Marge Nielson to obtain career planning software and career books for the Center for Career and Life Development. She thanked the board for approving the Classified Senate Retreat and extended invitations to the board to attend the event.

**CLASSIFIED  
SENATE/COUNCILS  
REPORTS**

Ms. Cayetano stated that she agreed with Professor Hewitt's earlier statement that IVC is not a campus divided, and that the majority of the faculty, classified staff, classified leadership, administrators, and students respect each other and feel a part of the IVC family.

Ms. DiAlto invited the board members to attend the District Services Staff Development Workshop, "Retirement Planning and Money Management Strategies," to be held on May 5.

Mr. Brady reminded the board that the Si Se Puede Symposium will be held on April 30, the Native American Awareness Forum on May 4, the Latino Heritage event on May 12, the student government banquet on May 9, and the scholarship banquet is will be held on May 18. He extended congratulations to the Lariat for winning numerous awards in the recent state journalism competition.

**ASG REPORTS**

Mr. Tiwari reported that the student government has been very active and recently purchased a new copier will save them money over time. He announced that the newly elected ASIVC president is Jeffrey Nermon and the vice president is Michael Woodruff. Mr. Tiwari added that the ASIVC budget committee is currently meeting to formulate next year's budget, and that Ms. Swinder Cooper, representing the Orange County Human Relations Council, will speak at a diversity workshop on April 26.

Chancellor Lombardi thanked Student Trustee Mukai for her service to the board and congratulated her on being elected as ASG president. He reported that he attended a jazz concert at Saddleback College the preceding week that was thoroughly enjoyable, and an IVC Academic Senate meeting on April 21. Chancellor Lombardi indicated that while visiting UCI Medical Center, he spoke with a nurse who graduated from the Saddleback College nursing program and was gratified to hear that many of their nurses are former SC graduates.

Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the submitted academic and classified personnel actions including replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Lorch, seconded by Trustee Hueter, to accept the following gifts: landscape materials including large and small landscape boulders, specialized soils and walkway materials to be used for restoration of Environmental Studies Endangered Southern California Ecosystems Amphitheater area, donated by Mission Viejo Materials to Saddleback College; various hardback books and a keyboarding kit as listed in attachment 1 to be used in the Library's collection or as part of the Library's book sale, donated by Marly Bergeurd and Elena Rocha to Saddleback College; and music and music books including rare and out-of-print editions to be used by students in the Fine Arts Lab donated by Margaret Neumann to Irvine Valley College. Motion carried unanimously.

**GIFTS**

The meeting was adjourned at 10:05 p.m.

**ADJOURNMENT**

  
Robert A. Lombardi, Secretary