

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
MARCH 25, 1996
SSC 240, IRVINE VALLEY COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Lorch at 6:00 p.m. The open session was then adjourned to closed session. **CALLED TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:10 p.m. All trustees were present. **CLOSED SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Lorch at 7:15 p.m. Trustee Walther led the pledge of allegiance and Trustee Hueter read words of inspiration. **RECONVENED**

Members of the Board of Trustees

Teddi Lorch, President
Lee Rhodes, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Harriett Walther, Member
John Williams, Member
Tim Gertz, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Linda Kroner, Vice Chancellor, Human Resources
Kathleen O'C. Hodge, Associate Vice Chancellor,
Administrative Services
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Bob Cosgrove
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Kruhmin

Tamara Carnine

Gail Stevenson

Associated Student Government

Jeff Haskell

Chris Halbert

President Lorch announced that the presentation on the IVC School Chair Manual will take place at the April 22 meeting. Motion by Trustee Williams, seconded by Trustee Walther, to approve the agenda as amended, including replacement and/or additional pages to items 36a, 36b, 37c, 46a and 46b. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve minutes of the February 12, 1996, regular meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Frogue, Clerk, stated that the board voted unanimously to accept the retirement of Linda Kroner, effective April 23, 1996.

CLOSED SESSION

President Doffoney and Vice Presidents Andrews and Hodge presented the Saddleback College Strategic Plan 1996-1999 as developed by the Strategic Plan Steering Committee, and distributed copies of the recommendations.

**SADDLEBACK
COLLEGE
STRATEGIC
PLAN**

Items 3, 14, 15, 18, 20, 21, 27, 28, 31, 37a, b, d, and e, and 38 were removed from the consent calendar for separate discussion. Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CONSENT
CALENDAR**

There were no public comments.

PUBLIC COMMENTS

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve IVC's application for funding from the State Chancellor's Office/FII for the grant entitled "Methods for Delivery of Nontraditional Instruction for Computer Information Science"; from the State Chancellor's Office for the grant entitled "Methods of Delivery of Nontraditional Instruction Leading to Student Internships and Employment"; and from the State Department of Rehabilitation for the grant entitled "Workability III." Motion carried with Trustee Frogue abstaining. Student Trustee Gertz cast an affirmative advisory vote.

**GRANT
APPLICATIONS**

The board approved Saddleback College's application for funding from the State Chancellor's Office for the grants entitled "Intersegmental Joint Faculty Projects (IJFP)" and "Worksite Experience - Home Health and Hospice Care."

Motion by Trustee Walther, seconded by Trustee Hueter, to approve the revisions to Board Policy 5607, Nonresident Student Tuition. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**BOARD POLICY
REVISION**

Motion by Trustee Hueter, seconded by Student Trustee Gertz, to approve initiation of the process for California community college educational center status for the Tustin Base Learning Village and authorize the submission of a letter of intent and a request for site approval and development to the Chancellor's Office and CPEC, making the Learning Village eligible for state capital outlay funds. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**TUSTIN BASE
LEARNING
VILLAGE**

Motion by Trustee Walther, seconded by Trustee Hueter, to approve each board member reading his or her list of nominees for the ten vacancies on the CCCT Board of Directors for subsequent tallying, approval at the April board meeting, and transmittal to the League office by the April 25 deadline. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CCCT BOARD
OF DIRECTORS
ELECTION**

The board approved Saddleback College RHORC consultant agreements with Joyce Bowden to serve as a Coordinator of CNA testing for an amount not to exceed \$5,000, and with Cathie Gill to serve as a resident actor for an amount not to exceed \$500 per year.

**RHORC
CONSULTANT
AGREEMENTS**

<p>The board ratified/approved honoraria payment in the amount of \$100 each to Virgie Galindo, Susan Hayward, and Catherine Ord for the participation in RHORC's Third Annual Health Occupations Educators' Institute on March 5-8; \$150 to Dr. Greg Sarris for his presentation during the Humanities Hour on April 17; \$425 to Yvette de Beixedon, Rosalinda Gonzalez, Joan Lea for their presentations during the annual Women's Conference on March 15; \$75 each to the individuals listed for their presentations as part of the Emeritus Institute guest lecture series; \$400 total to Trang Nguyen and Yreina Cervantez for their lectures on April 12 and 19 respectively; and \$150 to Andy Wolk for his lecture on April 19.</p>	<p>HONORARIA</p>
<p>The board approved the expenditure of \$7,500 for the Saddleback College Great Teachers' Seminar to be held on January 8 through January 10, 1997.</p>	<p>GREAT TEACHERS' SEMINAR</p>
<p>The board approved a contract with John Cauble, proprietor of The New Theatre, TNT, to hire up to six Equity Guest Artists for Saddleback Civic Light Opera 1996 at a cost not to exceed \$32,798.22.</p>	<p>SCLO EQUITY CONTRACTS</p>
<p>The board authorized guest artist contracts with Gary Lindsey Artist Services for two performances by Ballet Stars of Moscow on November 1 and 2 for a cost not to exceed \$15,000, and with Periwinkle Productions for the performance of J.B. Walker band and a country western dance instructor for the Saddleback College Foundation/Angel sponsored Country Western Night on April 13 for a fee of \$1,000.</p>	<p>GUEST ARTIST CONTRACTS</p>
<p>The board approved the Saddleback College Community Education presenters as indicated for summer 1996.</p>	<p>COMMUNITY ED PRESENTERS</p>
<p>Motion by Trustee Rhodes, seconded by Trustee Frogue, to approve the changes in the Saddleback College 1996-1997 catalog and authorize its publication. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>CATALOG CHANGES</p>
<p>Motion by Trustee Williams, seconded by Trustee Hueter, to approve Saddleback College's revised laboratory fees for summer 1996. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>1995-1996 LABORATORY FEES</p>
<p>The board approved granting certificates of achievement to the students listed by Saddleback College.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>

The board approved the compensation as listed for presenters and technicians for the Saddleback College 1996 commencement.	COMMENCEMENT COMPENSATION
Motion by Trustee Hueter, seconded by Trustee Gertz, to approve the potential guest speakers and honoraria as listed. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.	MULTICULTURAL WEEK GUEST SPEAKERS
The board approved the attendance of nine students and an advisor at the National Student Nurses Association's 44th Annual Conference in New Orleans April 9-13.	OUT-OF-STATE STUDENT TRAVEL
Motion by Trustee Hueter, seconded by Trustee Walther, to approve IVC's individual course fees as indicated. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.	INSTRUCTIONAL MATERIALS FEES
Motion by Trustee Walther, seconded by Trustee Williams, to approve honorarium in the amount of \$650 plus \$111 for travel expenses for Professor Gary Soto to present his work, and the amount of \$250 for refreshments for the May 14 Second Tuesday Reading Series Event at IVC. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.	SECOND TUESDAY READING SERIES EXPEN- DITURES
The board approved the Geology Club request for approval of funds for one student and one advisor to attend and participate in the Cordilleran Section of the Geological Society of America to be held in Portland, Oregon, for a total cost not to exceed \$2,258.93.	GEOLOGY CONFERENCE ATTENDANCE
The annual accreditation report to WASC from IVC was provided for the board's information.	ACCREDITATION REPORT
The board approved IVC's Summer Pops 1996 event on July 14 in the Courtyard Amphitheater, and the Music Department faculty vocal recital on May 10 at the Irvine Senior Center.	IVC EVENTS
The board approved the expenditures for IVC Wind Symphony to perform at the Community College Wind Ensemble Festival held at CSU, Los Angeles, on April 27.	WIND SYMPHONY PERFORMANCE
The board approved the expenditures in accordance with the Consultant Agreements for Barbara Jones and Beverly Krivokapich for their services in the planning and facilitation of the Microsoft Training workshops.	CONSULTANT AGREEMENT

<p>Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the advertising agreement for the <i>Voice</i> newspaper with Tammy E. Livingstone. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>ADVERTISING AGREEMENT</p>
<p>Motion by Trustee Walther, seconded by Trustee Hueter, to approve the IVC workshops associated with Microsoft Training Project and with the Professional Development in Business Education Project. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>WORKSHOPS</p>
<p>The board approved the Educational Services Agreement with the Marine Air Federal Credit Union for IVC to provide employee supervisor and computer training.</p>	<p>EDUCATIONAL SERVICES AGREEMENT</p>
<p>The board approved the IVC Community Education program, presenters, and compensation for the 1996 Summer Session.</p>	<p>COMMUNITY ED PROGRAM</p>
<p>Motion by Trustee Williams, seconded by Trustee Rhodes, to approve Change Order 1, accept the swimming pool chemical system conversion project at Saddleback College as complete, and authorize filing a Notice of Completion with the County. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>CHANGE ORDER/ NOTICE OF COMPLETION</p>
<p>The board accepted the reroofing of Building CC and Library Road bridge repair projects at Saddleback College as complete and authorized filing a Notice of Completion for each project with the County.</p>	<p>NOTICES OF COMPLETION</p>
<p>The board approved the substitution of Architectural Marketing Service with Carmel Architectural Sales as subcontractor for the IVC Learning Resource Center skylight.</p>	<p>SUBCONTRACTOR SUBSTITUTION</p>
<p>Dr. Peter Morrison, District Technology Initiative Project Leader, demonstrated technology that will be available to faculty, staff, and students as a result of the Technology Initiative, and noted that completion of the first phase, including the installation of cable, procurement of hardware and network devices, and connection of the network, should be completed by late fall 1996.</p>	<p>TECHNOLOGY INITIATIVE PRESENTATION</p>

Motion by Trustee Rhodes, seconded by Student Trustee Gertz, to approve a new approach to be used in the budget development and allocation process for the fiscal year 1996-1997, and evaluation by all participants during the course of the year in order to recommend changes to the process for future years' budget development procedures. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**JOINT SENATE
RECOMMENDA-
TION FOR
BUDGET
DEVELOPMENT
PROCESS**

Motion by Trustee Williams, seconded by Trustee Hueter, to approve seeking financing by district staff for the technology initiative, deferred maintenance projects, and other capital outlay needs by issuing Certificates of Participation in a principal amount not to exceed \$14,500,000 plus interest and necessary cost of issuance, and authorize the Chancellor or Vice Chancellor to sign the necessary documents to seek such a funding initiative. Motion carried with Trustees Milchiker and Frogue abstaining. Student Trustee Gertz cast an affirmative advisory vote.

**CERTIFICATES OF
PARTICIPATION**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to adopt Resolution 96-13 appointing Jones, Hall, Hill & White to provide legal counsel; Stone & Youngberg LLC as underwriter; and Public Leasing Corporation as special financial advisor for the issuance of 1996 Certificates of Participation. Motion carried by roll call vote with Trustees Milchiker and Frogue casting negative votes. Student Trustee Gertz cast an affirmative advisory vote.

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve awarding Bid 199, Contract for Classification Studies, to Ewing and Company. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**AWARD OF BIDS/
CONTRACTS**

Motion by Trustee Hueter, seconded by Student Trustee Gertz, to approve awarding Bid 206, Printing of Community Education Brochures, to Trend Offset Printing in the amount of \$118,308 for the printing of the Community Education Brochures for fall, winter, spring, and summer 1996-1997. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

The board approved awarding Bid 958, Personal Computer Systems, to the vendors listed for the amounts listed.

Motion by Trustee Walther, seconded by Trustee Hueter, to approve awarding Bid 959, Audio Equipment, to the vendors listed for the amounts listed. Following a discussion, the item was pulled by the board pending additional information which will be brought to the April board meeting.

Motion by Trustee Walther, seconded by Trustee Williams, to approve awarding Bid 960, HVAC Modifications at Math/Science Building, to Weatherite Corporation for \$172,500. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

The board approved a lease/purchase contract for duplicating equipment to Xerox Corporation for the amounts indicated.

Trustee Walther asked that the wording on page 2 of 3, item 5, of both resolutions be changed to read ". . . the rental amount shall be subject to a negotiated adjustment equal to or greater than cost of living. Motion by Trustee Walther, seconded by Trustee Williams, to adopt Resolutions 96-16 and 96-17 with the change to wording as indicated, authorizing the Vice Chancellor, Fiscal Services, to request bid proposals for the lease of library rooftop space at Saddleback College. Motion carried unanimously by roll call votes. Student Trustee Gertz cast affirmative advisory votes.

**INTENT TO
LEASE ROOFTOP
SPACE**

Information on monthly financial data was provided for the board's review.

**MONTHLY
STATUS REPORT**

The board adopted Resolution 96-11, IVC and Saddleback College V.A.T.E.A., to amend the 1995-1996 General Fund Restricted Budget by \$2,335 and \$7,004, respectively; and Resolution 96-12, IVC Dedicated Revenue, to amend the 1995-1996 General Fund Unrestricted Budget by \$35,000.

**BUDGET
AMENDMENTS**

The board approved/ratified transfers of appropriations as delineated.

**BUDGET
TRANSFERS**

The board approved checks 67620 through 68976 totaling \$3,317,386.99; credit card purchases totaling \$14,041.29; Saddleback College Community Education checks 2818 through 2856 totaling \$29,706.88; and IVC Community Education checks 3952 through 4030 totaling \$109,332.39.

**PAYMENT
OF BILLS**

The board approved purchase orders 60330 through 61170 totaling \$1,854,796.95.

**PURCHASE
ORDERS**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE
ATTENDANCE**

Several of the individuals giving reports extended best wishes to Vice Chancellor Linda Kroner on her retirement from the district.

REPORTS

Trustee Williams commended Dr. Allan MacDougall and the staff in Information Resources for production of the latest issue of *The Almanac*, which he stated is an invaluable resource. He referenced a recent newspaper article on an NBA basketball player who refused to pledge allegiance to the flag because it was in conflict with his religion and represented oppression, and Trustee Williams noted that the leaders of his faith did not support the player's opinion. He referenced a second article that commented on the location of a new solar observatory at Saddleback College, and commended Professor Yong Kim and President Doffoney for pursuing the prestigious addition to the college. He thanked board members for supporting his nomination to the CCCT board and urged everyone to vote affirmatively on Measure S and Proposition 203.

**TRUSTEES'
REPORTS**

Trustee Walther reported that while in Washington, D.C., she was reminded of the importance in inviting members of Congress to the colleges so that they can observe the successful programs as well as the level of deterioration of buildings and facilities. She stated that although President Larios would comment later on the award bestowed on one of his administrators, she wanted to emphasize that the award for administrative excellence brought recognition not only to the person, but to his college and the entire district.

Trustee Milchiker urged everyone to vote in support of the Proposition 203 and to encourage their friends and family members to do so.

Trustee Hueter encouraged everyone to attend the Women's Wheelchair Basketball National Tournament at IVC from March 27-31.

Student Trustee Gertz noted that a poll predicted a record low of voters on March 26 and urged everyone to exercise their right to vote.

Trustee Frogue reported on his participation in many activities at the ACCT National Legislative Conference and noted that he also spoke with staff members from the offices of Senators Boxer and Feinstein. He commended President Lorch for the goal-setting procedures utilized at the special meeting on March 11 and stated that he was pleased to participate in the process. Trustee Frogue indicated that he thoroughly enjoyed attending a recent performance of the *Robber Bridegroom* at Saddleback College as well as a Chicano/Latino art exhibit at the Fullerton Museum, and that he also attended a recent Orange County School Board Association meeting.

Trustee Rhodes urged everyone to vote in favor of Proposition 203 and thanked all those who participated in producing the excellent new edition of *The Almanac*.

President Lorch reported that she received a copy of Resolution 7 in favor of Proposition 203 that was unanimously passed by the Associated Student Government of Saddleback College and commended ASG for their support.

Mr. Haskell reported on planning and attending the workshop and video presentation entitled *The Color of Fear* produced by Le Mun Wa and indicated that the ASG will vote on acquiring several other video tapes on racial issues from the same producer. He indicated that he also participated in the Women's Leadership Conference March 15-17 at Santa Monica College, sponsored by the Women's Leadership Caucus for which he is Region 8 director. Mr. Haskell stated that he also attended the Board of Governors' meeting on March 14 in Sacramento where students voiced support for SB450, and added that CalSACC adopted a vote of no confidence in the state Academic Senate for their opposition to the bill. He noted that the ASG provided funds for the women's conference at Saddleback College as well as the women's art contest, and has transferred funding to the library for the purchase of books and to the Science and Math Division for student seating at the front of the building, in the amounts of \$10,000 and \$3,000 respectively.

ASG REPORTS

Mr. Chris Halbert, ASIVC Public Relations Officer, reported that Ms. Krieg was unable to attend due to a speaking commitment at the IVC Foundation Golf Tournament dinner and read highlights of her written report and the ASIVC resolution in support of Proposition 203. He distributed copies of both documents for the board and the public record.

Professor Cosgrove thanked Mr. Haskell and the ASG for their contributions to the Library and other projects at Saddleback College, and John Ozurovich, Director of Maintenance, Operations, and Support Services, for implementation of many cost-saving procedures throughout the campus. He commended Honors Program Chair Alannah Orrison for her outstanding success with the Honors Program, and offered the Senate's assistance and support when IVC launches their honors program. Professor Cosgrove reported that in anticipation of implementing prerequisites and corequisites as mandated by the state, the Senate has reviewed the current grading policy and recommends moving the withdrawal date from the twelfth week of instruction to the tenth week. He indicated that he, Vice President Andrews, and Dean Stakan will meet with the student senate to encourage them to consider the change in their governance discussions.

Professor Hewitt reported that the Senate is currently deliberating on recommendations that they will ultimately provide to the Faculty Association concerning the faculty evaluation process so that the Association can move forward with the formal proposal. He noted that the Senates have been working closely together on issues including the possible development of an honors program at IVC, and expressed appreciation for the input from Saddleback College and its Academic Senate. Professor Hewitt indicated that the nomination period for Senate officers has been open for nearly three months and the three-week election process called for in the bylaws will commence shortly. He added that President Larios and the Instructional Council requested development of a process for ensuring that all of the ten school chair elections occur at the same time, and at approximately the same time as the Senate elections. Professor Hewitt commended the IVC administrator who was recently recognized by a state organization, and praised the new IVC Transfer Center that opened recently.

Professor Carroll reported that the Association is currently working on several issues including lab/lecture ratio refinement and retirement plans, and noted that in the latter case the Association is working on attempting to lengthen the retirement planning period. He indicated another item under development is a grievance procedure for inclusion in the Master contract, which he believes would impose uniformity on the procedure. Professor Carroll indicated that the Association is concerned about certain administrative procedures that have been followed and have not been followed in the areas of core responsibility of faculty, and recommended proceeding with some caution in the technology initiative.

**FACULTY
ASSOCIATION'S
REPORT**

Mr. Pendry indicated that several classified employees have received poor evaluations and expressed concern that there has been violations of due process. He stated that there will be an investigation to determine if the claims are valid. Mr. Pendry noted that several vacant classified staff positions have not been filled and if the positions remain vacant as a result of a lay-off, the issue will be brought to the negotiation table.

**CSEA
REPORT**

Mr. Kruhmin reminded the board on behalf of the new District Classified Council president, Gail Stevenson, who had to leave the meeting, that the Classified Staff Development Day will be held on April 3 at the El Toro Marine Base. He stated that although the staff development funding total has remained the same, the Senate is stretching the money farther so that more staff members can participate. Mr. Kruhmin noted that many classified staff members have taken advantage of the computer classes offered through the Innovation Technology Center, which are provided at no cost, as well as other computer classes offered on campus. He reported that a workshop on conflict resolution will be presented in May as a result of the response to the annual assessment survey, and indicated that the presenter is a new faculty member who specializes in the subject and will conduct the workshop at no charge.

**CLASSIFIED
COUNCIL'S/
SENATES'
REPORTS**

President Doffoney highlighted several items from his written report including KinderCaminata on March 29, the Casino night fundraiser on April 13, and the mass casualty evacuation drill and activation of the Emergency Operations Center on campus on April 16.

**PRESIDENTS'
REPORTS**

President Larios highlighted items from his report including the Women's Wheelchair Basketball National Tournament March 27-31, the Third Annual Pro-Am Scholarship Golf Tournament which took place earlier in the day, and KinderCaminata on March 29. He congratulated the district speech team for their second place overall win at the State Championships on March 14-17, and noted that they will have another chance to beat Orange Coast College at the National Championships on April 8-13. President Larios announced that Vice President Terry Burgess was the recipient of the Association of California Community College Administrators' (ACCCA) first annual Award for Administrative Excellence and Leadership and read resolutions from the IVC Management Council and the Instructional Council of IVC commending him for his dedication and leadership.

Chancellor Lombardi stated that although the Saddleback College Women's Basketball Team lost its final game, the team deserves accolades for getting all the way to the finals. He reported that he attended the open house for the IVC Transfer Center on March 21 and was very impressed with the facility and the graphics on the wall. Chancellor Lombardi thanked District Public Information Director Riopka for coordination of the Orange County Legislative Task Force breakfast for local legislators, and the Fluor Corporation for providing the facility and breakfast. He commended Vice Chancellor Kroner on her excellent efforts in Human Resources for the district, and congratulated Vice President Burgess for his recent recognition by ACCCA.

**CHANCELLOR'S
REPORT**

Motion by Trustee Hueter, seconded by Trustee Williams, to approve the submitted academic and classified personnel actions, including replacement pages. Motion carried unanimously.

**PERSONNEL
ACTIONS**

Motion by Trustee Williams, seconded by Student Trustee Gertz, to adopt the Associate Faculty Hiring Procedures as indicated. President Lorch asked to change page 2, item II-A-1 to read ". . . if by reason of family, business and/or prior personal relationships they have an interest . . ." Trustee Walther asked for clarification on whether the term "associate faculty" was commonly used at both colleges as it is in the document; for rewording of the last line on page 1 of the document for clarification; for quicker response than two weeks as listed in the last line of III-A on page 2; and addition of a policy regarding the employment of board members and for rehiring of all nontenured employees every year. Professor Hewitt

**ASSOCIATE
FACULTY
EMPLOYMENT
PROCEDURES
REVISION**

stated that the senate will need to approve the amendments and then the document will be brought back to the board. Motion by Trustee Rhodes, seconded by Trustee Walther, to postpone consideration of the document until the next board meeting. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

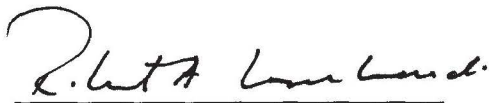
Trustee Walther asked that the name of the first donor listed on Attachment 1 be changed to Eric Walther. Motion by Trustee Williams, seconded by Trustee Walther, to accept the following gifts: one Keller & Sons upright piano with original bench and one KIMA piano bench to be used by music students and general education students in the Fine Arts Lab, donated by Bonnie Green to Irvine Valley College; a computer CPU, 2-page monitor and color ink jet printer to be used in the computer lab for purposes of teaching computer repair, donated by Helen Wiggerhorn to Irvine Valley College; a Spectrophotometer to be used for science lab instruction, donated by Rosemount Analytical to Irvine Valley College; various hardback and paperback books to be added to the Library collection, donated by Ana Maria Cobos to Irvine Valley College; a Panasonic FP 1300 Photocopy Machine for use in ASG office to reproduce documents for ASG Senate, Executive Council, Judiciary, InterClub Council and individual clubs, donated by Paul Carter for PAR Marketing to Saddleback College; a used computer for the Computer Information Management Department, donated by Margaret Wells to Saddleback College; magazines for students use in the Interior Design classes, donated by Ed Towers to Saddleback College; various hardback and paperback books and one video as indicated on Attachments 1 and 2 to be added to the Library collection, donated by those listed on Attachments 1 and 2 to Saddleback College; one 5-1/4" disk drive to be used in the Computer Information Mgt. Lab, donated by Randal Bressette to Saddleback College; several VHS tapes on care of fish, snakes, etc., and equipment, supplies and books related to identification, care and maintenance of animals for use in the lab prep area of the Marine Sciences Department, donated by Mark Long, Tetra/Second Nature, to Saddleback College; five sections of folding screen to be used in theatre productions and by students in acting classes, donated by Beverly Johnson to Saddleback College; a Macintosh SE computer, external hard drive and other equipment for general use

GIFTS

in the Music Department, donated by Charles Wilcox to Saddleback College; test packs for Abbott Vision System Analyzer to support the operation of the Abbott Vision System Analyzer in the Human Physiology Lab, donated by Cherie Hinchliffe, M.D., to Saddleback College; a Hewlett Packard computer, and JP 20" monitor and other equipment to be used at a work station in the ITC, donated by H.W. Green Ent. dba/Accurate Designs to Saddleback College; three limited edition lithographs to be displayed in the President's office, donated by Sheila Frankl Goldberg to Saddleback College; computer software as displayed on Attachment 3 to be used as needed in ITC, donated by Terry Langohr/dba VGB Services to Saddleback College; used radio and television broadcasting equipment as displayed on Attachment 4 to supplement and replace older pieces within the department, donated by CBS to Saddleback College; two white couches to be used for seating in the Health Sciences and Human Services division's workroom, donated by Tina Mulligan to Saddleback College; and clothes and accessories as displayed on Attachment 5 to be used for theatre productions and by students in design and acting classes, donated by Carolann Messner to Saddleback College. Motion carried unanimously.

The meeting was adjourned at 11:20 p.m.

ADJOURNMENT



Robert A. Lombardi, Secretary