

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
MARCH 20, 1995
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 6:00 p.m. The open session was then adjourned to closed session.

**CALLED
TO ORDER**

The Board of Trustees met in closed session from 6:00 p.m. to 7:00 p.m. All trustees were present.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:00 p.m. Trustee Rhodes led the pledge of allegiance and Trustee Hueter asked for a moment of silence.

RECONVENED

Members of the Board of Trustees

John Williams, President
Teddi Lorch, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Lee Rhodes, Member
Harriett Walther, Member
Nitasha Sawhney, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kroner, Vice Chancellor, Human Resources
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Terry Robinson
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Sierakowski
Carol Dobson
Jim Gaston

Associated Student Government

Monica Mukai
Michael Woodroof

President Williams announced that item 25 regarding the settlement offer by the County was removed from the agenda. Motion by Trustee Lorch, seconded by Trustee Milchiker, to approve the agenda as amended, including replacement and/or additional pages to items 42a and 42b. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve minutes of the February 27, 1995, meeting of the Board of Trustees with changes. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

Trustee Frogue, Clerk, stated that during the March 20, 1995, closed session the board voted six ayes to one nay to dismiss a classified employee.

CLOSED SESSION

Presidents Doffoney and Larios, and Vice Presidents Brewer and Burgess described for the board the evolution of class waiting lists and their utilization in determining high demand classes and allocation of resources. Trustee Frogue read a proposed policy requiring that a ready-response operation be in place for summer session to have teachers and classrooms available to accommodate all students in fulfilling their general education requirements. Vice Presidents Brewer and Burgess replied that whereas the colleges would like to be able to meet the demand for general education classes, the budget severely limits their ability to do so.

PRESENTATION

Farhad Ameri, a Saddleback College student and member of the American Civil Liberties Union, addressed the board to express his support for students at Saddleback College to hold an AIDS awareness program in the quad rather than in a classroom.

PUBLIC COMMENT

Items 9, 15, 30, and 34 were removed from the consent calendar for separate discussion. Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**CONSENT
CALENDAR**

The board approved application by Irvine Valley College for funding from the State Chancellor's Office for the grants entitled "Model Curriculum for Telecommunications Program (Second Year), " and "Professional Development in Business Education (Second Year)."

**GRANT
APPLICATIONS**

The board approved application by Saddleback College for funding from the State Chancellor's Office for the grants entitled "Family Nurse Practitioner Update and Curriculum Development"; "Pediatric Nursing Update and Curriculum Development"; "Worksite Experience for Vocational Faculty, Obstetric In-Service Retraining"; and funding from the George Hoag Family Foundation for the grant entitled "Human Anatomy Laboratory Improvement."

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the revisions to Board Policy 102, Functions of the Governing Board. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Sawhney cast an affirmative advisory vote.

**BOARD
POLICIES**

Motion by Trustee Hueter, seconded by Trustee Walther, to approve Board Policy 4000.3, Workplace Violence. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

Board members read their individual lists of nominees to fill the ten vacancies on the CCCT Board of Directors for tallying and inclusion on the next board meeting agenda.

**CCCT BOARD
NOMINEES**

Motion by Trustee Hueter, seconded by Trustee Walther, to approve the proposed changes to the public comments/reports section of the agenda item cover sheet and agenda outline, and to continue to use the existing order of reports as indicated in Exhibit A. Motion failed with Trustees Hueter and Walther casting affirmative votes. Student Trustee Sawhney cast a negative advisory vote. Motion by Trustee Milchiker, seconded by Trustee Lorch, to approve the proposed changes as indicated and change the order of reports as shown in Exhibit B. Motion carried with Trustees Frogue and Hueter casting negative votes. Student Trustee Sawhney cast an affirmative advisory vote.

**REVISIONS TO
PUBLIC
COMMENTS/
REPORTS
SECTIONS OF
AGENDA**

Project Director Andrews presented the trustee area boundary reconfiguration recommendation to the board and answered questions. Several trustees requested additional reconfiguration examples that would better coordinate city and community boundaries with trustee area boundaries, and Dr. Andrews indicated that he would bring other examples to the next board meeting.

**TRUSTEE
AREA
BOUNDARIES**

Motion by Trustee Milchiker, seconded by Trustee Rhodes, to adopt Resolution 95-12 in support of HR1025 which would prohibit implementation of the Federal Implementation Plan and focus the EPA on the California State Implementation Plan for attaining clean air standards, and approve sending the resolution to the appropriate legislators. Motion carried by a roll call vote with Trustees Frogue, Hueter, and Walther casting negative votes. Student Trustee Sawhney abstained from voting.

**RESOLUTION
IN SUPPORT
OF HR 1025**

The board approved the agreement with Ms. Donna Beck to serve as consultant in the Saddleback College RHORC Health Professionals Testing Center for an amount not to exceed \$10,000.

**CONSULTANT
AGREEMENT**

The board approved the Saddleback College Community Education presenters for summer 1995 as outlined.

**COMMUNITY
EDUCATION**

The board approved/ratified payment of honoraria by Saddleback College in the amounts of \$2,500 and \$1,600 plus travel expenses for presentations on March 20 and May 18-21 at RHORC workshops by the guest speakers listed; \$200 for Dr. Max Schneider's presentation at the Spring Gerontology orientation on January 11, 1995; \$800 for Donna Manno to serve as facilitator of Counseling Services and Special Programs' team-building meetings on March 27 and April 3, 1995; \$75 for Molly Lynch's presentation on April 7 as part of the Emeritus Institute Guest Lecture Series; \$625 for the presentation and master class by the Riviera Brass Quintet on March 24, 1995; and the amounts listed for the Saddleback Civic Light Opera artists and craftspersons to produce summer professional theatre.

HONORARIA

The board approved a contract with John Cauble, proprietor of The New Theatre, TNT, to hire up to nine Equity Guest Artists for Saddleback Civic Light Opera 1995 at a cost not to exceed \$65,829.33.

**SCLO EQUITY
CONTRACTS**

The board approved guest artist contracts for Saddleback College with Michal Schmidt Artists International for a single performance by The Harlem Spiritual Ensemble on January 26, 1996, at a cost not to exceed \$5,000, and with the American Family Theater Company for two performances of *Cinderella* on May 7, 1995, at a cost not to exceed \$4,500.

**GUEST ARTIST
CONTRACTS**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the Saddleback College field studies course History 31, Mexican Civilization, and Anthropology 108, Archaeology of Mexico, and to authorize administration to execute the Educational Tour/Field Study Travel Contractor Agreement with City Travel of Diamond Bar. Professor Pete Espinosa detailed the history tour and answered the board's questions. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**MEXICAN
CIVILIZATION
HISTORY TOUR**

President Williams called for a ten-minute recess at 8:50 p.m.

RECESS

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve the continuation of the existing contract with the noted changes between the Saddleback Community College District and Follett College Stores Corporation for Saddleback College bookstore services through June 30, 1997. Following discussion, Student Trustee Sawhney amended the motion, seconded by Trustee Lorch, to state that approval be pending completion of the discussion regarding contract changes between college administration and the ASG with a presentation to the board on the results. Following further discussion and comments by several students in opposition to changes in the contract, Chancellor Lombardi stated that the issue went through the governance process and that the process is not nullified because one group does not support the changes. Professor Robinson noted that the Saddleback College Academic Senate did not recommend delaying the contract but supported the attachment of a Memorandum of Understanding specifying the continuation of the flow of funds to ASG from the bookstore, even though the contract will be between the district, not ASG, and Follett. Amendment failed with Trustees Frogue, Lorch, and Walther casting affirmative votes; Trustees Milchiker and Rhodes casting negative votes; and Trustees Williams and Hueter abstaining to vote. Student Trustee Sawhney cast an affirmative advisory vote. Trustee Walther moved to table the item, seconded by Trustee Frogue. Motion carried with Trustees Milchiker and Hueter casting negative votes. Student Trustee Sawhney cast an affirmative advisory vote. Chancellor Lombardi noted that the Memorandum of Understanding will be between the college and the ASG.

**BOOKSTORE
CONTRACT**

Saddleback College students Valentin Mendoza, Nicole Nerio, Javier Corrales, Mark Gittner, Sonia Salloum, Maribel Larios, Ainé Lopez, Jeff Haskell, Tim Gertz and others spoke on issues including hiring more Latino faculty members, diversity on campus, better representation of students' interests by the board, the relationship between students and administration, the change in location of the safe-sex workshop from the quad to a classroom, the student trustee advisory vote, the placement of public comments on the board meeting agenda, and the accountability of ASG.

**PUBLIC
COMMENTS/
RECESS**

Following a ten-minute break called at 11:25 p.m., Saddleback College student José Caballero and IVC student Phil Zavadil addressed the board on Board Policy 104, communications, and defining the role of student government.

The board approved the changes in the Saddleback College 1995-1996 catalog and authorized publication of the document.	CATALOG CHANGES
The board approved the granting of certificates of achievement to the students listed by Saddleback College.	CERTIFICATES OF ACHIEVEMENT
The board approved the IVC Community Education program, presenters, and compensation for the 1995 summer session.	COMMUNITY EDUCATION
Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the IVC Literacy Awareness Conference to be followed by the dedication of the laboratory for the "Computer-Assisted Instruction for Learning Disabled Student" on April 7, 1995. President Larios provided information on the conference and dedication and invited board members to attend. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.	CONFERENCE AND DEDICATION
The board approved participation of nine members and one advisor of the IVC Honor Society at the Phi Theta Kappa National Convention at a total cost not to exceed \$6,917.	HONOR SOCIETY TRAVEL
The board approved the scheduled IVC athletic programs fund-raising events.	ATHLETIC FUND-RAISERS
The board approved the expenditures for the IVC Music Department's faculty benefit recital scheduled April 22, 1995.	BENEFIT RECITAL
The board approved consultant contract with Mary Auvil for writing final reports on the grant projects entitled "Guidelines for Delivery of Nontraditional Instruction for Computer Information Science Program Project" and "Professional Development in Business Education Project" for a fee of \$1,000 each.	GRANT REPORT CONSULTANT
The board adopted Resolution 95-14 to amend the PERS "Golden Handshake" window periods.	PERS AMENDMENT
The board approved IVC Foundation's request to open an interest bearing, checking and savings account at the Orange County Teachers' Federal Credit Union and authorized the list of signatories.	FOUNDATION ACCOUNT
The board approved the request for assignment of all rights, title, interest, and payments due on the Partel Municipal Equipment Schedule #9 lease/purchase agreement.	ASSIGNMENT OF LEASE RIGHTS

The board approved the award of bid 185 for district paper supplies to the vendors listed for a total of \$35,595; bid 940 for a secondary pump for the thermal storage system at Saddleback College to Martin Mechanical for a total of \$27,000; and bid 200 for printing the IVC Community Education brochures for fall, winter, spring, and summer 1995-1996 to Trend Offset Printing for a total of \$130,000.

**AWARD OF
BIDS**

Motion by Trustee Hueter, seconded by Trustee Walther, to reject all bids submitted in relation to bid 937 for computer equipment for Saddleback College, and to bid 939 for the chemical water treatment conversion of the swimming pool at Saddleback College. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**REJECTION
OF BIDS**

Motion by Trustee Hueter, seconded by Trustee Lorch, to approve the contract for Architectural and Construction Management Services with the Blurock Partnership to oversee the construction of safety netting to cover the golf driving range. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**ARCHITECTURAL
SERVICES
CONTRACT**

The board denied the claim by Omar Yousef Salah, and directed notification of claimant and referral of the claim to the district's insurance administrator for processing.

CLAIM

The board approved/ratified transfers of appropriations as delineated.

**BUDGET
TRANSFERS**

Motion by Trustee Hueter, seconded by Trustee Frogue, to approve purchase orders 53281 through 53707 totaling \$960,413.71. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Sawhney cast an affirmative advisory vote.

**PURCHASE
ORDERS**

The board approved checks 57563 through 58252 totaling \$1,361,961.23; credit card purchases totaling \$3,281.77; Saddleback College Community Education checks 2173 through 2254 totaling \$103,557.28; and IVC Community Education checks 3129 through 3193 totaling \$76,451.19.

**PAYMENT
OF BILLS**

The board approved the expenses for the scheduled 1995 spring workshops provided by District Services Staff Development funding at a cost not to exceed \$600.

**STAFF
DEVELOPMENT
WORKSHOPS**

The board approved the consulting agreement with CPR for Everybody for CPR classes scheduled for April 19, 1995, at a cost not to exceed \$800.

**DISTRICT
SERVICES CPR
CLASSES**

The board approved the 1995 Districtwide Classified Leadership Professional Development events scheduled, and consultant contract as indicated.

**CLASSIFIED
LEADERSHIP
EVENTS**

The board adopted Resolution 95-13 authorizing payment to Trustee Milchiker who was absent from the February 27, 1995, board meeting.

**PAYMENT TO
ABSENT BOARD
MEMBER**

The board approved the trustees' requests to attend conferences and meetings, and/or local mileage reimbursement as indicated.

**TRUSTEE ATTEN-
DANCE/MILEAGE**

Trustee Rhodes reported that the Orange County Legislative Task Force is extending an invitation to board members, Chancellors, Vice Chancellors, college presidents, and governance group presidents of the four Orange County community college districts to attend a breakfast with Orange County legislators at Rancho Santiago Community College District on May 5.

**TRUSTEES'
REPORTS**

Trustee Frogue referred to documents that he read earlier during the meeting on Trustee Walther's comments regarding his previous board meeting reports, the number of units required for students to participate in student government, and a policy designed to reduce the number of students on class waiting lists. He read two additional documents on the role of the public information office and distributing newspapers to trustees at taxpayer expense, and the enforcement of Section 53202 as it pertains to the Irvine Valley College Academic Senate. Trustee Frogue asked that the documents be attached to the minutes.

Trustee Lorch reported that she attended the Tech Prep Planning Retreat on March 7 and found the program and small group discussions regarding articulating work force and educational needs in our communities to be outstanding. She referred to the budget reduction item on the previous agenda and asked Vice Chancellor Carcamo if his staff could provide a monthly report that indicates the current ending balance and the projected net ending balance, with areas of significant change highlighted. Vice Chancellor Carcamo stated that his staff is currently in the process of developing a monthly statement type document for board members.

President Williams referenced an article in a recent issue of the L.A. Times that prominently displayed a photograph of Chancellor Lombardi and other United Way regional representatives, and commended him for his efforts in the recent fundraising campaign. He asked everyone to keep in mind that the board ultimately represents the taxpayers in the district and must consider all district expenditures and decisions on various issues very carefully.

President Doffoney highlighted several items in his written report including the writing contest awards ceremony, Coach Bill Brummel's recent honors, the High School Counselors Day event, and the district speech team's wins. He commented that the college has supported AIDS awareness programs for years but wants to work with open forum presenters to ensure the appropriateness of the time, place, and manner of programs.

**PRESIDENTS'
REPORTS**

President Larios reported that on March 14, Linda Renne, Editor of IVC Community Education Publications, accepted the first place Gold Paragon Award for Schedule from the National Council for marketing and Public Relations. He added that the IVC Wind Ensemble has been invited to compete in the Western States Wind Ensemble Competition in late April, and that the District Forensics Team earned won the state championship in competition at Mt. San Antonio College March 16-19 and will participate in the national competition in San Francisco on April 10-14.

Professor Robinson invited board members to attend the remaining Saddleback College Academic Senate meetings on March 22, April 5, April 19, May 3, and May 17 at 2:30 p.m. in Library 105. He indicated that at its next meeting, the Senate will be discussing the organizational assessment and cross cultural studies progress, and there will be a report by the statewide academic senate representative on statewide issues.

**ACADEMIC
SENATE'S
REPORT**

Mr. Sierakowski reported that the Saddleback College Classified Senate is currently receiving responses to a needs assessment survey to determine staff development programs for the remainder of the year. He added that requests for technology programs continue to be predominant.

**CLASSIFIED
SENATE'S
REPORT**