

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
MARCH 14, 1994  
LIBRARY 105, SADDLEBACK COLLEGE

CLOSED SESSION

The Board of Trustees met in closed session from 6:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Milchiker at 7:30 p.m. Trustee Lorch led the pledge of allegiance and Trustee Williams requested a moment of silence in memory of Saddleback College Professor Monte LaBonte and former trustee Eugene McKnight who recently passed away.

CALLED  
TO ORDER

Members of the Board of Trustees

Marcia Milchiker, President  
John Williams, Vice President  
Teddi Lorch, Clerk  
Steven Frogue, Member  
Lee Rhodes, Member  
Harriett Walther, Member  
Monica Mukai, Student Member

PRESENT

Absent

Joan Hueter, Member

Administrative Officers

Robert Lombardi, Chancellor  
Tony Carcamo, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Linda Kroner, Vice Chancellor, Human Resources  
Ned Doffoney, President, Saddleback College  
Anna McFarlin, President, Irvine Valley College

Faculty Association

Mike Runyan

Academic Senate

Terry Robinson  
Priscilla Ross

California School Employees Association  
Mark Pendry

Classified Senate/Councils  
Connie McClain  
Laura U'Ren  
Lois Di Alto

Associated Student Government  
Matt Brady  
Phil Zavadil

President Milchiker announced that items 22 and 28 were pulled from the agenda. Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the agenda as modified, including replacement and/or additional pages to items 31a and 31b. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

APPROVAL  
OF AGENDA

President Milchiker indicated that in preparation for the implementation of the new Brown Act amendments that will be effective April 1, 1994, she will announce the items that were discussed in closed session prior to the open session of the meeting. She stated that the board discussed personnel and negotiation items.

CLOSED SESSION

Motion by Trustee Lorch, seconded by Trustee Rhodes, to approve the minutes of the February 28, 1994, meeting of the Board of Trustees with changes. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

Trustee Lorch read resolutions commending Vice Presidents Everett Brewer and Terry Burgess for their service as acting presidents of Saddleback College and Irvine Valley College, respectively. The resolutions were adopted by roll call votes.

PRESENTATIONS

President Milchiker announced that Dr. McFarlin has decided to retire as of August 31, 1994, and commended her for her many years of service to the district. She requested that a presidential search begin as soon as possible with the intention of having a replacement by fall semester.

ANNOUNCE-  
MENT OF  
RETIREMENT

Item 17 was removed from the consent calendar for separate discussion. Motion by Trustee Walther, seconded by Trustee Rhodes, to approve the consent calendar as amended. Student Trustee Mukai cast an affirmative advisory vote.

CONSENT  
CALENDAR

Motion by Trustee Rhodes, seconded by Trustee Walther, to accept for review and study the revision of Board Policy 4000, Employment Policy. Trustee Lorch asked that the wording be reviewed by legal counsel; Trustee Williams and Professor Runyan asked for clarification of the term "mental disability;" and Professor Runyan also asked for an explanation of the difference between the terms "disabled veteran" and "disabled Vietnam-era veteran." Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

BOARD  
POLICIES

Motion by Trustee Lorch, seconded by Trustee Rhodes, to approve revised Board Policy 5611, Open Enrollment, Prerequisites, Corequisites, and Advisories Policy. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

Motion by Trustee Lorch, seconded by Trustee Williams, to approve the deletion of Board Policy 2101, Reimbursement of Travel Expenses for the Chancellor, and the revisions to Board Policy 4052, Reimbursement of Travel Expenses. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

The board approved Saddleback College's applications for grant funds from the Community College Fund for Instructional Improvement for the grant project entitled "Airing Voices: Individualized Training and Alternative Curriculum for the Broadcasting Student;" from the State Chancellor's Office - Vocational Education/Economic Development for "Airing Voices : Individualized Training and Alternative Curriculum for the Broadcasting Student;" from the State Chancellor's Office - Consumer Homemaking Ed., Economically Depressed Areas, for "Generations of the Past, Present, and Future;" and from the State Chancellor's Office for the grant projects entitled "Home Health Care Clinical In-Service Training," "Implementing CAI into the Health Science Curriculum with Emphasis on CD-ROM and Interactive Video," and "Pediatric Retraining In-Service."

GRANT  
APPLICATIONS



The board approved the award of grant funds to Irvine Valley College by the State Academic Senate in the amount of \$1,700 for the grant project entitled "Cooperative Geology Field Studies: A Mechanism to Foster Community College and CSU/UC Communication and Networking."

**GRANT  
ACCEPTANCE**

Motion by Trustee Frogue, seconded by Trustee Williams, to ratify the nomination of Trustee Marcia Milchiker for membership on the CCCT Board of Directors. Trustee Lorch read a statement in support of Trustee Milchiker and her nomination for election to the CCCT board. Motion carried with Trustee Walther abstaining to vote. Student Trustee Mukai abstained from casting an advisory vote.

**CCCT  
NOMINATION**

The board approved the contract with Larry H. McBride, attorney, to provide a legal services program for students at Irvine Valley College through ASIVC.

**LEGAL  
SERVICES**

The board approved the workshops and full expenditures for the presenters listed in the amounts listed for the Staff Development for Business Educators Project.

**WORKSHOPS**

The board approved the consultant agreement to hire Michael O'Halloran as designer of the software/hardware package for the Computer Automated Flexible Environments for Manufacturing and Technology (CAFE II) project.

**CONSULTANT  
AGREEMENT**

Motion by the Trustee Rhodes, seconded by Trustee Lorch, to approve the policy and curriculum changes in Saddleback College's 1994-1995 catalog as indicated and authorize the publication of the document. Vice President Brewer reviewed the item for the board and answered questions. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**1994-1995  
CATALOG  
CHANGES**

The board approved the Saddleback College Community Education presenters as outlined for Summer 1994.

**COMMUNITY  
EDUCATION**

The board approved consultant agreements for Saddleback College with Dr. Mark H. Rossman to present a keynote talk at the Health Occupations Educators' Institute for an amount not to exceed \$2,000, and with individuals as listed to serve as clinical evaluators, proctors, center assistants, and resident actors for the Regional Health Occupations Resource Center for an amount not to exceed \$5,000 each.

**CONSULTANT  
AGREEMENTS**

The board approved payment of honoraria by Saddleback College to Professor James Chiampi in the amount of \$75 for his presentation on April 12 as part of the Humanities Hour; Ms. Pamela Cibbarelli in the amount of \$600 for conducting an Internet Training Workshop on April 22; Mr. Alan Mautner in the amount of \$450 for his orchestral performance in the musical, *The Boys from Syracuse*, March 11 through March 20; individuals listed in the amount of \$1,600 total for their lectures and demonstrations to Art Department students during Spring 1994; Ms. Nancy Wright in the amount of \$100 for her lecture during a grant required Parent Education Seminar on April 8 and May 6 in the Child Development Center; and to the individuals listed for their services to produce Summer Stock 1994.

HONORARIA

The board authorized a contract with John Cauble, proprietor of The New Theatre, TNT, for Saddleback College to hire up to seven Equity Guest Artists for Summer Stock 1994 at a cost not to exceed \$43,886.22.

SUMMER STOCK  
EQUITY  
CONTRACTS

The board approved the compensation for presenters and technicians for the 1994 Saddleback College Commencement.

COMMENCEMENT

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve the continuation of the existing contract between the Saddleback Community College District and Follett College Stores Corporation for bookstore services at Saddleback College through June 30, 1995. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

BOOKSTORE  
CONTRACT  
CONTINUATION

The board approved the acceptance of the equipment and software as listed from Golden West College's Regional Resource Center for the Deaf as part of Saddleback College's participation in the grant project to develop new and innovative strategies of support services to the hearing impaired.

RESOURCE  
CENTER  
FOR THE  
DEAF

The board approved granting Certificates of Achievement to the students listed by Saddleback College and Irvine Valley College.

CERTIFICATES OF  
ACHIEVEMENT

The board approved Change Order 9 decreasing the construction contract for Hart Gymnasium at Irvine Valley College by \$1,680.76 to \$3,422,979.22 and extending the contract completion date by seven days.

CHANGE  
ORDER



The board accepted the project to replace the subflooring in Building D, H, and N at Saddleback College as complete and authorized the filing of a Notice of Completion with the County of Orange and the release of retention 35 days after filing the Notice.

**NOTICE OF  
COMPLETION**

The board authorized payments on a five-year lease of a modular building to GE Capital Modular Space for a total amount of \$60,000 in accordance with the terms of Bid 188.

**LEASE OF  
MODULAR  
BUILDING**

The board approved an agreement with Public Economics, Inc., to provide consulting services for the period of July 1, 1993, to June 30, 1994, inclusive, for negotiating use of available surplus property upon the closure of the Tustin Marine Corp Air Station and authorized the Vice Chancellor of Fiscal Services to execute this agreement.

**CONSULTING  
AGREEMENT**

The board approved purchase orders 45548 through 45836 totaling \$186,685.12.

**PURCHASE  
ORDERS**

The board approved checks 45939 through 46303 totaling \$856,503.26; credit card purchases totaling \$1,782.13; Saddleback College Community Education checks 1277 through 1319 totaling \$17,409.65; and Irvine Valley College Community Education checks 2191 through 2234 totaling \$20,376.05.

**PAYMENT  
OF BILLS**

The board approved the Third Annual Districtwide Classified Staff Development Day and honoraria for Wednesday, March 30, 1994, as indicated.

**CLASSIFIED  
DEVELOPMENT  
DAY**

The board approved the trustees' requests for travel and/or mileage as indicated.

**TRAVEL/  
MILEAGE**

Irvine Valley College student Phil Zavadil expressed concern over the closure of the IVC Counseling, Transfer, Career, and Assessment Centers on March 2 for staff to attend a baby shower off campus.

**PUBLIC  
COMMENTS**

Trustee Williams reported that he was an invited participant in the annual Mission Viejo St. Patrick's Day Parade which was also attended by Trustees Milchiker and Lorch and President Doffoney. He noted that before the parade he had the opportunity to introduce Dr. Doffoney to several local legislators including Senators Bergeson and Lewis, and Assembly Members Conroy and Morrow, and discuss community college issues with them. Trustee Williams added that he was impressed by the many expressions of support for Saddleback College by community members attending the event.

Trustee Walther remembered Eugene McKnight and Monte LaBonte and expressed sadness over their recent passing. She brought the board's attention to a letter written by Tracey Schroeder in the March 10 edition of the *Lariat* which expressed concern over a cartoon in the March 3 edition that depicted the Star of David mutilating the dove of peace. Trustee Walther indicated that she appreciated the author's comments on the inappropriateness of the cartoon's implication that the Jewish people as a group were responsible for the recent brutal actions of one person, and she commended the *Lariat* for printing the letter.

Trustee Rhodes reported that as a member of the Orange County Legislative Task Force he has had the opportunity to become familiar with many legislative proposals that are either in process or about to enter into the process. He read descriptions of proposals at the state level relative to the mission of community colleges, to access, and to fiscal policy, as well as several proposals at the federal level (written report attached). Trustee Rhodes noted that AB 3066 and AB3117 that were presented to the legislature the preceding month would limit the use of part-time faculty.

Student Trustee Mukai expressed appreciation for the board's removal of the summer parking fee item in consideration of the rising costs for students, and asked if the board has considered implementing a car pool program for students. Vice Chancellor Kelly replied that a ridesharing program was initiated in the past but it was unsuccessful, primarily due to the size of the district. Student Trustee Mukai referred to the incident described by IVC student Zavadil and stated that she hoped staff would strive harder to become more student service oriented.



Trustee Lorch reported that she enjoyed the St. Patrick's Day Parade and that it mirrored what is meant by community pride. She added that the 5K run cosponsored by the Saddleback College ASG and Mission Hospital was exhilarating and that there were over one thousand entries. Trustee Lorch indicated that she also attended the Saddleback College Women's Conference, "In Every Generation, Action Frees Our Dreams," which featured a play entitled "Womanspeak" that focused on 19th century women crusaders such as Victoria Woodhill and Susan B. Anthony. She noted that upon reflecting on the play she concluded that this generation must take action to help our organizations free its dreams by being committed to pursuing quality. Trustee Lorch continued that she believes in order to understand our institution's processes and better define them that the concept of teams and teamwork which is the core of strategic quality management must be embraced. She urged everyone to personally assume responsibility for quality in the district and added that the responsibility for quality should also be freely given to everyone. She closed by stating that both giving and assuming needs to occur to cause quality and that the spirit for quality cannot trickle down from the top but must be a fountain from which everything flows.

Trustee Frogue commended Patricia Khachadorian, Lariat staff writer, for her recent article on the teen-age track and field star that was injured on the SCCD track by a stray golf ball from the driving range. He added that the it was a well written article and reflected the high quality of the Lariat staff in general.

President Doffoney announced that for the third time in five years a Saddleback College faculty member was the recipient of the Gerald C. Hayward for Excellence in Education. He indicated that the prestigious award will be presented to Mathematics Professor James Thorpe on Friday, March 18, as part of the Chancellor's Hour. President Doffoney reminded the board that the AIDS Memorial Quilt will be on display in the Saddleback College gymnasium on April 8, 9, and 10 and invited the board to attend the opening ceremony on April 8. He also reminded the board of the awards ceremony on March 17 honoring the winners of the annual high school creative writing contest. President Doffoney reported that the Saddleback College Women's Conference on March 11 was well attended and very successful.

**PRESIDENTS'  
REPORTS**

President McFarlin noted that it was a pleasure to return to Irvine Valley College as its President following her service as the district's Interim Chancellor for six months.



Professor Robinson stated that Dr. Thorpe was nominated by the Senate for the Hayward Award and the Senate is very pleased that he was chosen by the Board of Governors as recipient of the award. He indicated that the Senate is continuing to develop its shared governance document and hopes to be able to send copies to board members prior to the next board meeting. Professor Robinson added that the Senate looks forward to working with the board on the shared governance document.

**ACADEMIC  
SENATES'  
REPORTS**

Professor Priscilla Ross expressed sadness concerning the announcement of Dr. McFarlin's retirement.

Mr. Pendry welcomed Dr. Lombardi on behalf of C.S.E.A. Chapter 586 and wished him well in his position of Chancellor. He reported that members are preparing for upcoming negotiations and attended an informative workshop on negotiations at Cypress College on February 28.

**C.S.E.A.  
REPORT**

Professor Runyan indicated that the faculty association is also preparing for negotiations and has solicited and received many suggestions from faculty members at both colleges. He noted with interest that most of the concerns focused on working conditions.

**FACULTY  
ASSOCIATION  
REPORT**

Ms. Laura U'Ren announced that Ms. Swinder Cooper, representing the Orange County Human Relations Council, will speak on intergroup relationships at the next IVC Classified Council meeting, and she welcomed Dr. Lombardi to the district.

**CLASSIFIED  
SENATE/  
COUNCILS'  
REPORTS**

Ms. McClain distributed letters to the board inviting them to attend the districtwide Classified Staff Development Day on March 30. She thanked Dr. Doffoney for inviting her to meet with him recently to discuss Classified Senate issues.

Ms. Di Alto reported that the District Classified Council is currently registering employees in various Macintosh computer classes. She indicated that the recent nutrition/fitness seminar was very successful and the subject of the next Council sponsored seminar is financial planning.

Mr. Zavadil welcomed Dr. Lombardi to the district and distributed a recommendation from ASIVC on the summer parking fees issue. He reported that nearly 400 letters from IVC students in opposition to an increase in fees were collected the preceding week, and that the letter-writing campaign will continue. He added that a meeting has been scheduled to discuss other methods of communicating the students' opposition including visiting local legislators. Mr. Zavadil indicated that a committee has been formed to investigate alternative food services on campus and one option under study is the food court concept. He also noted that eleven applications were received for student government positions, that work is continuing on the teacher of the year award, and that ASIVC pledged \$16,000 in scholarships to the IVC Foundation.

Mr. Brady welcomed Dr. Lombardi as the newly appointed Chancellor of SCCD. He reported that there were approximately 1200 registered entrants in the 5K run on Sunday, March 13, as compared to 400 the previous year. He noted that proceeds raised will be used to fund scholarships for Saddleback College students as well as for local area high school sports programs set up through Mission Hospital's Center for Sports and Wellness. Mr. Brady reminded the board that ASG's blood drive will be held in SSC 225 on March 15. He reported that the application deadline for ASG elected positions had recently passed and that elections will be held on April 12 and 13.

Chancellor Lombardi expressed appreciation for the many welcoming comments and expressed sadness over the recent deaths of former trustee McKnight and Professor LaBonte. He congratulated Dr. Thorpe for being selected as the Hayward Award recipient and commented that for three faculty members from SCCD to receive the distinguished award is truly exceptional. Chancellor Lombardi stated that he was pleased to return to the district and its two excellent colleges and will contribute as much as possible to meet the challenges facing the district and higher education. He noted that a bill currently before the legislature to offer two years of tuition-free education at the University of California to graduates of the community college system is indicative of the high esteem in which the community college system is held. Chancellor Lombardi wished Dr. McFarlin success in her retirement and commended her for many years of outstanding service to the district.



President Milchiker indicated that there would be a separate vote for the athletic director positions. Motion by Trustee Williams, seconded by Trustee Frogue, to approve the Athletic Director I and Athletic Director II positions in the academic personnel actions. Motion carried with Trustees Walther and Rhodes casting negative votes. Following a brief discussion, motion by Trustee Walther, seconded by Trustee Rhodes, to approve all other submitted academic and classified personnel actions including those on replacement pages. Motion carried unanimously.

**PERSONNEL  
ACTIONS**

Motion by Trustee Rhodes, seconded by Trustee Frogue, to accept for review and study the revised hiring policy for full-time academic faculty as shown. Professor Runyan asked several questions and Director Andrews responded that he or any member of the committee would be glad to answer his questions during the review and study period. Trustee Lorch asked that a flow chart of the hiring process be developed for greater clarification and accountability. Following a discussion, the vote was taken and the motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**ACADEMIC  
HIRING POLICY  
REVISION**

Motion by Trustee Williams, seconded by Trustee Frogue, to accept for review and study the revised draft Faculty and Staff Diversity Plan/Affirmative Action. Motion carried unanimously. Student Trustee Mukai cast an affirmative advisory vote.

**FACULTY  
AND STAFF  
DIVERSITY  
PLAN**

Motion by Trustee Lorch, seconded by Trustee Frogue, to accept the following gifts: an IBM 8088 AT to be used for replacement parts on older equipment, donated by Randy Bressette to Saddleback College; a check for \$100 to be used for book acquisitions for library in memory of Professor James Hines, donated by Mr. and Mrs. Richard Slocum to Saddleback College; various hardback and paperback books as described on attachment 1 and a check in the amount of \$25 in memory of Professor James Hines for the purchase of books on Shakespeare or the Bible for the library, donated by those listed on attachment 1 to Saddleback College; 200 mouse pads to be used in the Information Management Center, donated by Ms. Sue Farr, J Point Electronics, to Saddleback College; 155 lbs. of cotton fabric to be used in the Emeritus Institute Quilting class for making quilts for babies with AIDS, donated by Hoffman California Fabrics to Saddleback College; Sony high speed audio duplicator to be used to duplicate instructional tapes for all disciplines using the Humanities Center, donated by Dave Lang,

**GIFTS**

President, IVC Foundation, to Irvine Valley College; one hundred and fifty-three 35MM color slides to be used for school slide library used in Art History and Humanities slide lectures, donated by Rebecca Welch to Irvine Valley College; forty-two 35 MM color slides to be used for school slide library in Art History and Humanities slide lectures, donated by Virginia H. Laddey to Irvine Valley College; enlarger, color meter, photo trays and miscellaneous darkroom equipment to be used in the Photo Lab, donated by Rina Combs to Irvine Valley College; and two Harper storage cabinets to be used to store software and related computer components/hardware, donated by L. Joyce Arnston to Irvine Valley College. Motion carried unanimously.

The meeting was adjourned at 9:30 p.m.

ADJOURNMENT

  
Robert A. Lombardi, Secretary