

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 27, 1995
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Williams at 6:00 p.m. The open session was then adjourned to closed session. CALLED
TO ORDER

The Board of Trustees met in closed session from 6:00 p.m. to 7:00 p.m. All trustees were present with the exception of Trustee Milchiker. CLOSED
SESSION

The open session of the regular meeting of the Board of Trustees was reconvened by President Williams at 7:00 p.m. Trustee Lorch led the pledge of allegiance and Trustee Frogue offered words of inspiration. RECONVENED

Members of the Board of Trustees

John Williams, President PRESENT
Teddi Lorch, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Lee Rhodes, Member
Harriett Walther, Member
Nitasha Sawhney, Student Member

Absent

Marcia Milchiker, Member

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcano, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Linda Kröner, Vice Chancellor, Human Resources
Ned Donnay, President, Saddleback College
Daniel Laros, President, Irvine Valley College

Faculty Association

Thomas Carroll

Academic Senate

Terry Robinson
Peter Morrison

California School Employees Association

Mark Pendry

Classified Senates/Council

Mark Sierakowski

Carol Dobson

Jim Gaston

Associated Student Government

Monica Mukai

Michael Woodroof

Motion by Trustee Lorch, seconded by Trustee Rhodes, to approve the agenda as presented, including replacement and/or additional pages to items 8b, 26, and 35a and b. Motion carried unanimously.

**APPROVAL
OF AGENDA**

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve minutes of the January 23, 1995, meeting of the Board of Trustees with changes. Motion carried unanimously.

**APPROVAL
OF MINUTES**

There were no actions to report from closed session.

CLOSED SESSION

President Williams administered the oath of office to Nitasha Sawhney who was appointed to replace Jose Caballero as student trustee for the remainder of the 1994-1995 academic year.

**SWEARING IN
OF STUDENT
TRUSTEE**

Motion by Trustee Lorch, seconded by Trustee Rhodes, to adopt a resolution congratulating the Kool Kats Variety Bank of Leisure World and Kool Kats Director H. Douglas Custance for their achievements and the recognition brought to the Saddleback College Emeritus Institute program. Motion carried by a roll call vote with Trustees Hueter and Walther answering "present."

RESOLUTION

Saddleback College Dean Keith Calkins, Athletic Director Bill Otta, and Irvine Valley College Professor and Health Sciences, PE and Athletics Chair Sue Long and Athletic Director Aracely Mora presented an overview to the board on the intercollegiate athletic programs at both colleges and answered the board's questions.

**ATHLETICS
PRESENTATION**

President Williams called for a ten minute recess at 8:25 p.m.

RECESS

Mr. Robert Morrie addressed the board to express opposition to the inclusion of multi-cultural courses as a requirement for graduation.

**PUBLIC
COMMENTS**

Items 5 and 15 were removed from the consent calendar for separate discussion. Motion by Trustee Rhodes, seconded by Trustee Lorch, to approve the consent calendar as amended. Motion carried with Trustee Walther abstaining to vote on item 27. Student Trustee Sawhney cast an affirmative advisory vote.

**CONSENT
CALENDAR**

The board approved IVC's application for funding from the State Chancellor's Office for the grant project "Tech Prep Educational Programs IV," and Saddleback College's applications for funding from the State Chancellor's Office for the grant projects "Home Health Care Nursing Clinical In-Service Training," and "Worksite Experience for Vocational Faculty, Counselors, and Placement Staff."

**GRANT
APPLICATIONS**

The board accepted for review and study Board Policy 4000.3, Workplace Violence but asked for language review after hearing suggestions from Professor Robinson.

**NEW
BOARD
POLICY**

Motion by Trustee Rhodes, seconded by Trustee Hueter, to approve revisions to Board Policy 102, Functions of the Governing Board, Board Policy 4101.1, Faculty Salary Classification Changes and Initial Classification Placement, and Board Policy 5302, Community Services Enrollment in Credit Courses. Following discussion of further revisions to Board Policy 102, Trustee Lorch made a motion to table the policy, seconded by Trustee Hueter. Motion carried unanimously to approve Board Policies 4101.1 and 5302. Student Trustee Sawhney cast an affirmative advisory vote.

**REVISIONS
TO BOARD
POLICIES**

Motion by Trustee Lorch, seconded by Trustee Hueter, to approve the recommended faculty members for sabbatical leaves during the 1995-1996 academic year. Following discussion, motion carried with Trustee Frogue casting a negative vote. Student Trustee Sawhney cast an affirmative advisory vote.

**SABBATICAL
LEAVES**

Director Andrews presented the draft reconfiguration of trustee area boundaries to the board and answered questions. He noted that public hearings will be held at the April and May board meetings to allow the public to comment on the draft reconfiguration as indicated in the project timeline.

**RECONFIGUR-
ATION OF
TRUSTEE AREA
BOUNDARIES**

The board approved the IVC Music Department faculty recital on March 5 and the expenditures listed; participation by ten members of Chi Tau Epsilon and two advisors at the ACJA/LAE National Competition March 25-April 1; and the fundraising activities as indicated by the IVC Women's Basketball Team.

**EVENTS
AND
EXPENDITURES**

The board ratified/approved Educational Services Agreements with the Irvine Unified School District for IVC to teach math classes at Irvine High School for the amount of \$20,446, and with Legal Defense Systems of America for IVC to provide training to public safety associations and unions with changes to the original contract as indicated.

**EDUCATIONAL
SERVICES
AGREEMENT**

The board approved the JPA with Irvine Unified School District, the city of Irvine, and IVC for the purpose of establishing the Horizons Program.

**HORIZONS
PROGRAM/JPA**

Motion by Trustee Lorch, seconded by Trustee Frogue, to approve the Tech Prep Retreat on March 7 at the Fluor Corporation in Irvine, and guest speaker Terry Kershaw, with funding provided through the grant. President Larios provided additional details on the retreat and the Tech Prep Consortium for which IVC is the fiscal agent. Motion carried unanimously.

**TECH PREP
RETREAT**

The board approved the workshops and full expenditures for the presenters in the amounts listed for the Professional Development in Business Education Project at IVC.

WORKSHOPS

Motion by Trustee Lorch, seconded by Trustee Rhodes, to approve granting certificates of achievement to the students listed by Irvine Valley College and by Saddleback College. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**CERTIFICATES OF
ACHIEVEMENT**

The board approved/ratified honoraria in the total amount of \$2,300 for the Saddleback College Fine Arts guest lecturers for their presentations during Spring Semester 1995; \$100 for Leopold Pfefferberg's presentation February 22 at the Humanities Hour; the amounts listed for Emeritus Institute guest lecturers for their presentations during the Spring 1995 Guest Lecture Series; the amounts listed for the musicians listed to produce the spring musical, *Wonderful Town*, March 9-19; and guest speakers Ann Cox for her presentation at the March 8 Humanities Hour, and Dr. John Brunstetter for his presentation at the Medical Allied Health Professional Society on March 1.

**HONORARIA/
GUEST
SPEAKERS**

The board approved consulting agreements with Catherine McAdams-Ortiz for her presentation at the Alzheimer's Disease Workshop as part of the Regional Health Occupation Resource Center (RHORC) project at Saddleback College; with Dacum Connections to present a facilitator workshop for health care professionals as part of the RHORC project; and Lina Perez and Martha Olivas for professional services associated with a VATEA grant project at Saddleback College.

**CONSULTANT
AGREEMENTS**

Motion by Trustee Lorch, seconded by Trustee Walther, to approve the curriculum changes in Saddleback College's 1995-1996 catalog as indicated. Motion carried unanimously. Student Trustee Sawhney cast an affirmative advisory vote.

**CATALOG
CHANGES**

President Doffoney provided information to the board on the contract that grants exclusive rights to Pepsi Cola for soft drinks served on campus for the five-year duration of the current food service contract in exchange for the donation of various promotional funds and equipment.

**PEPSI COLA
CONTRACT**

Vice President Hodge indicated that a commencement committee including student representation met several times during the fall semester to develop a process which would maintain the students' rights to select the speaker for commencement programs while at the same time ensure that previously expressed concerns are addressed. He added that he believes future speakers will be more educationally than politically oriented.

**COMMENCEMENT
SPEAKER
PROCESS**

The board approved final acceptance of the general construction of the Saddleback College Slope Failure Repair at Avery Parkway, and authorized the filing of the Notice of Completion with the county and the release of retention 35 days after the filing date.

**SLOPE
FAILURE
PROJECT**

The board approved the extension of the contract with Rick Brown as inspector-of-record for the construction of the IVC Hart Gymnasium.

**HART
GYMNASIUM**

Motion by Trustee Hueter, seconded by Trustee Walther, to approve budget reductions as listed due to the Orange County Bankruptcy. Professor Morrison asked for the record if the \$2 million in budget reductions will be transferred to the contingency account and, if there is a loss of funds due to the bankruptcy, if the reductions will be accompanied by a commensurate reduction in income to maintain a balanced budget. Vice Chancellor Carcamo responded that the transfer will be posted to the contingency account temporarily until the actual amount of the loss is known. He added that if a negotiated agreement is entered into with the County, the amount of loss and the expected return of funds would be booked and an ending balance, if any, will be determined, but if agreement is not reached until after July 1, 1995, the return of the funds will be treated as income for the new year. Following discussion among board members concerning whether or not enough information was provided in the exhibit, motion carried with Trustee Frogue casting a negative vote and Trustee Lorch abstaining. Student Trustee Sawhney abstained.

**BUDGET
REDUCTIONS**

The board approved/ratified awarding bid 938 for HVAC controls for the Saddleback College Library to SISCO in the amount of \$118,792; bid 930 for underground fuel tank removal at Saddleback College to Groundwater Remediation in the amount of \$21,790 and change order 1 to increase the contract amount by \$8,210.

**AWARD OF
BIDS**

The board rejected all bids associated with bid 936 for audio visual equipment at Saddleback College and bid 933 for digital piano lab equipment at Saddleback College due to budget reductions as a result of the Orange County bankruptcy.

**REJECTION OF
BIDS**

The board approved change order 1 to increase the contract with Burton's Electric for the installation of computer cable at Saddleback College by \$1,575 to \$17,574.

**COMPUTER
CABLING
PROJECT**

The board approved the contract with Vicenti, Lloyd & Stutzman to perform the district's audit for the two fiscal years ending June 30, 1995, and 1996.

**DISTRICT
AUDITING
CONTRACT**

The board approved the agreement with Vicenti, Lloyd & Stutzman to prepare and file tax returns for the three fiscal years ending June 30, 1995, 1996, and 1997 for the District Facilities Corporation.

**FACILITIES CORP.
TAX PREPARATION
CONTRACT**

The board approved the expenditures for the district 1994-1995 Affirmative Action Programs training and committee meetings at a cost not to exceed \$1,600.	AFFIRMATIVE ACTION PROGRAM EXPENDITURES
The board approved the revised 1994-1995 listing of district institutional memberships and estimated dues for organizations.	INSTITUTIONAL MEMBERSHIPS
The board adopted resolutions 95-10, Capital Outlay Fund- College Equipment Purchases, to amend the 1994-1995 Capital Outlay Fund by \$489,400; 95-08, Saddleback College Gerontology Program Expansion and Transfer Project, to amend the 1994-1995 General Fund Restricted Budget by \$75,000; 95-07, Saddleback College V.A.T.E.A., to amend the General Fund Restricted Budget by \$1,918; 95-06, SCCD Staff Diversity, to amend the General Fund Restricted Budget by \$1,841; and 95-09, Non-Resident Capital Outlay Fee, to amend the General Fund Restricted Budget by \$137,256.	BUDGET AMENDMENTS
The board approved/ratified transfers of appropriations as delineated.	BUDGET TRANSFERS
The board approved purchase orders 52711 through 53280 totaling \$595,466.32.	PURCHASE ORDERS
The board approved checks 56650 through 57652 totaling \$1,443,782.31; credit card purchases totaling \$4,609.15; Saddleback College Community Education checks 2139 through 2169 totaling \$84,559.08; and IVC Community Education checks totaling \$27,109.36.	PAYMENT OF BILLS
The board approved the trustees' requests to attend conferences and meeting, and/or local mileage reimbursement.	ATTENDANCE/ REIMBURSEMENT
The board approved mileage reimbursement for trustees' attendance at required board meetings.	
Several individuals who gave reports welcomed Nitasha Sawhney as the new student member of the board.	REPORTS
Trustee Rhodes reported that he had an opportunity to attend a number of sessions with legislators in both Orange and San Diego Counties during the past month, as well as many events at both colleges.	TRUSTEES' REPORTS
Trustee Lorch welcomed newly appointed Student Trustee Sawhney and stated she looks forward to working with her.	

President Williams reported that he attended the CCLC Legislative Conference and he and Trustees Lorch and Rhodes were also able to meet with Assemblyman Morrow to express their concerns regarding the effects of the county bankruptcy. He noted that while attending a meeting of the Commission on Trustee and Staff Development, he received a report stating that by the turn of the century, 450,000 student will seek access to the California universities and colleges. President Williams indicated that other literature he received focused on the increase in the number of students requiring remedial courses when entering the CSU system at a cost of approximately \$9.3 million annually, and noted that the primary place for remedial education is in the community colleges. He reported that he enjoyed the Emeritus Day activities, and commended several athletes whose recent accomplishments were noted in newspaper articles.

Trustee Frogue reported that he, too, attended the CCLC Legislative Conference and visited the offices of Senator Quentin Kopp and Assemblyman Conroy and spoke with their staff. He reported on other meetings and activities in Sacramento including his attendance at a reception for Latino trustees hosted by Armando Ruiz, Saddleback College Counselor and Coast Community College District Trustee. Trustee Frogue began to report on additional topics including the Irvine Valley College Academic Senate elections and Anti-Defamation League activities to which other trustees objected. He read a portion of a letter to him from Joyce Greenspan, ADL Regional Director, addressing his comments at a previous board meeting, and Trustee Walther subsequently read the letter in its entirety for the record (attached). Trustee Frogue asked that comments regarding the letter from the ADL be attached to the minutes of this meeting.

Trustee Hueter requested that an item limiting board members' reports to five minutes each be placed on the next board meeting agenda.

President Doffoney referred the board to his written report and noted that there are no plans to reduce services offered by the Saddleback College Womens' Center.

**PRESIDENTS'
REPORTS**

President Larios reminded the board of the IVC community awards dinner on March 14 at the Hyatt Regency Hotel in Irvine, and the Second Annual Pro-Am Scholarship Golf Tournament sponsored by the IVC Foundation to be held on March 20 at the Pelican Hill Golf Club in Newport Beach. He reported that the District Speech Team won their seventh sweepstakes in February, and are currently preparing for the state championships in March and national championships in April.

Professor Robinson reported that the Senate is looking forward to the special meeting to be held on March 6 during which the delegation of authority agreement will be discussed. He indicated that the Senate is currently working toward holding a joint meeting with the IVC Academic Senate during the spring semester as has occurred each semester for the past two years, and will notify the board of the date when it is determined. Professor Robinson reported that he enjoyed attending a recent IVC Academic Senate meeting where many issues common to both Senates were debated. He added that the Saddleback College Senate will be accepting nominations for leadership positions in May, and indicated that this is his last term as President.

**ACADEMIC
SENATES'
REPORTS**

Professor Morrison reported that the IVC Academic Senate has extensively discussed the organizational assessment at IVC resulting in a facultywide survey on organizational, administrative, and governance matters. He stated that a final report on the survey results will be sent to all faculty members and the board, and that the steering committee will use the survey results in formulating proposals related to college organizational issues. He commended the process the college is using for the assessment and President Larios for his assistance. He noted that the Senate was not supportive of the recent proposals concerning duplicating fees and has asked for new proposals to address the issue. He read two resolutions for the record concerning academic freedom and self-governing rights of academic senates (attached). Trustee Frogue asked several questions and requested that copies of the transcription of his comments at the January 23 board meeting be distributed to all board members.

Mr. Pendry reported that negotiations are proceeding and thanked all those who have provided information on various issues when it has been requested. He added that he would like to have the two-year extension to the CSEA contract ratified by the chapter before it is brought back for approval by the board.

**CSEA
REPORT**

Professor Carroll reported that negotiations will continue next week on the retirement rights issue, and that ballots have just been returned on preferences for the reopener. He stated that seven out of the top nine listings relate to working conditions, and that a final ballot will be distributed next month. Professor Carroll noted that the association is still formulating its salary position and evaluation of administrators. Trustee Frogue asked if the Faculty Association would be interested in receiving the transcription of his comments at the previous meeting and Professor Carroll replied that a copy can be sent to him.

**CTA
REPORT**

Ms. Dobson reported that the IVC Classified Senate is in the process of planning a collegewide staff development day during spring break and she will notify the board of the details when they are finalized. She added that a committee is also being formed to plan the districtwide classified staff development day.

**CLASSIFIED
SENATES/
COUNCIL'S
REPORTS**

Mr. Jim Gaston announced that he was recently elected to the position of president of the District Classified Council and will attend future board meetings.

Ms. Mukai commended Dr. Andrews for his efforts in reconfiguring trustee boundaries. She read ASG resolutions regarding changes in the bookstore contract, opposition to instructional materials fees, and a request that the district represent ASG in seeking a speedy return of ASG funds affected by the county bankruptcy. Ms. Mukai reported that there is a motion on the floor as to the processes by which ASG verifies member eligibility, and that there are differences of opinion as to whether or not the board has to ratify ASG constitutional amendments. She added that there are concerns as to why a transfer of funds into an ASG legal counsel account has not occurred. President Doffoney asked the board to allow student government issues to be resolved by the college.

**ASG
REPORTS**

Chancellor Lombardi reported that a former Saddleback College athlete and graduate, Kevin Magee, had his number retired at UCI two weeks ago. He indicated that he attended a dinner in honor of Trustee Walther's retirement as Director of the National Issues Forum, and commended Trustee Walther for her leadership of the NIF.

**CHANCELLOR'S
REPORT**

Saddleback College student Jeff Haskell addressed the board to express opposition to the resignation of the former student trustee, Jose Caballero.

**PUBLIC
COMMENTS**

Motion by Trustee Walther, seconded by Trustee Rhodes, to approve the submitted academic and classified personnel actions, including replacement pages. Motion carried unanimously.

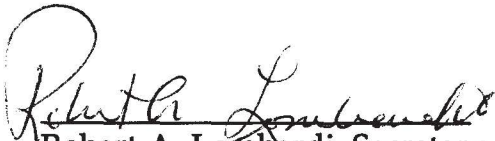
**PERSONNEL
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Rhodes, to accept the following gifts: various pieces of clothing to be used in theatre productions and by students in design and acting classes, donated by Rory O'Farrell to Saddleback College; Kodak slide projectors with lenses, dissolve unit and racks/stands to be used for lectures given by faculty, for student projects, and department and division programs and presentations, donated by David J. Lubetkin, Expo Theatre Productions, to Saddleback College; NEC P7 Dot Matrix printer to be used by Radio/TV staff, donated by Christy Coobatis to Saddleback College; various pieces of clothing as listed in Attachment A to be used in theatre productions and by students in design and acting classes, donated by Carolann Messner to Saddleback College; various hardback and paperback books and periodicals as listed in Attachment B to be used by the library, donated by those listed in Attachment B to Saddleback College; and wallpaper and carpet sample books to be used by students in design classes, donated by Sherri Zaic to Saddleback College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 12:00 a.m.

ADJOURNMENT


Robert A. Lombardi, Secretary