

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
FEBRUARY 12, 1996
LIBRARY 105, SADDLEBACK COLLEGE

The open session of the regular meeting of the Board of Trustees was called to order by President Lorch at 5:30 p.m.

**CALLED
TO ORDER**

Chancellor Lombardi reviewed his list of nine recommendations for district goals and distributed copies with attachments that included a collection of suggestions submitted previously by board members, administrators, faculty, and staff. Additional recommendations were presented by board members, governance group representatives, and a faculty member. Following discussion, Trustee Lorch indicated that the board will continue to work on finalizing the process to establish district goals. The board invited comments from the public on Measure S and Proposition 203 and discussed the pros and cons of each.

**DISCUSSION OF
GOALS/OBJEC-
TIVES, MEASURE
S, AND PROP
203**

The Board of Trustees adjourned to closed session at 6:38 p.m. All trustees were present.

**CLOSED
SESSION**

The open session of the regular meeting of the Board of Trustees was reconvened by President Lorch at 7:50 p.m. Trustee Rhodes led the pledge of allegiance and Trustee Frogue spoke words of inspiration.

RECONVENED

Members of the Board of Trustees

Teddi Lorch, President
Lee Rhodes, Vice President
Steven Frogue, Clerk
Joan Hueter, Member
Marcia Milchiker, Member
Harriett Walther, Member
John Williams, Member
Tim Gertz, Student Member

PRESENT

Administrative Officers

Robert Lombardi, Chancellor
Tony Carcamo, Vice Chancellor, Fiscal Services
Linda Kroner, Vice Chancellor, Human Resources
Kathleen O'C. Hodge, Associate Vice Chancellor,
Administrative Services
Ned Doffoney, President, Saddleback College
Daniel Larios, President, Irvine Valley College

Faculty Association

Thomas Carroll (following closed session)

Academic Senate

Bob Cosgrove
Peter Morrison (following closed session)

California School Employees Association

Mark Pendry (following closed session)

Classified Senates/Council

Mark Kruhmin

Associated Student Government

Nick Grewal (preceding closed session)
Jeff Haskell (following closed session)
Judy Krieg

Motion by Trustee Hueter, seconded by Trustee Williams, to approve the agenda as presented, including replacement and/or additional pages to items 42a and b. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF AGENDA**

Motion by Trustee Hueter, seconded by Trustee Rhodes, to approve minutes of the January 22, 1996, regular meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**APPROVAL
OF MINUTES**

There were no actions to report from closed session.

CLOSED SESSION

Trustee Frogue, Clerk of the board, read a resolution encouraging students and voters to become aware of the pros and cons of passage of Proposition 203 and the impact that the passage of the bond measure would have on the colleges. Motion by Trustee Hueter, seconded by Trustee William's, to adopt Resolution 96-10. Resolution passed unanimously by roll call vote.

RESOLUTION

Items 16, 20, 22, 27, 30 and 33 were removed from the consent calendar for separate discussion. Motion by Trustee Rhodes, seconded by Trustee Williams, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.

**CONSENT
CALENDAR**

There were no public comments.

PUBLIC COMMENTS

Associate Vice Chancellor Hodge distributed materials on the Facility Master Plan Review and introduced representatives of Blurock Partnership, including Project Manager Deborah Shepley who presented details of the plan.

**FACILITIES
MASTER PLAN
UPDATE**

The board approved Saddleback College's application for funding from the State Chancellor's Office for the grant entitled "Worksite Experience - ambulatory Care" and "Worksite Experience - Home Health Care Nursing."

**GRANT
APPLICATIONS**

The board accepted for review and study the revisions to Board Policy 5607, Nonresident Student Tuition. Chancellor Lombardi indicated that a change to the language reflects the district's practice of using the full cost of education in applying the formula to determine the tuition fee.

**BOARD POLICY
REVISION**

Motion by Trustee Williams, seconded by Trustee Rhodes, to approve Exhibit B, separate but identical 1996-1997 academic calendars for Irvine Valley College and Saddleback College. Trustee Hueter made a motion, seconded by Trustee Milchiker, to approve Exhibit A, calendars that differ in the number of classroom days and staff development days. Trustee Milchiker withdrew her second to the motion to amend, followed by Trustee Walther's seconding the amendment. Following discussion of concerns expressed by several board members regarding the differing calendar displayed in Exhibit A, the amended motion failed with Trustees Hueter and Walther casting affirmative votes, and Student Trustee Gertz casting a negative advisory vote. Main motion carried with Trustee Hueter casting a negative vote and Student Trustee Gertz casting a negative advisory vote.

**1996-1997
ACADEMIC
CALENDARS**

The board approved Educational Services Agreements with the Orange County Bar Association for IVC to provide employee training in Microsoft Windows '95, Excel, and Word for Windows '95 at a rate of \$180 per hour of training, and with Sports Specialties for IVC to provide employee training in ESL Assessment and Training at a rate of \$150 per hour of training.

**EDUCATIONAL
SERVICES
AGREEMENTS**

The board approved the IVC Community Education program, presenters, and compensation for the 1996 Spring Session.	COMMUNITY ED PROGRAMS
The board approved consultant agreements with Patrick Fenton and Barbara Jones for the planning and facilitation of the Microsoft Training workshops as part of the Microsoft Training Project at IVC, and with Scott Ahrens for the planning and facilitation of the workshop for the Professional Development in Business Education Project at IVC for an amount not to exceed \$1,100.	CONSULTANT AGREEMENTS
The board approved the workshops, agencies, personnel, and expenditures associated with the Microsoft Training Project and the Professional Development in Business Education Project at IVC.	WORKSHOPS
The board approved the IVC Booster Club's March 10 rummage sale fundraising activity.	ATHLETIC EVENT
The board approved competition/attendance by IVC student groups at the AOJ-XTE-ACJA/LAE National Competition on March 16-22 by twelve members and two advisors of Chi Tau Epsilon for a total of \$12,194, and at the Phi Theta Kappa National Convention on April 17-21 by up to five members and one advisor from the IVC Honor Society at a cost not to exceed \$5,325.	STUDENT EVENT PARTICIPATION
The board approved the expenditures for the IVC Art Department's spring 1996 exhibitions.	ART EXHIBITIONS
The board approved expenditures not to exceed \$1,500 for the IVC Symphonic Wind Ensemble to perform at the Barclay Theatre on May 5.	ADDED CONCERT DATE
Information on the \$5,000 in faculty/staff grants from Saddleback College Foundation as part of its semi-annual Foundation Grants program was provided for the board's review.	FOUNDATION GRANTS PROGRAM
The board approved the Saddleback College Foundation's investment plan to optimize its investments, based on security, return, access, and, where possible and appropriate, in local institutions.	FOUNDATION INVESTMENT PLAN
Motion by Trustee Williams, seconded by Trustee Rhodes, to approve the instructional laboratory fees for 1996-1997. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.	LABORATORY FEES

<p>The board ratified the expenditures as indicated in amounts not to exceed \$100 each for the Saddleback College Spring 1996 Flex/In-Service activities.</p>	<p>IN-SERVICE EXPENDITURES</p>
<p>The board approved Saddleback College RHORC consultant agreements with Diane Cline and Anne Marie Fusco for their services as Coordinators of CNA testing for amounts not to exceed \$5,000, and with Dr. Rosemary Caffarella, Dr. Dale Cook, Jerry Kellogg, and Peggy Wetsch for their participation in the workshops associated with the Third Annual Health Occupations Educators' Institute on March 5-8, 1996.</p>	<p>RHORC CONSULTANT AGREEMENTS</p>
<p>The board approved payment of honoraria by Saddleback College to the musicians listed in the amounts listed for their performances in the spring musical, <i>The Robber Bridegroom</i>; to the Cottonwood Band and Kevin Bardell in the amount of \$150 and \$100, respectively, for the Band's performance and Mr. Bardell's lecture; to Dr. Joseph Nevadomsky in the amount of \$200 for his lecture on March 18; to Dr. Richard Yarborough in the amount of \$150 for his presentation on African American literature on February 14 during the Humanities Hour; and to Dr. Edith M. Schwartz in the amount of \$150 for her presentation <i>Women in Literature through the Ages</i> on march 13 during the Humanities Hour.</p>	<p>HONORARIA</p>
<p>Motion by Trustee Williams, seconded by Trustee Walther, to approve attendance at the 23rd Annual Conservative Political Action Conference (CPAC '96) on January 20-25 in Washington, D.C., by up to nine students and an advisor for a cost not to exceed \$5,432. Motion carried with Trustee Frogue casting a negative vote. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>OUT-OF-STATE STUDENT TRAVEL</p>
<p>President Lorch called for a recess at 9:34 p.m.</p>	<p>RECESS</p>
<p>The board approved Le Mun Wa's presentation entitled <i>The Color of Fear</i> on March 12 for honorarium in the amount of \$2,000 and expenses not to exceed \$500; the list of potential speakers for their presentations during the programs associated with Black History Month during February, 1996; and the list of potential speakers for their presentation during commencement on May 24, 1996.</p>	<p>SPEAKERS/ HONORARIA</p>
<p>Motion by Trustee Williams, seconded by Trustee Rhodes, to approve granting certificates of achievement to the students listed by Saddleback College. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>

<p>The board accepted the replacement of the air conditioning units in Building B-100 project at IVC as complete and authorized the filing of a Notice of Completion.</p>	<p>NOTICE OF COMPLETION</p>
<p>The board approved change order 1 for the Library Road bridge repair project at Saddleback College, extending the project completion date by 28 days.</p>	<p>CHANGE ORDER</p>
<p>The board approved the 1996-1997 Deferred Maintenance Program and authorized the Vice Chancellor of Fiscal Services to certify the district's intention to participate in the state-funded program.</p>	<p>DEFERRED MAINTENANCE PROGRAM</p>
<p>The board approved the 1996-1997 Hazardous Substances Removal Program and authorized the Vice Chancellor of Fiscal Services to certify the district's intention to participate in the state-funded program.</p>	<p>HAZARDOUS SUBSTANCE REMOVAL PROGRAM</p>
<p>Motion by Trustee Rhodes, seconded by Trustee Walther, to adopt resolutions 96-7, 96-8, and 96-9 and authorize the Vice Chancellor of Fiscal Services to execute all related documents after the best option has been selected for the district. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>1996-1997 TRANS</p>
<p>Information on the listing of various board-approved bank accounts and internal control was provided for the board's review.</p>	<p>BANK ACCOUNTS</p>
<p>The board extended the contract with Public Leasing Corporation to cover the period from January 17, 1996, through July 17, 1996, for financial services and authorized the Vice Chancellor of Fiscal Services to execute said contract extension.</p>	<p>CONTRACT EXTENSION FOR FINANCIAL ADVISOR</p>
<p>Motion by Trustee Walther, seconded by Trustee Rhodes, to approve payment to Barr Engineering for the design drawings and the termination of the contract with Barr Engineering for the HVAC modifications. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>TERMINATION OF CONTRACT</p>
<p>Information on monthly financial data was provided for the board's review.</p>	<p>MONTHLY STATUS REPORT</p>

<p>The board adopted Resolution 96-1, Saddleback College Adult Basic Education Grant for 1995-1996, to amend the 1995-1996 General Fund Restricted Budget by \$18,050, and Resolution 96-6, Irvine Valley College Dedicated Revenue, to amend the 1995-1996 Unrestricted General Fund Budget by \$21,000.</p>	<p>BUDGET AMENDMENTS</p>
<p>Motion by Trustee Hueter, seconded by Student Trustee Gertz, to approve/ratify transfers of appropriations as delineated. Motion carried unanimously. Student Trustee Gertz cast an affirmative advisory vote.</p>	<p>BUDGET TRANSFERS</p>
<p>The board denied the claim against the district by David Brugman, directed notification of the claimant and referral to the district's insurance administrator for processing.</p>	<p>CLAIM AGAINST THE DISTRICT</p>
<p>The board approved purchase orders 59863 through 60329 totaling \$5,090,051.99.</p>	<p>PURCHASE ORDERS</p>
<p>The board approved checks 67103 through 67619 totaling \$5,982,686.35; credit card purchases totaling \$2,392.81; and Irvine Valley College Community Education checks 3936 through 3948 totaling \$38,234.94.</p>	<p>PAYMENT OF BILLS</p>
<p>The board ratified the "Earthquake Preparedness" workshop and sandwich luncheon by Detective Victor R. Thies of the Irvine Police Department on February 7, 1996, at a cost not to exceed \$1,200.</p>	<p>EARTHQUAKE PREPAREDNESS WORKSHOP</p>
<p>The board approved the expenses for the scheduled District Services 1996 Spring Workshops, funded by District Services Staff Development.</p>	<p>STAFF DEVELOPMENT WORKSHOPS</p>
<p>The board approved the 1996 Districtwide Classified Staff Development Day on April 3 at the Officer's Club, USMCAS, with expenses not to exceed \$9,000.</p>	<p>CLASSIFIED STAFF DEVELOPMENT DAY</p>
<p>The board approved the expenditures for the districtwide 1995-1996 affirmative action programs training sessions and committee meetings at a cost not to exceed \$1,600.</p>	<p>AFFIRMATIVE ACTION SESSIONS</p>

Trustee Rhodes commended the Saddleback College Classified Senate for the climate and needs assessment study sent to classified staff members, and thanked President Kruhmin for sending the results to the board. He noted that the results indicated most staff members are pleased to work in the district but are concerned about conflict and resolution of conflict. Trustee Rhodes reported that while attending the CCLC Legislative Conference recently, he heard legislators often state that the community colleges are the most efficient segment of higher education and play a vital role in both work force and remedial education. He stated that among the issues discussed at the conference were the recommendation of increasing the number of K-12 charter schools, charter schools in the community colleges, contracting out for services, and accountability and performance audits. Trustee Rhodes congratulated those involved in Saddleback College's participation in 24 Hours in Cyberspace on February 8 and commented that the program was very impressive.

Trustee Frogue reported that he attended the trustee orientation portion of the CCLC conference and noted that it was a reminder to him of all the responsibilities attributed to being a trustee. He stated that he attended an ASG meeting and commended ASG President Haskell and ASG members for comporting themselves with dignity while facing criticism from the audience concerning ASG's elimination of the pledge of allegiance from their meetings. Trustee Frogue commented that he viewed the Abraham Lincoln exhibit at the mission in San Juan Capistrano and was reminded how fortunate the community is to have such a historical treasure in its midst.

Student Trustee Gertz also commended the ASG for its grace under fire during their recent meeting. He also commended the International Film Festival at Saddleback College and stated that he was impressed by the wide range of ages of those who attended the Film Festival's first show. Student Trustee Gertz referenced a recent editorial expressing opposition to slashing the student loan program and emphasized the importance of financial aid to students. He thanked the ASG for proposing a program under current consideration to back student loan checks delayed by governmental shut-downs.

Trustee Milchiker congratulated Associate Vice Chancellor Hodge for the recognition she received during the Emeritus Day festivities and commended Interim Dean Terry Robinson for coordinating the event attended by over 400. She reported that she also attended the 24 Hours in Cyberspace event and was very impressed by Professor Valencic's underwater communication via cellular phone technology with students in the classroom. Trustee Milchiker stressed the importance of the community college's ability to retrain people for work especially with the number of layoffs reported in recent years.

Trustee Walther stated that she enjoyed the presentation earlier in the meeting of the master plan, and was reminded of the early planning document for IVC that was developed nearly nineteen years ago when she was a new trustee. She commented that she believes former IVC president Ed Hart would be pleased with the progress made at IVC and with the new plans for the college's continued development. Trustee Walther referenced a recent article written by Gail Hart, Associate Dean of Humanities for Undergraduates at UCI, that expressed concern about parents who are discouraging their children from taking courses that are not directly associated with career training. She agreed with Ms. Hart's opinion that students who do not pursue a pluralistic education are intellectually impoverished, and commended the district for always encouraging students to pursue a program that is balanced. Trustee Walther thanked President Lorch for consistently communicating with the board, and for skillfully running the meetings.

Trustee Williams reported that the NCAA adopted a rule whereby students transferring from a community college to a four-year school must have completed 35% of their bachelor's degree requirements upon transfer in order to compete during their junior year, and thanked all those who wrote letters to the NCAA in opposition of their earlier proposal. He referenced an article that listed outstanding athletes of the week and congratulated the district students who were recognized. Trustee Williams indicated that he attended the new trustee orientation segment of the recent CCLC conference which included presentations on the Brown Act, trustee ethics, and conflict of interest and distributed pamphlets on the latter subject. He stressed the importance of open meetings and the public's right to know what's going on in government.

President Lorch stated that she also attended the CCLC conference and had an interesting conversation with Senator Bill Bradley on work and the work force in America. She noted that Senator Bradley discussed the current trend to hire temporary or part-time employees and the problems resulting from that practice; economic growth and how it is unfairly shared; the need to look at balance between private power needs and public power needs; and the need to reevaluate the nature of work in America and the future of work in America. President Lorch noted that she was surprised to hear a lengthy discussion on bills that will affect K-12 at a community college conference and encouraged everyone to promote the importance of the role of the community colleges. She thanked Professor Cosgrove for his recent comments on shared governance.

Ms. Krieg indicated that an interim senate exists at IVC currently and will exist for another two weeks because there is not a full complement of senators. She reported on the success of the foreign student welcome, the Aurora Festival, and the welcome back day for the general student population. Ms. Krieg announced that the student body will celebrate Black History Month with a festival at the end of February, and that the scholarship committee is currently meeting to outline the criteria for scholarships. She noted that she would like to be able to receive information sooner on items that will occur on board meeting agenda so that more discussion with students could take place.

ASIVC REPORT

Professor Cosgrove reported that President Doffoney, Interim Vice President Andrews, and members of the steering committee have met with the Senate to discuss the strategic master plan and expressed appreciation for the worthwhile open debate. He noted that the Senate unanimously approved the associate faculty hiring policy on the second reading with some slight modifications and thanked Vice Chancellor Kroner, Associate Vice Chancellor Hodge, and others for their work in streamlining the process. Professor Cosgrove added that the Senate is also working on the full-time faculty hiring procedures, and that both Senates are working on the budget council resolution that he hopes will be finalized soon. He commended the ASG for the professionalism they exercised under considerable stress recently, and indicated that he and ASG President Haskell are working on a shared governance document together.

**ACADEMIC
SENATES'
REPORTS**

Professor Hewitt stated that he is proud once again to represent the faculty and Academic Senate as the IVC Academic Senate President. He indicated that the IVC strategic planning committee under the leadership of Professor Jan Horn has done an excellent job in identifying goals and objectives for the college for the next five years and stated that the plan will now be forwarded to focus groups to address implementation of the goals and objectives. Professor Hewitt reported that the district budget process will come before the Senate for the third time and will undoubtedly be adopted by both Senates. He announced that the Senate selected Professor Peter Morrison as their nominee for the prestigious Hayward Award for his outstanding efforts as a faculty and senate member and leader at IVC and within the district. Professor Hewitt stated that he has been asked by members of the faculty to place an item on the next Senate agenda regarding faculty input in identifying projects for which COPs funds could be utilized.

Professor Carroll thanked Trustees Milchiker, Rhodes, and Williams for attending the Faculty Association's Representative Council meeting earlier and thanked Professor Lindblad for his presentation on a retirement "golden handshake" alternative. He thanked administration for consideration of the alternative and stated that the Association believes it will save the district a considerable amount of money. Professor Carroll indicated that Interim Vice President Andrews invited him to serve on a committee that will attempt to structure a grievance training session, and he urged that administrators attend.

**FACULTY
ASSOCIATION'S
REPORT**

Mr. Pendry stated that negotiations are moving slowly and are not yielding any results. He noted that there are twelve arbitrations/litigations in process that he believes could have been resolved earlier in the grievance process. Mr. Pendry expressed concern at the reclass of a classified staff member who grieved a particular policy that two staff members were told previously they could not grieve.

**CSEA
REPORT**

Mr. Haskell reported that the ASG approved transferring \$10,000 toward library books and publications for the college, and that they intend to search for outside funding sources as well. He indicated that two ASG representatives attended the CCLC conference and returned with valuable information. Mr. Haskell thanked the board and governance groups for providing recommendations to the ASG on various issues, including a recent suggestion by Trustee Williams to improve the description of ASG funds and how they are expended.

ASG REPORT

President Doffoney ran a video clip of Saddleback College Professors Valencic's and Huntley's participation in 24 Hours in Cyberspace on February 8 that showed them communicating with students in the classroom while exploring the ocean floor in Dana Point Harbor. He noted that there were approximately 75 individuals throughout the college who worked on getting the project to the screen and praised the teamwork exhibited by the entire college.

**PRESIDENTS'
REPORTS**

President Larios referred the board to his written report and highlighted the item on *Incidents in the Life of a Slave Girl*. He indicated that through Professor Ron Elllison's and Dean Don Rickner's efforts, IVC was awarded a Telesis Foundation grant to underwrite the production of the play this year. President Larios stated that the production will be shown on February 26 via interactive videoconferencing technology from Century High School in Santa Ana to two high schools and a library within the state, and distributed copies of a study guide.

Chancellor Lombardi commented that basketball season is nearly over and commended the coaches and men's and women's teams at both colleges for their efforts. He reported that he was particularly impressed by the presentations given by Assembly Member Brooks Firestone and State Controller Kathleen Connell at the CCLC conference in Sacramento. Chancellor Lombardi indicated that they were not traditional politicians, and both appear to be true believers in public education and ardent supporters of community colleges.

**CHANCELLOR'S
REPORT**

Motion by Trustee Williams, seconded by Trustee Gertz, to approve the submitted academic personnel actions, including replacement pages. Motion carried unanimously. Motion by Trustee Williams, seconded by Trustee Walther, to approve the submitted classified personnel actions, including replacement pages. Motion carried with Trustee Frogue abstaining to vote.

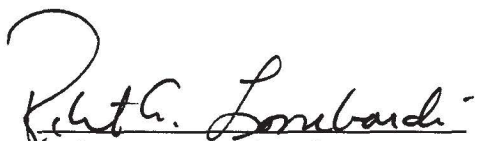
**PERSONNEL
ACTIONS**

Motion by Trustee Frogue, seconded by Trustee Hueter, to accept the following gifts: fourteen hardback and four paperback books to be added to the Library collection, donated by Nolan Crutchfield to Irvine Valley College; 3/4" Offline Videotape Edit Suite, light kit and 3/4" portable recorder to be used to create videos by the IVC Media Services Department, donated by the IVC Foundation/Vincent Cooper to Irvine Valley College; a VCR unit for the taping of classroom presentations, donated by Terry Smith to Irvine Valley College; one hardback book entitled "The Fire-Eaters" to be added to the Library collection, donated by Eric H. Walther, the author, to Irvine Valley College; flash lamp pumped dye laser for student lab use and lecture demonstrations, donated by Beckman Laser Industry and Medical Clinic to Irvine Valley College; three hundred 5-1/4" floppy disks to be used by CIM students, donated by Randal J. Bressette to Saddleback College; five rolls of 3M photo type setting film and three rolls of 3M photo type setting paper to be used in Imagesetters in the Graphics Lab, donated by the 3M Company/John Rock to Saddleback College; four rolls of 3M Imagesetting, one roll plate material, 12 qts. onyx fountain solution 4 gal. onyx stabilizer concentrate, 5 gal. onyx premixed developer, and 2 qts. fountain additive to be used to teach the new computer to plate technology, donated by 3M Company/John Rock to Saddleback College; one gal. offset etch and one start-up chemical kit for offset press to be used on offset press for classroom instruction, donated by Curtis Enterprises to Saddleback College; in-flight software for Mac computer, Version 1.6.3, plus 1.6.4 update to be used in several Graphic Computer classes to check student files, donated by Mark Ware to Saddleback College; training material, eight videos, color overhead transparencies and other material listed in Attachment 1 to aid in training students in Offset Press operation, donated by Heidelberg/Heidelberger Druckmaschinen AG to Saddleback College; various hardback and paperback books as listed in Attachment 2 to be added to the Library collection, donated by those listed in Attachment 2 to Saddleback College; and five hundred three-year old coastal oak trees to be planted along the perimeter road at the north end of Lot 5A and other areas to be named later, donated by the Mission Viejo Company/Wendy Harder to Saddleback College. Motion carried unanimously.

GIFTS

The meeting was adjourned at 11:15 p.m.

ADJOURNMENT


Robert A. Lombardi, Secretary