

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:30 P.M., OCTOBER 18, 1993  
STUDENT SERVICES CENTER, ROOM 240  
IRVINE VALLEY COLLEGE

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of October 4, 1993

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution in Support of Proposition 170

1. SADDLEBACK COLLEGE: ASSOCIATED STUDENT GOVERNMENT BUDGET, 1993-1994

ACTION

It is recommended that the board ratify the 1993-1994 budget for the Associated Student Government of Saddleback College as shown.

2. IRVINE VALLEY COLLEGE: ASSOCIATED STUDENTS OF IRVINE VALLEY COLLEGE, 1993-1994 BUDGET

ACTION

It is recommended that the board ratify the 1993-1994 budget of the Associated Students of Irvine Valley College as shown.

PRIORITY

CONSENT CALENDAR

3. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

4. BOARD POLICY REVISION: BP-4008, FINGERPRINTING OF PERSONNEL ACTION

It is recommended that the board accept for approval revised Board Policy 4008, Fingerprinting of Personnel.

5. BOARD POLICY REVISION: BP-3500, CLAIMS PROCEDURE ACTION

It is recommended that the board accept for approval revised Board Policy 3500, Claims Procedure.

6. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the additional award of \$110,000 for the Staff Development for Business Educators Project.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE: CONTRACT FOR LIGHTING RETROFIT ACTION

It is recommended that the board approve the contract with SDG&E for \$505,387 at a cost to Saddleback College of \$262,750.

8. SADDLEBACK COLLEGE: POOL MECHANICAL SYSTEM REPLACEMENT ACTION

It is recommended that the board authorize Saddleback College to proceed with plans and specifications to replace the pool mechanical system with a sand filtration system, change the pump, and purchase a pool cover.

9. SADDLEBACK COLLEGE: AGREEMENT TO ELICIT SPONSORSHIP SUPPORT FOR ATHLETIC SCOREBOARDS ACTION

It is recommended that the board approve the agreement with Daktronics, Inc., subject to legal counsel's approval and modifications required by legal counsel.

10. SADDLEBACK COLLEGE: CONTRACTS ACTION

It is recommended that the board approve the following contracts with:

- a. THE CENTER ON EDUCATION AND TRAINING FOR EMPLOYMENT, OHIO STATE UNIVERSITY

to provide a nationwide advisory committee to review and collect data regarding job analysis and to create a curriculum model as part of the vocational education special project, "Emergency Medical Technician Model Curriculum Test Plan," at a cost not to exceed \$2,996.

- b. SAN DIEGO JOB CORPS CENTER

to serve as a contracting site to recruit and train personnel, establish and provide testing sites, and to administer the certification test as part of the Regional Health Occupation Resource Center grant project, for a fee not to exceed \$500.

11. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve a consultant agreement with Dr. Thomas A. Parham to facilitate a meeting on October 14 to accept input from representatives of the college community on identifying the issues and needs to be addressed at a community-wide open forum on November 9 on racism at Saddleback College, for an amount not to exceed \$2,400.

12. SADDLEBACK COLLEGE: INTERGROUP RELATIONS TRAINING, HUMAN RELATIONS COUNCIL AGREEMENT ACTION

It is recommended that the board approve the administration to enter into an agreement with the Orange County Human Relations Council for a year-long project to build a comprehensive school intergroup relations program for a fee not to exceed \$10,000 and to be completed no later than June 30, 1994.

13. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the students listed.

14. IRVINE VALLEY COLLEGE: SPORTS FAIR AND DINNER ACTION

It is recommended that the board approve the Irvine Valley College Foundation and IVC Laser Booster Club fund-raising event to be held on Sunday, October 24, 1993.

15. IRVINE VALLEY COLLEGE: CHILD DEVELOPMENT CENTER DEDICATION ACTION

It is recommended that the board approve the dedication ceremony for the Child Development Center of Irvine Valley College on Friday, October 29, 1993.

16. IRVINE VALLEY COLLEGE: SEMESTER IN PARIS, 1994 ACTION

It is recommended that the board approve the Semester in Paris Program for the Fall of 1994.

#### FACILITIES

17. IRVINE VALLEY COLLEGE: HIRE CONSULTANT, JEFFREY ROAD FIRE SAFETY EMERGENCY ACCESS ACTION

It is recommended that the board approve a contract with Weston Pringle Associates, traffic engineering consultants, for a fee not to exceed \$10,300 plus reimbursable expenses as outlined in their proposal dated September 22, 1993.



18. SADDLEBACK COLLEGE: CHANGE ORDER 2, CHEMICAL STORAGE FACILITY ACTION

It is recommended that the board approve Change Order 2 increasing the contract by \$1,298 to \$419,268.02.

19. SADDLEBACK COLLEGE: HIRE ARCHITECTS ACTION

It is recommended that the board approve hiring the following architects:

- a. TAYLOR & ASSOCIATES, NEWPORT BEACH

for the preliminary plans, working drawings and other architectural services as described for the Architectural Barrier Removal project for a fee of \$75,000 plus reimbursable expenses.

- b. TAYLOR & ASSOCIATES, NEWPORT BEACH

for the architectural services required to revise the design and COBCP required for submittal to the State Chancellor's Office for the Health Sciences Building project for a fee of \$54,000 plus reimbursable expenses.

BUSINESS/FISCAL

20. FINANCIAL STRATEGY, CAPITAL OUTLAY FUNDS INFORMATION

An analysis of the acquisition and investment of funds and the net results therefrom is provided for the board's information.

21. QUARTERLY FINANCIAL STATUS REPORT REVIEW/STUDY

It is recommended that the board accept the quarterly budget status report for review and study as displayed and direct the administration to include these reports in the minutes of this meeting as required by Title 5, California Code of Regulations, Section 58310.

22. IRVINE VALLEY COLLEGE: BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the General Fund Restricted Budget:

- a. RESOLUTION 93-54, NATIONAL SCIENCE FOUNDATION - SOCIAL SCIENCE LEARNING LAB GRANT

to amend the budget in the amount of \$22,631.

- b. RESOLUTION 93-55, CARE PROGRAM

to amend the budget in the amount of \$3,870.

23. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

24. CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Professional Personnel Leasing, Inc., for the services of Mr. Walter Collins not to exceed \$15,000 for the period of July 1, 1993, through and including June 30, 1994.

25. CLAIMS AGAINST THE DISTRICT ACTION

It is recommended that the board deny the claims of the following individuals and notify them of this action:

- a. VALENTINO MARCIANO
- b. STEPHANIE DEANNE ASHMAN

26. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 42741 through 43040 totaling \$325,713.92.

27. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 41855 through 42279 totaling \$538,178.32; credit card purchases paid through the revolving fund totaling \$5,017.99; Saddleback College Community Education checks 4208 through 4274 totaling \$22,242.00; and Irvine Valley College Community Education checks 4562 through 4639 totaling \$18,373.83.

28. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF PERSONAL AUTO ACTION

It is recommended that the board approve the requests for reimbursement for use of personal auto.

29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the requests for travel and/or mileage.

CONSULTATION ON STATEWIDE ISSUES

30. CONSULTATION: CCLC - CHANCELLOR'S PROPOSAL TO SUSPEND CERTAIN STATE MANDATES AND REGULATIONS INFORMATION

The CCCT and CEOCCC boards of the CCLC are seeking the input of local board, CEOs and other interested parties on the issue of suspending mandates and waiving regulations as indicated in the CCLC Consultation Brief provided for the board's information.

SPECIAL REPORTS

31. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Saddleback College President's Report
- d. Irvine Valley College President's Report

- e. Academic Senate's Reports
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Councils' Reports
  - 1. Saddleback College Classified Senate
  - 2. Irvine Valley College Classified Council
  - 3. District Classified Council
- i. Student Government Reports
  - 1. Associated Student Government of Saddleback College
  - 2. Associated Students of Irvine Valley College
- j. Chancellor's Report

PERSONNEL

32. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

GIFTS TO THE DISTRICT

33. GIFTS ACTION

It is recommended that the board accept the following gifts: partial bolts of fabric (Lycra) to be used for fabric design projects, donated by Michael and Mary Baker to Saddleback College; NCR Computer - PC-6, Model 1014 with color



monitor, keyboard, power director IBM Pro Printer and Manual, two packs of 5-1/4" diskettes, a box of computer paper, 14 volumes of NCR manuals, and software packages (DOS/Dollars and Sense, Multi-Mate, LOTUS 1-2-3 and Desk Mate) to be used in the Campus Safety Office for parking, traffic and AQMD, donated by Myrna Gray to Saddleback College; and a Canon Zoom Lens FD 100- 300 mm f/5.6 to be used by students in the Astronomy Lab classes to photograph celestial objects and is compatible with cameras already in use, donated by Dr. Yong H. Kim to Saddleback College.

CORRESPONDENCE

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

dm