

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
OCTOBER 10, 1994
LIBRARY 105, SADDLEBACK COLLEGE
CALL TO ORDER FOLLOWED BY CLOSED SESSION: 5:00 P.M.
OPEN SESSION: 6:30 P.M.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Real Estate Negotiations - San Clemente
Land Lease/Purchase Negotiations - Potential District Relocation
Potential Litigation
Employee Negotiations
Public Employee Personnel Actions

RECONVENE OPEN SESSION - 6:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Rhodes

INVOCATION

Led by Trustee Lorch

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of September 19, 1994

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. IRVINE VALLEY COLLEGE: ASIVC 1994-1995 BUDGET ACTION

It is recommended that the board ratify the 1994-1995 budget of the Associated Student of Irvine Valley College as presented.

3. BOARD POLICY REVISION: BP3450, TRAFFIC AND PARKING REGULATIONS REVIEW/STUDY

It is recommended that the board accept for review and study the revisions to Board Policy 3450, Traffic and Parking Regulations, as indicated.

4. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: GRANT APPLICATIONS ACTION

It is recommended that the board approve IVC's application for funding from the Federal Administration on Aging for the grant project entitled "Gerontology Program Expansion and Transfer," and Saddleback College's application for funding from the State Chancellor's Office for the grant project entitled "School to Career/JTPA Staff Development."

5. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds in the amount of \$12,500 from the State Chancellor's Office for the Business Education Statewide Advisory Committee project.

6. ADOPTION OF CONTRACT AGREEMENT BETWEEN SADDLEBACK COMMUNITY COLLEGE DISTRICT AND THE SCCD FACULTY ASSOCIATION ACTION

It is recommended that the board approve the collective bargaining agreement with the SCCD Faculty Association for the period of July 1, 1994, through June 30, 1997, and authorize the Chancellor or designee to execute the collective bargaining agreement on behalf of the board.

7. METHOD OF TRUSTEE ELECTION INFORMATION

Information on the advantages and disadvantages of at large and by area trustee elections and previously submitted sample timeline is provided for the board's review.

8. PROPOSITION 187 INFORMATION

Information on Proposition 187 is provided for the board's review and comments.

INSTRUCTION AND STUDENT SERVICES

9. IRVINE VALLEY COLLEGE: HONOR SOCIETY CONFERENCE PARTICIPATION ACTION

It is recommended that the board approve participation of the IVC Honor Society at the Phi Theta Kappa Leadership Conference October 21 and 22 at the Holiday Inn, Irvine.

10. IRVINE VALLEY COLLEGE: HIRING COMMITTEE EXPERTS ACTION

It is recommended that the board approve the expenditures for paying area experts who participated in the Political Science and Human Development interviews as presented.

11. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops and full expenditures for the presenters in the amounts listed for the Professional Development in Business Education Project.

12. SADDLEBACK COLLEGE: GUEST SPEAKER/ARTIST HONORARIA ACTION

It is recommended that the board approve honoraria for the following:

a. INDIVIDUALS LISTED

in the amount of \$550 total for those persons listed to present lectured during the fall semester 1994.

b. MICHAEL GARCIA

in the amount of \$75 for his presentation at the Health Occupations Resource Center workshop.

c. DOUG WESTLAKE

in the amount of \$700 to perform as pianist for the fall production of *A Thurber Carnival*.

d. VICTOR THIES

in the amount of \$900 for his presentations on October 26 and 28 during the Disaster Preparedness Training Seminar for the colleges and district.

13. SADDLEBACK COLLEGE: STUDENT EVENTS ACTION

It is recommended that the board approve the following:

a. ASSOCIATED STUDENT GOVERNMENT FORUM

for SCCD trustee election candidates to be held on November 3 in Student Services Center 225 .

b. REPUBLICAN CLUB FORUM

for two State Assembly candidates to be held October 17 in BGS 210.

14. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an Educational Services Agreement with Ball Corporation, Efratom, for Saddleback College to offer pre-employment assessment services for the firm's employees.

15. SADDLEBACK COLLEGE: 1994-1995 ADDITIONAL AND REVISED FEES ACTION

It is recommended that the board approve the additional and revised instructional fees for 1994-1995 as listed.

16. CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates to students listed by:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

FACILITIES

ADJOURN TO PUBLIC HEARING

17. IRVINE VALLEY COLLEGE: INTENT TO DEDICATE EASEMENT TO IRVINE RANCH WATER DISTRICT PUBLIC HEARIN

The board will conduct a public hearing to provide the opportunity for the public to comment on the intent to dedicate an easement to Irvine Ranch Water District for a new reclaimed water line within the same easement approved by the board on September 19, 1988, for domestic sewer at IVC.

RECONVENE TO REGULAR METING

18. IRVINE VALLEY COLLEGE: REJECTION OF BID FOR LEARNING RESOURCES CENTER CONSTRUCTION CONTRACT ACTION

It is recommended that the board reject Bid 197 and authorize rebidding for the Learning Resources Center.

19. IRVINE VALLEY COLLEGE: REVISION OF PLANS FOR LEARNING RESOURCES CENTER ACTION

It is recommended that the board authorize Stockton/Jellison Architects to proceed with preliminary plans for alternates to the Learning Resources Center.

20. IRVINE VALLEY COLLEGE: NOTICE OF COMPLETION FOR EMERGENCY EXITS PROJECT ACTION

It is recommended that the board approve final acceptance of the general construction of the Emergency Exits in Buildings A-400 and B-200, authorize the filing of the Notice with the County and the release of the retention 35 days after filing.

21. SADDLEBACK COLLEGE: NOTICE OF COMPLETION FOR FOOTBALL STADIUM FENCE PROJECT ACTION

It is recommended that the board approve final acceptance of the general construction of the chain link fence at the Football Stadium, authorize the filing of the Notice with the County, and the release of the retention 35 days after filing.

22. SADDLEBACK COMMUNITY COLLEGE DISTRICT: REJECTION OF BID FOR MODULAR RELOCATABLE BUILDINGS ACTION

It is recommended that the board reject all bids submitted in relation to Bid 183.

BUSINESS/FISCAL

23. SADDLEBACK COMMUNITY COLLEGE DISTRICT: OFFICE SUPPLIES CONTRACT ACTION

It is recommended that the board terminate the contract with Corporate Express and award a new three-year contract to provide office supplies for the district to Boise Cascade.

24. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ACTION
INFORMATION TECHNOLOGY CONSULTING
AGREEMENT

It is recommended that the board approve the consulting agreement with DANKA Enterprise to facilitate districtwide efforts leading to a strategic plan for information technology during the period October 11 through July 31, 1995 at a cost not to exceed \$25,000.

25. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ACTION
FINANCIAL ADVISORS CONSULTING AGREEMENT

It is recommended that the board approve the contract with Public Leasing Corporation to provide special services and advice in financial matters for the period October 1 through June 30, 1995 at a cost not to exceed \$15,000 billable at an hourly rate as various services are needed.

26. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ACTION
LIFE INSURANCE COVERAGE CONTRACT

It is recommended that the board approve district participation in the Keenan & Associates school pool to avail itself of the life insurance rates offered by Transamerica Occidental Life Insurance Company.

27. IRVINE VALLEY COLLEGE: BUDGET AMENDMENT, ACTION
MODEL CURRICULUM FOR TELECOMMUNICATIONS
PROGRAM

It is recommended that the board adopt Resolution 94-49 to amend the 1994-1995 General Fund Restricted Budget by \$48,880.

28. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

29. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 50808 through 50783 totaling \$784,222.91.

30. PAYMENT OF BILLS

ACTION

It is recommended that the board approve checks 52608 through 53515 totaling \$1,295,341.50; credit card purchases totaling \$11,133.64; Saddleback College Community Education checks 1870 through 1921 totaling \$214,805.07; and Irvine Valley College Community Education checks totaling \$61,671.24.

31. TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS AND/OR LOCAL MILEAGE

ACTION

It is recommended that the board approve the trustees' requests for travel and/or mileage as shown.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

32. REPORTS

INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Presidents' Reports
 - 1. Saddleback College President
 - 2. Irvine Valley College President
- d. Academic Senates' Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- e. California School Employees Association Report
- f. Faculty Association Report
- g. Classified Senates'/Council's Reports
 - 1. Saddleback College Classified Senate

2. Irvine Valley College Classified Senate
 3. District Classified Council
- h. Student Government Reports
1. Associated Student Government of Saddleback College
 2. Associated Students of Irvine Valley College
- i. Chancellor's Report

PERSONNEL

33. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

34. 1993 FACULTY AND STAFF DIVERSITY PLAN ACTION

It is recommended that the board approve the revised Faculty and Staff Diversity Plan/Affirmative Action Plan.

GIFTS TO THE DISTRICT

35. GIFTS ACTION

It is recommended that the board accept the following gifts: six boxes of hardback books to be added to the Library collection or Library booksale, donated by Charlene Keene to Saddleback College; one fossilized whale to be utilized for scientific study, as a student aid in teaching fossil preparation and recovery preservation, and for scientific display, donated by the Roman Catholic Bishop of Orange, A Corporation Sole, to Saddleback College; fifteen Freelance/Win 1.0, five 123/Mac 1.0, sixteen 123/DOS 2.3, and seven 123/Dos 3.1 to be used as educational training in the computer center, donated

by Lotus Development Corporation to Saddleback College; one AGFA CP380 diffusion transfer processor to be used in the Graphics darkroom, donated by Gunther's Printing to Saddleback College; and forty books to be added to the existing Library collection, donated by Sharon Countryman to Irvine Valley College.

CORRESPONDENCE

36. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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