

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATIONS ACTION

It is recommended that the board approve application for funding by FIPSE, Fund for the Improvement of Post Secondary Education, for the grant projects entitled "SAFE Community Project," and Strengthening High-Risk Academic Student Success."

3. BOARD POLICY REVISIONS: BP 5606, INTERNATIONAL STUDENT ADMISSIONS ACTION

It is recommended that the board approve the revisions to Board Policy 5606, International Student Admissions.

INSTRUCTION AND STUDENT SERVICES

4. IRVINE VALLEY COLLEGE: MIDTERM ACCREDITATION REPORT ACTION

It is recommended that the board approve the Midterm Report for the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges.

5. IRVINE VALLEY COLLEGE: STUDENT SUCCESS PLAN INFORMATION

The IVC Student Success Plan is included for the board's information and review.

6. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENTS: ACTION

It is recommended that the board approve Educational Services Agreements with:

a. IRVINE UNIFIED SCHOOL DISTRICT

for IVC to teach math classes at Irvine and Woodbridge High Schools for the amount of \$15,920 per semester.

b. MOTOROLA/INDEPENDENT CONTRACTOR AGREEMENTS

for IVC to utilize the services of independent contractors to provide Statistical Process Control Training and Problem Solving Training for the amount of \$150 per hour of training plus training materials and incidental expenses.

7. IRVINE VALLEY COLLEGE: ATHLETIC EVENTS ACTION

It is recommended that the board approve the fund-raising activities listed by various athletic teams and clubs.

8. IRVINE VALLEY COLLEGE: MUSIC DEPARTMENT SPONSORSHIP OF RECITAL ACTION

It is recommended that the board approve the expenditures for IVC Music Departments' participation in a co-sponsored recital and master class with percussionist Dean Gronemeier.

9. IRVINE VALLEY COLLEGE: CONFERENCE ATTENDANCE ACTION

It is recommended that the board approve participation in the following events:

a. PHI THETA KAPPA NEVADA/CALIFORNIA REGIONAL LEADERSHIP CONFERENCE

by nine members and one advisor of the IVC Honor Society on October 26-29 in Reno, Nevada, for a total cost not to exceed \$2,064.20.

b. NATIONAL COLLEGE MEDIA CONVENTION

by five students and one advisor on November 2-5 in Washington, D.C., for a total cost of \$3,450.

c. GEOLOGICAL SOCIETY OF AMERICA ANNUAL CONFERENCE

by two students and one advisor on November 5-10 in New Orleans, Louisiana, for a total cost of \$3,224.

d. EOPS STUDENT LEADERSHIP WORKSHOP

by two students on November 16-17 in Monrovia for a total cost of \$600.

e. ADDED FORENSICS TEAM TOURNAMENT

by the District Forensics Team and their coaches on October 28 at Mt. San Antonio College for a total estimated cost of \$150.

10. IRVINE VALLEY COLLEGE: INSTRUCTIONAL MATERIALS FEES ACTION

It is recommended that the board approve the individual course fees for items such as textbooks, laboratory fees, and other educational materials as listed.

11. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consulting agreements with:

a. CLINTON R. HAMANN

to complete the tasks required in the School-to-Career/JTPA Staff Development for a fee of \$61,745.

b. JULIE GARINO

to provide training in Supporting Excel 5.0 Course #351 as part of the Microsoft Training Project for a fee of \$2,500 per workshop.

c. JULIE GARINO

to provide training in End-User Training in Microsoft Excel as part of the Microsoft Training Project for a fee of \$2,500 per workshop.

12. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops, agencies, and personnel providing the training in the amounts listed for the Microsoft Training Project.

13. IRVINE VALLEY COLLEGE: SERVICES ACTION

It is recommended that the board approve the following payment for services provided by:

- a. CAVIX, INC.

for online services to support the Statewide Business Education Advisory Committee project for a fee of \$1,370.

- b. CAVIX, INC.

for online services to support the Methods for Delivery of Nontraditional Instruction for Computer Information Science Programs project for a fee of \$3,150.

14. IRVINE VALLEY COLLEGE: CONFERENCE ATTENDANCE ACTION

It is recommended that the board approve payment for travel, lodging, and registration for faculty, administrators, workshop attendees, and other non-District personnel, in accordance with the terms established in the Tech Prep Educational Programs Project, Phase IV.

15. IRVINE VALLEY COLLEGE: KEYNOTE SPEAKER ACTION

It is recommended that the board approve honorarium and travel expenses for Mr. Urban Miyares in the amount of \$200 plus travel expenses as part of his fees for delivering the keynote address for the "Entrepreneuring for Individuals with Disabilities Workshop."

16. SADDLEBACK COLLEGE: MID-TERM ACCREDITATION REPORT ACTION

It is recommended that the board accept the attached Saddleback College Mid-Term Report to the Western Association of Schools and Colleges Accrediting Commission for Community and Junior Colleges.

17. SADDLEBACK COLLEGE: PACIFIC PIANO REPLACEMENT PROGRAM ACTION

It is recommended that the board approve the agreement between SCCD and Pacific Keyboard Corporation to replace pianos in exchange for holding a public sale of used pianos.

18. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIUM ACTION

It is recommended that the board approve honorarium in the amount of \$250 for Mr. Patrick Merill to present a lecture/workshop during Fall Semester, 1995.

19. SADDLEBACK COLLEGE: JOURNALISM FIELD TRIPS ACTION

It is recommended that the board approve field trips to the following:

- a. JACC SOCAL CONFERENCE/COMPETITION

by 17 Journalism 120 students, and advisor and a staff member on October 28 at East L.A. College in Monterey Park.

- b. ACP/CMA NATIONAL COLLEGIATE MEDIA CONVENTION

by 8 Journalism 120 students, an advisor and a staff member on November 1-5 in Washington, D.C.

20. SADDLEBACK COLLEGE: CONTRACTED SERVICES AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Advantaged Health Educators for an amount not to exceed \$4,000.

21. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates to the students listed.

FACILITIES

22. SADDLEBACK COLLEGE: LIBRARY ROAD BRIDGE REPAIR ACTION

It is recommended that the board approve the following:

a. AWARD OF CONSTRUCTION CONTRACT

Bid 946 to United Builders for \$74,800.

b. MATERIALS TESTING AND INSPECTION SERVICES CONTRACT

with SOUTHWEST Inspection & Testing to provide special material testing and specialized inspection services on an hourly basis as required.

c. INSPECTION SERVICES CONTRACT

with Mr. Rick Brown as inspector-of-record for the construction of the project.

23. IRVINE VALLEY COLLEGE: LEARNING RESOURCES CENTER BID NUMBER CORRECTION ACTION

It is recommended that the board approve correction to the original action taken by the board on September 11, 1995, in order to accurately cite the award of Bid 199 for the construction of the project.

BUSINESS/FISCAL

24. SCCD MASTER PLAN ARCHITECT ACTION

It is recommended that the board accept the proposed agreement from The Blurock Partnership and authorize the Vice Chancellor, Fiscal Services, to execute the agreement on behalf of the district.

25. SADDLEBACK COLLEGE: AWARD OF LEASE/PURCHASE CONTRACT FOR DUPLICATING EQUIPMENT ACTION

It is recommended that the board approve award of a lease/purchase contract and a three-year maintenance contract to Xerox Corporation for a new Docutech System and a 5385 Spot Color Printer.

26. AWARD OF BIDS ACTION

It is recommended that the board approve awarding the following bids:

a. SCCD: PERSONAL COMPUTER SYSTEMS

Bid 197 to the vendors listed for the amounts listed.

b. SADDLEBACK COLLEGE: TWO CENTRIFUGAL CHILLERS

Bid 950 to York International Corporation for a total of \$361,600.50.

27. MONTHLY FINANCIAL STATUS REPORT INFORMATION

Monthly financial data is provided for the board's information.

28. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the budget:

a. 1995-1996 DEFERRED MAINTENANCE PROGRAM

Resolution 95-41 to amend the 1995-1996 Capital Outlay Budget by \$422,900.

b. 1995-1996 HAZARDOUS SUBSTANCE REMOVAL

Resolution 95-42 to amend the 1995-1996 Capital Outlay Budget by \$200,000.

c. IVC LEARNING RESOURCE CENTER

Resolution 95-43 to amend the 1995-1996 Capital Outlay Budget by \$3,282.

d. IVC CAFE AND SUPPLIER IMPROVEMENT GRANT

Resolution 95-44 to amend the 1994-1995 General Fund Restricted Budget by \$20,000.

29. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

30. CLAIMS AGAINST THE DISTRICT ACTION

It is recommended that the board deny claims by the following individuals and refer the claims to the district's insurance administrator for processing:

a. RITA PERSINGER

b. DICK PERSINGER

31. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 57338 through 57962 totaling \$1,107,725.09.

32. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 63111 through 63989 totaling \$1,526,261.29; credit card purchases totaling \$6,647.23; Saddleback College Community Education checks 2615 through 2648 totaling \$102,823.23; and Irvine Valley College Community Education checks 3663 through 3691 totaling \$12,015.16.

33. CONSULTANT AGREEMENT WITH DIGITAL NETWORKS ACTION

It is recommended that the board approve a consulting agreement with Digital Networks for the design and project management of a districtwide, high-speed telecommunications network for a cost not to exceed \$40,000.

34. CONTRACTED SERVICES WITH THE GARTNER GROUP ACTION

It is recommended that the board approve a renewal of the contract with the Gartner Group to continue to provide their specialized administrative services and advice for the period from August 1, 1995, through July 31, 1996, at a cost not to exceed \$19,500.

35. 1995-1996 DISTRICTWIDE MEETINGS ACTION

It is recommended that the board approve the expenditures for the scheduled SCCD 1995-1996 districtwide meetings at an annual cost not to exceed \$1,000.

36. AUTHORIZATION OF PAYMENT TO STUDENT TRUSTEE ABSENT FROM BOARD MEETING ACTION

It is recommended that the board adopt Resolution 95-40 authorizing payment to Student Trustee Gertz who was absent from the September 11, 1995, board meeting.

37. TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve the requests for travel and/or mileage as indicated.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

38. PUBLIC COMMENTS/REPORTS INFORMATION

- a. PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Speakers are limited to five minutes each. (Items on the agenda may be addressed before or during the board's consideration of the item.)

- b. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for

clarification, make a brief announcement, or make a brief report on his or her own activities." Speakers are limited to five minutes each.

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

39. EMPLOYMENT AND STATUS CHANGE

ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

40. ALCOHOL AND CONTROLLED SUBSTANCES TESTING AGREEMENT FOR SERVICES AND BOARD RESOLUTION ACTION

It is recommended that the board approve the Administrative Services Agreement with Keenan & Associates and adopt Resolution 95-39 as required by law.

GIFTS TO THE DISTRICT

41. GIFTS ACTION

It is recommended that the board accept the following gifts: two boxes of diskettes for use by students' and IMC staff, donated by Kawasaki Motors Corporation to Saddleback College; various novels and scripts to be used for Oral Interpretation and Reader's Theatre, donated by Carolann Messner to Saddleback College; various hardback and paperback books, magazines, video tapes and classical records, and a bookcase as listed on Attachment 1 to be used by the Library, donated by those listed on Attachment 1 to Saddleback College; one 9-track tape drive to be used by students for trouble shooting and/or spare parts, donated by Peter Lancaster to Saddleback College; fifty fabric sample books and three wallpaper sample books to be used for student projects, donated by Ideas for Windows and Design to Saddleback College; forty-one assorted type PC computers, four monitors, five keyboards and four extension systems for PC type computers to be used by students for trouble shooting and/or spare parts, donated by Advanced Logic Research, Inc. to Saddleback College; three SCSI hard drives to be used by students for trouble shooting and/or spare parts, donated by Procom Technology, Inc., to Saddleback College; framed watercolor by Joy Krull to hang in AGB lobby in the Continuing Education Reception area, donated by Joyce Krull to Saddleback College; Abbott vision clinical laboratory equipment to be used in the Human Physiology lab, donated by Mission Internal Medical Group Lab to Saddleback College; one 3M micro reader/printer to be used for the benefit of the college, donated by Educational Funding Services, Inc., to Saddleback College; clothing articles as listed on Attachment 2 to be used in theatre productions and by students in design and acting classes, donated by Florence Turtle to Saddleback College; one QMS color printer, one QMS laser printer, and one Imagen/Canon 7320 printer to be used in faculty

offices/faculty resource area of Learning Resources, donated by Motorola to Irvine Valley College; and office furniture to be used in the Student Services Center, donated by Little & Trank, C.P.A.'s, to Irvine Valley College.

CORRESPONDENCE

42. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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