

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES

SEPTEMBER 19, 1994
LIBRARY 105, SADDLEBACK COLLEGE
CLOSED SESSION: 6:00 P.M.
OPEN SESSION: 7:30 P.M.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Real Estate Negotiations - San Clemente
Land Lease/Purchase Negotiations - Potential District Relocation
Potential Litigation
Employee Negotiations
Public Employee Personnel Actions

RECONVENE OPEN SESSION - 7:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Milchiker

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of August 22, 1994

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve application for funding from the State Chancellor's Office for the grant project entitled "Cooperative Agencies Resources for Education (CARE)."

3. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds from the State Chancellor's Office in the amount of \$48,880 for the project entitled "Model Curriculum for Telecommunications Program."

4. SADDLEBACK COLLEGE: DIRECTORIES DEDICATED TO MEMORY OF HOWARD BERGMAN ACTION

It is recommended that the board approve the request to dedicate the Student Services Center directories in the memory of Counselor Howard Bergman.

5. BOARD MEETING TIME CHANGE ACTION

It is recommended that the board approve holding the open sessions of the meetings of the Board of Trustees at 5:00 p.m. for the remaining meetings scheduled in 1994, with closed sessions held as required and at times to be determined by the board.

6. REARRANGEMENT OF TRUSTEE AREAS ACTION

It is recommended that the board determine whether or not it wishes to reconfigure trustee area boundaries prior to the 1996 general election.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE FOUNDATION: DONATION OF 12-MONTH AUTOMOBILE LEASE ACTION

It is recommended that the board approve the contract between the Saddleback Community College District and Hyundai Motors of America for a 12-month lease of a Hyundai Elantra automobile for use by the Saddleback College Department of Safety & Security.

8. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA ACTION

It is recommended that the board approve the honoraria in the amount of \$1,200 total for the individuals listed for their presentations during Fall Semester 1994.

9. SADDLEBACK COLLEGE: PARTICIPATION IN TECH-PREP CONSORTIUM ACTION

It is recommended that the board approve Saddleback College's participation in the Capistrano-Laguna Beach ROP Tech-Prep Consortium.

10. SADDLEBACK COLLEGE: FIELD TRIP ACTION

It is recommended that the board approve the Journalism 120 field trip to attend the 1994 National College Media Convention in New Orleans where the *Lariat* will be officially inducted into the Associated Collegiate Press National Hall of Fame.

11. SADDLEBACK COLLEGE: SPANISH SUMMER ABROAD, SUMMER 1995 ACTION

It is recommended that the board approve the Saddleback College Spanish Language and Culture Summer Abroad Program as described.

12. IRVINE VALLEY COLLEGE: ART AND MUSIC DEPARTMENT EVENTS, FALL 1994 ACTION

It is recommended that the board approve the expenditures for the IVC Art and Music Department's Fall 1994 events as indicated.

13. IRVINE VALLEY COLLEGE: ATHLETIC EVENTS ACTION

It is recommended that the board approve funding the out-of-state competition by the IVC Men's Basketball and Men's Soccer teams during the fall, 1994.

14. IRVINE VALLEY COLLEGE: MEN'S AND WOMEN'S SOCCER PROGRAMS ACTION

It is recommended that the board approve the Men's and Women's Soccer programs and selling ads in the programs.

15. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops, expenditures, and presenters as listed in association with the Professional Development in Business Education Project.

16. IRVINE VALLEY COLLEGE: PARTNERSHIP AGREEMENT WITH UNO INFORMATION

Information on the visit in October by eight students and a faculty member under the Partnership Agreement with Universidad del Noroeste (UNO) is provided for the board's review.

17. CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve grant certificates to the students listed by:

- a. IRVINE VALLEY COLLEGE
- b. SADDLEBACK COLLEGE

FACILITIES

18. IRVINE VALLEY COLLEGE: INTENT TO DEDICATE AN EASEMENT TO IRVINE RANCH WATER DISTRICT ACTION

It is recommended that the board adopt Resolution 94-48, intention to dedicate an easement to Irvine Ranch Water District, for the purpose of installing and maintaining a reclaimed water line, set the date of October 10, 1994, as the date when a public hearing is to be held on the issue, and direct staff to post and publish the notices required.

19. IRVINE VALLEY COLLEGE: HART GYMNASIUM ACTION

It is recommended that the board approve the following:

- a. CHANGE ORDER 14

to increase the construction contract by \$4,469.47 to \$3,441,029.84 with no extension to the contract completion date.

- b. INSPECTION SERVICES CONTRACT EXTENSION

with Rick Brown, inspector-of-record, in the amount of \$7,500.

20. SADDLEBACK COLLEGE: LANDSCAPING FOR SLOPE FAILURE ACTION

It is recommended that the board approve a change order to include the slope landscaping on the north side of the Avery Parkway entrance for a total of \$500 bringing the total cost of providing construction engineering services to \$8,567.

BUSINESS/FISCAL

21. SADDLEBACK COMMUNITY COLLEGE DISTRICT: AWARD OF BID FOR RELOCATABLE BUILDINGS ACTION

It is recommended that the board award Bid 183 for the three-year lease of modular relocatable buildings at Saddleback College to Brandall Modular Corporation in the amount of \$90,633.

22. SADDLEBACK COLLEGE: CHANGE ORDER FOR FOOTBALL STADIUM CHAIN LINK FENCE PROJECT ACTION

It is recommended that the board approve change order 1 in the amount of \$1,000 to the contract with H.M.S. Fence Company for the installation of chain link fence at the football stadium.

23. CONTRACT FOR CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP) ACTION

It is recommended that the board approve the contract to participate in COTOP for the 1994-1995 fiscal year.

24. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as delineated.

25. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 49687 through 50307 totaling \$732,948.55.

26. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 51762 through 52607 totaling \$1,511,407.08; credit card purchases totaling \$2,485.85; Saddleback College Community Education checks 1765 through 1866 totaling \$57,277.10; and Irvine Valley College Community Education checks 2710 through 2778 totaling \$38,362.56.

27. FALL 1994 DISTRICTWIDE FLEX DAY ACTIVITY ACTION

It is recommended that the board approve additional expenses incurred during the districtwide flex activity on August 17, 1994, at Aliso Niguel High School in the amount of \$2,700.

28. REIMBURSEMENT OF EXPENSES RELATED TO SITE VISIT FOR IVC PRESIDENTIAL SEARCH ACTION

It is recommended that the board adjust the previous \$2,000 limit to \$4,500, thus approving reimbursement of the expenses of the finalists and the site visit team.

29. MEETING OF THE BLACK CHAMBER OF COMMERCE OF ORANGE COUNTY ACTION

It is recommended that the board approve meeting expenditures for the October 24, 1994, activity in the approximate amount of \$2,000.

30. TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS/MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve the trustees' requests for travel and/or mileage as listed.

31. CONSULTING CONTRACT FOR INTERNATIONAL STUDENTS PROGRAM ACTION

It is recommended that the board approve the consulting contract with Moore and Moore to provide special services and advice, including recruitment of international students to enhance the source of revenue, for a fee of \$3,500 per month plus actual and necessary expenses for the period of September 1, 1994, through June 30, 1995.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

32. REPORTS INFORMATION
- a. Public Comments Concerning Items Not on Agenda
 - b. Board Members' Reports
 - c. Presidents' Reports
 - 1. Saddleback College President
 - 2. Irvine Valley College President

- d. Academic Senates' Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- e. California School Employees Association Report
- f. Faculty Association Report
- g. Classified Senates'/Council's Reports
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Senate
 - 3. District Classified Council
- h. Student Government Reports
 - 1. Associated Student Government of Saddleback College
 - 2. Associated Students of Irvine Valley College
- i. Chancellor's Report

PERSONNEL

33. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

34. CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Professional Personnel Leasing, Inc., for the services of Mr. Walter Collins not to exceed \$16,000 for the period of August 23, 1994, through and including June 30, 1995.

35. FULL-TIME ACADEMIC HIRING POLICY REVISION

ACTION

It is recommended that the board reconsider and approve the revised hiring policy for full-time academic faculty.

GIFTS TO THE DISTRICT

36. GIFTS

ACTION

It is recommended that the board accept the following gifts: 10,000 glass slide mounts to be used in the Slide Library collection in the Art Department, donated by David Lubetkin, Expo Theatre Productions, to Saddleback College; various hardback and paperback books as listed in attachment 1 to be used as part of the Library collection or booksale, donated by those listed in attachment 1 to Saddleback College; various pieces of clothing as listed in attachment 2 to be used in theatre productions and by students in design and acting classes, donated by Hall Simons to Saddleback College; miscellaneous playbills, programs and theatre literature to be added to the Script Library for future reference by staff and students, donated by Walter Hoffman to Saddleback College; five 6' credenzas, a total of eight chairs, two secretary desks, one reference table, and ten file cabinets to replace office furniture in the Performing Arts/Angels' office area, donated by the Mission Viejo Company to Saddleback College; one 1978 Lincoln Versailles automobile to be used in the Automotive Technology instruction program, donated by Don Busché to Saddleback College; Opto mechanical components and Lasers to be used in the LET Program curriculum, donated by LORAL Aeronutronic to Irvine Valley College; one IBM clone computer and one FX-850 printer as listed in attachment 3 to be used for the Scholarship Search Program, donated by Dave Lang, IVC Foundation, to Irvine Valley College; a Quicktake digital camera to be used in class photowork and studio computer usage, donated by Dave Lang to Irvine Valley College; a Tympani to be used by students in the Symphonic Wind Ensemble, donated by Dave Lang to Irvine Valley College; interchange level three class cassettes and Oxford picture dictionary listening and speaking activity book set to be used by teachers in beginning level ESL classes, donated by Dave Lang to Irvine Valley College; an annual lease for services from 4/1/94 through 6/30/94 to establish a computer-based

financial aid resource research service, donated by Dave Lang to Irvine Valley College; nine Ether 16 jumperless ethernet card/10 base 2 and 10 base T-high performance Novell Netware software onto computer within the Student Services Resource Center, donated by Dave Lang, to Irvine Valley College; various music on compact discs listed in attachment 4 to be used by students in the Fine Arts Lab and by faculty for instructional purposes, donated by Dave Lang to Irvine Valley College; and various computer components, a printer, computer cases, keyboard and miscellaneous items to be used for equipment repair parts and supplies, donated by Debbie Polen, Lotus Development, Inc., to Irvine Valley College.

CORRESPONDENCE

37. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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