

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
SEPTEMBER 11, 1995
LIBRARY 105, SADDLEBACK COLLEGE

AGENDA

4:00 P.M. CALL TO ORDER/ADJOURN TO PERSONNEL HEARING

**6:00 P.M. RECONVENE OPEN SESSION FOR PRESENTATION
AND BOARD WORKSHOP CONDUCTED BY MR.
GEORGE MURRAY ON DISTRICTWIDE INFORMATION
RESOURCES REVIEW**

**7:00 P.M. ADJOURN TO CLOSED SESSION FOR DISCUSSION OF
THE FOLLOWING:**

**Potential Litigation
Real Property Negotiations - Tustin Air Base
Public Employee Personnel Actions**

7:30 P.M. RECONVENE OPEN SESSION

PLEDGE OF ALLEGIANCE

Led by Trustee Williams

INVOCATION

Led by Trustee Lorch

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

Regular Meeting of August 28, 1995

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds in the amount of \$20,000 for the Recruitment and Enrollment of Small Manufacturers in CAFE and Supplier Improvement Project.

3. FALL 1995 EXCEPTIONS TO ACADEMIC EMPLOYEE NORMAL WORKLOADS INFORMATION

Information on Fall 1995 exceptions to academic employee normal workloads are reported by college administrators for the board's review.

INSTRUCTION AND STUDENT SERVICES

4. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA ACTION

It is recommended that the board ratify/approve the following honoraria for:

- a. PETER GACH

in the amount of \$200 for his presentation of a recital/workshop on August 31, 1995.

- b. INDIVIDUALS LISTED

for the total amount of \$1,170 for a series of recitals/workshops during Fall Semester 1995.

- c. INGRID DAHL AND ANTHONY YORK

in the amount of \$150 each for their presentations on stunt training to the Pep Squad during September.

5. SADDLEBACK COLLEGE: MOTORCYCLE RIDER PROGRAM ACTION

It is recommended that the board approve the loan of motorcycles from Honda Kawasaki Sports Center of Lake Forest for use in the Motorcycle Rider Safety Program.

6. SADDLEBACK COLLEGE: ADDITION TO THE COMMUNITY EDUCATION PROGRAM, FALL 1995 ACTION

It is recommended that the board approve the Saddleback College Community Education presenter as indicated.

7. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve the following RHORC consultant agreements with:

- a. INDIVIDUALS LISTED

for an amount not to exceed \$500 per year for their services as clinical evaluators, proctors, center assistants, and/or resident actors.

- b. DR. DALE COOK AND SCOT KRAUSE

for the amounts of \$3,000 plus travel expenses not to exceed \$1,600, and \$1,300 plus travel expenses not to exceed \$500, respectively, for their participation in workshops in September and October.

8. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates to the students listed.

9. IRVINE VALLEY COLLEGE: ATHLETIC EVENT ACTION

It is recommended that the board approve the date change for the Men's Tennis team Mixed Doubles Tournament to September 30.

10. IRVINE VALLEY COLLEGE: MUSIC DEPARTMENT ACTION
OCTOBER CONCERTS 1995

It is recommended that the board approve the expenditures for the IVC Music Department's concerts scheduled for October 1995.

11. IRVINE VALLEY COLLEGE: DRAKE PROMETRIC ACTION
REMARKETING AGREEMENT

It is recommended that the board approve the agreement with Drake Prometric to provide vouchers to certification testing candidates.

12. IRVINE VALLEY COLLEGE: LOTUS ACADEMIC ACTION
PARTNER AGREEMENT

It is recommended that the board approve the agreement with Lotus Development Corporation for IVC to pay for travel and expenses for district and non-district trainers for workshops related to the Professional Development in Business Education grant project.

FACILITIES

13. SADDLEBACK COLLEGE: CONTRACT AGREEMENT FOR ACTION
DESIGN AND CONSTRUCTION MANAGEMENT SUPPORT
FOR CHILLER REPLACEMENT

It is recommended that the board approve entering into a contract agreement with the engineering firm of Moraes/Pham & Associates for the mechanical and electrical design and construction management support of the chiller replacement project for an amount not to exceed \$23,500.

14. FEMA/OES HAZARD MITIGATION GRANT PROGRAM: ACTION
DESIGNATION OF AGENT RESOLUTION

It is recommended that the board approve the Designation of Agent resolution and authorize the Chancellor to execute the certification shown in the exhibit.

15. IRVINE VALLEY COLLEGE: LEARNING RESOURCES ACTION
CENTER PROJECT

It is recommended that the board approve the following:

a. AWARD OF CONSTRUCTION CONTRACT BID

to Culp Construction Company in the amount of \$4,769,200, pending approval and release of funds by the Department of Finance.

b. MATERIALS TESTING AND INSPECTION SERVICES CONTRACT

with SOUTHWEST Testing and Inspection to provide special material testing and specialized inspection services on an hourly basis.

c. SOILS TESTING AND INSPECTION SERVICES CONTRACT

with GEOBASE for specialized soils testing and inspection services on an hourly basis.

d. INSPECTION SERVICES CONTRACT

with Rick Brown to serve as inspector-of-record for an amount not to exceed \$90,000.

e. CHANGE ORDER NO. 1

increasing the contract by \$296,868 with no extension of project completion date.

BUSINESS/FISCAL

16. IRVINE VALLEY COLLEGE: REJECTION OF BID TO ACTION
REMOVE SOLAR PANELS

It is recommended that the board reject all bids submitted in relation to Bid 203, Solar Panel Removal at Building A-100.

17. SADDLEBACK COLLEGE: AWARD OF BID FOR TELEPHONE AND DATA SERVICES ACTION

It is recommended that the board award Bid 949 for telephone and data services for the Health Sciences and Human Services Division building to Norstan Cabling Services for the amount of \$25,428.

18. CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP) CONTRACT ACTION

It is recommended that the board approve the participation in the COTOP Program for the 1995-1996 fiscal year and renewal for subsequent years and authorize the Vice Chancellor, Fiscal Services, to sign all contracts.

19. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 57013 through 57337 totaling \$482,764.86.

20. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 62630 through 63110 totaling \$569,341.91; credit card purchases totaling \$1,634.28; Saddleback College Community Education checks 2593 through 2611 totaling \$64,633.29; and IVC Community Education checks 3632 through 3662 totaling \$113,731.05.

21. BOARD OF TRUSTEES WORKSHOP ACTION

It is recommended that the board approve the workshop on communications to be conducted by Mr. Lowell Habel on October 2, 1995, at the Holiday Inn, Laguna Hills, for a total cost not to exceed \$1,200.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

22. PUBLIC COMMENTS/REPORTS

INFORMATION

a. PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Speakers are limited to five minutes each. (Items on the agenda may be addressed before or during the board's consideration of the item.)

b. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." Speakers are limited to five minutes each.

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report

6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

23. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

24. DISTRICTWIDE AFFIRMATIVE ACTION REPRESENTATIVES AND AFFIRMATIVE ACTION PROGRAMS STAFF IN-SERVICE ACTION

It is recommended that the board approve expenditures for the districtwide Affirmative Action Representatives and Affirmative Action Programs Staff In-Service in an amount not to exceed \$1,800.

GIFTS TO THE DISTRICT

25. GIFTS ACTION

It is recommended that the board accept the following gifts: a golf cart to be used for transporting equipment, injured athletes and for running errands by the athletic training staff, donated by Bernard Rosenstein to Saddleback College; a Spinnet piano to be used for student practice in the Fine Arts Lab, donated by Maude Johnson to Irvine Valley College; one Hitachi VM1700A Camcorder to be used in Fine Arts class work, donated by Charlotte Brady, IVC Foundation, to Irvine

Valley College; and one LCI 386 CPU, Mitsumi KPQ-E 999C keyboard, CTX 5468A monitor, and Microsoft mouse to be used by the Forensics Team, donated by Mel Owens to Irvine Valley College.

CORRESPONDENCE

26. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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