

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES

JUNE 20, 1994

LIBRARY 105, SADDLEBACK COLLEGE

CLOSED SESSION: 6:00 P.M.

OPEN SESSION: 7:30 P.M.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Potential District Relocation - Land Lease/Purchase Negotiations
Employee Negotiations
Public Employee Personnel Actions

RECONVENE OPEN SESSION - 7:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Frogue

INVOCATION

Led by Trustee Walther

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of June 6, 1994

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. IRVINE VALLEY COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the application for funds from the California Department of Trade and Commerce, Office of Strategic Technology, for the grant entitled "Manufacturing Extension Center at Irvine (MEC-I)."

3. SADDLEBACK COLLEGE: ACCEPTANCE OF GRANT AWARD AND RESOLUTION ACTION

It is recommended that the board adopt Resolution 94-45 as required by the California State Department of Education for continuation of the grant to fund the Child Development Center's afternoon preschool program and name Vice Chancellor Carcamo as the individual authorized to sign for the district.

4. REPORT ON THE IVC ACADEMIC SENATE PRESIDENTIAL ELECTION INFORMATION

Information on the Irvine Valley College Academic Senate presidential election is provided for the board's review.

INSTRUCTION AND STUDENT SERVICES

5. SADDLEBACK COLLEGE: HONORARIA ACTION

It is recommended that the board approve the payment of honoraria to the following:

- a. SADDLEBACK COMPANY THEATRE ARTISTS AND CRAFTSPERSONS

in the amounts listed to produce a summer of professional theatre.

b. INDIVIDUALS LISTED

in an amount of \$600 each to serve on the Emergency Medical Technician Model Curriculum Test Plan Grant Task Force.

6. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consulting agreement with Stacey Zembik to develop diagrams and drawings to support the curriculum for the Emergency Medical Technician Model Curriculum Test Plan grant project for an amount not to exceed \$1,000 plus related expenses as indicated

7. SADDLEBACK COLLEGE: STAFF DEVELOPMENT ACTIVITY ACTION

It is recommended that the board ratify payment for the Great Teachers' Seminar which was held January 12-14, 1994, at the UCLA Lake Arrowhead Conference Center.

8. IRVINE VALLEY COLLEGE: ATHLETIC EVENTS ACTION

It is recommended that the board approve the out-of-state competitions by the IVC Men's Basketball and Men's Soccer teams.

9. IRVINE VALLEY COLLEGE: CHILD CARE FEE SCHEDULE ACTION

It is recommended that the board approve the 1994-1995 IVC Child Care fee schedule as indicated.

10. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an ESA with PenChecks, Inc., for IVC to provide assistance in training pension administrators in the use of a proprietary software application for an amount of \$2,300.

11. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the hiring of Eric Berge as consultant to develop the software and hardware training modules necessary to fulfill the intent of the CAFE II grant for a fee not to exceed \$2,000.

12. IRVINE VALLEY COLLEGE: WORKSHOP ACTION

It is recommended that the board approve the Local Area Network Instructor Performance Evaluation Workshop to be held June 23-24, 1994, at IVC, as part of the Staff Development for Business Educators Project.

13. IRVINE VALLEY COLLEGE: CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates of achievement to the students listed.

FACILITIES

14. SADDLEBACK COLLEGE: SWIMMING POOL FILTERS, PUMP AND ELECTRICAL PANEL CHANGE ORDERS AND NOTICE OF COMPLETION ACTION

It is recommended that the board approve change order 1 and 2, accept the project to replace the swimming pool filters, pump and electrical panel as complete, and authorize the filing of a Notice of Completion with the county as well as the release of the retention 35 days after filing the Notice.

15. SADDLEBACK COLLEGE: FUEL STORAGE AND DISPENSING FACILITY CHANGE ORDER AND NOTICE OF COMPLETION ACTION

It is recommended that the board approve change order 1, accept the project fuel storage and dispensing facility as complete and authorize the filing of a Notice of Completion with the county as well as the release of retention 35 days after the filing of the Notice.

16. IRVINE VALLEY COLLEGE: HART GYMNASIUM CHANGE ORDER ACTION

It is recommended that the board approve change order 13 to increase the contract by \$434.78 to \$3,436,560.37 with no extension to the contract completion date.

17. IRVINE VALLEY COLLEGE: REJECTION OF BIDS FOR CONSTRUCTION OF PARKING LOT 8 ACTION

It is recommended that the board reject Bid 193 and authorize the rebid for the construction of Parking Lot 8 .

BUSINESS/FISCAL

18. 1994-1995 TENTATIVE BUDGET ACTION

It is recommended that the board adopt the 1994-1995 Tentative Budget as presented and establish August 22, 1994, at IVC as the date and place of the public hearing for the Final FY 1994-1995 budget.

19. APPROPRIATIONS LIMIT FOR 1994-1995 ACTION

It is recommended that the board adopt Resolution 94-40 to establishing the required state constitutional appropriations limit for fiscal year 1994-1995 for SCCD.

20. TRANSFER OF APPROPRIATIONS OF FISCAL YEAR 1993-1994 ACTION

It is recommended that the board adopt Resolution 94-41 authorizing the county to make necessary year-end budget transfers to permit payment of district obligations incurred during the 1993-1994 fiscal year and to balance cumulative expenditures within budgets.

21. BID AWARDS ACTION

It is recommended that the board approve the following bid awards:

a. SCCD: COMPUTER EQUIPMENT AND PERIPHERALS

continued participation in Bid P-1693 to approve the purchasing of Apple Computer equipment for EOPS, Saddleback College, from Apple Computer Inc.; future purchases of Apple computer equipment directly from Apple Computers, Inc., without advertising for bids for the duration of the Glendale Unified School District contract including any extensions as mutually agreed upon by the original parties to the contract.

b. IRVINE VALLEY COLLEGE: PURCHASE OF COMPUTER EQUIPMENT

Bid 194 to the vendor indicated for the amount indicated in replacement pages to be provided at the board meeting.

22. ROSS SYSTEMS MAINTENANCE AGREEMENT ACTION

It is recommended that the board approve the software maintenance contract with Ross Systems through July 1, 1995, in an amount not to exceed \$38,428.

23. CONSULTANT AGREEMENT FOR CLOSING THE DISTRICT'S BOOKS FOR 1993-1994 ACTION

It is recommended that the board approve the consultant agreement with Joan Barrie under the terms delineated.

24. IRVINE VALLEY COLLEGE: BUDGET AMENDMENT ACTION

It is recommended that the board adopt resolution 94-44, Irvine Valley College/Saddleback College Extended Opportunities Program and Services, to amend the 1993-1994 General Fund Restricted Budget by \$4,262.

25. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as indicated.

26. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 47823 through 48101 totaling \$1,271,325.71.

27. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 49357 through 49804 totaling \$1,914,720.47; credit card purchases totaling \$1,917.04; Saddleback College Community Education checks 1562 through 1580 totaling \$12,046.73; and Irvine Valley College Community Education checks 2494 through 2514 totaling \$19,520.69.

28. TRUSTEE ATTENDANCE AT CONFERENCES AND MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve the trustees' requests for travel and/or mileage as indicated.

SPECIAL REPORTS

29. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Presidents' Reports
 - 1. Saddleback College President
 - 2. Irvine Valley College President
- d. Academic Senates' Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- e. California School Employees Association Report
- f. Faculty Association Report

- g. **Classified Senate's/Councils' Reports**
 - 1. **Saddleback College Classified Senate**
 - 2. **Irvine Valley College Classified Council**
 - 3. **District Classified Council**
- h. **Student Government Reports**
 - 1. **Associated Student Government of Saddleback College**
 - 2. **Associated Students of Irvine Valley College**
- i. **Chancellor's Report**

PERSONNEL

- 30. **EMPLOYMENT AND STATUS CHANGE** **ACTION**

It is recommended that the board approve the submitted actions for:

- a. **ACADEMIC PERSONNEL**
- b. **CLASSIFIED PERSONNEL**

- 31. **SCCD: RESOLUTION TO IMPLEMENT THE PERS GOLDEN HANDSHAKE FOR THE 1994-1995 SCHOOL YEAR** **ACTION**

It is recommended that the board adopt resolution 94-46 in order to implement the PERS "Golden Handshake" program.

- 32. **CONSULTANT CONTRACT WITH JACK SCHUMAKER MANAGEMENT CONSULTANTS, INC.** **ACTION**

It is recommended that the board approve the consulting agreement with Jack Schumaker Management Consultants, Inc., for services rendered to the district by Robert G. Bosanko from June 1, 1994, to the assignment date of the new Irvine Valley College president.

GIFTS TO THE DISTRICT

33. GIFTS

ACTION

It is recommended that the board accept the following gifts: one Model 1230D48 Tektronix Logic Analyzer and three Model 1230E1 to be used as test equipment for use in laboratory experiments and electronics class projects and/or microprocessors, donated by Tektronix, Inc., to Saddleback College; computer table, cordless telephone and printer table to be used in the Skills Lab and Division Office, donated by Terri Whitt to Saddleback College; forty yards of high quality composed to be used for Environmental Studies Endangered Ecosystems of Southern California Teaching Facility, donated by Leisure World Golden Rain Foundation to Saddleback College; and sheet music, music books and LP recordings to be added to the Music Library in the Fine Arts Lab, donated by John McFarlane to Irvine Valley College.

CORRESPONDENCE

34. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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