

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
JUNE 12, 1995
LIBRARY 105, SADDLEBACK COLLEGE
CALL TO ORDER FOLLOWED BY CLOSED SESSION: 6:00 P.M.
OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Employee Negotiations
Public Employee Personnel Actions

RECONVENE OPEN SESSION - 7:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Lorch

INVOCATION

Led by Trustee Rhodes

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETINGS

ACTION

Regular Meeting of May 8, 1995

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Swearing In of Student Trustee Tim Gertz
Resolution: Saddleback College Men's Tennis Team

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

ADJOURN TO PUBLIC HEARING

2. RECONFIGURATION OF TRUSTEE AREA BOUNDARIES PUBLIC HRG.

The board will hold a public hearing to provide an opportunity for interested parties to comment on the issue of the reconfiguration of trustee area boundaries.

RECONVENE REGULAR MEETING

3. RESOLUTION FOR TRUSTEE AREA REARRANGEMENT ACTION

It is recommended that the board approve the resolution and exhibits to be forwarded to the Orange County Department of Education and the County Committee on School District Organization.

4. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCES ACTION

It is recommended that the board approve acceptance of funding from the State Chancellor's Office for the following grants:

- a. TECH PREP EDUCATIONAL PROGRAMS, PHASE IV
- b. MODEL CURRICULUM FOR TELECOMMUNICATIONS
- c. PROFESSIONAL DEVELOPMENT IN BUSINESS EDUCATION

5. SADDLEBACK COLLEGE FOUNDATION FUND TRANSFERS INFORMATION

Information on the Foundation Board's review of banking institutions and selections for deposit of funds is provided for the board's review.

6. SADDLEBACK COLLEGE FOUNDATION BY-LAWS INFORMATION

The updated Foundation bylaws are provided for the board's information.

INSTRUCTION AND STUDENT SERVICES

7. IRVINE VALLEY COLLEGE: NATIONAL ASSOCIATION OF GEOLOGY TEACHERS' CONFERENCE ACTION

It is recommended that the board approve the increase in expenditures for six students and one advisor to attend and participate in the national Association of Geology Teachers' Conference to be held in Hilo, Hawaii, at a total cost not to exceed \$6,125.

8. IRVINE VALLEY COLLEGE: PHI THETA KAPPA SUMMER PLANNING SESSION ACTION

It is recommended that the board ratify participation of four members and one advisor of the IVC Honor Society at the Phi Theta Kappa Summer Planning Session June 9-11 held in Zephyr Cove, Nevada.

9. IRVINE VALLEY COLLEGE: EVENTS/EXPENDITURES ACTION

It is recommended that the board approve/ratify the following:

- a. HEALTH AND WELLNESS CENTER EVENTS

to promote student wellness during the fall semester with the cost of activities, refreshments, prizes and incentive items not to exceed \$1,945.

- b. ALL COLLEGE BARBECUE

on May 25 with expenses not to exceed \$700.

- c. STAFF DEVELOPMENT EVENT

on May 5 for IVC staff members to tour the Museum of Tolerance at the Simon Wiesenthal Center in Los Angeles at a cost not to exceed \$249.19.

d. IRVINE VALLEY COLLEGE: IVC ADMINISTRATIVE
RETREAT

on June 5 and 6 at Green Valley Lake for an amount not
to exceed \$350.

10. IRVINE VALLEY COLLEGE: CONSULTANTS ACTION

It is recommended that the board approve consultant
agreements with:

a. PEGGY FLORIN

for her services to the English as a Second Language
department in assisting to improve and refine the
assessment process for a total cost not to exceed \$600.

b. CHRISTINE HALE

for her services in preparing and editing the first
newsletter for the Tech Prep Education Grant Project for
a cost not to exceed \$750.

c. MARY AUVIL

for her services in the development of the
telecommunications curriculum modules in the Model
Curriculum for Telecommunications Programs Project
for a cost not to exceed \$6,000.

11. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an ESA with
Motorola to teach a spreadsheets class in the amount of \$4,500
plus up to \$50 per student for books.

12. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the following
workshops associated with the following grant projects:

a. PROFESSIONAL DEVELOPMENT IN BUSINESS
EDUCATION PROJECT

- b. AOJ BASIC SKILLS WORKSHOP AND PILOT ACADEMIC/ VOCATIONAL INTEGRATION PROGRAM
- c. CAFE 2001: BASIC LABVIEW, AND CAFE 2010: ADVANCED LABVIEW

13. SADDLEBACK COLLEGE: MOTORCYCLE RIDER PROGRAM ACTION

It is recommended that the board approve the loan of motorcycles from Mission Yamaha for use in conducting the Motorcycle Rider Safety Program.

14. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board approve a guest artist contract with Arthur Shafman International, Ltd., for a single performance by The Chameleons mime company on November 18, 1995, at a cost not to exceed \$5,000.

15. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA ACTION

It is recommended that the board approve/ratify honoraria for the following:

- a. RUSTY GILLETTE

in the amount of \$150 for his performance and lecture for the History of Jazz music students on May 11, 1995.

- b. SADDLEBACK CIVIC LIGHT OPERA HONORARIA

in the amounts listed for the individuals listed to produce summer theatre.

- c. EMERITUS INSTITUTE GUEST LECTURES

in the amount of \$75 for Dr. Peter A. Fotinakes' lecture during the Spring 1995 Guest Lecture Series.

16. SADDLEBACK COLLEGE: INTERNATIONAL FACULTY DEVELOPMENT ACTION

It is recommended that the board approve the requests for conference attendance abroad by the faculty members listed for the costs listed.

17. SADDLEBACK COLLEGE: ASSIGNMENT OF MORRISON'S HOSPITALITY GROUP FOOD SERVICES CONTRACT ACTION

It is recommended that the board approve the request for assignment of the Morrison Hospitality Group contract to Gardner Merchant Food Services, Inc.

18. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve the following consultant agreements with:

- a. FANNY PASCUAL

to serve as Clinical Evaluator of CNA testing for an amount not to exceed \$5,000 as part of the RHORC grant project.

- b. INDIVIDUALS LISTED

to serve as clinical evaluators, proctors, center assistants, and resident actors for the RHORC grant project for the amounts listed.

- c. KENNETH MILLER, M.D.

to serve as director of the Paramedic Training Program for the 1995-1996 fiscal year for an amount not to exceed \$17,000 plus travel expenses.

- d. THE NATIONAL CONFERENCE

to provide a workshop for participants of the Early Start Project to be held June 28-30 for cost as listed.

19. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates to the students listed.

FACILITIES

20. SADDLEBACK COLLEGE: NATURAL GAS METER RELOCATION AND CONSOLIDATION ACTION

It is recommended that the board approve the contract with Southern California Gas Company to relocate and consolidate the natural gas meters in the amount of \$18,000.

21. SADDLEBACK COLLEGE: CHANGE ORDER 1, HVAC CONTROLS FOR LIBRARY BUILDING ACTION

It is recommended that the board approve change order 1 to increase the contract by \$10,700 to \$129,492 with no extension to the contract completion date.

22. IRVINE VALLEY COLLEGE: HART GYMNASIUM INSPECTION SERVICES CONTRACT ACTION

It is recommended that the board approve the extension of the contract with Rick Brown as inspector of record for the construction of Hart Gymnasium.

BUSINESS/FISCAL

23. AGREEMENT BETWEEN SCCD AND UCI ON THE PATHWAYS PROJECT ACTION

It is recommended that the board approve district participation in the UCI/IBM Pathways project, dedication of the funding recommended by the task force, and authorize the district to sign the necessary agreement.

24. DISTRICT: REJECTION OF BID 187, CHARTER BUS SERVICE ACTION

It is recommended that the board reject all bids submitted in relation to Bid 187 for a five-year contract for Charter Bus Services.

25. DISTRICT: AWARD OF BIDS

ACTION

It is recommended that the board approve the following bid awards:

a. BID 191, CHARTER BUS SERVICE

to Pacific Coachways Charter Services for a five-year contract for the amount listed.

b. BID 186, OPTION 1A, DELIVERY OF SADDLEBACK COLLEGE 1995-1996 CLASS SCHEDULES

to the Orange County Register for \$98,004.56.

c. BID 941, NEW MODULAR RELOCATABLE BUILDINGS

to Mobile Modular for \$56,106.50 per year for a three-year lease.

d. BID 943, PRINTING OF SADDLEBACK COLLEGE COMMUNITY EDUCATION BROCHURES

to Rodgers and McDonald Graphics for \$79,069.11.

e. BID 945, FIVE GANG REEL LAWNMOWER

to Pacific Equipment and Irrigation for \$25,321.25.

26. ASSIGNMENT OF LEASE RIGHTS AND CONDITIONS OF PARTEL MUNICIPAL EQUIPMENT SCHEDULE #10

ACTION

It is recommended that the board approve the assignment of all rights, title, interest and payments due on Equipment Schedule #10, dated July 21, 1995, to Koch Financial Corporation.

27. TRANSFER OF BUDGET APPROPRIATIONS

ACTION

It is recommended that the board approve/ratify transfers of appropriations as detailed.

28. TRANSFER OF APPROPRIATIONS AT CLOSE OF FISCAL YEAR 1994-1995 ACTION

It is recommended that the board approve Resolution 95-28 authorizing the County Department of Education to make necessary year-end budget transfers to permit payment of obligations of the district incurred during the 1994-1995 fiscal year and to balance cumulative expenditures within budgets.

29. CLAIM AGAINST THE DISTRICT: PORTER, JENSEN, HANSEN & MANZAGOL ACTION

It is recommended that the board deny the claim, direct notification of the claimant of such action and referral of the claim to the district's insurance administrator for processing.

30. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 54562 through 55248 totaling \$1,805,350.46.

31. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 59428 through 60582 totaling \$2,291,809.52; credit card purchases totaling \$9,056.04; Saddleback College Community Education checks 2380 through 2423 totaling \$36,829.86; Irvine Valley College Community Education checks 3354 through 3432.

32. TRUSTEE ATTENDANCE AT CONFERENCE AND MEETINGS AND/OR LOCAL MILEAGE REIMBURSEMENT ACTION

It is recommended that the board approve the trustees' request for travel and/or local mileage reimbursement.

SPECIAL REPORTS

33. PUBLIC COMMENTS/REPORTS INFORMATION

- a. PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. Speakers are limited to five minutes each. (Items on the agenda may be addressed before or during the board's consideration of the item.)

b. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities." Speakers are limited to five minutes each.

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

34. EMPLOYMENT AND STATUS CHANGE

ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

GIFTS TO THE DISTRICT

35. GIFTS

ACTION

It is recommended that the board accept the following gifts: a Bell Jar Vacuum Coater and optical thin films to be used to teach and demonstrate vacuum principles and physical effects, donated by Precision Glass & Optics to Irvine Valley College; food contribution for the Cinco de Mayo celebration on May 2, donated by Arturo Galindo, President, Las Golandrinas Food Services, to Irvine Valley College; wallpaper and fabric samples to be used in Interior Design classes, donated by Joan Edwards to Saddleback College; fabric sample books to be used for student projects, donated by Cathy McCauley to Saddleback College; magazines, carpet samples and fabric samples to be used by students in Interior Design classes and related areas, donated by Jenifer Phillips to Saddleback College; various hardback and paperback books and video tapes as listed in Attachment 1 to be added to the Library collection, donated by those listed in Attachment 1 to Saddleback College; six cartons of printing paper, printing books and supplies to be used for student projects, donated by Sharon Manriquez to Saddleback College; a new Kodak PMT processor to replace an old processor in Graphics Communications, donated by Eastman Kodak Company to Saddleback College; five tropical marine fish with various supplies and equipment related to aquarium and vivarium live display cases to be used for the enhancement of the display tank and to supplement supplies, donated by Mark Long, Tetra/Secondnature, to Saddleback College; technical engineering and advance physics books to be used by faculty and students in the division, donated by A.J. Lampert to Saddleback College; one mink wrap to be used in Theatre productions and in design and acting classes, donated by Lois

Dietz to Saddleback College; and various Apple computer pieces of equipment as displayed in Attachment 2 to be used wherever needed, donated by Saddleback College Foundation to Saddleback College.

CORRESPONDENCE

36. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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