

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

**MEETING OF THE BOARD OF TRUSTEES**  
JUNE 6, 1994  
LIBRARY 105, SADDLEBACK COLLEGE  
CLOSED SESSION: 6:30 P.M.  
OPEN SESSION: 7:30 P.M.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Potential Land Acquisition: Pico Avenue, San Clemente  
Employee Negotiations  
Public Employee Personnel Actions

RECONVENE OPEN SESSION - 7:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Williams

INVOCATION

Led by Trustee Rhodes

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of May 16, 1994

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

PRIORITY

## CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

## GENERAL

### ADJOURN TO PUBLIC HEARING

2. SCCD FACULTY ASSOCIATION PROPOSAL RESPONSE FOR PUBLIC INFORMATION PUBLIC HEARING

The board will conduct a public hearing on the initial proposal of the SCCDFA.

### RECOVENE TO REGULAR MEETING

3. BOARD POLICY 1510, NATIVE AMERICAN GRAVES AND REPATRIATION ACT ACTION

It is recommended that the board accept for approval Board Policy 1510, Native American Graves and Repatriation Act.

4. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCES ACTION

It is recommended that the board accept the award of funds from the State Chancellor's Office for the following grant projects:

- a. TECH PREP EDUCATION PROJECT, PHASE III
- b. GUIDELINES FOR DELIVERY OF NONTRADITIONAL INSTRUCTION FOR COMPUTER INFORMATION SCIENCE PROGRAMS PROJECT
- c. PROFESSIONAL DEVELOPMENT IN BUSINESS EDUCATION PROJECT

5. **CONSOLIDATED ELECTIONS FOR MEMBERS OF GOVERNING BOARDS** **ACTION**

It is recommended that the board adopt Resolution 94-42 to notify the Orange County Department of Education of the consolidated election specifications.

6. **TRUSTEE AREA BOUNDARIES** **ACTION**

It is recommended that the Chancellor be instructed to review costs, time frame, and conditions necessary to review the process of restructuring trustee areas, and that this information be presented at the August 22, 1994, board meeting.

#### INSTRUCTION AND STUDENT SERVICES

7. **IRVINE VALLEY COLLEGE: EVENTS EXPENDITURES** **ACTION**

It is recommended that the board approve/ratify expenditures for the following events:

- a. **THEATRE DEPARTMENT EVENTS EXPENDITURES**

as listed for the 1994 fall production of Country Club.

- b. **HEALTH AND WELLNESS CENTER PROGRAM EVENTS**

for an amount not to exceed \$1780 for refreshments, prizes, incentive and other items.

- c. **CLASSIFIED STAFF DEVELOPMENT EVENT**

for an amount not to exceed \$700 for a reception including refreshments.

- d. **FORENSICS TEAM ACTIVITY (AMENDED)**

amended to a cost not to exceed \$18,000 for the participation of fourteen members and four coaches at the Phi Rho Pi Nationals.

8. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS FOR THE 1994-1995 ACADEMIC YEAR ACTION

It is recommended that the board approve the proposed changes in curriculum implementation as indicated.

9. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an Educational Services Agreement with LCP International Institute in the amount of \$9,680 for IVC to provide instruction in Calculus to selected students.

10. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consulting agreements with:

- a. DRS. GARHAMMER, ROZENNECK, AND WARD

for their services in carrying out the duties connected with the Weider Nutrition Group, Inc., Educational Services Agreement.

- b. MR. ERIC BERGE

for his services in developing the software and hardware training modules necessary to fulfill the intent of the CAFE II grant.

11. IRVINE VALLEY COLLEGE: FEE-BASED TRAINING ACTION

It is recommended that the board approve the proposed training courses for HazWhopper EHMT to be given at the Tustin Marine Air Base.

12. CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the students listed by:

- a. IRVINE VALLEY COLLEGE

- b. SADDLEBACK COLLEGE

13. SADDLEBACK COLLEGE: SUMMER STOCK HONORARIA ACTION

It is recommended that the board approve the honoraria for payment to the Saddleback Company Theatre Artists and Craftspersons as indicated.

14. SADDLEBACK COLLEGE: FIELD TRIP ACTION

It is recommended that the board approve the Horticulture 189, Special Topics, course.

15. SADDLEBACK COLLEGE: 1994-1995 ADDITIONAL AND REVISED FEES ACTION

It is recommended that the board approve Saddleback Colleges additional and revised instructional fees for 1994-1995 as indicated.

FACILITIES

16. SADDLEBACK COMMUNITY COLLEGE DISTRICT: GOLF DRIVING RANGE ACTION

It is recommended that the board approve/ratify the following:

- a. NOTICE OF COMPLETION, GOLF DRIVING RANGE SAFETY NET EXTENSION

and authorize the filing of the Notice of Completion with the County in order to release the retention on the contract 35 days after the date of filing.

- b. SCHEMATIC DESIGN STUDY, GOLF DRIVING RANGE SAFETY LAYOUT REDESIGN

for Taylor and Associates, Architects, to provide alternatives to improve the Golf Driving Range layout and safety netting designed to protect the adjoining Child Care Center and Football Stadium/Running Track for a fee of \$18,000.

c. ARCHITECTURAL SERVICES, GOLF DRIVING RANGE SCREEN REDESIGN

for Taylor and Associates, Architects, to provide working drawings, construction contract administration and related services for a fee of \$48,000.

17. IRVINE VALLEY COLLEGE: HART GYMNASIUM CHANGE ORDER ACTION

It is recommended that the board approve Change Order 12 to increase the contract by \$10,644.32 to \$3,436,125.59 with no extension of the contract completion date.

18. IRVINE VALLEY COLLEGE: INCREASE TO ARCHITECT'S FEE FOR WORKING DRAWINGS, LEARNING RESOURCES CENTER ACTION

It is recommended that the board approve the increased fee as requested by Stockton/Jellison for the development of Deductive Alternates as requested by the Department of Finance.

19. SADDLEBACK COLLEGE: ARCHITECTURAL SERVICES FOR FLOORS/WALLS REPAIR, T&AS BUILDING ACTION

It is recommended that the board approve the proposal from Taylor & Associates, Architects, to develop plans and cost estimates to repair floors and walls in the Technology and Applied Science Building.

BUSINESS/FISCAL

20. IRVINE VALLEY COLLEGE: BOOKSTORE SERVICES CONTRACT EXTENSION ACTION

It is recommended that the board approve the continuation of the existing contract between the SCCD and Follett College Stores Corporation for bookstore services at IVC through June 30, 1995.

**21. AWARD OF BIDS**

**ACTION**

It is recommended that the board approve the following bid awards:

- a. **SADDLEBACK COLLEGE: ONE YEAR CONTRACT FOR COSMETOLOGY AND MANICURIST INSTRUCTION**

Bid 922 for the academic year to Elegante Beauty College and Lake Forest Beauty College.

- b. **SADDLEBACK COLLEGE: SWIMMING POOL COVER SYSTEM**

Bid 919 to Lincoln Equipment of Brea.

- c. **IRVINE VALLEY COLLEGE: PORTABLE TRAILERS**

Resolution 94-39 authorizing the three-year lease of 4 portable classrooms from Mobile Modular and 2 office trailers from Action Mobile, Inc.; and authorization for the lease/purchase of the bookstore building from Action Mobile, Inc.

**22. AWARD OF CONTRACT FOR WORKERS' COMPENSATION ADMINISTRATION**

**ACTION**

It is recommended that the board approve a contract with Keenan and Associates to perform the claims administration for the fiscal years 1994-1995 to 1996-1997, inclusive.

**23. INCREASE TO WORKERS' COMPENSATION TRUST ACCOUNT**

**ACTION**

It is recommended that the board increase the Workers' Compensation trust account to \$125,000.

**24. QUARTERLY FINANCIAL STATUS REPORT**

**REVIEW/STUDY**

It is recommended that the board accept the quarterly budget status report for review and study and direct administration to include these reports in the minutes of this meeting as required by Title 5.

25. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the budget:

a. SADDLEBACK COLLEGE: ARCHITECTURAL BARRIER REMOVAL WORKING DRAWINGS

Resolution 94-37 to amend the 1993-1994 Capital Outlay Budget by \$73,000.

b. IRVINE VALLEY COLLEGE/SADDLEBACK COLLEGE: DISABLED STUDENTS PROGRAM AND SERVICES

Resolution 94-38 to amend the 1993-1994 General Fund Restricted Budget in the amount of \$878.

26. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of appropriations as indicated.

27. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 47180 through 47822 totaling \$762,592.48.

28. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 48534 through 49356 totaling \$1,705,061.19; credit card purchases totaling \$1,964.94; Saddleback College Community Education checks 1512 through 1558 totaling \$56,414.21; and Irvine Valley College Community Education checks totaling 2422 through 2490 totaling \$46,657.34.

29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the trustees' requests for travel and/or mileage as indicated.

CONSULTATION ON STATEWIDE ISSUES



## SPECIAL REPORTS

### 30. REPORTS

### INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Presidents' Reports
  - 1. Saddleback College President
  - 2. Irvine Valley College President
- d. Academic Senates' Reports
  - 1. Saddleback College Academic Senate
  - 2. Irvine Valley College Academic Senate
- e. California School Employees Association Report
- f. Faculty Association Report
- g. Classified Senate's/Councils' Reports
  - 1. Saddleback College Classified Senate
  - 2. Irvine Valley College Classified Council
  - 3. District Classified Council
- h. Student Government Reports
  - 1. Associated Student Government of Saddleback College
  - 2. Associated Students of Irvine Valley College
- i. Chancellor's Report

PERSONNEL

31. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

32. DISCLOSURE OF COST FOR PERS GOLDEN HANDSHAKE PROGRAM INFORMATION

Information regarding the total possible cost to the District of the PERS Golden Handshake program is provided in compliance with Government Code Section 7507.

33. RESOLUTION TO IMPLEMENT THE STRS GOLDEN HANDSHAKE PROGRAM FOR THE 1994/1995 ACADEMIC YEAR ACTION

It is recommended that the board adopt Resolution 94-43 to implement the STRS Golden Handshake program that was negotiated with the SCCD Faculty Association.

GIFTS TO THE DISTRICT

34. GIFTS ACTION

It is recommended that the board accept the following gifts: various computers and accessories as described in attachment 1 to be used to enhance Electronic classes, donated by Advanced Logic Research, Inc. to Saddleback College; one of a set of two images from the edition L'Aventure Medicale by Salvador Dali to be used for the enjoyment of students, staff and visitors in Fine Arts and Communications, donated by Great American Insurance to Saddleback College; various hardback, paperback, journals, and audio cassette tapes to be used as part of the Library collection or for the Library's booksale, donated by those listed in attachment 2 to Saddleback College; and a 1981 Chevrolet Malibu Classic automobile to be used as a training aid in the Automotive Department classes, donated by Cecil H. Davis to Saddleback College.

CORRESPONDENCE

35. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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