

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY, MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
MAY 8, 1995, LIBRARY 105, SADDLEBACK COLLEGE

CALL TO ORDER: 4:00 P.M.
ADJOURN TO CLOSED SESSION: 6:00 P.M.
RECONVENE OPEN SESSION: 7:00 P.M.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

Led by Trustee Hueter

INVOCATION

Led by Trustee Milchiker

APPROVAL OF AGENDA

ACTION

PRIORITY

ORGANIZATIONAL ASSESSMENT REPORTS

INFORMATION

Information will be distributed and presentations will be made on the organizational assessment conducted by Saddleback College and Irvine Valley College.

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Employee Negotiations
Public Employee Personnel Actions

RECONVENE OPEN SESSION - 7:00 P.M.

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of April 24, 1995

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution: Nitasha K. Sawhney
Presentation to Irvine Valley College AOJ Students

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

ADJOURN TO PUBLIC HEARING

2. RECONFIGURATION OF TRUSTEE AREA BOUNDARIES PUBLIC HRG.

A public hearing will be held to allow the public to comment on the issue of the reconfigured trustee area boundaries.

RECONVENE REGULAR MEETING

ADJOURN TO PUBLIC HEARING

3. SADDLEBACK COLLEGE: GRANT OF EASEMENT TO SDG&E REGARDING MNWD RECLAIMED WATER IRRIGATION PROJECT PUBLIC HRG./ ACTION

Following a public hearing, it is recommended that the board adopt by no less than two-thirds vote Resolution 95-26 to approve the grant of easement to the San Diego Gas & Electric as indicated, subject to all the terms, covenants, and conditions.

RECONVENE REGULAR MEETING

4. SADDLEBACK COLLEGE: 1995 TEACHER OF THE YEAR AWARD INFORMATION

Information on the selection of Julie Bright, Instructor of Nursing in the Health Sciences and Human Services Division, as Saddleback College's nominee is provided for the board's review.

5. BOARD POLICY 2100.1 - DELEGATION OF AUTHORITY AND RESPONSIBILITIES TO THE ACADEMIC SENATE ACTION

It is recommended that the board enter into this delegation of authority agreement with the academic senate and, therefore, establish a relationship that places the responsibility with the academic senate to provide consultation and advice when required to the board and its designees as defined in BP2100.1.

6. SADDLEBACK COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve application for funds from the U.S. Dept. of Education for the grant entitled "Title III - Strengthening Institutions Grant Proposal."

7. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board accept the award of funds in the amount of \$113,085 for the WorkAbility III grant.

8. INTERACT '95 ACTION

Information on cosponsoring Interact '95 on May 31 at Orange Coast College is provided for the board's review.

INSTRUCTION AND STUDENT SERVICES

9. IRVINE VALLEY COLLEGE: BOOKSTORE CONTRACT ACTION

It is recommended that the board approve the extension of the amended contract with Follett College Stores for the July 1, 1995, through June 30, 1996, period.

10. IRVINE VALLEY COLLEGE: CURRICULUM REVISIONS FOR THE 1995-1996 ACADEMIC YEAR ACTION

It is recommended that the board approve the proposed changes in curriculum implementation as indicated.

11. IRVINE VALLEY COLLEGE: NATIONAL ASSOCIATION OF GEOLOGY TEACHERS' CONFERENCE ACTION

It is recommended that the board approve the Geology Club request for approval of funds for 9 students and 1 advisor to attend and participate in the National Association of Geology Teachers Conference at a total cost not to exceed \$5,024.

12. IRVINE VALLEY COLLEGE: SUMMER POPS 1995 ACTION

It is recommended that the board approve the IVC Summer Pops 1995 performances and expenditures as presented.

13. IRVINE VALLEY COLLEGE: WORKSHOP ACTION

It is recommended that the board approve the workshop and full expenditure for the presenter in the amount listed for the Professional Development in Business Education Project.

14. SADDLEBACK COLLEGE: GUEST SPEAKER HONORARIA ACTION

It is recommended that the board ratify/approve honoraria for:

- a. DARRELL COX

in the amount of \$150 for his presentation and lecture on May 8, 1995.

- b. MUSICIANS

in the amount of \$875 for their performance with the Saddleback College Gospel Choir on May 15, 1995.

- c. INDIVIDUALS LISTED

in the amount of \$400 plus travel expenses for an additional guest speaker and an increase in honorarium as indicated for a previously approved guest speaker for the Second Annual Health Educator's Institute May 18-21, 1995.

- d. CHOREOGRAPHER

to participate in Saddleback Civic Light Opera professional theatre for the honorarium listed.

15. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACTS ACTION

It is recommended that the board approve the following guest artist contracts associated with the Queen Ida Foodfaire event on June 17, 1995:

a. PERIWINKLE PRODUCTIONS

for a juggler to participate at a cost not to exceed \$300.

b. ISLANDERS STEEL BAND

for a performance at a cost not to exceed \$750.

c. SKI MEINSCHEN

for a performance of Ski's Exotic Bird Show at a cost not to exceed \$250.

16. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve an ESA with Unisys Corporation for Saddleback College to offer preemployment assessment services for the firm's employees at \$35 per individual assessment.

17. SADDLEBACK COLLEGE: INTERNATIONAL FACULTY DEVELOPMENT SEMINARS ACTION

It is recommended that the board approve the request for conference attendance abroad for the three faculty members listed in the amounts listed.

18. SADDLEBACK COLLEGE: GREAT TEACHERS' SEMINAR ACTION

It is recommended that the board approve the expenditure of \$7,400 for the Saddleback College Great Teacher's Seminar to be held on January 10 through January 12, 1996.

19. SADDLEBACK COLLEGE: 1995-1996 LABORATORY FEES ACTION

It is recommended that the board approve Saddleback College's instructional laboratory fees for 1995-1996 as indicated.

20. SADDLEBACK COLLEGE: CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates to the students listed by Saddleback College.

21. SADDLEBACK COLLEGE: EXTEND CONTRACT FOR BOOKSTORE SERVICES ACTION

It is recommended that the board approve the continuation of the existing contract with the noted changes between the Saddleback Community College District and Follett College Stores Corporation for bookstores services at Saddleback College through June 30, 1997.

FACILITIES

22. SADDLEBACK COLLEGE: CIVIL ENGINEER FOR COLLEGE PLAT AND EASEMENT MAP ACTION

It is recommended that the board approve a contract with Lawrence R. Wlezien, Inc., Civil Engineer, for a fixed fee of \$5,000.

23. IRVINE VALLEY COLLEGE: PARKING LOT 8 PROJECT ACTION

It is recommended that the board approve the following:

- a. CHANGE ORDER 3

to increase the contract by \$8,312.38 and extend the contract completion date by 38 days.

- b. NOTICE OF COMPLETION

to authorize final acceptance of the contract and file the Notice with the County.

24. IRVINE VALLEY COLLEGE: LEARNING RESOURCES CENTER CONTRACT FOR REBIDDING AND ADMINISTRATION SERVICES ACTION

It is recommended that the board approve a contract with The Blurock Partnership to coordinate rebidding and perform construction administration services for a fixed fee of \$122,000.

25. SADDLEBACK COMMUNITY COLLEGE DISTRICT: GOLF DRIVING RANGE NETTING EXTENSION PROJECT ACTION

It is recommended that the board approve the following:

- a. AWARD OF BID 188 FOR CONSTRUCTION CONTRACT

to the company listed in the amount listed on the replacement page to be brought to the meeting.

- b. GEOTECHNICAL INSPECTION AND TESTING SERVICES CONTRACT

with GEOBASE, Inc., to provide services on a hourly basis as required for an amount estimated at \$4,810..

- c. MATERIALS TESTING AND INSPECTION SERVICES CONTRACT

with SOUTHWEST Inspecting & Testing to provide services on an hourly basis as required for an amount estimated at \$2,618.

- d. INSPECTION SERVICES CONTRACT

with Rick Brown as inspector-of-record for an amount not to exceed \$5,600.

BUSINESS/FISCAL

26. CLAIMS MANAGEMENT SERVICE AGREEMENT - LIABILITY AND PROPERTY PROTECTION ACTION

It is recommended that the board approve the agreement for claims management services with Carl Warren and Company.

27. SCHOOL EXCESS LIABILITY FUND (SELF) - AMENDMENT TO AGREEMENT ACTION

It is recommended that the board approve the amendment to the Joint Powers Agreement with SELF as described.

28. ESTABLISHMENT OF BANK SAVING ACCOUNT FOR IVC COMMUNITY EDUCATION ACTION

It is recommended that the board approve the IVC Community Education request to open a savings account at the Orange County Teacher's Federal Credit Union and authorize the list of recommended signatories.

29. SADDLEBACK COMMUNITY COLLEGE DISTRICT: AWARD OF BID FOR MODULAR BUILDINGS ACTION

It is recommended that the board approve Resolution 95-27 in compliance with Ed Code 81526 and award bid 941 for the three-year lease of modular relocatable building at Saddleback College to Mobile Modular.

30. SADDLEBACK COLLEGE: REJECTION OF BIDS FOR FIVE GANG REEL LAWNMOWER ACTION

It is recommended that the board reject all bids submitted in relation to bid 942.

31. CONSULTANT FOR EVALUATION OF INFORMATION RESOURCES ACTION

It is recommended that the board approve retaining the services of the International Business Machines Corporation Consulting and Services to perform an evaluation of information resources and make recommendations for a fee of \$88,200.

32. SADDLEBACK COLLEGE: BUDGET AMENDMENT ACTION

It is recommended that the board adopt resolution 95-24 to amend the 1994-1995 Child Care Fund Restricted Budget by \$2,621.

33. TRANSFER OF APPROPRIATIONS ACTION

It is recommended that the board approve/ratify the transfers of appropriations as delineated.

34. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 54288 through 54561 totaling \$183,123.06.

35. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 59062 through 59428 totaling \$440,412.32; credit card purchases totaling \$4,790.62; Saddleback College Community Education checks 2353 through 2376 totaling \$67,497.38; and Irvine Valley College Community Education checks 3293 through 3351 totaling \$61,962.80.

CONSULTATION ON STATEWIDE ISSUES

36. CONSULTATION: ACCT SURVEY ON CURRENT POLICY ISSUES CONSULTATION

ACCT is seeking board consideration of various issues and completion of its survey for return to ACCT by May 31, 1995.

SPECIAL REPORTS

37. PUBLIC COMMENTS/REPORTS INFORMATION

a. PUBLIC COMMENTS

Members of the public may address the board on any item not on the agenda that is within the subject matter jurisdiction of the board. **Speakers are limited to five minutes each.** (Items on the agenda may be addressed before or during the board's consideration of the item.)

b. REPORTS

Section 54954.2(a) of the Ralph M. Brown Act states that "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public, a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a

brief report on his or her own activities." **Speakers are limited to five minutes each.**

1. Board Members' Reports
2. Student Government Reports
 - Associated Student Government of Saddleback College
 - Associated Students of Irvine Valley College
3. Academic Senates' Reports
 - Saddleback College Academic Senate
 - Irvine Valley College Academic Senate
4. Faculty Association Report
5. California School Employees Association Report
6. Classified Senates'/Council's Reports
 - Saddleback College Classified Senate
 - Irvine Valley College Classified Senate
 - District Classified Council
7. Presidents' Reports
 - Saddleback College President
 - Irvine Valley College President
8. Chancellor's Report

PERSONNEL

38. EMPLOYMENT AND STATUS CHANGE

ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

GIFTS TO THE DISTRICT

39. GIFTS

ACTION

It is recommended that the board accept the following gifts: one CD player to be used for classroom music, donated by Dolores Hoffman to Irvine Valley College; and various hardback and paperback books to be added to the Library's collection as displayed in Attachment 1, donated by those listed in Attachment 1 to Saddleback College.

CORRESPONDENCE

40. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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