

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES

APRIL 25, 1994
LIBRARY 105, SADDLEBACK COLLEGE
CLOSED SESSION: 6:30 P.M.
OPEN SESSION: 7:30 P.M.

AGENDA

CALL TO ORDER

ADJOURN TO CLOSED SESSION FOR DISCUSSION OF THE FOLLOWING:

Employee Negotiations
Public Employee Personnel Actions
Potential Litigation

RECONVENE OPEN SESSION - 7:30 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Rhodes

INVOCATION

Led by Trustee Lorch

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of April 11, 1994

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution: Proposition 1C
Resolution: Monica Mukai

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. SADDLEBACK COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the application for the continuation of funding from the State Chancellor's Office for the grant project entitled "Regional Health Occupations Resource Center."

3. IRVINE VALLEY COLLEGE: JOINT GRANT APPLICATION INFORMATION

Information on the joint effort by Irvine Valley College, Rancho Santiago College, Coastline College, and BusinessLink to develop and submit a proposal to the U.S. Department of Education for federal workplace literacy funds is provided for the board's review.

4. SADDLEBACK COLLEGE: ACCEPTANCE OF PROJECT ASSIST/INTERNET FUNDS ACTION

It is recommended that the board accept the Project ASSIST/Internet funds in the amount of \$5,700.

5. BOARD POLICY REVISION - BP104, STUDENT MEMBER OF THE BOARD OF TRUSTEES ACTION

It is recommended that the board approve the revisions to Board Policy 104, "Student Member of the Board of Trustees," as indicated.

6. SADDLEBACK COLLEGE FOUNDATION ANNUAL REPORT INFORMATION

A comprehensive report on the Foundation's successes, challenges, and financial status is provided for the board's review.

INSTRUCTION AND STUDENT SERVICES

7. SADDLEBACK COLLEGE: CHANGES FOR THE 1994-1995 CATALOG ACTION

It is recommended that the board approve the policy and curriculum changes in Saddleback College's 1994-1995 catalog as indicated and authorize publication of the document.

8. SADDLEBACK COLLEGE: EDUCATIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve the Educational Services Agreement with the Ritz Carlton Hotel for Saddleback College to offer a computer and software application course for employees of the hotel.

9. SADDLEBACK COLLEGE: BUSINESS SCIENCE DIVISION OCCUPATIONAL PROGRAMS ADVISORY COMMITTEES MEETING ACTION

It is recommended that the board approve the Business Science Division Programs Advisory Committees Meeting and related expenses for an amount not to exceed \$3,300.

10. SADDLEBACK COLLEGE: CLASSIFIED SENATE STAFF DEVELOPMENT PLANNING CONFERENCE ACTION

It is recommended that the board approve the Saddleback College Classified Staff Development activity on May 4, 1994.

11. SADDLEBACK COLLEGE: GUEST SPEAKERS/ HONORARIUM ACTION

It is recommended that the board approve honorarium for the following:

- a. DONNA MANNO

in the amount of \$200 for her presentation on Planning and Conducting Effective Meetings during the Classified Staff Development workshop on May 4.

b. INDIVIDUALS LISTED

in the amounts listed for their participation in producing Summer Stock 1994.

c. PANEL MEMBERS LISTED

in the amounts listed for their participation in the Native American Awareness Forum on May 4.

d. WILLIAM NERICCIO AND GEORGE MORALES

in the amounts of \$250 and \$200 respectively for their presentations during the Si Se Puede Symposium on April 30.

e. RUDY ACUNA

in the amount of \$500 for his presentation during the Latino Heritage Festivities on May 12.

12. SADDLEBACK COLLEGE: STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates of achievement to the students listed.

13. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the expenditure of funds necessary for Carrie Concialdi, Barry Turner, Arthur Fenwick and Robert Pestolesi acting as consultants to carry out the responsibilities established in the Tech Prep Education Project.

14. IRVINE VALLEY COLLEGE: 1994 NCCCF SYMPOSIUM ACTION

It is recommended that the board approve the \$200 pledge to fund the "Presidents' Reception" and the participation of IVC as a host college for the 1994 Network of California Community College Foundations Symposium to be held on September 28-30 at the Catamaran Resort Hotel in San Diego.

15. IRVINE VALLEY COLLEGE: MARINE BASE OPEN HOUSE/BARBECUE ACTION

It is recommended that the board approve the open house/barbecue to be held on April 29 to welcome college personnel to visit the base classrooms.

16. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops and full expenditures for the presenters in the amounts listed for the Staff Development for Business Educators Project.

FACILITIES

17. SADDLEBACK COLLEGE: NOTICE OF COMPLETION FOR THE TECHNOLOGY AND APPLIED SCIENCE BUILDING ACTION

It is recommended that the board approve final acceptance of the general construction of the Technology and Applied Science Building and authorize the filing of the Notice of Completion with the County.

18. IRVINE VALLEY COLLEGE: HART GYMNASIUM ACTION

It is recommended that the board approve the following:

- a. CHANGE ORDER 10

increasing the contract amount by \$103.98 to \$3,423,083.40.

- b. SUBSTITUTION OF SUBCONTRACTOR FOR TILE WORK

from Majestic Tile & Masonry to Continental Marble & Tile Company.

19. IRVINE VALLEY COLLEGE: DESIGN APPROVAL OF PARKING LOT 8 ACTION

It is recommended that the board approve the preliminary design and cost estimate for Parking Lot 8 and authorize Stockton/Jellison Architects to proceed with working drawings.

BUSINESS/FISCAL

20. BUDGET ALLOCATIONS FOR FY 1994-1995 ACTION

It is recommended that the board approve implementation of the recommendation contained in Exhibit B, and the allocation of funds using the approach displayed on Pages 4 and 5 of Exhibit B for Fiscal Year 1994-1995, and the restriction of the use of funds as displayed on Exhibit C.

21. IRVINE VALLEY COLLEGE: AWARD OF BID FOR STRENGTH LAB MACHINES AND EQUIPMENT ACTION

It is recommended that the board award Bid 191 for the purchase of Strength Lab Machines and Equipment for the Hart Gymnasium to Panatta Sport USA for a total amount of \$27,114.17.

22. RENEWAL OF AGRICULTURAL EASEMENT LICENSE WITH SOUTHERN CALIFORNIA EDISON ACTION

It is recommended that the board approve the license agreement with SCE for the easement property as described for the period covering July 1, 1994, through June 30, 1999, inclusive, in the amount of \$384 each year.

23. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions to amend the budget:

- a. RESOLUTION 94-24, SADDLEBACK COLLEGE HOME BUILDERS COUNCIL GRANT

to amend the 1993-1994 General Fund Restricted Budget in the amount of \$1,000.

- b. RESOLUTION 94-25, IRVINE VALLEY COLLEGE EXTENDED OPPORTUNITIES PROGRAM AND SERVICES

to amend the 1993-1994 General Fund Restricted Budget in the amount of \$32,176.

c. RESOLUTION 94-26, SADDLEBACK COLLEGE
VOCATIONAL AND APPLIED TECHNOLOGY ACT

to amend the 1993-1994 General Fund Restricted Budget
in the amount of \$3,184.

d. RESOLUTION 94-27, 1993-1994 DEFERRED
MAINTENANCE PROGRAM

to amend the 1993-1994 Capital Outlay Budget in the
amount of \$106,468.

e. RESOLUTION 94-28, 1993-1994 CAPITAL OUTLAY
HAZARDOUS SUBSTANCES

to amend the 1993-1994 Capital Outlay Budget in the
amount of \$154,170.

f. RESOLUTION 94-29, IRVINE VALLEY COLLEGE
GEOLOGY FIELD STUDIES GRANT

to amend the 1993-1994 Capital Outlay Budget in the
amount of \$1,700.

24. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of
appropriations as delineated.

25. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders
46417 through 46849 totaling \$373,305.51.

26. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 47331
through 47862 totaling \$1,274,819.64; credit card purchases
totaling \$3,989.34; Saddleback College Community Education
checks 1412 through 1457 totaling \$21,082.67; and Irvine
Valley College Community Education checks 2328 through
2380 totaling \$69,394.81.

27. DISTRICT SERVICES STAFF DEVELOPMENT WORKSHOP ACTION

It is recommended that the board approve the staff development seminar, "Retirement Planning and Money Management Strategies," presented by George Walsh and Mark Couron with expenses not to exceed \$1,200.

28. DISTRICT SERVICES STAFF DEVELOPMENT COMMITTEE ACTION
1994 SPRING RETREAT

It is recommended that the board approve the District Services Staff Development Advisory Committee's 1994 Spring Retreat on June 3 with expenses not to exceed \$500.

29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND ACTION
MEETINGS

It is recommended that the board approve the requests for travel and/or mileage as shown.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

30. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Presidents' Reports
 - 1. Saddleback College President
 - 2. Irvine Valley College President
- d. Academic Senates' Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- e. California School Employees Association Report
- f. Faculty Association Report

- g. Classified Senate's/Councils' Reports
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
 - 3. District Classified Council
- h. Student Government Reports
 - 1. Associated Student Government of Saddleback College
 - 2. Associated Students of Irvine Valley College
- i. Chancellor's Report

PERSONNEL

31. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

GIFTS TO THE DISTRICT

32. GIFTS ACTION

It is recommended that the board accept the following gifts: landscape materials including large and small landscape boulders, specialized soils and walkway materials to be used for restoration of Environmental Studies Endangered Southern California Ecosystems Amphitheater area, donated by Mission Viejo Materials to Saddleback College; various hardback books and a keyboarding kit as listed in attachment 1 to be used in the Library's collection or as part of the Library's book sale, donated by Marly Bergeurd and Elena Rocha to Saddleback College; and music and music books including rare and out-of-print editions to be used by students in the Fine Arts Lab donated by Margaret Neumann to Irvine Valley College.

CORRESPONDENCE

33. CORRESPONDENCE

INFORMATION

CONTINUATION OF CLOSED SESSION IF REQUIRED

ADJOURNMENT

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