

SADDLEBACK COMMUNITY COLLEGE DISTRICT
28000 MARGUERITE PARKWAY
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES
7:30 P.M., MARCH 14, 1994
LIBRARY 105
SADDLEBACK COLLEGE

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Lorch

INVOCATION

Led by Trustee Hueter

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of February 28, 1994

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution: Everett L. Brewer

Resolution: Terry Burgess

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. BOARD POLICY REVISION: BP4000, EMPLOYMENT POLICY REVIEW/STUDY

It is recommended that the board accept for review and study the revisions to Board Policy 4000, Employment Policy.

3. BOARD POLICY REVISION: BP5611, OPEN ENROLLMENT, PREREQUISITES, COREQUISITES, AND ADVISORIES POLICY ACTION

It is recommended that the board approve revised Board Policy 5611, Open Enrollment, Prerequisites, Corequisites, and Advisories Policy.

4. BOARD POLICY REVISIONS: BP2101 AND BP4052, REIMBURSEMENT OF TRAVEL EXPENSES ACTION

It is recommended that the board approve the deletion of Board Policy 2101, Reimbursement of Travel Expenses for the Chancellor, and the revisions to Board Policy 4052, Reimbursement of Travel Expenses.

5. SADDLEBACK COLLEGE: GRANT APPLICATIONS ACTION

It is recommended that the board approve applications for grant funds from the Community College Fund for Instructional Improvement for the grant project entitled "Airing Voices: Individualized Training and Alternative Curriculum for the Broadcasting Student;" from the State Chancellor's Office - Vocational Education/Economic Development for "Airing Voices : Individualized Training and Alternative Curriculum for the Broadcasting Student;" from the State Chancellor's Office - Consumer Homemaking Ed., Economically Depressed Areas, for "Generations of the Past, Present, and Future;" and from the State Chancellor's Office for the grant projects entitled "Home Health Care Clinical In-Service Training," "Implementing CAI into the Health Science Curriculum with Emphasis on CD-ROM and Interactive Video," and "Pediatric Retraining In-Service."

6. IRVINE VALLEY COLLEGE: GRANT ACCEPTANCE ACTION

It is recommended that the board approve the award by the State Academic Senate in the amount of \$1,700 for the grant project entitled "Cooperative Geology Field Studies: A Mechanism to Foster Community College and CSU/UC Communication and Networking."

7. CCCT BOARD OF DIRECTORS NOMINATION - 1994 ACTION

It is recommended that the board ratify the nomination of Trustee Marcia Milchiker for membership on the CCCT Board of Directors.

INSTRUCTION AND STUDENT SERVICES

8. IRVINE VALLEY COLLEGE: LEGAL SERVICES ACTION

It is recommended that the board approve the contract with Larry H. McBride, attorney, to provide a legal services program through ASIVC.

9. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the workshops and full expenditures for the presenters listed in the amounts listed for the Staff Development for Business Educators Project.

10. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consultant agreement to hire Michael O'Halloran as designer of the software/hardware package for the Computer Automated Flexible Environments for Manufacturing and Technology (CAFE II) project.

11. SADDLEBACK COLLEGE: CHANGES FOR THE 1994-1995 CATALOG ACTION

It is recommended that the board approve the policy and curriculum changes in Saddleback College's 1994-1995 catalog as indicated and authorize the publication of the document.

12. SADDLEBACK COLLEGE: COMMUNITY EDUCATION ACTION

It is recommended that the board approve the Saddleback College Community Education presenters as outlined.

13. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve consultant agreements with the following individuals:

a. DR. MARK H. ROSSMAN

to present a keynote talk at the Health Occupations Educators' Institute for an amount not to exceed \$2,000.

b. INDIVIDUALS LISTED

to serve as clinical evaluators, proctors, center assistants, and resident actors for the Regional Health Occupations Resource Center for an amount not to exceed \$5,000 each.

14. SADDLEBACK COLLEGE: HONORARIA ACTION

It is recommended that the board approve payment of honoraria to the following:

a. PROFESSOR JAMES CHIAMPI

in the amount of \$75 for his presentation on April 12 as part of the Humanities Hour.

b. MS. PAMELA CIBBARELLI

in the amount of \$600 for conducting an Internet Training Workshop on April 22.

c. MR. ALAN MAUTNER

in the amount of \$450 for his orchestral performance in the musical, *The Boys from Syracuse*, March 11 through March 20.

d. LISTED INDIVIDUALS

in the amount of \$1,600 total for their lectures and demonstrations to Art Department students during Spring 1994.

e. MS. NANCY WRIGHT

in the amount of \$100 for her lecture during a grant required Parent Education Seminar on April 8 and May 6 in the Child Development Center.

f. LISTED INDIVIDUALS

in the amounts listed to the individuals listed for their services to produce Summer Stock 1994.

15. SADDLEBACK COLLEGE: SUMMER STOCK EQUITY CONTRACTS ACTION

It is recommended that the board authorize a contract with John Cauble, proprietor of The New Theatre, TNT, to hire up to seven Equity Guest Artists for Summer Stock 1994 at a cost not to exceed \$43,886.22.

16. SADDLEBACK COLLEGE: COMPENSATION FOR COMMENCEMENT PRESENTERS ACTION

It is recommended that the board approve the compensation for presenters and technicians for the 1994 Saddleback College Commencement.

17. SADDLEBACK COLLEGE: EXTEND CONTRACT FOR BOOKSTORE SERVICES ACTION

It is recommended that the board approve the continuation of the existing contract between the Saddleback Community College District and Follett College Stores Corporation for bookstore services at Saddleback College through June 30, 1995.

18. SADDLEBACK COLLEGE: REGIONAL RESOURCE CENTER FOR THE DEAF ACTION

It is recommended that the board approve the acceptance of the equipment and software as listed as part of the grant project to develop new and innovative strategies of support services to the hearing impaired.

19. CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve granting certificates of achievement to the students listed by:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

FACILITIES

20. IRVINE VALLEY COLLEGE: CHANGE ORDER 9, HART GYMNASIUM ACTION

It is recommended that the board approve Change Order 9 decreasing the construction contract by \$1,680.76 to \$3,422,979.42 and extending the contract completion date by seven days.

21. SADDLEBACK COLLEGE: NOTICE OF COMPLETION, REPLACEMENT OF SUBFLOORING IN BUILDINGS D, H, AND N ACTION

It is recommended that the board accept the project to replace the subflooring in Buildings D, H, and N as complete and authorize the filing of a Notice of Completion with the County of Orange and the release of retention 35 days after the filing of the Notice.

BUSINESS/FISCAL

22. BUDGET ALLOCATIONS FOR FY 1994-1995 ACTION

It is recommended that the board implement the recommendation in Exhibit B and the allocation of funds using the approach displayed on page 4 of Exhibit B for Fiscal Year 1994-1995.

23. IRVINE VALLEY COLLEGE: ASSIGNMENT OF MODULAR BUILDING LEASE ACTION

It is recommended that the board authorize payments on a five-year lease of a modular building to GE Capital Modular Space for a total amount of \$60,000 in accordance with the terms of Bid 188.

24. CONSULTING AGREEMENT - MARINE CORPS AIR STATION, TUSTIN BASE CLOSURE ACTION

It is recommended that the board approve the consulting services with Public Economics, Inc., for the period of July 1, 1993, to June 30, 1994, inclusive, and authorize the Vice Chancellor of Fiscal Services to execute this agreement.

25. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders 45548 through 45836 totaling \$186,685.12.

26. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 45939 through 46303 totaling \$856,503.26; credit card purchases totaling \$1,782.13; Saddleback College Community Education checks 1277 through 1319 totaling \$17,409.65; and Irvine Valley College Community Education checks 2191 through 2234 totaling \$20,376.05.

27. DISTRICTWIDE CLASSIFIED STAFF DEVELOPMENT DAY ACTION

It is recommended that the board approve the Third Annual Districtwide Classified Staff Development Day and honorariums for Wednesday, March 30, 1994, as indicated.

28. SADDLEBACK COLLEGE/IRVINE VALLEY COLLEGE: SUMMER PARKING FEES ACTION

It is recommended that the board approve the Summer Parking fees as indicated.

29. TRUSTEE REQUEST TO ATTEND CONFERENCES AND MEETINGS ACTION

It is recommended that the board approve the trustees' requests for travel and/or mileage as shown.

CONSULTATION ON STATEWIDE ISSUES

SPECIAL REPORTS

30. REPORTS INFORMATION

- a. Public Comments Concerning Items Not on Agenda
- b. Board Members' Reports
- c. Presidents' Reports
 - 1. Saddleback College President
 - 2. Irvine Valley College President
- d. Academic Senates' Reports
 - 1. Saddleback College Academic Senate
 - 2. Irvine Valley College Academic Senate
- e. California School Employees Association Report
- f. Faculty Association Report
- g. Classified Senate/Councils' Reports
 - 1. Saddleback College Classified Senate
 - 2. Irvine Valley College Classified Council
 - 3. District Classified Council

- h. Student Government Reports
 - 1. Associated Student Government of Saddleback College
 - 2. Associated Students of Irvine Valley College
- i. Chancellor's Report

PERSONNEL

31. EMPLOYMENT AND STATUS CHANGE ACTION

It is recommended that the board approve the submitted actions for:

- a. ACADEMIC PERSONNEL
- b. CLASSIFIED PERSONNEL

32. FULL-TIME ACADEMIC HIRING POLICY REVISION REVIEW/STUDY

It is recommended that the board accept for review and study the revised hiring policy for full-time academic faculty as shown.

33. FACULTY AND STAFF DIVERSITY PLAN REVIEW/STUDY

It is recommended that the board accept for review and study the revised draft Faculty and Staff Diversity Plan/Affirmative Action.

GIFTS TO THE DISTRICT

34. GIFTS ACTION

It is recommended that the board accept the following gifts: an IBM 8088 AT to be used for replacement parts on older equipment, donated by Randy Bressette to Saddleback College; a check for \$100 to be used for book acquisitions for library in memory of Professor James Hines, donated by Mr. and Mrs. Richard Slocum to Saddleback College; various hardback and paperback books as described on attachment 1 and a check in the amount of \$25 in memory of Professor James Hines for the purchase of books on Shakespeare or the

Bible for the library, donated by those listed on attachment 1 to Saddleback College; 200 mouse pads to be used in the Information Management Center, donated by Ms. Sue Farr, J Point Electronics, to Saddleback College; 155 lbs. of cotton fabric to be used in the Emeritus Institute Quilting class for making quilts for babies with AIDS, donated by Hoffman California Fabrics to Saddleback College; Sony high speed audio duplicator to be used to duplicate instructional tapes for all disciplines using the Humanities Center, donated by Dave Lang, President, IVC Foundation, to Irvine Valley College; one hundred and fifty-three 35MM color slides to be used for school slide library used in Art History and Humanities slide lectures, donated by Rebecca Welch to Irvine Valley College; forty-two 35 MM color slides to be used for school slide library in Art History and Humanities slide lectures, donated by Virginia H. Laddey to Irvine Valley College; enlarger, color meter, photo trays and miscellaneous darkroom equipment to be used in the Photo Lab, donated by Rina Combs to Irvine Valley College; and two Harper storage cabinets to be used to store software and related computer components/hardware, donated by L. Joyce Arnston to Irvine Valley College.

CORRESPONDENCE

35. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

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