

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

MEETING OF THE BOARD OF TRUSTEES  
7:30 P.M., JANUARY 24, 1994  
LIBRARY 105  
SADDLEBACK COLLEGE

AGENDA

CLOSED SESSION - 6:00 P.M.

PLEDGE OF ALLEGIANCE

Led by Trustee Frogue

INVOCATION

Led by Trustee Williams

APPROVAL OF AGENDA

ACTION

MINUTES OF PREVIOUS MEETING

ACTION

Regular Meeting of December 6, 1993  
Organizational Meeting of December 6, 1993

ACTIONS TAKEN IN CLOSED SESSION

PRESENTATIONS AND INTRODUCTION OF GUESTS

Resolution of Commendation: Dr. Calvin L. Nelson

PRIORITY

CONSENT CALENDAR

1. CONSENT CALENDAR

ACTION

Designated items will be recommended for action as indicated.

GENERAL

2. IRVINE VALLEY COLLEGE: GRANT APPLICATION ACTION

It is recommended that the board approve the application for funding from the State Academic Senate for the grant entitled "Cooperative Geology Field Studies: A Mechanism to Foster Community College and CSU/UC Communication and Networking."

3. 1994-1995 ACADEMIC CALENDAR ACTION

It is recommended that the board approve the 1994-1995 Academic Calendar as presented.

INSTRUCTION AND STUDENT SERVICES

4. SADDLEBACK COLLEGE: CONSULTANT AGREEMENTS/  
PROFESSIONAL SERVICES AGREEMENT ACTION

It is recommended that the board approve consulting agreements with:

- a. DR. RALPH BROCKETT

to present a keynote talk at the Health Occupations Educators' Institute for an amount not to exceed \$800.

- b. MS. JODI L. ORTON

to serve as proctor, center assistant, or resident actor for the Regional Health Occupations Resource Center for an amount not to exceed \$5,000.

- c. OHIO STATE UNIVERSITY

to conduct a four-day DACUM facilitator's workshop for selected health care professionals for an amount not to exceed \$9,000.

- d. CTB, DIVISION OF MACMILLIAN/MCGRAW-HILL  
SCHOOL PUBLISHING COMPANY

to assist in reaching the objectives of the grant project,  
"Emergency Medical Technician Model Curriculum Test  
Plan," for an amount not to exceed \$23,500.

5. SADDLEBACK COLLEGE: GUEST SPEAKERS/  
HONORARIUM ACTION

It is recommended that the board approve/ratify honorarium  
for:

- a. INDIVIDUALS LISTED

in the amount of \$100 each plus expenses for  
participation of eight individuals in a curriculum  
development workshop on January 19, and in the  
amount of \$80 each plus expenses for participation of  
twenty-four individuals in a two-day DACUM  
workshop on January 20 and 21, 1994.

- b. MR. PETER WHITE

in the amount of \$126 for his workshop on new  
legislation governing prerequisites and corequisites on  
January 11, 1994, during in-service.

- c. PROFESSOR LINDON BARRETT

in the amount of \$75 for his presentation on African-  
American literature on February 15, 1994, during Black  
History Month.

- d. INDIVIDUALS LISTED

in the amounts listed for their lectures as part of the  
Emeritus Institute Spring 1994 Guest Lecture Series.

6. SADDLEBACK COLLEGE: GUEST ARTIST CONTRACT ACTION

It is recommended that the board approve a guest artist  
contract with dancer/choreographer Donald McKayle for a  
masterclass on March 18, 1994, at a cost not to exceed \$350.

7. SADDLEBACK COLLEGE: TEAM COMPETITIONS ACTION

It is recommend that the board approve the following:

a. HAWAII PACIFIC BASEBALL GAMES

participation of the men's baseball team in games scheduled on February 18-19, 1994, in Honolulu against the Hawaii Pacific University team.

b. WESTERN TENNIS TEAM CHAMPIONSHIPS

participation of the men's tennis team in the annual Intercollegiate Tennis Coaches Association (ITA) Western Tennis Team Championships on March 31 and April 1-3, 1994, in Odessa, Texas.

8. SADDLEBACK COLLEGE: MOTORCYCLE RIDER PROGRAM ACTION

It is recommended that the board approve the loan of four motorcycles from Saddleback Suzuki of Laguna Hills for use in the Motorcycle Safety Program.

9. SADDLEBACK COLLEGE: COMMUNITY EDUCATION PROGRAM - SPRING 1994 ACTION

It is recommended that the board approve the Community Education presenters as indicated.

10. SADDLEBACK COLLEGE: BLACK HISTORY MONTH ACTION

It is recommended that the board approve the guest speakers listed for their presentations during February, 1994, for the amounts listed.

11. SADDLEBACK COLLEGE: CONSULTANT AGREEMENT ACTION

It is recommended that the board approve the consultant agreement with Dr. Carl G. Clark and The Clark Group in the amount of \$10,000 for their assistance in the development of a Multi-Ethnic Studies Department and program of studies.



12. IRVINE VALLEY COLLEGE: EDUCATIONAL SERVICES AGREEMENTS ACTION

It is recommended that the board approve the following Educational Services Agreements with:

a. INTEGRATED MANAGEMENT (IMG)

for IVC to provide services as listed for training in computer manufacturing for 20% of the fee income.

b. WEIDER CORPORATION

for IVC to conduct a food supplement and weight training study for Weider Corporation for the amount of \$39,000.

13. IRVINE VALLEY COLLEGE: CONSULTANT AGREEMENTS ACTION

It is recommended that the board approve the hiring of Messrs. Garhammer, Rozenek, and Ward as consultants to carry out the necessary duties connected with the Weider Corporation Educational Services Agreement.

14. IRVINE VALLEY COLLEGE: EVENTS/EXPENDITURES ACTION

It is recommended that the board approve/ratify the following events and event expenditures:

a. IN-SERVICE WEEK ACTIVITIES

\$3,800 to cover costs associated with the Staff Development/FLEX week of January 11-14, 1994.

b. HEALTH AND WELLNESS CENTER PROGRAM EVENTS

\$1,270 to cover the purchase of items to support the events and activities listed including refreshments, prizes, and incentive items.

c. MUSIC DEPARTMENT CONCERTS - SPRING 1994

expenditures as listed for the Music Department concerts as outlined.

d. LASER BOOSTER CLUB ACTIVITIES

two events as described to be held on January 28 and January 31 to support the athletic events of the college.

15. IRVINE VALLEY COLLEGE: WORKSHOPS ACTION

It is recommended that the board approve the seminars/workshops and expenditures for presenters as listed for the following grant projects:

- a. COMPUTER AUTOMATED FLEXIBLE ENVIRONMENTS FOR MANUFACTURING AND TECHNOLOGY (CAFE II)
- b. STAFF DEVELOPMENT FOR BUSINESS EDUCATORS

16. STUDENT CERTIFICATES OF ACHIEVEMENT ACTION

It is recommended that the board approve the granting of certificates to the student listed by:

- a. SADDLEBACK COLLEGE
- b. IRVINE VALLEY COLLEGE

FACILITIES

17. SADDLEBACK COMMUNITY COLLEGE DISTRICT: ORDER OF PRIORITY AND SCHEDULE OF FUNDS - FIVE-YEAR CONSTRUCTION PLAN ACTION

It is recommended that the board adopt Resolution 94-03 authorizing submittal of the District's Order of Priority and Schedule of Funds for the 1995-1999 Five-Year Construction Plan and the proposed list of Capital Outlay Budget Change Proposals.

18. IRVINE VALLEY COLLEGE: HART GYMNASIUM PROJECT ACTION

It is recommended that the board approve the following:

a. CHANGE ORDER 7

to amend the contract amount by \$30,917.30 to \$3,409,374.42 and extend the completion date to March 7, 1994.

b. MATERIALS TESTING AND INSPECTION CONTRACT INCREASE

to increase the contract with Wyman Testing Laboratories in the amount of \$22,000 for field and laboratory materials testing and inspections during construction.

19. IRVINE VALLEY COLLEGE: FIRE SAFETY AND EMERGENCY ACCESS ROAD PROJECT ACTION

It is recommended that the board approve the following:

a. TRAFFIC ENGINEERING CONSULTANT CONTRACT INCREASE

to increase the contract with Weston Pringle Associates (WPA) in the amount of \$1,200 to perform the Signal Progression Study as requested by the City of Irvine.

b. ARCHITECTURAL SERVICES CONTRACT INCREASE

to increase the contract with Taylor & Associates, Architects, in the amount of \$7,800 for revisions to the design.

20. SADDLEBACK COLLEGE: GEOTECHNICAL CONSULTANT FOR LIBRARY AND TECHNOLOGY/APPLIED SCIENCE BUILDING ACTION

It is recommended that the board approve a contract with Geobase, Inc., for \$9,800 to conduct geotechnical investigations and to monitor the Library and Technology/Applied Science Buildings and submit recommendations on their findings.

BUSINESS/FISCAL

21. AWARD OF BIDS

ACTION

It is recommended that the board approve the following bid awards for:

a. SADDLEBACK COLLEGE: FOUR COPIERS

Bid 914 to Minolta Business Systems in the amount of \$53,616.40.

b. IRVINE VALLEY COLLEGE: LEASE OF MODULAR BUILDING

Bid 188 to Brandall Modular Corporation for a five-year lease totaling \$60,000 for a reconditioned relocatable building.

22. REVISED AUTHORIZATION FOR DISTRICT INSTITUTIONAL MEMBERSHIPS - 1993-1994

ACTION

It is recommended that the board approve the revised 1993-31994 memberships and estimated dues for organizations as indicated.

23. ACADEMIC YEAR 1994-1995 NONRESIDENT TUITION FEES

ACTION

It is recommended that the board adopt a nonresident tuition fee for the 1994-1995 year of \$107 per semester unit based on the statewide average, the additional capital outlay fee of \$18 per semester unit authorized by ECS 76141, and the \$40 application fee authorized by ECS 76142.

24. LISTING OF BANK ACCOUNTS

INFORMATION

Information on the revised listing of accounts is presented for the board's review.



25. QUARTERLY FINANCIAL STATUS REPORT REVIEW/STUDY

It is recommended that the board accept the quarterly budget status report as displayed for review and study and direct administration to include these reports in the minutes of this meeting as required by Title 5.

26. STATE BUDGET INFORMATION INFORMATION

A presentation to the board on the proposed state budget for FY 1994/1995 will be conducted by Vice Chancellor Carcamo.

27. CITY OF SANTA ANA SOUTH MAIN STREET REDEVELOPMENT PLAN AMENDMENT ALLEVIATION AGREEMENT AND RESCISSION OF RESOLUTION 93-42 ACTION

It is recommended that the board ratify the attached agreement between the Community Redevelopment Agency of the City of Santa Ana, and SCCD, and that Resolution 93-42 be rescinded and such action filed with the County of Orange Tax Auditors Controller's Office.

28. CAMPUSWIDE SOFTWARE LICENSE GRANT AGREEMENT ACTION

It is recommended that the board authorize District staff to execute the contract to enter into the Campuswide Software License Grant Program at a cost not to exceed \$5,000 per annum.

29. BUDGET AMENDMENTS ACTION

It is recommended that the board adopt the following resolutions:

a. RESOLUTION 94-01, CSU FULLERTON

to amend the 1993-1994 General Fund Budget in the amount of \$9,332.

b. RESOLUTION 94-05, IVC DEDICATED REVENUE

to amend the 1993-1994 Unrestricted General Fund Budget in the amount of \$24,395.

c. RESOLUTION 94-06, CAPITAL OUTLAY - IVC  
GYMNASIUM EQUIPMENT

to amend the Capital Outlay Fund Budget in the amount  
of \$100,000.

30. TRANSFER OF BUDGET APPROPRIATIONS ACTION

It is recommended that the board approve/ratify transfers of  
appropriations as delineated.

31. CLAIMS AGAINST THE DISTRICT ACTION

It is recommended that the board deny the claims filed by the  
following individuals and notify the claimants of this action:

a. CARLOS VON SON

b. LINDA LEE JUOLA

32. PURCHASE ORDERS ACTION

It is recommended that the board approve purchase orders  
43861 through 44905 totaling \$1,825,216.09

33. PAYMENT OF BILLS ACTION

It is recommended that the board approve checks 43707  
through 45101 totaling \$3,978,098.42; credit card purchases  
totaling \$5,864.77; Saddleback College Community Education  
checks 1125 through 1205 totaling \$45,591.24; and Irvine  
Valley College Community Education checks 2095 through  
2176 totaling \$41,223.46.

34. REIMBURSEMENT CLAIMS FOR TRUSTEES' USE OF  
PERSONAL AUTO ACTION

It is recommended that the board approve the trustees'  
requests for reimbursement for use of personal auto.

35. TRUSTEE REQUEST TO ATTEND CONFERENCES AND  
MEETINGS ACTION

It is recommended that the board approve the trustees'  
requests for travel and/or mileage.

36. ATTENDANCE OF MS. ROWENE MEDINA AT ACCCA RECEPTION AND DINNER MEETING IN SACRAMENTO ACTION

It is recommended that the board ratify the attendance of Ms. Rowene Medina at the ACCCA Reception and dinner meeting in Sacramento on January 12, 1994, at a cost not to exceed \$200.

37. FACULTY IN-SERVICE SPEAKER ACTION

It is recommended that the board ratify expenditures to reimburse Mr. Andrew Michael for his expenses in an amount not to exceed \$400 for his presentation during in-service.

38. CONSULTANT SERVICES AGREEMENT - FACILITIES ACQUISITION ACTION

It is recommended that the board authorize a consultant services agreement with Michael L. Maas of Maas, Rao, Taylor & Associates to assist the District in its inquiry on joint venture opportunities for the period of January 25, 1994, through January 24, 1995, inclusive, at a cost not to exceed \$25,000.

#### CONSULTATION ON STATEWIDE ISSUES

#### SPECIAL REPORTS

39. REPORTS INFORMATION
- a. Public Comments Concerning Items Not on Agenda
  - b. Board Members' Reports
  - c. Saddleback College President's Report
  - d. Irvine Valley College President's Report
  - e. Academic Senate's Reports
    - 1. Saddleback College Academic Senate

- 2. Irvine Valley College Academic Senate
- f. California School Employees Association Report
- g. Faculty Association Report
- h. Classified Senate/Councils' Reports
  - 1. Saddleback College Classified Senate
  - 2. Irvine Valley College Classified Council
  - 3. District Classified Council
- i. Student Government Reports
  - 1. Associated Student Government of Saddleback College
  - 2. Associated Students of Irvine Valley College
- i. Chancellor's Report

PERSONNEL

40. EMPLOYMENT AND STATUS CHANGE ACTION

a. ACADEMIC PERSONNEL

It is recommended that the submitted academic personnel actions be approved.

b. CLASSIFIED PERSONNEL

It is recommended that the submitted classified personnel actions be approved.

41. 1994-1995 SABBATICAL LEAVES ACTION

It is recommended that the board approve the recommended faculty members for sabbatical leaves during the 1994-1995 academic year as indicated.



42. MEDICARE ELECTION

ACTION

It is recommended that the board adopt Resolution 94-02 certifying the election and authorizing Linda Kroner, Vice Chancellor, Human Resources, to sign the application and agreement for Medicare coverage.

GIFTS TO THE DISTRICT

43. GIFTS

ACTION

It is recommended that the board accept the following gifts:

CORRESPONDENCE

44. CORRESPONDENCE

INFORMATION

CLOSED SESSION - IF REQUIRED

ADJOURNMENT

dm