

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
DECEMBER 14, 1987
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 6:30 p.m. until 7:00 p.m. to discuss negotiations and personnel. All trustees were present except Trustee Hueter.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Gellatly at 7:05 p.m. Trustee Moore led the pledge of allegiance, and Trustee Milchiker offered an invocation.

CALLED TO ORDER

Members of the Board of Trustees

Shirley Gellatly, President
Iris Swanson, Vice President
John Connolly, Member
Marcia Milchiker, Member
Robert Moore, Member
Harriett Walther, Member

PRESENT

Absent

Joan Hueter, Clerk
Chris MacLean, Student Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

James Lane

Intercollege Academic Senate

Mark McNeil

California School Employees Association

Matt Suarez

Classified Senate/Council

No representation.

Motion by Trustee Walther, seconded by Trustee Moore, to approve the agenda with inclusion of replacement pages. Motion carried unanimously.

APPROVAL OF AGENDA

Motion by Trustee Milchiker, seconded by Trustee Connolly, to approve minutes of the regular board meeting of November 23, 1987, and the Board Organizational Meeting of December 3, 1987. Trustee Milchiker made a correction to the December 3 minutes on the second page under TIME OF MEETING. The minutes will be changed to reflect that Trustee Milchiker amended the previous motion to change the meeting time, and Trustee Moore seconded that amended motion.

APPROVAL OF MINUTES

There were no actions of closed sessions read out.

CLOSED SESSION

President Gellatly, on behalf of the board, presented a gavel plaque to Past President Moore, and expressed appreciation for his efforts over the past year.

PLAQUE

Motion by Trustee Moore, seconded by Trustee Milchiker, to approve Irvine Valley College's accreditation self-study. Professor Rebecca Welch answered questions from the board. Motion carried unanimously with Trustee Hueter absent.

ACCREDITATION SELF-STUDY

The information item regarding the preliminary assessment of the District Computer Center Services was presented by Dr. Allan MacDougall, Director, Management Information Services.

DISTRICT COMPUTER SERVICES

Consent Calendar

CONSENT CALENDAR

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the consent calendar. Motion carried unanimously with Trustee Hueter absent.

The board approved the grant application titled "Career Vocational Education Articulation" to expand Saddleback College's articulation efforts with the Saddleback Unified School District and Coastline Regional Occupational Program.

GRANT APPLICATION

Motion by Trustee Moore, seconded by Trustee Milchiker, to approve the College Matriculation Proposals. Dale Larson, Vice President, Instruction, reported on the proposals. Motion carried unanimously with Trustee Hueter absent.

MATRICULATION PROPOSALS

Reports

There were no public comments concerning items not on the agenda.

PUBLIC COMMENTS

There were no board members' reports.

BOARD MEMBERS'

There were no written reports from the college presidents.

PRESIDENTS

There were no reports from the Intercollege Senate nor the Irvine Valley College Academic Senate. Dr. Richard McCullough, Saddleback College Academic Senate, thanked Professor Dave Everett for his excellent work and cooperation during the past year. Dr. McCullough stated the Senate had examined and approved the matriculation plan. He stated that recommendations to Dr. Sneed would be made from the Senate regarding the hiring process. He announced the Honors Board Chair was Professor Curt McLendon.

ACADEMIC SENATE

There were no reports from the California School Employees Association, the Faculty Association, nor the Classified Senate/Council.

CSEA - FACULTY ASSOCIATION
CLASSIFIED SENATE/COUNCIL

The Chancellor had no report.

CHANCELLOR REPORT

At 8:20 p.m., President Gellatly announced a break to celebrate Trustee Walther's birthday with a cake. The meeting was reconvened at 8:30 p.m.

BREAK/RECONVENED

The board ratified the consultant agreement with Rex Tyner to coordinate services in the Emeritus Institute.

CONSULTANT AGREEMENTS

The board approved the consulting agreement with Jack Shumaker Management Consultants, Inc. to continue the consultant services rendered by Robert Bosanko.

The informational item regarding Saddleback and Irvine Valley College Advisory Committees was discussed.

ADVISORY COMMITTEES

The board approved cultural, educational and recreational events planned by Saddleback College Community Services during the 1988 Spring Session.

COMMUNITY SERVICES EVENTS

The board approved the Saddleback College Community Services program with Congresswoman Patricia Schroeder for Spring 1988.

The board approved the cultural, educational, and recreational programs planned by Irvine Valley College Community Services for the 1988 Spring Session.

COMMUNITY SERVICES
EVENTS

The board approved the granting of certificates of achievement to the listed students.

CERTIFICATES OF
ACHIEVEMENT

The board approved the license agreement with CEL Educational Resources which gives the college rights to use the Video Encyclopedia or any component for in-room non-theatrical audiovisual use, limited instructional television fixed service (ITFS), and for closed circuit television.

CEL EDUCATIONAL
RESOURCES

The board approved honoraria for faculty presenters during the Spring 1988 In-Service program at Saddleback College.

IN-SERVICE
HONORARIA

The board approved the guest speaker and honoraria to present information in the Anthropology Program in the Social Sciences Division, and a guest speaker to participate in the college's annual Mathematics Contest for students attending local school districts.

GUEST SPEAKER
HONORARIA

Motion by Trustee Connolly, seconded by Trustee Moore, to accept for review and study the Five-Year Construction Plan and Project Planning Guides 1989-90 Through 1993-94. Timothy Mead, Facilities Planning Administrator, reported on the plan and explained the modification of the timeline from the state. Motion carried unanimously with Trustee Hueter absent. This item will be returned for board approval in January.

FIVE-YEAR
CONSTRUCTION
PLAN

The board accepted the completion of the project titled "Emergency Repairs to Saddleback College's Primary Electrical Distribution System", and authorized the filing of a Notice of Completion with the County of Orange.

EMERGENCY REPAIRS
TO ELECTRICAL
SYSTEM

The board authorized the occupancy of the Physical Sciences Building A, Irvine Valley College, under the conditions "Occupancy", Article 12 of the General Conditions of the construction contract.

OCCUPANCY OF
PHYSICAL SCIENCES
BUILDING A

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the revised second floor plan of the Computer Science Building, Irvine Valley College, and authorized The Blurock Partnership to make the necessary architectural, mechanical, and electrical

SECOND FLOOR
PLAN REVISION

revisions. Motion carried unanimously with Trustee Hueter absent.

The board approved the additional site development costs of \$503,094 to the construction cost estimate of Alternate "B", Hub I Student Center, Irvine Valley College, and authorized The Blurock Partnership to proceed with additional working drawings and specifications for site development.

HUB I STUDENT
CENTER

The board ratified Change Order No. 1 to amend the contract with Weeger Brothers, Inc. for the construction of Computer Sciences Building B, Irvine Valley College, by increasing the contract amount to \$3,134,638.81, and to extend the time of completion to November 8, 1988.

COMPUTER SCEINCES
BUILDING B

The board approved Change Order #2 to amend the contract with Natkin & Company for the HVAC Underground Loop System, Phase II and III at Saddleback College by extending the time of completion on the project by 39 calendar days to February 1, 1988.

HVAC UNDERGROUND
LOOP SYSTEM

The board authorized a consultant agreement with Sullivan & Associates to perform inspector-of-record services for the Information Center, Saddleback College, at a cost not to exceed \$5,500.

SULLIVAN &
ASSOCIATES

The board approved the award of Bid #96 for Physical Science Equipment for the new Physical Science and Technology Building at Irvine Valley College for \$76,-295.63.

AWARD OF BID

The board declared Physical Education Facility, Phase I, Shower and Locker Rooms, and Outdoor Physical Education Facilities, Irvine Valley College, to have no significant effect upon the environment, and adopted the resolutions approving Negative Declarations and filing Notices of Determination.

ADOPTION OF
NEGATIVE
DECLARATIONS

Motion by Trustee Walther, seconded by Trustee Moore, to approve the plans for the board table configuration for Library 105, Saddleback College.

BOARD TABLE
CONFIGURATION

The board adopted resolutions to amend the college budget in the amount of \$45,000 for the 1987/88 College Work-Study Program which provides federally supported part-time employment for the benefit of students at both colleges, in the amount of \$4,920 for a grant from

AMENDMENTS TO
COLLEGE BUDGET

the United States Agency for International Development to enable Saddleback College to sponsor a mid-winter community seminar for visitors from developing countries, in the amount of \$200,989 for a grant from the Chancellor's Office of California Community Colleges for an Employer Based Training Project at Irvine Valley College titled "Interactive 3D Computer-Aided Design and Manufacturing Training," and in the amount of \$600 for a grant from Southern California Community College Institutional Research Association (SCCCIRA).

The board ratified the consulting agreement with Gregory A. Tesch for necessary computer system and application software consulting, and modification and maintenance services.

CONSULTING
AGREEMENT

The board approved a bid for packing, shipping and tour management of the Stephen DeStaebler Artworks to Smith Kramer Fine Art Services, a bid for a concert grand piano to Sherman Clay, and a bid for weight-training equipment to Universal Gym Equipment.

AWARD OF BIDS

The board approved warrants 127476 through 128006 totaling \$2,852,817.40, and credit card purchases totaling \$1,440.83.

WARRANTS

The board approved purchase orders 99205 through 99552 totaling \$362,853.41.

PURCHASE ORDERS

The board discussed the information item regarding 1988/89 Budget Parameters. There were no negative responses to assumptions or parameters proposed. In addition a reclassification process was supported.

1988/89 BUDGET
PARAMETERS

The board approved trustees' request for travel and/or mileage.

REQUEST FOR
TRAVEL

Motion by Trustee Walther, seconded by Trustee Moore, to approve certificated and classified personnel actions with inclusion of replacement pages distributed prior to this meeting. Motion carried unanimously with Trustee Hueter absent.

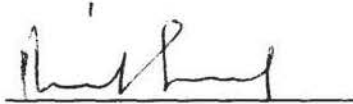
PERSONNEL ACTIONS

Motion by Trustee Swanson, seconded by Trustee Connolly, to accept the gifts to the district on behalf of Saddleback and Irvine Valley Colleges. Motion carried unanimously with Trustee Hueter absent.

GIFTS

After some discussion it was requested that a rotation system of election of board officers be agendized for the next board meeting. ROTATION SYSTEM OF ELECTION

The meeting was adjourned at 9:50 p.m. to closed session. ADJOURNMENT


Richard Sneed
Chancellor

bw Minutes