

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
ANNUAL ORGANIZATIONAL MEETING
DECEMBER 10, 1990
SADDLEBACK COLLEGE, LIBRARY 105

ANNUAL ORGANIZATIONAL MEETING

The Annual Organizational Meeting of the Board of Trustees was called to order by President Hueter at 7:35 p.m.

Members of the Board of Trustees

Joan Hueter, President
Marcia Milchiker, Vice President
Iris Swanson, Clerk
John Connolly, Member
Robert Moore, Member
Harriett Walther, Member
Kymberly Pine, Student Member

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative Services
Robert Lombardi, Acting Vice Chancellor, Employee Relations and
Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

Lee Haggerty
Janice Horn

California School Employees Association

Tamara Carnine

Classified Senate/Council

P. J. Schramel

Motion by Trustee Swanson, seconded by Trustee Connolly, to approve the agenda as presented. Motion carried unanimously.

Motion by Trustee Connolly, seconded by Trustee Moore, to take the actions as outlined in Exhibit A in order to comply with requirements of the Annual Organizational Meeting. Motion carried unanimously.

Motion by Trustee Moore, seconded by Trustee Connolly, to adopt the Rules and Procedures in Exhibit B for election of officers. Motion carried unanimously.

Chancellor Sneed announced the voting for the election of President. The ballots were marked, collected, and tallied and Chancellor Sneed announced that Marcia Milchiker was elected President.. President Milchiker conducted the election for Vice President and Clerk and after the votes were tallied, announced that the following officers were elected to office for 1990-1991: Vice President, Robert Moore; and Clerk, Joan Hueter.

Motion by Trustee Gellatly, seconded by Trustee Walther, to appoint Chancellor Sneed as secretary and Vice Chancellor Kelly as assistant secretary to the Board of Trustees (Exhibit C). Motion carried unanimously.

Motion by Trustee Gellatly, seconded by Trustee Hueter, to approve the listed meeting dates and time (Exhibit D). Motion carried unanimously.

Motion by Trustee Hueter, seconded by Trustee Swanson, to approve the agenda format (Exhibit E). Motion by Trustee Walther, seconded by Trustee Gellatly, to amend the agenda format by deleting the invocation from the agenda format. The amendment to the motion failed. Motion carried with negative votes from Trustees Walther and Gellatly.

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve trustee representation to various organizations for 1991 (Exhibit F). Motion carried unanimously. The following appointments were made:

Robert Moore to the Nominating Committee to the Committee on School District Organization

Marcia Milchiker as the Saddleback Community College District's Political Action Representative to the Orange County School Boards Association

Joan Hueter as the liaison to the Orange County Community College Trustees Association

Iris Swanson to the Orange County Community College Legislative Task Force.

President Milchiker, on behalf of the board, presented a gavel plaque to Past President Hueter and commended her for her accomplishments during the past year.

The Annual Organizational Meeting was adjourned to the Regular Meeting.



Richard Sneed
Secretary, Board of Trustees

MINORG

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CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:30 p.m. Trustee Hueter led the pledge of allegiance, and Trustee Gellatly offered words of inspiration.

CALLED
TO ORDER

ANNUAL ORGANIZATIONAL MEETING

The regular meeting was adjourned to the Annual Organizational Meeting at 7:35 p.m. where trustees elected officers for the 1990-1991 year as follows: Marcia Milchiker, President; Robert Moore, Vice President; and Joan Hueter, Clerk. Upon completion of business required in the Annual Organizational Meeting, the regular meeting was reconvened.

ORGANIZATION
MEETING

Members of the Board of Trustees

Marcia Milchiker, President
Robert Moore, Vice President
Joan Hueter, Clerk
John Connolly, Member
Shirley Gellatly, Member
Iris Swanson, Member
Harriett Walther, Member
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
William Kelly, Vice Chancellor, Administrative
Services
Robert Lombardi, Acting Vice Chancellor, Employee
Relations and Personnel
Constance Carroll, President, Saddleback College
Anna McFarlin, President, Irvine Valley College

Faculty Association
Lee Walker

Academic Senate
Lee Haggerty
Janice Horn

California School Employees Association
Tamara Carnine

Classified Senate/Council
P.J. Schramel

Motion by Trustee Moore, seconded by Trustee Walther, to approve the agenda as presented including the addition of Exhibit B to item 12a and page 2 of Exhibit A to item 5, and replacement and/or additional pages to items 53a and 53b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL
OF AGENDA

Motion by Trustee Gellatly, seconded by Trustee Moore, to conclude the board meeting at 10:30 p.m. and if it is unfinished at 10:30 that a continuation of the meeting take place the following Monday. Motion carried unanimously.

Trustee Hueter read out the following closed session action:

CLOSED SESSION

The Board of Trustees in closed session on December 3, 1990, certified a matter to the California Office of Administrative Hearing.

Motion by Trustee Hueter, seconded by Trustee Moore to adopt the resolution commending the Irvine Valley College Soccer Team, Coach Martin McGrogan and Assistant Coach Clyde Best for their performance and the IVC faculty, staff, and community for their support of the 1990 team, which finished its first season as co-champions of the Orange Empire Conference. Motion carried by a roll call vote.

PRESENTATION

Motion by Trustee Moore, seconded by Trustee Hueter, to approve minutes of the November 5, 1990, meeting of the Board of Trustees. Trustee Walther asked that the minutes be revised to reflect the per unit dollar amounts mentioned during her report to the board. Motion carried unanimously with the revision. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL
OF MINUTES

Consent Calendar

CONSENT
CALENDAR

Agenda items 8 and 12 were removed from the consent calendar for separate discussion. Motion by Trustee Moore, seconded by Trustee Connolly, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

The board approved grant proposals as summarized in agenda item exhibits. Application is being made by Irvine Valley College for the grant entitled Teacher Recruitment Preparation for Minorities and Women in Mathematics and the Sciences - Dwight D. Eisenhower Mathematics and Science Education State Program, and by Saddleback College for the grant entitled Development of a Microcomputer-Based Mathematics Laboratory - National Science Foundation.

GRANT
APPLICATIONS

The board ratified the grant proposal summarized in agenda item exhibit. The board previously reviewed and approved subject to ratification at the subsequent board meeting the components of the grant proposal at its November 5 meeting with the condition that the actual submittal of the Preliminary Planning Guide to the state would be contingent upon eligibility of the project for state funding as well as funding for the PPG itself raised by Saddleback College Foundation. If successful, the NEA grant would provide partial funding for an architectural design competition pertaining to the planned Saddleback College Regional Performing Arts Complex.

GRANT
PROPOSAL

Motion by Trustee Gellatly, seconded by Trustee Moore, to approve in concept the first four recommendations and approve for action the fifth recommendation as provided by the Staff Diversity ad hoc committee to strengthen the District's affirmative action program. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

STAFF DIVERSITY
RECOMMENDATIONS

The board approved the 1991-1992 Academic Calendar as it appears in the agenda item exhibit.

1991-1992
CALENDAR

Motion by Trustee Gellatly, seconded by Trustee Moore, to accept for review and study the revision to Board Policy 4202, Transfer of Sick Leave for Classified Personnel. Motion carried unanimously. Student Pine cast an affirmative advisory vote. This item will be brought to the next board meeting for action.

REVISION TO
BOARD POLICY
4202

Motion by Trustee Hueter, seconded by Trustee Walther, to accept for approval the revision of Board Policy 6132, Selection of Library Materials. Motion carried with Trustees Hueter, Swanson and Connolly casting negative votes. Student Trustee Pine cast an affirmative advisory vote.

REVISION TO
BOARD POLICY
6132

Motion by Trustee Moore, seconded by Trustee Walther, to approve the resolution supporting the 1991 Legislative Program, and to request from the state Chancellor the development of a clearly delineated consultation process for the implementation phases of this legislative program. Motion carried by a roll call vote during which Trustee Gellatly cast a negative vote.

1991 LEGISLA-
TIVE PROGRAM

The board adopted the resolution opposing the levy of the property tax collection fee, and authorizing payment of \$3,000 to the statewide Educational Legal Fund, and supporting the California School Boards Association and the Community College League of California (CCLC) in its actions on behalf of school and community college districts and county offices of education statewide with regard to this issue.

PROPERTY TAX
ADMINISTRA-
TIVE FEE

Motion by Trustee Hueter, seconded by Trustee Moore, to approve changes to the current allocation system for 1991-1992 as indicated. Chancellor Sneed reviewed the Budget Committee's recommendations and the Chancellor's recommendations. Following a discussion, a motion was made by Trustee Moore, seconded by Trustee Walther, to approve revisions to the allocation model as recommended by the Chancellor, including the further review by the Budget Committee of items 4 and 9. During the discussion, the board received from Saddleback College Academic Senate President Haggerty, a resolution of the Senate requesting modification of the Budget Allocation Model relative to certificated salaries and benefits. The matter is one of the items included in the Chancellor's recommendation for further review by January 31. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

1991-1992
BUDGET
ALLOCATION
MODEL

The board accepted the Executive Summary of the multi-program review of selected programs at Saddleback College that was submitted as an informational item.

MULTI-
PROGRAM
REVIEW

Motion by Trustee Walther, seconded by Trustee Moore, to approve the spring 1991 Community Education programs, presenters and compensation for Saddleback College with the exclusion of the Parapsychology class. After discussion, a motion was made by Trustee Walther, seconded by Trustee Moore, to include the Parapsychology class in the schedule of 1991 Community Education classes. Motion carried with Trustee Swanson casting a negative vote. Student Trustee Pine cast an affirmative advisory vote.

SC SPRING
COMMUNITY
EDUCATION
PROGRAM

Motion by Trustee Moore, seconded by Trustee Hueter, to approve the spring 1991 Community Education programs, presenters and compensation for Irvine Valley College. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

IVC SPRING
COMMUNITY
EDUCATION
PROGRAM

The board approved the Region 8 Participant Agreement and authorized Saddleback College to complete the required transaction for the University Transfer Tour Program.

TRANSFER
TOUR
PROGRAM

The board approved Saddleback College's contract with the Orange County Department of Education Media Services Unit for materials and services in an amount not to exceed \$925 for the 1990-1991 fiscal year.

MEDIA
SERVICES
CONTRACT

The board approved Saddleback College's consulting agreements with Leonard R. Inch for the development of instructional and administrative materials pertaining to pre-hospital care at a fee not to exceed \$650, and with Richard Thomas to assist in updating instructional data pertaining to hazardous materials at a fee not to exceed \$100.

CONSULTANT
AGREEMENTS

The board approved the following contracts/honoraria: for Gabriel Rico in the amount of \$500 plus \$200 travel, Yvonne Woods in the amount of \$250, and Sue Britton and Bill Parmenter in the amount of \$550 each, for presentations on January 9 at Saddleback College's Spring 1991 In-Service Program; for Dr. Paul Saltman in the amount of \$500 for a presentation on January 9 at Irvine Valley College's Spring 1991 In-Service Program; for Lola Montes and her Spanish Dancers for a single performance on October 12, 1991, at a cost not to exceed \$4,000.

CONTRACTS
AND
HONORARIA

<p>The board approved the participation of eighteen forensics team members and three coaches from Saddleback College at the Governor's Cup Invitational Forensics Tournament in Sacramento at a total cost of \$3,250.</p>	<p>FORENSICS TEAM ACTIVITY</p>
<p>The board ratified the expenditure of \$300 from the Saddleback College EOPS budget to support the attendance of two students at the annual EOPS Student Leadership Workshops.</p>	<p>STUDENT LEADERSHIP CONFERENCE</p>
<p>The board approved the granting of certificates to the Saddleback College and Irvine Valley College students listed in agenda item exhibits.</p>	<p>CERTIFICATES OF ACHIEVEMENT</p>
<p>The board approved the expenditure of an estimated \$1,500 for the January 9 Irvine Valley College In-Service luncheon meeting planned for administrators, faculty and classified staff, and invited guests to be held on campus and catered by the Clay Oven Restaurant.</p>	<p>IN-SERVICE LUNCHEON MEETING</p>
<p>The board approved the January 3-4, 1991, Irvine Valley College Administrative Retreat, Idyllwild, in an amount not to exceed \$800.</p>	<p>ADMINISTRA- TIVE RETREAT</p>
<p>The board approved the participation of the Irvine Valley College Foundation in the Orange County Women's Conference on May 5, 6, and 7, 1991, at the Irvine Marriott Hotel as described in agenda item exhibit.</p>	<p>WOMEN'S CONFERENCE</p>
<p>Motion by Trustee Hueter, seconded by Trustee Walther, to approve the revised preliminary floor plan for the Child Development Facility at Irvine Valley College. Linda Taylor and Tim Mead described the revision and answered board member's questions. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.</p>	<p>REVISION TO IVC CHILD CENTER FLOOR PLAN</p>
<p>The board authorized the beneficial occupancy of Parking Lot 13, Saddleback College, under the conditions of "Occupancy," Article 12 of the General Conditions of the construction contract.</p>	<p>BENEFICIAL OCCUPANCY</p>
<p>The board ratified the Take-Over, Reservation of Rights and Non-Waiver Agreement dated November 29, 1990, between the District and the Surety as shown in agenda item exhibit.</p>	<p>SURETY AGREEMENT</p>

<p>The board declared the SA remodel and demolition of HC and SP Buildings, Saddleback College, to have no significant effect upon the environment and adopt Resolution No. 90-78 approving a Negative Declaration and filing a Notice of Determination.</p>	<p>NEGATIVE DECLARATION</p>
<p>The board ratified Change Order No. 4 as described in agenda item exhibit to amend the contract with Culp Construction Company, Irvine, by increasing the contract amount to \$5,755,398 and no extension of contract completion date.</p>	<p>CHANGE ORDER</p>
<p>The board approved the contract with South Coast Geologic Services, Inc., Dana Point, to continue on-site soils testings and inspection services for a fee of \$5,000 in accordance with the proposal dated October 31, 1990.</p>	<p>SOILS TESTING AGREEMENT</p>
<p>The board approved the contract with Garcia & Associates for working drawings and other architectural services, as described in the Owner/Architect Contract for a fee of \$31,500 for the Chemical Storage Building, Saddleback College.</p>	<p>CHEMICAL STORAGE FACILITY</p>
<p>Motion by Trustee Moore, seconded by Trustee Hueter, to approve the contract with RTA/Blurock to prepare the Preliminary Planning Guide for the Technology/Applied Science Building, Phase II, Saddleback College, for a fee of \$124,000. Trustee Connolly recommended that since completion of the project is anticipated in February, that item 11.5.1 of the contract be amended to reflect a different completion period. After a discussion, Vice Chancellor Yoneji agreed to amend the contract. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.</p>	<p>TECH/APPLIED SCIENCE BUILDING</p>
<p>Motion by Trustee Moore, seconded by Trustee Hueter, to approve the contract with CRSS Serrine to prepare the Preliminary Planning Guide for the Fine Arts Addition, Saddleback College, for a fee of \$26,857. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.</p>	<p>FINE ARTS ADDITION</p>
<p>Motion by Trustee Moore, seconded by Trustee Hueter, to approve the contract with CRSS Serrine to prepare the Preliminary Planning Guide for the Gallery/Museum, Saddleback College, for a fee of \$29,000. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.</p>	<p>GALLERY/ MUSEUM</p>

Motion by Trustee Moore, seconded by Trustee Hueter, to approve two consultant agreements with Garcia & Associates to provide professional services for work on the Art Center patio cover, Saddleback College, for a fee not to exceed \$7,500, and to design the reconfiguration of the District offices on the third floor of the Saddleback College Library at a cost not to exceed \$13,750, or 11% of the project cost, whichever is less. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

ART CENTER
PATIO COVER
AND
DISTRICT
OFFICES

Motion by Trustee Hueter, seconded by Trustee Moore, to approve the award of the installation of a Thermal Energy Storage System to Transphase System, Inc., Huntington Beach, for \$754,726. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

THERMAL
ENERGY
STORAGE
SYSTEM

Motion by Trustee Moore, seconded by Trustee Hueter, to accept for review and study the District's Order of Priority and Schedule of Funds for the 1992-1997 Five-Year Construction Plan and the proposed list of Project Planning Guides. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

FIVE YEAR
CONSTRUCTION
PLAN

The board terminated the five year maintenance contract for two File Servers with Netcom Solutions Inc., Costa Mesa, and approved a maintenance contract with Alliance Infonet ValCom, Costa Mesa, retroactive November 1, 1990, through June 30, 1991, inclusive, at a total cost of \$8,960.

MAINTENANCE
OF FILE SERVERS

The board ratified the participation of Rick Brown in the litigation to terminate the District contract with Construction Incorporated of Texas (CIT), and agreed to reimburse Mr. Brown for all actual costs incurred with his participation in the legal proceedings.

REIMBURSEMEN
OF
EXPENSES

The board agreed to the amendment of the consulting agreement with Talco Systems, effective November 5, 1990, to provide payment for services as approved by the District Director, Business Services. All other terms and conditions of the consultant agreement shall remain unchanged.

CONSULTING
AGREEMENT

The board ratified an agreement covering the period from January 1, 1991, to June 30, 1991, inclusive with Diverse Educational Resources, Pismo Beach, to secure the expertise necessary to coordinate the implementation of the CSUF Educational Center project and the District implementation of AB 1725 guidelines at a total cost not to exceed \$18,000, including travel and conference expenses.

PROFESSIONAL
COORDINATION
SERVICES

The board approved the award of Bid No. 853, the removal of hazardous waste at Saddleback College, to Disposal Control Service, Inc., Upland, for \$18,727.35, and Bid 852 (Audio Visual Equipment) to three vendors based on their respective lowest bid as in agenda item exhibit for the procurement amount of \$33,757.44 to be financed through the five year lease/purchase through Security Pacific National Bank of San Francisco at an annual amount of \$7,873.

BID AWARDS -
DISPOSAL CON-
TROL SERVICE
AND AUDIO
VISUAL
EQUIPMENT

The board approved the revised 1990/1991 membership requests and estimated organizational dues as represented in agenda item exhibit.

MEMBERSHIPS

The board approved the consultant agreement with Keenan & Associates, Torrance, to develop a hazardous materials business plan for Irvine Valley College and to review Saddleback College's plan at a fee not to exceed \$15,200.

HAZARDOUS
MATERIALS

The board approved the agreement with KPMG Peat Marwick to prepare and file the tax returns for the fiscal year ending June 30, 1990, required by the Internal Revenue Service for the Saddleback Community College District Facilities Corporation at a cost not to exceed \$2,640.

PREPARATION
OF TAX
RETURNS

Motion by Trustee Moore, seconded by Trustee Hueter, to authorize an agreement with The Mark Randall Company to perform a feasibility study at a cost of \$9,000 plus expenses not to exceed \$1,500 in accordance with the terms delineated in agenda item exhibit. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

STADIUM
CAMPAIGN
CONSULTANT

The board adopted Resolution No. 90-75 to temporarily transfer \$2,500,000 from the Capital Outlay Fund to the General Fund for payment of obligations in advance of tax monies and to repay this amount by transferring \$2,500,000 from the General Fund to the Capital Outlay Fund on or before June 30, 1991.

INTERFUND
TRANSFER

The board adopted Resolution 90-76 to amend the 1990-1991 Capital Outlay Budget in the amount of \$49,500 (deferred maintenance program), Resolution 90-84 to amend the 1990-1991 General Fund Restricted budget in the amount of \$114,873 (hazardous materials reimbursement), Resolution 90-80 to amend the 1990-1991 General Fund Restricted Budget in the amount of \$17,501 (EOP&S), Resolution 90-79 to amend the 1990-1991 General Fund Restricted Budget in the amount of \$109,126 (DSP&S), and Resolution 90-81 to amend the 1990-1991 General Fund Restricted Budget in the amount of \$33,537 (matriculation), and that these funds be appropriated to the accounts and in the amounts displayed.

BUDGET
AMENDMENTS

The board ratified the correction to Board Resolution 90-65, agenda item number 5, adopted by the board on October 8, 1990, to reflect the corrected total principal amount of the lease agreement to be at a level not to exceed \$3,500,000; all other terms and conditions of Resolution 90-65 remain unchanged.

CORRECTION TO
RESOLUTION
90-65

Motion by Trustee Connolly, seconded by Trustee Walther, to approve/ratify transfers of appropriations delineated in agenda item exhibit. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

TRANSFER OF
APPROPRIA-
TIONS

The board approved purchase orders 19996 through 20544 totaling \$545,427.03 as listed in agenda item exhibit.

PURCHASE
ORDERS

The board approved warrants 6111 through 7106 totaling \$1,749,567.83, credit card purchases totaling \$7,333.54, and Community Education checks totaling \$212,109.79.

PAYMENT OF
BILLS

The board approved the trustees' requests for travel/and or mileage.

TRAVEL

REPORTS

There were no public comments concerning items not on the agenda.

PUBLIC
COMMENTS

Trustee Swanson reported that at the Commission on Student Services meeting the preceding week, CCLC legislative policies for 1991 were presented for review and input, and the entire commission recommended that the CCLC board not take action on the policies at their board meeting in December but instead send the document to all districts for input and information.

TRUSTEES'
REPORTS

Student Trustee Pine distributed student newspapers and reported that an important issue being discussed currently is students who withdraw from classes for military service being given NW's.

There were no reports from Presidents Carroll and McFarlin.

PRESIDENTS'
REPORTS

Professor Haggerty reported that he attended the Orange County Community College Legislative Task Force meeting and stated that they are planning to spend a day with Orange County legislators and will notify the board when further information is available. He also reported that Saddleback College has published its in-service calendar of activities and encouraged the board to attend.

ACADEMIC
SENATES'
REPORTS

Professor Horn reported that the IVC in-service schedule has been published and will be distributed. She brought special attention to the Saturday event where IVC will host a districtwide job fair and applicant orientation day. She reported that at its final meeting the IVC Academic Senate passed guidelines for faculty to work on individual projects during the flex time. She noted that this meeting would be her last as IVC Senate President and introduced her successor, Professor Gary Resnick. She concluded her report by thanking the board and Chancellor Sneed for their support and belief in shared governance.

Ms. Carnine stated that she will continue as President of CSEA until the position can be filled in early 1991. She thanked the board and Chancellor Sneed for their support and expressed her desire to continue the good working relationship with the district that was established during the past year.

CSEA REPORT

Professor Walker distributed the SCCD Faculty Association Newsletter and invited the board to a district meeting on the peer evaluation system and a Faculty Association luncheon. He complimented Presidents Carroll and McFarlin for regularly including positive correspondence to faculty in the correspondence section of the agenda.

FACULTY
ASSOCIATION
REPORT

Mr. Schramel stated that he will be distributing information on a recent survey of employees concerning how the AB 1725 money would best be utilized and added that some interesting ideas were derived as a result of the survey.

CLASSIFIED
SENATE/
COUNCIL
REPORT

Ms Carnine relayed a message from Helen Locke in which she stated that IVC Council thanked the board for their support and cooperation during the past year and wished them happy holidays.

President Milchiker called for a short break during which Trustee Gellatly's and Trustee Walther's birthdays were celebrated.

Motion by Trustee Moore, seconded by Trustee Walther, to approve the submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.

PERSONNEL
ACTIONS

Motion by Trustee Connolly, seconded by Trustee Walther, to accept the following gifts: numerous hardback and paperback books to be added to the library collection donated by individuals listed in agenda item exhibit; two aquarium tanks to be utilized by students in Biological Sciences Department, donated by Andy Norris; one microwave oven to be used to heat solutions for lab preparations in Math/Science/Engineering Division, donated by James Bollingmo; \$1,600 to aid the Health Sciences and Human Services 1990 Community Fair, donated by the Mission Viejo Council; one Sharp Carousel Microwave Oven to be utilized by the college community in the Student Services Cafeteria, donated by Marly Bergerud; Scope No. 465B, Terminal Regon No. 25, and Printer to be utilized by students and staff in Electronics Department. Motion carried unanimously.

GIFTS

President Milchiker adjourned the regular meeting of the Board of Trustees to open the meeting of the Saddleback Community College District Facilities Corporation. After a short meeting of the Facilities Corporation, the regular meeting of the Board of Trustees was called back to order.

FACILITIES
CORPORATION
MEETING

The board meeting was adjourned at 10:30 p.m.

ADJOURNMENT



Richard Sneed, Secretary
Board of Trustees