

MINUTES OF THE BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
DECEMBER 3, 1987  
IRVINE VALLEY COLLEGE, DINING COMMONS

CLOSED SESSION

The board of trustees met in closed session from 6:45 p.m. until 7:05 p.m. to discuss personnel matters. All trustees were present.

CLOSED SESSION

ORGANIZATIONAL MEETING

The annual organizational meeting of the board of trustees was called to order at 7:10 p.m. by President Moore. President Moore led the pledge of allegiance, and Trustee Milchiker offered an invocation.

CALLED TO  
ORDER

Members of the Board of Trustees

Robert Moore, President  
Joan Hueter, Vice President  
Marcia Milchiker, Clerk  
John Connolly, Member  
Shirley Gellatly, Member  
Iris Swanson, Member  
Harriett Walther, Member  
Chris MacLean, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor  
Neil Yoneji, Vice Chancellor, Fiscal Services  
Anna McFarlin, Vice Chancellor, Administrative Services  
Ronald Kong, President, Irvine Valley College

Faculty Association

No representation

Intercollege Academic Senate

Dave Everett

California School Employees Association

Matt Suarez

Classified Senate/Council

No representation

Motion by Trustee Walther, seconded by Trustee Hueter, to approve the organizational meeting agenda with the inclusion of the appointment of secretary and assistant secretary to the board of trustees. Motion carried unanimously.

APPROVAL OF  
AGENDA

Motion by Trustee Hueter, seconded by Trustee Gellatly, to adopt the Rules and Procedures for the election of officers. Motion carried unanimously.

ADOPTION OF  
RULES AND  
PROCEDURES

Dr. Sneed, with the assistance of Student Trustee MacLean, distributed the ballots and the following officers were elected to office for 1987-88: President, Shirley Gellatly; Vice President, Iris Swanson; Clerk, Joan Hueter.

OFFICER ELECTION

Motion by Trustee Moore, seconded by Trustee Hueter, to appoint Chancellor Sneed as Secretary to the Board of Trustees and Vice Chancellor McFarlin as Assistant Secretary. Motion carried unanimously.

APPOINTMENT OF SECRETARY/ ASSISTANT SECRETARY

Motion by Trustee Moore, seconded by Trustee Swanson, to approve the meeting dates as listed. Motion carried unanimously.

MEETING DATES

Motion by Trustee Walther, seconded by Trustee Moore, to change the time of meeting to 7 p.m. After some discussion, Trustee Milchiker moved to amend the motion to change the time of closed session to 6:30 p.m., and the regular meeting to 7:00 p.m. Motion seconded by Trustee Moore. Motion carried with a negative vote from Trustee Hueter and Trustee Walther.

TIME OF MEETING

Trustee Moore suggested that the President assess the agenda for the evening to determine whether a certain time should be set for ending the meeting. Discussion followed without a motion.

LENGTH OF MEETINGS

Motion by Trustee Walther, seconded by Trustee Milchiker, to delete invocation from the agenda. Motion was defeated with aye votes from Trustees Gellatly, Milchiker, and Walther.

INVOCATION

Motion by Trustee Moore, seconded by Trustee Milchiker, to change invocation to inspiration on the agenda. After board discussion, the motion was withdrawn.

CHANGE INVOCATION

The organizational meeting was adjourned at 7:40 p.m.

ADJOURNMENT

  
Richard Sneed  
Secretary, Board of Trustees

bw9.34

SECOND ADDENDUM

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 Marguerite Parkway  
Mission Viejo, California 92692

Members of the Board of Trustees of the Saddleback Community  
College District:

You are hereby notified that the agenda for the Annual Organiza-  
tional Meeting to be held on Thursday, December 3, 1987 at Irvine  
Valley College in the Dining Commons commencing at 6:00 p.m. with  
a Closed Session is amended to commence at 6:45 p.m., and the Open  
Session to commence at 7:05 p.m.



Richard Sneed  
Secretary, Board of Trustees

bw9.20

ADDENDUM

SADDLEBACK COMMUNITY COLLEGE DISTRICT

28000 Marguerite Parkway

Mission Viejo, California 92692

Members of the Board of Trustees of the Saddleback Community  
College District:

You are hereby notified that the agenda for the Annual Organiza-  
tional Meeting to be held on Thursday, December 3, 1987 at Irvine  
Valley College in the Dining Commons commencing at 6:00 p.m. is  
amended to provide for a Closed Session from 6:00 p.m. to 6:20  
p.m. and the Open Session to commence at 6:20 p.m.



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Maria Sheehan  
Assistant Secretary, Board of Trustees

bw9.20

SADDLEBACK COMMUNITY COLLEGE DISTRICT  
28000 MARGUERITE PARKWAY  
MISSION VIEJO, CALIFORNIA 92692

ANNUAL ORGANIZATIONAL MEETING  
OF THE BOARD OF TRUSTEES  
6:00 P.M. - DECEMBER 3, 1987  
IRVINE VALLEY COLLEGE, DINING COMMONS

AGENDA

PLEDGE OF ALLEGIANCE

Led by President Moore

INVOCATION

Led by Trustee Milchiker

APPROVAL OF AGENDA

ACTION

1. ANNUAL ORGANIZATIONAL MEETING

It is recommended that those actions outlined in Exhibit A be taken in order to comply with the requirements of the Annual Organizational Meeting.

A. Adoption of Rules and Procedures

ACTION

B. Election of Officers

ACTION

C. Establishment of Regular Meeting Dates and Times; Approval of Agenda Format

ACTION

2. ADJOURNMENT