

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
NOVEMBER 23, 1987
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The board of trustees met in closed session from 6:00 p.m. until 6:55 p.m. to discuss negotiations and personnel matters. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Moore at 6:55 p.m. Trustee Milchiker led the pledge of allegiance, and Trustee Hueter offered an invocation.

CALL TO ORDER

Members of the Board of Trustees

Robert Moore, President
Joan Hueter, Vice President
Marcia Milchiker, Clerk
John Connolly, Member
Shirley Gellatly, Member
Iris Swanson, Member
Harriett Walther, Member

PRESENT

Absent

Chris MacLean, Student Trustee

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Constance Carroll, President, Saddleback College
Ronald Kong, President, Irvine Valley College

Faculty Association

James Lane

Intercollege Academic Senate

Richard McCullough

California School Employees Association

Matt Suarez

Classified Senate/Council

Julie Pettengill

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the agenda with inclusion of replacement pages. Motion carried unanimously.

APPROVAL OF
AGENDA

Motion by Trustee Milchiker, seconded by Trustee Hueter, to approve minutes of November 10, 1987 regular board of trustees meeting. Motion carried unanimously.

APPROVAL OF
MINUTES

Clerk Milchiker read action taken in closed session:

ACTIONS TAKEN
IN CLOSED SESSION

The board of trustees at closed session on November 10, 1987 denied an application to present a late claim.

Dr. Sneed introduced Julie Pettengill, the representative at this meeting for the Classified Senate/Council. President Kong introduced Annamarie Piontek, Public Information Officer, Irvine Valley College.

INTRODUCTIONS

Clerk Milchiker read a resolution congratulating the City of Mission Viejo and the Mission Viejo City Council on their new governmental status. Motion by Trustee Milchiker, seconded by Trustee Connolly, to approve the resolution. Motion carried unanimously with a roll call vote with Student Trustee MacLean absent.

RESOLUTION

A summary of 1986-87 Sabbatical Leave Reports was presented by Dr. Dona Anderson who prepared the report with Dr. Dale Larson. Professors Monte LaBonte and Richard Zucker thanked the board of trustees for approval of their sabbaticals, and described their projects while on sabbatical.

SABBATICAL
REPORTS

Motion by Trustee Hueter, seconded by Trustee Connolly, to accept for review and study Irvine Valley College's Accreditation Self-Study. Professor Rebecca Welch, cochairperson with Dr. Dale Larson of the Irvine Valley College Self-Study Team, explained the process and highlighted the findings of the study. Board comment was requested prior to December 4. Motion carried unanimously.

IVC'S
ACCREDITATION
SELF-STUDY

At 7:55 p.m. President Moore announced a recess with the meeting reconvening at 8:15 p.m.

RECESS/RECONVENED

Consent Calendar

Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the consent calendar with removal of items 4 and 18 for separate discussion. Motion carried with Trustee Connolly momentarily out of the room.

CONSENT CALENDAR
APPROVAL

Reports

There were no public comments concerning items not on the agenda.

REPORTS

Trustee Milchiker reported on the November 3 AB 1725 workshop.

TRUSTEES' REPORTS

Both college presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS'
REPORTS

President Kong stated that his written report included a revised list of the Irvine Valley College Accreditation Team.

There was no report from the Intercollege Senate.

INTERCOLLEGE SENATE

Dr. Richard McCullough reported that the Title V review process at Saddleback College was continuing and is on schedule, the Honors Board has met and is currently selecting a chairperson, the Matriculation Program Draft is under review by the Academic Senate, Faculty Development Grants have been awarded for this semester for a total over \$7000, Dr. John Minch will be keynote speaker for Faculty In-Service, and Certificated Employment Procedures are currently being reviewed by the Academic Senate.

SADDEBACK COLLEGE
ACADEMIC SENATE
REPORT

There was no report from the Irvine Valley College Academic Senate.

IRVINE ACADEMIC
SENATE REPORT

There was no report from the California School Employees Association.

CSEA REPORT

Professor James Lane stated that forms regarding a medical policy for part-time instructors in the district had been distributed. He commented on an initiative petition entitled "Classroom Instruction and Accountability Act" geared for fall 1988.

FACULTY
ASSOCIATION
REPORT

Dr. Sneed noted the December 7 AB 1725 Workshop. He further noted the appointment of Dr. George Giacomakis as Director for the CSU Fullerton, South County Satellite. Dr. Sneed announced the November 30 Orange County Community College Trustees meeting hosted by Saddleback Community College District at the University Club, University of California, Irvine with John Miltner, Vice Chancellor, University Advancement, University of California, Irvine speaking on Community Colleges and Fund Raising.

CHANCELLOR'S
REPORT

After some discussion, the board of trustees changed the date of the Board of Trustees Organizational Meeting to December 3, 6:00 p.m., Irvine Valley College Dining Commons.

DATE OF
ORGANIZATIONAL
MEETING

Motion by Trustee Swanson, seconded by Trustee Hueter, to accept the Employer-Based Training grant and the Southern California Community College Institutional Research Association (SCCCIRA) grant. Motion carried unanimously.

ACCEPTANCE OF
GRANTS

The board approved a grant application from the National Association for Foreign Student Affairs entitled "Training and Preparation of Saddleback College Faculty and Students to Use the Resources of International Students in the Classroom."

GRANT
APPLICATION

The board approved Music 127 for Saddleback College which offers a nineteen-day Study Abroad program in Europe during Summer Session of 1988.

MUSIC 127

The board approved the planning and production for on-location filming for cable production of 1988 Winter Olympic Games in Calgary, Alberta, Canada by the Communication Arts Department of Saddleback College Fine Arts and Communications Division.

ON-LOCATION
FILMING

The board approved the Department of Rehabilitation and the UNISYS Corporation Saddleback College Educational Services Agreements.

EDUCATIONAL
SERVICES AGREEMENTS

The board accepted the Saddleback College contract with Kolmar-Luth Entertainment, Inc. for a single performance of The Brass Band.

CONTRACT

The board accepted honoraria for the Environmental Studies program provided by Saddleback College and the Division of Technology and Applied Science.

HONORARIA

The board approved rejection of the proposal submitted by Olympic Golf at Saddleback College in connection with district solicitation for proposals issued on February 25, 1986, and further approved notification to the firm of this action including return of any and all deposits provided at the time of submission of said proposal.

REJECTION OF
PROPOSAL

The board authorized the professional services contract with Boyle Engineering Corporation to provide the necessary plans, specifications, and inspection for the deferred maintenance project entitled "Rebuild/Replace Heat Pump Units & Upgrade H.V.A.C. System, Buildings 3 and 4, Irvine Valley College."

CONTRACT

The board approved sale of the ketch "Sea Mentor" to the highest bidder for \$10,579.

SALE OF KETCH

The board authorized award of bid for purchase of woodworking equipment for the Construction Technology Department at Saddleback College to California Woodworking Machinery Company.

AWARD OF BID

The board authorized the award of bid for electronic equipment including robot, lathe and mill at Saddleback College to Servo Control Systems Training.

AWARD OF BID

The board adopted the resolution to temporarily transfer \$3,150,000 from General Fund to Capital Outlay Fund for payment of obligations in advance of reimbursements, and to repay this amount by transferring that amount from Capital Outlay Fund to General Fund on or before June 30, 1988.

TRANSFER OF FUNDS

The board accepted the amended Joint Powers Agreement for the Board of Directors of School Excess Liability Fund (SELF) to pursue feasibility of providing pooled coverage programs for property, workers compensation, and other insurance programs.

SELF

The board adopted the resolution to amend 1987-88 General Fund Restricted Budget in order to account for revenues and expenditures of stated funds under Deferred Maintenance and Special Repairs Program.

AMENDMENT OF BUDGET

The board adopted the resolution to amend Saddleback and Irvine Valley Colleges' budget in order to properly account for revenues and expenditures associated with reinstated health fees.

COLLEGE'S BUDGET AMENDMENT

Motion by Trustee Hueter, seconded by Trustee Milchiker, to accept for review and study Budget Status Summaries, and to direct administration to include these reports on file with minutes of this meeting as required by Education Code Section 8043. Vice Chancellor Neil Yoneji presented the quarterly budget status report. Motion carried unanimously.

BUDGET STATUS SUMMARIES

The board approved trustee requests for travel and/or mileage.

TRAVEL REQUESTS

The board approved purchase orders 98228 through 99204 totaling \$301,155.67.

PURCHASE ORDERS

The board approved warrants 127119 through 127475 totaling \$702,206.41, and credit card purchases totaling \$1,513.87.

WARRANTS

Motion by Trustee Walther, seconded by Trustee Hueter, to approve certificated and classified personnel actions with inclusion of replacement pages distributed prior to this meeting. Motion carried unanimously.

PERSONNEL ITEMS

Motion by Trustee Milchiker, seconded by Trustee Hueter, to accept the gifts to the district on behalf of Saddleback and Irvine Valley Colleges. Motion carried unanimously.

GIFTS

At 9:10 p.m. President Moore announced the meeting adjourned to closed session, and at 9:55 p.m. the meeting was reconvened.

ADJOURNMENT TO
CLOSED SESSION

Clerk Milchiker read the following action that was taken during closed session:

ACTION TAKEN IN
CLOSED SESSION

In closed session tonight, the board approved the tentative agreement with CTA dated Friday, November 20, 1987.

The meeting was then adjourned to closed session.

ADJOURNMENT



Richard Sneed
Secretary, Board of Trustees

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