

MINUTES OF THE BOARD OF TRUSTEES  
SADDLEBACK COMMUNITY COLLEGE DISTRICT  
NOVEMBER 5, 1990  
SADDLEBACK COLLEGE, LIBRARY 105

CLOSED SESSION

The Board of Trustees met in closed session from 7:00 p.m. to 7:30 p.m. to discuss personnel and negotiations. All trustees were present.

CLOSED  
SESSION

REGULAR MEETING

The open session of the regular meeting of the Board of Trustees was called to order by President Hueter at 7:30 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Connolly offered words of inspiration.

CALL  
TO ORDER

Members of the Board of Trustees

Joan Hueter, President  
Marcia Milchiker, Vice President  
Iris Swanson, Clerk  
John Connolly, Member  
Shirley Gellatly, Member  
Robert Moore, Member  
Harriett Walther, Member  
Kymberly Pine, Student Member

PRESENT

Administrative Officers

Richard Sneed, Chancellor  
Neil Yoneji, Vice Chancellor, Fiscal Services  
William Kelly, Vice Chancellor, Administrative Services  
Robert Lombardi, Acting Vice Chancellor, Employee Relations and Personnel  
Constance Carroll, President, Saddleback College  
Anna McFarlin, President, Irvine Valley College

Faculty Association

Lee Walker

Academic Senate

Lee Haggerty  
Janice Horn

California School Employees Association  
No representation

Classified Senate/Council

Helen Locke  
Beth Brokaw

President Hueter asked that agenda item 33 be addressed following action on the consent calendar. Motion by Trustee Swanson, seconded by Trustee Walther, to approve the agenda as revised including replacement and/or additional pages to items 29a and 29b. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL  
OF AGENDA

Motion by Trustee Gellatly, seconded by Trustee Walther, to approve minutes of the October 22, 1990, meeting of the Board of Trustees. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

APPROVAL  
OF MINUTES

There were no actions from closed session

CLOSED SESSION

Consent Calendar

Agenda items 5 and 11 were removed from the consent calendar for separate discussion. Motion by Trustee Connolly, seconded by Trustee Swanson, to approve the consent calendar as amended. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

CONSENT  
CALENDAR

Motion by Trustee Walther, seconded by Trustee Moore, to approve that the annual organizational meeting date be changed from Monday, December 3, 1990, to Monday, December 10, 1990. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

ORGANIZA-  
TIONAL  
MEETING

Motion by Trustee Moore, seconded by Trustee Milchiker, to accept the general purpose financial statements with accompanying audit report for the 1989-1990 fiscal year as prepared by KPMG Peat Marwick, Certified Public Accountants. Vice Chancellor Yoneji reviewed the report and answered questions from board members along with members of the audit team. Vice Chancellor Yoneji commended Ms. Katie Slavin, Director, Business Services, her staff and the audit team on their excellent job. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

AUDIT  
REPORT

Motion by Trustee Moore, seconded by Trustee Connolly, to approve the NEA grant proposal outline and submit the grant proposal on or before the November 16 deadline. Dr. Sneed affirmed his support for the grant application, but added that he wanted to add to his recommendation that the actual submittal of the Preliminary Planning Guide to the state would be contingent upon eligibility of the project for state funding, as well as funding for the PPG itself raised by the Saddleback College Foundation. President Carroll introduced members of the design committee and assured the board that they would be provided with progress updates on a continuing basis.. Motion carried. Trustee Gellatly abstained from voting. Trustee Pine cast an affirmative advisory vote.

PERFORMING  
ARTS COMPLEX  
DESIGN COMPE-  
TITION GRANT  
PROPOSAL

The board approved Saddleback College's grant proposal as summarized in the grant abstract attached to the agenda item.. Application is being made for grant funds from the National Science Foundation for the improvement in instrumentation and equipment for teaching cellular and molecular biology.

NSF GRANT  
PROPOSAL

Motion by Trustee Swanson, seconded by Trustee Walther, to approve the revised Saddleback College Foundation, Irvine Valley College Foundation, and District Foundation bylaws as delineated in agenda item exhibits. Trustee Gellatly recommended that a bylaw be developed to more specifically address the board's role in approving Foundation projects and fundraisers. Dr. Sneed stated he would take that direction to the Foundation boards. Motion carried unanimously. Trustee Pine cast an affirmative advisory vote.

FOUNDATION  
BYLAWS

#### Reports

There were no public comments concerning items not on the agenda.

PUBLIC  
COMMENTS

Trustee Swanson reported that she and Trustee Gellatly attended two informative workshops at the ACCT conference in October on institutional effectiveness and the implementation of the family support act of 1990 and will distribute information from the workshops at a later date.

TRUSTEES'  
REPORTS

Student Trustee Pine reported that the California Community College Student Affairs Association fall leadership conference yielded many excellent ideas on recycling that will be used in the development of a broader scoped recycling program on both

campuses. She stated that Saddleback College students are interested in starting an interclub council with its own bylaws, and reminded the board of the upcoming Saddleback College Student Government talent show on November 20.

Trustee Walther reported that at Chancellor Mertes' last advisory committee meeting on faculty/staff diversity, the issue of applying COLA to tuition was discussed and implementation will be recommended. The \$5.00 per unit fee will remain the same until sufficient COLA has accrued to increase the per unit fee to \$6.00.

Trustee Milchiker gave a brief overview of the upcoming CCLC pre-convention legislative workshop on Friday, November 16. She also reported that she attended the Orange County School Board Association meeting during which many expressed interest in participating in a lawsuit against the section in SB2557 that requires schools and community colleges to pay for their own tax assessment.

President Carroll reminded board members of the monthly broadcasts of the "The State Chancellor's Hour." She reported that she and several faculty members attended the Pacific/Western Regional Conference of the Community College Humanities Association in Portland, and that Professor Grignon has been reelected president of the association.

PRESIDENTS'  
REPORTS

President McFarlin announced that the IVC Lasers are currently number one in the Orange Empire League, with the final game scheduled for November 6 in Fullerton.

Professor Haggerty commented on the Humanities Conference in Portland and noted that several papers were presented by faculty members. He reported that the senate leadership from both colleges attended the state senate meeting in San Diego on November 1-3 where a number of important issues were discussed.

ACADEMIC  
SENATES'  
REPORTS

Professor Horn reported that the President's Council approved the Academic Senate's request for \$15,000 of program improvement funds to be used for affirmative action/diversity efforts. While at the state senate meeting, she attended several workshops that dealt with diversity, and will share ideas from the workshops and

request proposals at an upcoming senate leadership meeting. She also stated that many of the resolutions at the state senate meeting involved greater student participation in government activity and were widely accepted

Professor Walker reported that effective November 1, Ed Romeo retired and the new consultant for CTA to the faculty association will be Diane Fernandes-Lisi.

FACULTY  
ASSOCIATION  
REPORT

Ms. Beth Brokaw reported that the Saddleback Classified Senate sent surveys to classified membership to find out areas of interest for staff development purposes.

CLASSIFIED  
SENATE/  
COUNCIL  
REPORTS

Ms. Helen Locke reported that the Classified Council's holiday boutique met its scholarship goal of \$1,200 and a total of 75 vendors participated.

Chancellor Sneed reported that on October 23, he and Vice Chancellors Kelly and Yoneji presented information on the third site to representatives from the State Chancellor's Office, with excellent materials prepared by Dr. Cal Nelson. The recommendation for a new center by 1995 and campus by 2000 is on the Board of Governor's agenda at their next meeting.

CHANCELLOR'S  
REPORT

Motion by Trustee Moore, seconded by Trustee Walther, to approve Board Policy 3520, Refreshments, Meals and Decorations at District Functions. Motion carried unanimously. Student Trustee Pine cast an affirmative advisory vote.

BOARD  
POLICY 3520

Motion by Trustee Walther, seconded by Trustee Moore, to accept for review and study Board Policy 6132, Selection of Library Materials, as revised in agenda item exhibit. Motion carried with Trustees Swanson and Connolly casting negative votes. Student Trustee Pine cast an affirmative advisory vote. This item will be brought to the next board meeting for action.

BOARD  
POLICY 6132

Chancellor Sneed reviewed information on rearranging trustee area boundaries for more even population distribution and Dr. Nelson answered questions from the board. Trustee Moore indicated that he would like for the board members to suggest ideas on boundaries and bring the item back for action to the meeting in February.

TRUSTEE  
AREA  
BOUNDARIES

<p>Motion by Trustee Walther, seconded by Trustee Moore, to approve Saddleback College's plan to convert the counselor replacement position to a permanent counselor position in its 1991-1992 faculty hiring plan and to initiate recruitment activities accordingly. Discussion followed on the process and priority list. Motion carried with Trustee Gellatly and Swanson casting negative votes. Student Trustee Pine cast an affirmative advisory vote.</p>	<p>ADJUSTMENT TO FACULTY HIRING PLAN</p>
<p>A break was called at 9:45 p.m. by President Hueter after which the meeting was called to order.</p>	
<p>The board approved the 1991 districtwide planning retreat at a cost not to exceed \$7,000.</p>	<p>DISTRICTWIDE PLANNING RETREAT</p>
<p>The board approved Saddleback College's allocation of Vocational Education Act funds as shown in the agenda item exhibits.</p>	<p>1990-1991 VEA ALLOCATION</p>
<p>The board approved the Letter of Understanding to permit Saddleback College to extend an invitation to Professor Xue Bo, a Yunnan Institute professor, to visit Saddleback College for studying privileges.</p>	<p>LETTER OF UNDERSTAND- ING</p>
<p>The board approved for payment the consulting agreement with Dr. Michael C. McNally and Dr. Richard J. Haskell for the reading of ECG's for students who are enrolled in Irvine Valley College's P.E. 194 class.</p>	<p>CONSULTING AGREEMENT</p>
<p>The board approved the consulting contract with Dr. Raoul A. Arreola for faculty in-service program presentations on January 8, 1991, at a fee of \$750 per day plus travel expenses, not to exceed \$1,600.</p>	<p>FACULTY IN- SERVICE CONTRACT</p>
<p>The board approved the Educational Services Agreement with the Irvine Unified School District in the amount of \$7,860 for the teaching of math classes at Irvine High School.</p>	<p>EDUCATIONAL SERVICES AGREEMENT</p>
<p>The board approved the Saddleback College Associated Student Government and the Associated Students Irvine Valley College Spring 1991 study trip to Boston and Washington, D.C., from March 23-30, 1991.</p>	<p>SPRING STUDY TRIP</p>
<p>The board approved Irvine Valley College's Semester in Paris Program for the fall of 1991 as described in the agenda item attachment.</p>	<p>SEMESTER ABROAD STUDY TRIP</p>

The board approved the solicitation of proposal from Garcia & Associates for the redesign of the District Services offices located on the third floor of the Saddleback College Library.	SPACE UTILIZATION PROPOSAL
The board approved Times Mirror Cable Television's request to install a temporary building at the leased antenna site at Saddleback College in accordance with the conditions of the lease and as delineated in agenda item exhibits.	PORTABLE BUILDING INSTALLATION
The board approved entering into a consulting agreement with South Coast Geologic Services, Inc. to provide professional geotechnical services for the Golf Driving Range Project at a fee not to exceed \$9,500.	GEOTECHNICAL SERVICES AGREEMENT
The board approved the award of Bid No. 850 to Advance Data Systems, Irvine, for a total amount of \$39,950 for the purchase of sixteen computers for Saddleback's math/science/engineering division.	AWARD OF BID
The board approved the contract with the Chancellor of the California Community Colleges for administrative services in connection with the collection of student financial aid obligations under COTOP, for the period from November 1, 1990, through the end of the 1991 interagency program processing year as defined by the Franchise Tax Board.	COTOP CONTRACT
The board adopted the resolution to amend the 1990-1991 general fund unrestricted budget in the amount of \$4,187.	SURPLUS SALES REVENUE
The board denied the claim against the district by Gertrude Aronson and directed staff to notify claimant of this action.	CLAIM AGAINST DISTRICT
Motion by Trustee Moore, seconded by Trustee Connolly, to approve/ratify transfers of appropriations delineated in the agenda item exhibit.	TRANSFER OF APPROPRIATIONS
The board approved purchase orders 18611 through 19995 totaling \$739,629.03.	PURCHASE ORDERS
The board approved the payment of warrants 5579 through 6110 totaling \$1,166,744.04 and credit card purchases totaling \$4,352.37.	PAYMENT OF BILLS
Motion by Trustee Moore, seconded by Trustee Gellatly, to approve the submitted certificated and classified personnel actions including replacement pages. Motion carried unanimously.	PERSONNEL ACTIONS

The board approved Peggy Casey as Official Notary for the Saddleback Community College District and the membership fee for the National Notary Association at a cost of \$69.95.

NOTARY  
DESIGNATION

Motion by Trustee Swanson, seconded by Trustee Moore, to accept the following gift: one Sharp SS780 Copier donated to Irvine Valley College Foundation by Larry Gibbons.

GIFTS

The board meeting was adjourned to closed session at 10:55 p.m.

ADJOURNMENT



Richard Sneed, Secretary  
Board of Trustees

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