

MINUTES OF THE BOARD OF TRUSTEES
SADDLEBACK COMMUNITY COLLEGE DISTRICT
OCTOBER 26, 1987
IRVINE VALLEY COLLEGE, DINING COMMONS

CLOSED SESSION

The board of trustees met in closed session from 6:00 p.m. until 6:30 p.m. to discuss negotiations and personnel matters. All trustees were present.

CLOSED SESSION

REGULAR MEETING

The open session of the regular meeting of the board of trustees was called to order by President Moore at 6:35 p.m. Trustee Gellatly led the pledge of allegiance, and Trustee Connolly offered an invocation.

CALLED TO ORDER

Members of the Board of Trustees

Robert Moore, President
Joan Hueter, Vice President
Marcia Milchiker, Clerk
John Connolly, Member
Shirley Gellatly, Member
Iris Swanson, Member
Harriett Walther, Member
Chris MacLean, Student Trustee

PRESENT

Administrative Officers

Richard Sneed, Chancellor
Neil Yoneji, Vice Chancellor, Fiscal Services
Anna McFarlin, Vice Chancellor, Administrative Services
Constance Carroll, President, Saddleback College
Ron Kong, President, Irvine Valley College

Faculty Association

James Lane

Intercollege Academic Senate

Mark McNeil

California School Employees Association

Matt Suarez

Motion by Trustee Gellatly, seconded by Trustee Connolly, to approve the agenda with inclusion of classified and certificated replacement pages. Motion carried unanimously.

APPROVAL OF
AGENDA

Motion by Trustee Swanson, seconded by Trustee Gellatly, to approve minutes of October 12, 1987 regular meeting and October 19, 1987 special meeting which was a continuation of the previous meeting for the purpose of a personnel hearing. Motion carried unanimously.

APPROVAL OF
MINUTES

There were no closed session actions read.

CLOSED SESSION
ACTIONS
INTRODUCTION

Dr. Sneed introduced Dr. Allan MacDougall, Director, Information Management Services.

Consent Calendar

APPROVAL OF
CONSENT CALENDAR

Motion by Trustee Walther, seconded by Trustee Gellatly, to approve the consent calendar with removal of items 6, 8 and 12 for separate discussion. Motion carried unanimously.

The board approved an Educational Services Agreement with Pacific Bell for a program to be provided by Irvine Valley College.

PACIFIC BELL

The board approved a course title change; from (HSC 206) Nursing Refresher Course to (HSC 206) Nurse Retraining for Employment.

COURSE TITLE
CHANGE

The board approved honorarium to the guest speaker for the 1987 Classified Professional Growth seminar and honoraria to the Saddleback Company Theatre Artists and Craftspersons.

HONORARIUM

Motion by Trustee Gellatly, seconded by Trustee Connolly, to accept a preliminary report from the Matriculation Steering Committee for review and study. Dr. Dale Larson introduced Dr. Patricia Griffin, Dean, Counseling and Special Programs, Saddleback College, and Carol Muench, Acting Vice President, Student Services, Irvine Valley College, who answered questions about the project and indicated that the complete matriculation plan would come to the board prior to state submittal. Motion carried unanimously.

MATRICULATION
REPORT

Motion by Trustee Milchiker, seconded by Trustee Gellatly, to approve the new parking fine schedule effective January 1988. It was noted that an announcement to the schedule would be printed in the Lariat. Motion carried unanimously.

NEW PARKING
FINE SCHEDULE

Motion by Trustee Walther, seconded by Trustee Milchiker, to approve the Paramedic Training Services Program. Saddleback College was selected by the Orange County Board of Supervisors as the provider of the countywide program. Dr. Sneed stated that the college would bring the program budget forward when the education plan was in place. President Carroll commended Everett Brewer, Vice President, Instruction, Dixie Bullock, Dean, Health Sciences and Human Services and Wanda Driskill, Professor, Health Sciences and Human Services, for their work on the program. Motion carried unanimously.

PARAMEDIC
TRAINING
PROGRAM

Motion by Trustee Gellatly, seconded by Trustee Milchiker, to approve notice of intention to adopt negative declarations at Irvine Valley College for the Outdoor Physical Education Facility and the Physical Education Facility, Phase I.

NEGATIVE
DECLARATIONS

The board approved award of bid, Upgrade Parking Lot Lighting - Saddleback College, to, and authorized contract with, Kincade Enterprises, Inc. dba, American Electric Company to upgrade lighting of parking lots and to be funded from parking fees.

PARKING LOT
LIGHTING

The board approved reimbursement not to exceed \$550 to the Saddleback Valley Unified School District for expenses incurred by the attendance of its representative to the California Association of Community Colleges conference.

REIMBURSEMENT
OF CONFERENCE
EXPENSES

The board approved a purchase order to increase the cost of a Midwest Library Services contract by \$10,000 for services provided to Saddleback College.

MIDWEST LIBRARY
SERVICES CONTRACT

Motion by Trustee Hueter, seconded by Trustee Gellatly, to approve a general fund budget amendment for the Underground Hot Water Supply and Recovery Project. Dr. Sneed stated that the objective of this proposal is to allocate money that has come to the district from Southern California Gas Company for its share of the cogeneration project. Motion carried unanimously.

UNDERGROUND HOT
WATER SUPPLY

The board approved a budget amendment to the General Fund-Restricted Budget in order to account for revenues and expenditures of federal funds under the Carl D. Perkins Vocational Education Act.

CARL D. PERKINS
VOCATIONAL ACT
BUDGET AMENDMENT

The board approved trustees' requests for travel.

REQUESTS FOR TRAVEL

The board approved purchase orders 98435 through 98705 totaling \$124,300.33.

PURCHASE ORDERS

The board approved payment of warrants 126675 through 126921 totaling \$630,079.89 and credit card purchases totaling \$2,182.60.

WARRANTS

Dr. Sneed stated that according to board policy, the chancellor has authorization to act in case of an emergency, and with his approval, action was taken to correct the October 12 power failure. The agenda item is a followup ratification of a contract with Electro Test Inc. in an amount not to exceed \$50,000 for services rendered. Motion by Trustee Hueter, seconded by Trustee Milchiker, to approve the emergency award contract. Motion carried with Trustee Connolly out of the room.

EMERGENCY AWARD
CONTRACT

Motion by Trustee Walther, seconded by Trustee Hueter, to approve certificated and classified personnel actions. Motion carried with Trustee Connolly out of the room.

PERSONNEL ACTIONS

Motion by Trustee Milchiker, seconded by Trustee Hueter, to accept gifts to the district on behalf of Saddleback College and Irvine Valley College. Motion carried unanimously.

GIFTS

REPORTS

Ms. Elisabeth Charron, a citizen from Garden Grove, stated she felt the Irvine Valley College boardroom was inadequate since it was difficult to hear in the back of the room. She also suggested a more detailed agenda.

CITIZEN REPORT

Ms. Karen Kelly, a nursing student from Saddleback College, asked the board for a second evaluation of her clinical skills. Everett Brewer, Vice President, Instruction, explained that the grade grievance procedure had been followed, and there were no further options to Ms. Kelly within the Saddleback Community College District policies. President Moore stated that the board would take Ms. Kelly's request under consideration during the closed session portion of the meeting.

STUDENT REQUEST

Trustee Walther reported on a Board of Governors meeting in Santa Monica. She gave comparative data on the colleges and district over the last ten years, and indicated she would celebrate her tenth year as a trustee, October 27, 1977-87.

TRUSTEES' REPORTS

Trustee Swanson commended Dr. Patricia Griffin for her part in the CACC workshop on high school articulation and community college partnership.

Trustee Milchiker reported on a meeting with Senator Bergeson, and district and college representatives. She announced the November 3 AB 1725 breakfast workshop at Rancho Santiago.

Both college presidents submitted a written report for inclusion in the agenda distributed in advance of this meeting.

PRESIDENTS' REPORTS

President Carroll reported on the oral report of the accreditation team which visited Saddleback College October 12-15. She noted that the 20th Anniversary Concert was an extraordinary experience with almost 1,000 people in attendance.

Professor Mark McNeil stated that the Senate now finds itself involved in district and collegewide processes that address the fundamental concerns of the Senate:

INTERCOLLEGE ACADEMIC SENATE

matriculation, curriculum review process, review of the hiring processes, a review of the budget allocation model, a review of the academic master plan, distribution of district planning processes, and review of the implications of AB 1725. These activities, he said, reflect a positive change in a year's time. Mr. McNeil also reported on the activities involving the individual college senates.

Dr. Richard McCullough stated the Title V review was proceeding at Saddleback College. Dr. McCullough reported on the General Education Committee that currently is surveying other colleges on their General Education packages. The planting of redwood trees is going forward. Dr. McCullough reported he and Professor Jan Smith would be representing Saddleback College at the ASC meeting in November.

SADDLEBACK COLLEGE
ACADEMIC SENATE

Professor David Everett reported on five committees which had been initiated as a result of approval of the organization plan at Irvine Valley College.

IRVINE VALLEY
COLLEGE ACADEMIC
SENATE

President Moore asked for a report on all college advisory committees. Dr. Sneed indicated that a report for each college would be forthcoming.

ADVISORY
COMMITTEES

There was no report from the California School Employees Association.

CSEA REPORT

Professor James Lane stated information for support of the Government Spending Limitation and Accountability Act of 1988 will be distributed on the campuses. He reported that there is also a similar proposal which may confuse voters. Mr. Lane noted that KSBR is a part of the emergency broadcasting system and was on the air during the recent power outage.

FACULTY
ASSOCIATION
REPORT

Chancellor Sneed reported that Saddleback College was exceptionally well prepared for the accreditation team during their visit in spite of the sudden power outage. Dr. Sneed reported on the AB 1725 Workshop, November 3 at Rancho Santiago sponsored by the Orange County Community College Legislative Executive Committee with Senator Marian Bergeson and Dr. David Viar as presenters. He also reported on a workshop on the finance structure prepared by an AB 3409 task force. On November 20, California Association of Community Colleges will have a session on AB 1725 at the annual convention. Dr. Sneed stated he wanted to second Mr. Lane's proposal relative to the Gann Limit.

CHANCELLOR'S
REPORT

At 8:25 p.m. President Moore announced the meeting adjourned into closed session. This meeting was to continue on November 5 for the purpose of two personnel hearings.

ADJOURNMENT



Richard Sneed
Secretary, Board of Trustees

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